

# Jacob Habtemariam

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## EDUCATION

**UNIVERSITY OF MARYLAND**, College Park, MD

*Bachelor of Science in Public Health Science*

Conferred December 2017

- Capstone Research Thesis Project:
  - Conducted a semester long research project on the public health consequences of smartphone addiction. Reported findings in a thesis paper and an oral presentation.
- Completed Computer Science electives on Web Development and Programing Principles.

Activities:

- Public Health Without Borders (Member)
  - Planned public health interventions to be conducted in Ethiopia.
- Students Engaged in Public Health (Member)
  - Held bi-weekly meetings to discuss public health issues in our local campus community as well as the surrounding regions of Prince George's County and Washington DC.
  - Planned public health interventions on campus such as benefit movie screenings and preventative care outreach events.
- Ethiopian-Eritrean Student Association (Vice President). Representative activities include:
  - Planned annual cultural shows which raised thousands of dollars for a nonprofit foundation dedicated to creating educational opportunities for impoverished children.
  - Worked with community leaders to start a local college pipeline mentoring program.

**The Code Bootcamp at Johns Hopkins University**

*Full Stack Web Developer Certification*

October 2019 - Present

- Studied fundamental web development skills
- Practiced the principles of Agile software development and the use of version control using Git for the purpose of team collaboration.

## WORK EXPERIENCE

**FUTURECARE COLD SPRING REHABILITATION CENTER**, Baltimore, MD

July 2018 - Present

*Medical Records Manager (40 hours / week)*

- Responsible for maintaining active and discharge medical records for a geriatric population of residents.
- Create discharge records and maintain a system for their retrieval.
- Maintain health care provider credentialing records.
- Respond to requests for copies of medical records in a timely manner and in accordance with state and federal laws. Maintain a log of these requests using Excel.
- Communicate with physicians to ensure that data is accurate and updated in a timely manner in accordance with state and federal laws.
- Use Electronic Health Record (EHR) systems to keep track of appointments, physician notes, orders and more to ensure that health care providers remain in compliance.
- Conduct patient experience surveys upon patient discharge.
- Contribute to monthly Performance Improvement meetings.
- Advise staff on simple computer / technology fixes.

**FUTURECARE HEALTH & MANAGEMENT CORPORATION**, Pasadena, MD February 2018 – May 2018; Summer 2017

*Intern at FutureCare's Corporate Headquarters (32 hours / week)*

- Utilized Microsoft SQL Server and SSRS to help create detailed reports for administrators.
- Conducted employee eligibility verification audits.
- Assisted corporate human resources manager in preparation for the opening of a new FutureCare facility.
- Contributed to the implementation of a record filing system.

- Audited personnel files for compliance with corporate standards.
- Conducted reference checks to verify the integrity of new applications.
- Performed other duties as assigned.

**FUTURECARE OLD COURT REHABILITATION CENTER**, Randallstown, MD

Summers 2015 and 2016

*Rehabilitation Technician* (40 hours / week)

- Assisted with scheduling, transporting, and preparing patients for rehabilitation services.
- Assisted clinical staff with treatments.
- Observed and recorded information about treatment procedures.

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### **ADDITIONAL SKILLS**

- Verbal and written communication
  - Collaborative team work experience
  - Experience creating public health campaigns
  - Proficiency with EHR systems
  - Proficient use of Microsoft Office
  - Front End Web Stack( HTML, CSS, Javascript)
  - Git Version Control
  - Python Game Development
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### **LANGUAGES AND HOBBIES:**

- Fluent in Tigrinya and Amharic.
- Self-taught the traditional Eritrean instrument Kirar and have performed at cultural events across Maryland, also produce songs and instrumentals.