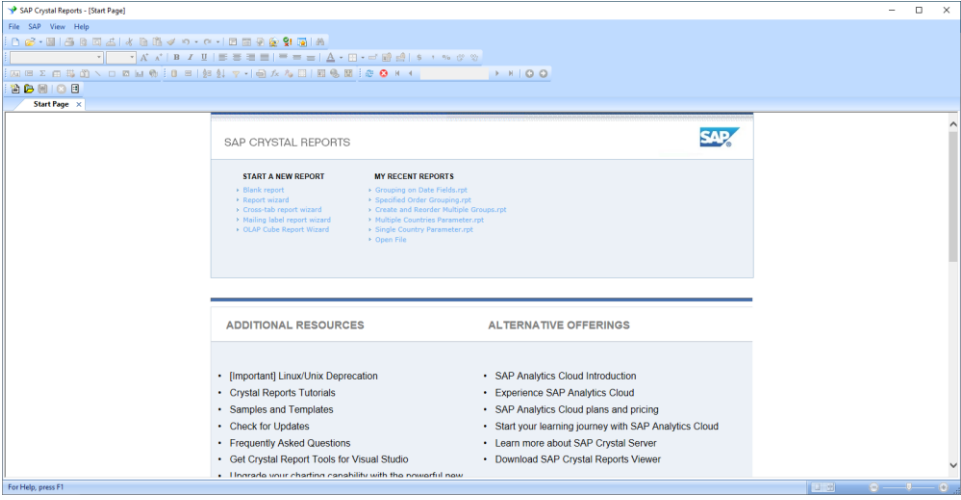
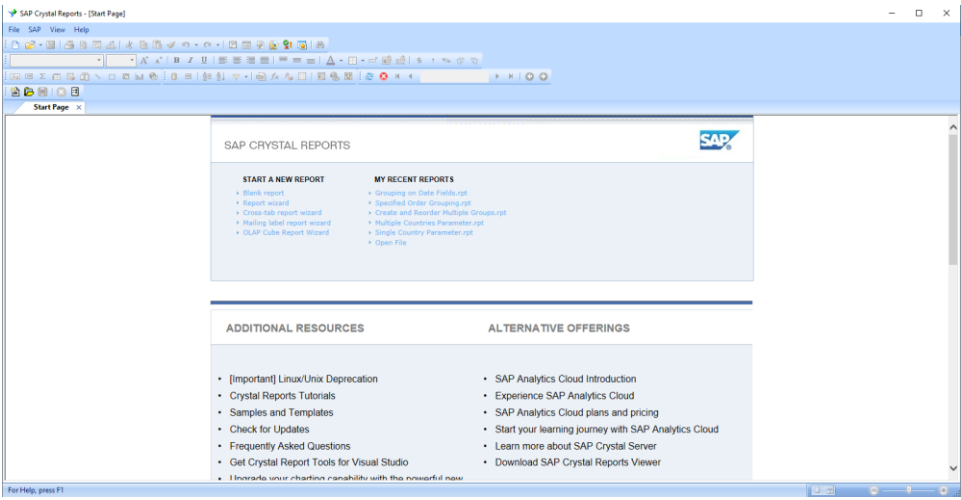
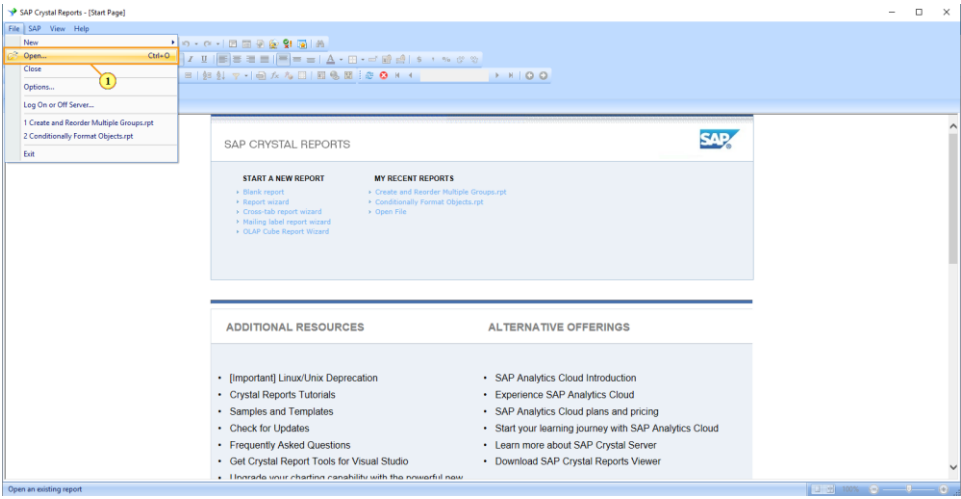
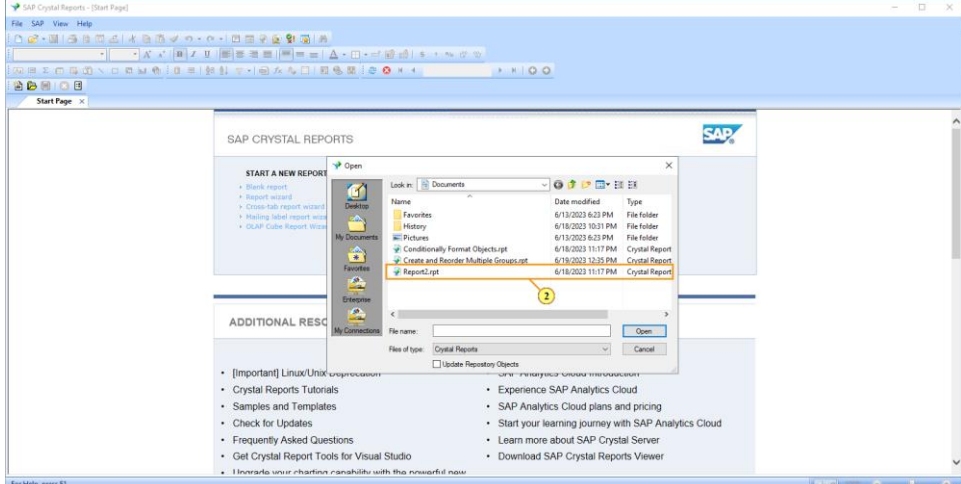
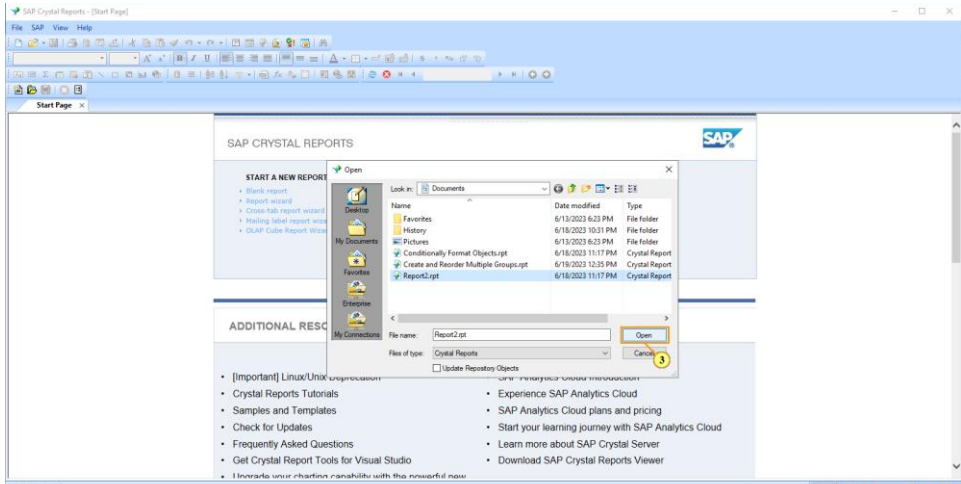
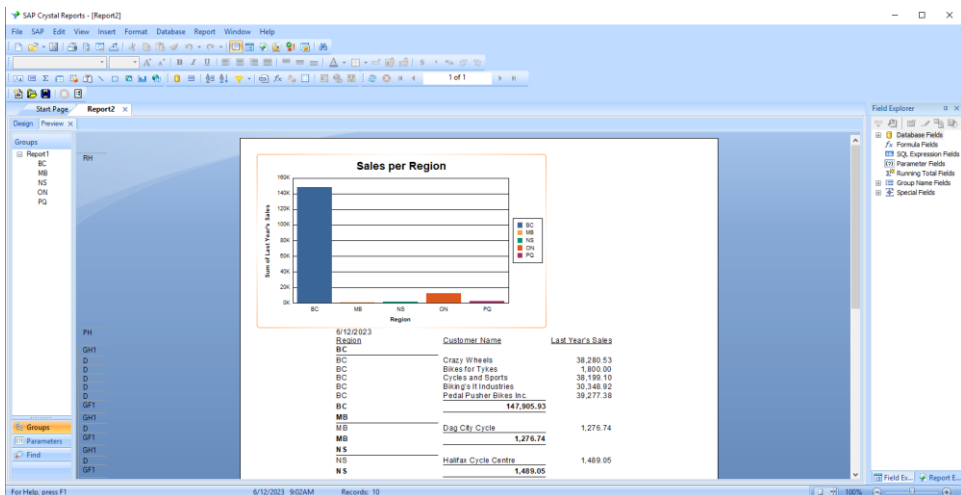
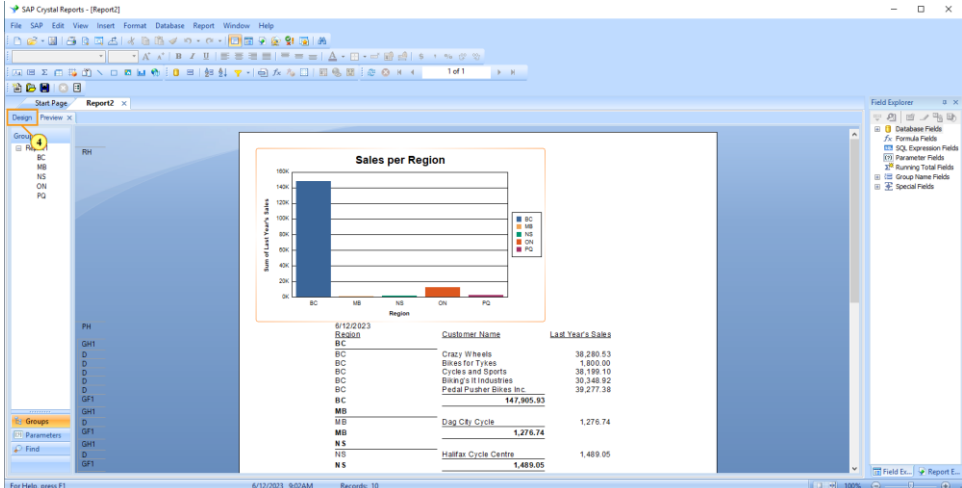
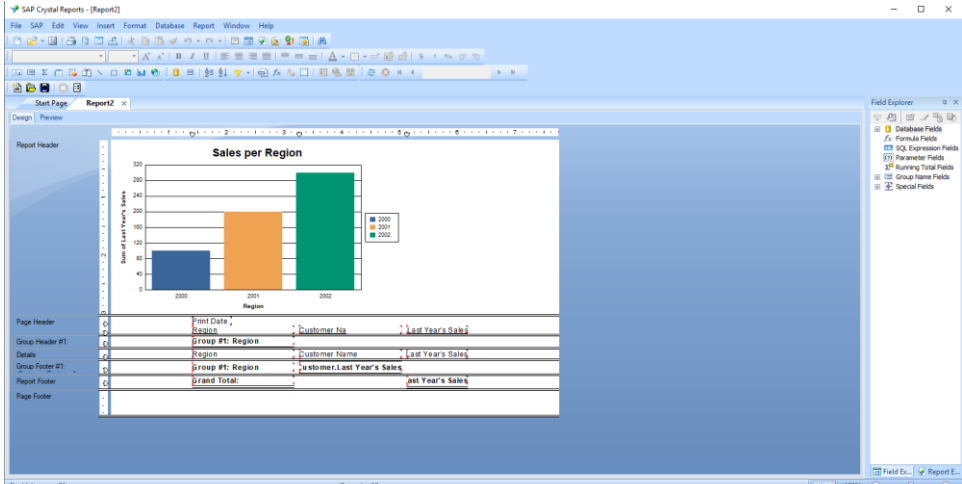
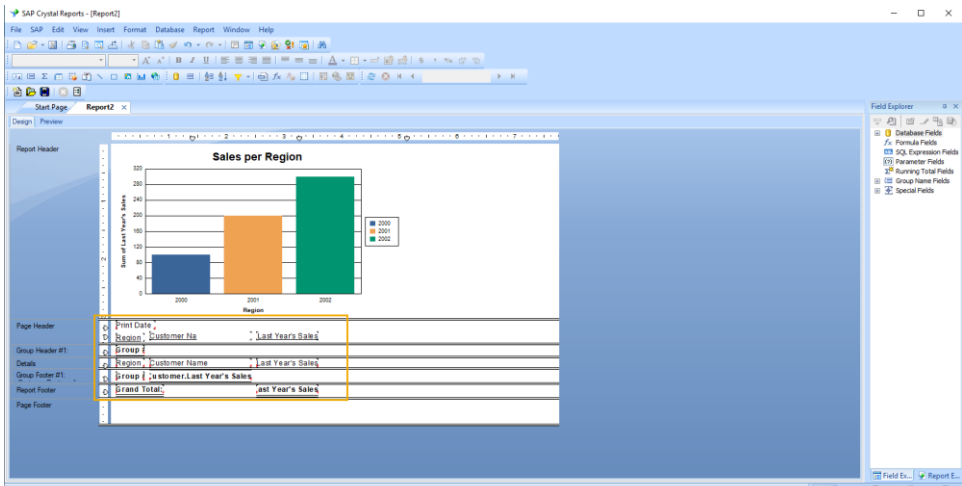
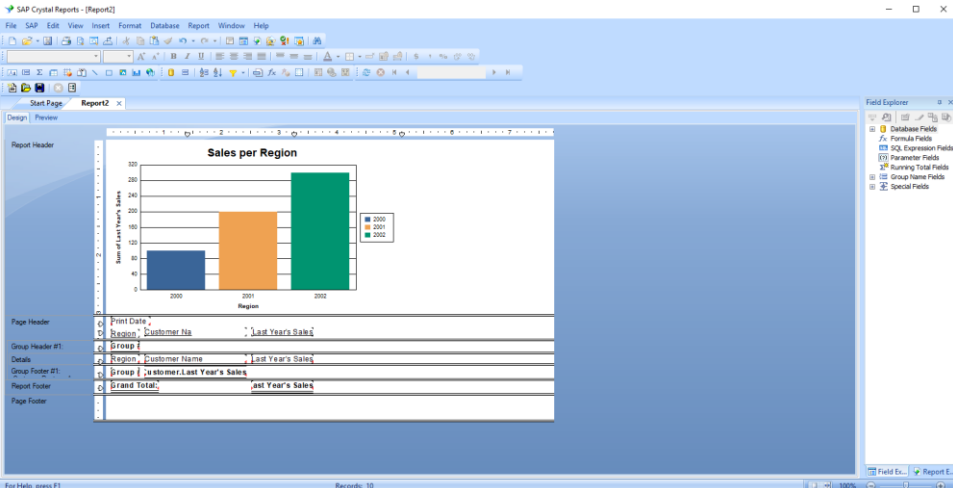
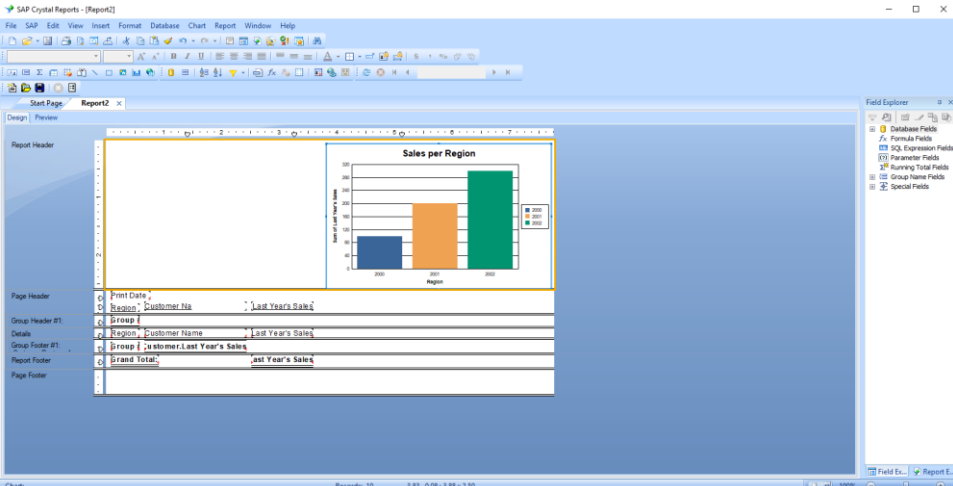
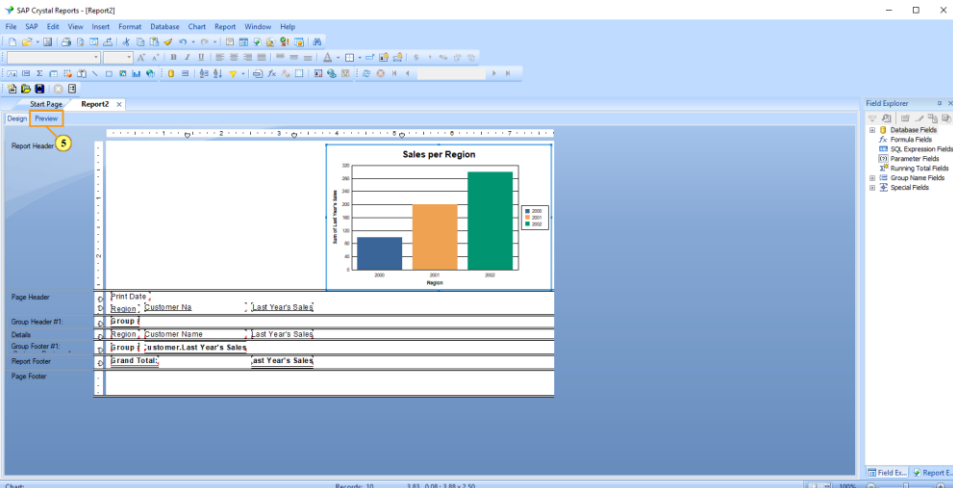


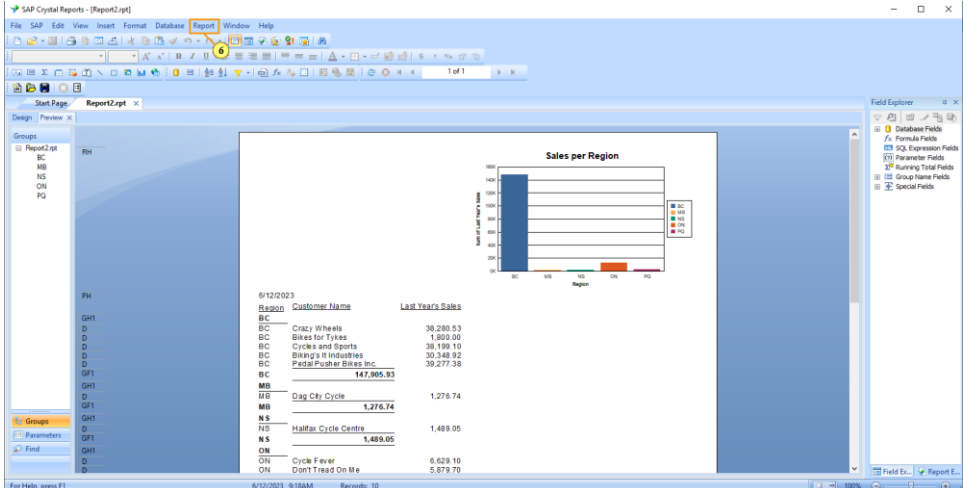
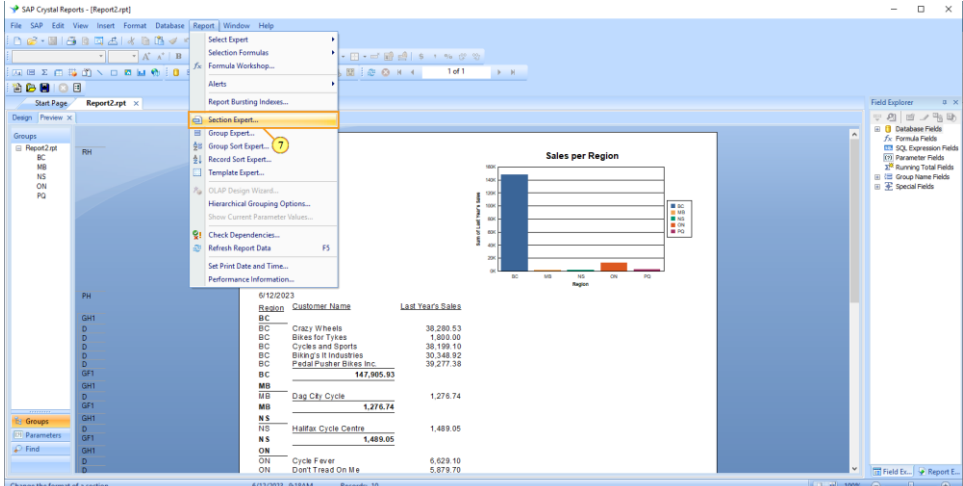

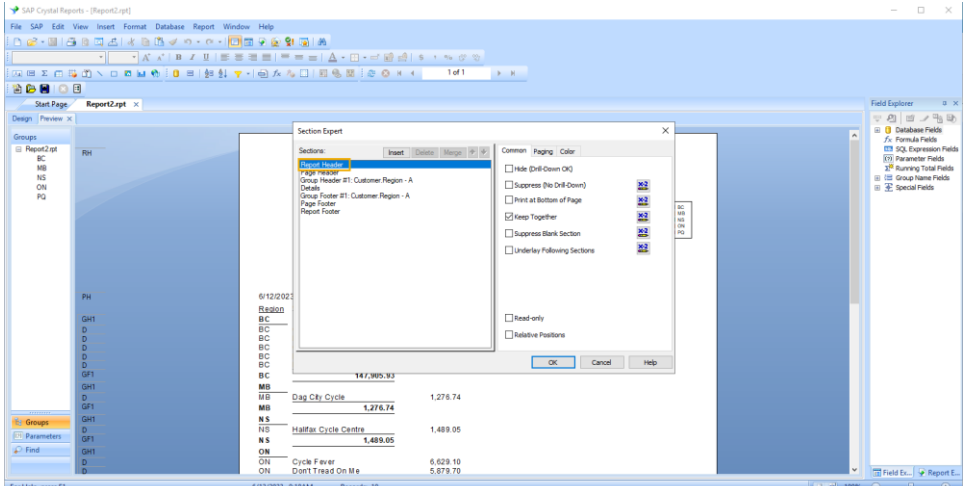
Underlay a Section on a Report

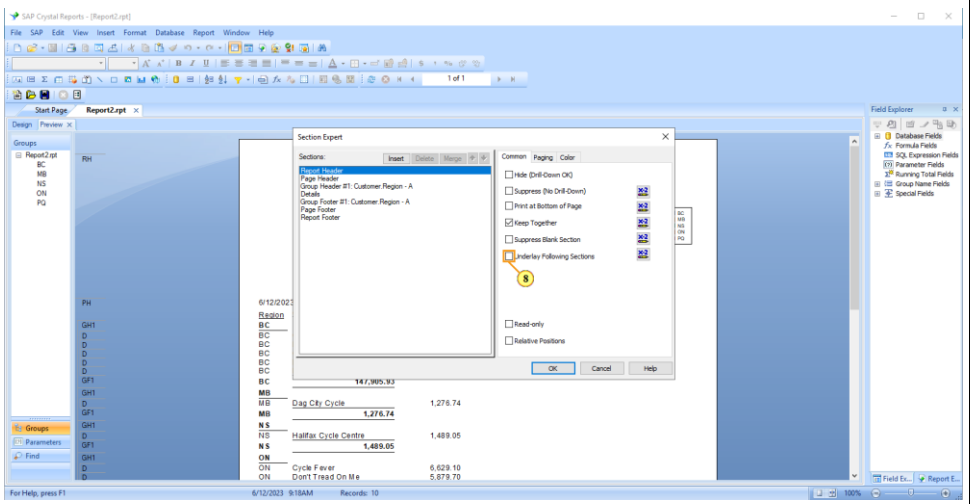
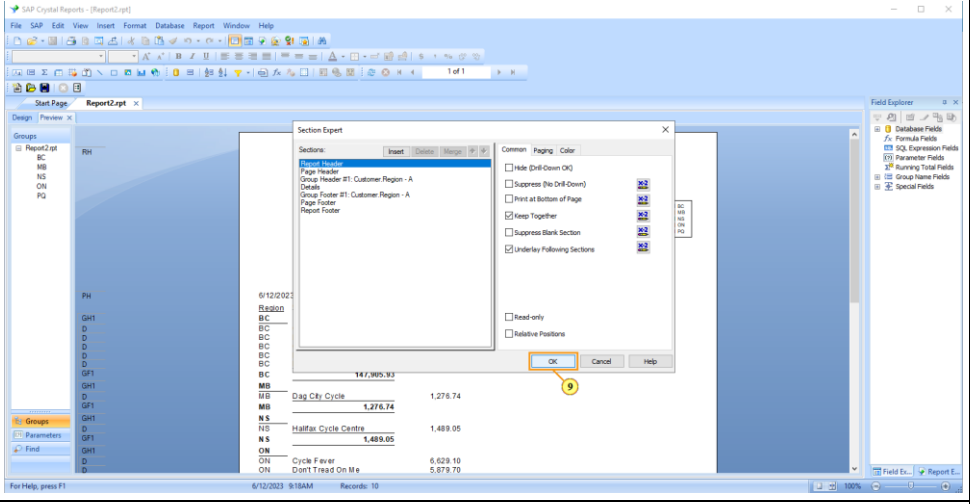

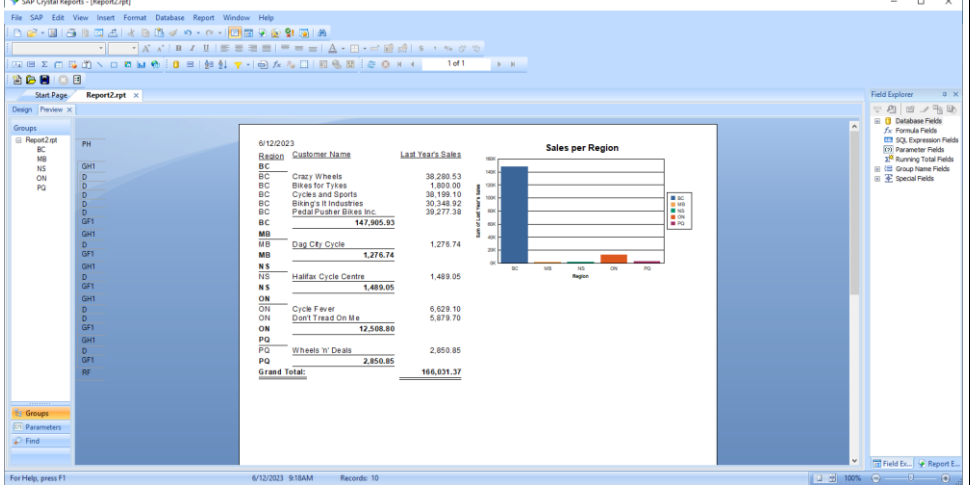
Explanation	Screenshot
<div><div><div></div><div></div></div><div><p>You want a chart to appear side-by-side to the detail data. Use the underlay option for the section containing the chart.</p><p>To learn more about how to underlay a section on a report, follow this interactive tutorial.</p></div></div>	
<div><div><div></div><div></div></div><div><p>In the following steps, you will open an existing report.</p></div></div>	
<div><p>1. Choose <i>File > Open</i>.</p></div>	

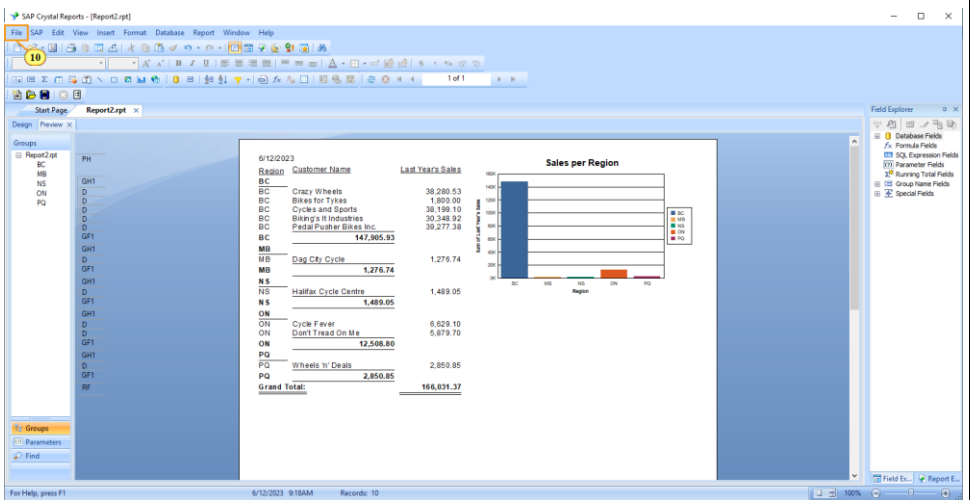
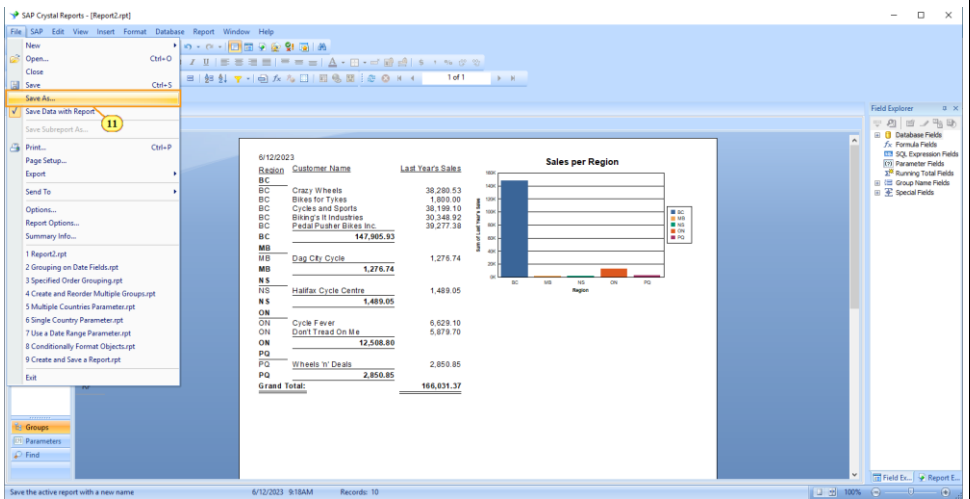
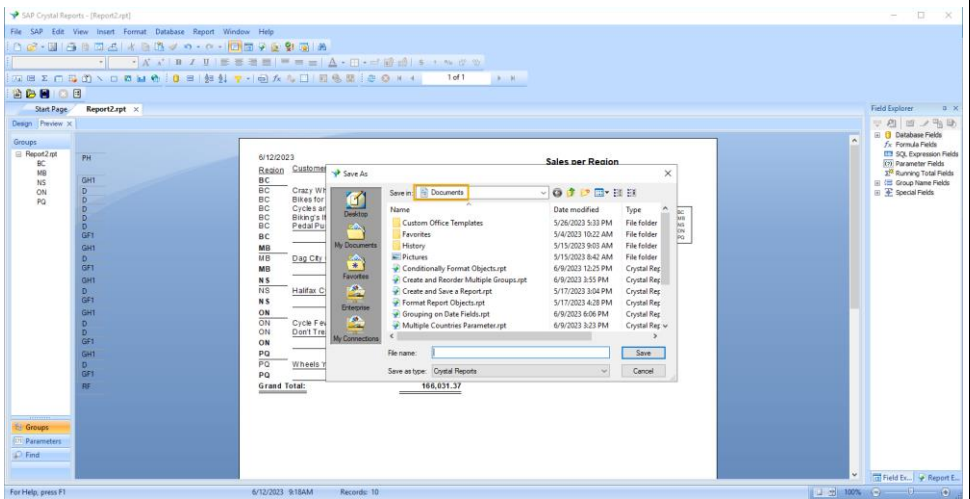
Explanation	Screenshot																																	
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3. Choose <i>Open</i> .																																		
<div><div></div><div>In the following steps, you will display the bar chart to the right of the data.</div></div>	 <table><thead><tr><th>Region</th><th>Customer Name</th><th>Last Year's Sales</th></tr></thead><tbody><tr><td>BC</td><td>Crazy Wheels</td><td>38,280.53</td></tr><tr><td>BC</td><td>Bikes for Tykes</td><td>1,800.00</td></tr><tr><td>BC</td><td>Cycles and Sports</td><td>38,150.15</td></tr><tr><td>BC</td><td>Bikings II Industries</td><td>39,348.92</td></tr><tr><td>BC</td><td>Pedal Pusher Bikes Inc.</td><td>39,277.38</td></tr><tr><td>BC</td><td></td><td>147,965.93</td></tr><tr><td>MB</td><td>Big City Cycle</td><td>1,276.74</td></tr><tr><td>NS</td><td></td><td>1,276.74</td></tr><tr><td>NS</td><td>Halfax Cycle Centre</td><td>1,489.05</td></tr><tr><td>NS</td><td></td><td>1,489.05</td></tr></tbody></table>	Region	Customer Name	Last Year's Sales	BC	Crazy Wheels	38,280.53	BC	Bikes for Tykes	1,800.00	BC	Cycles and Sports	38,150.15	BC	Bikings II Industries	39,348.92	BC	Pedal Pusher Bikes Inc.	39,277.38	BC		147,965.93	MB	Big City Cycle	1,276.74	NS		1,276.74	NS	Halfax Cycle Centre	1,489.05	NS		1,489.05
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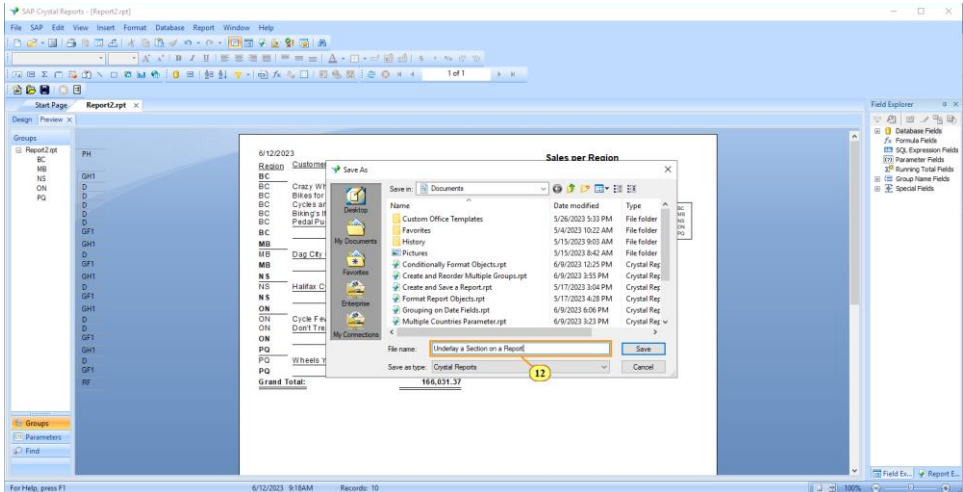
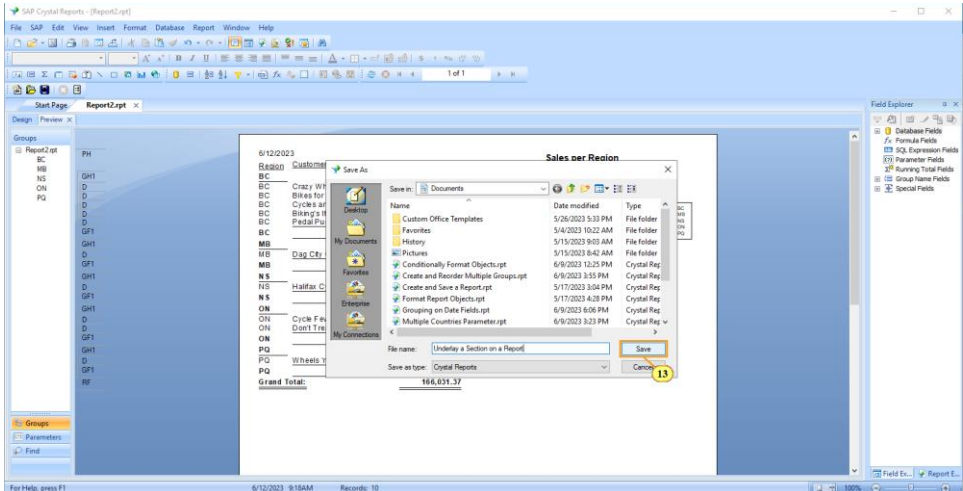

Explanation	Screenshot
<p>4. Choose <i>Design</i>.</p>	
<p>Adjust all the fields so that they display on the left half of the report page.</p>	
<p>For this tutorial, these steps have been performed for you.</p>	

Explanation	Screenshot
<p>Adjust the chart so that it only fits on the right half of the report page.</p>	 <p>The screenshot shows the SAP Crystal Reports interface. The main area displays a bar chart titled "Sales per Region" with three bars representing the years 2000, 2001, and 2002. The chart is positioned on the right side of the report page. The left side of the page contains a table with columns for Region, Customer Name, and Last Year's Sales. The status bar at the bottom indicates "Records: 10".</p>
<p>For this tutorial, these steps have been performed for you.</p>	 <p>This screenshot is similar to the previous one, but the chart and table area is highlighted with a yellow border, indicating it is selected. The status bar at the bottom shows "Chart: Records: 10 3.83, 0.08: 3.88 x 2.30".</p>
<p>5. Choose <i>Preview</i>.</p>	 <p>This screenshot shows the same report, but the "Preview" button in the Design tab is highlighted with a yellow circle. The status bar at the bottom shows "Records: 10 3.83, 0.08: 3.88 x 2.30".</p>

Explanation	Screenshot
<p>6. Choose <i>Report</i>.</p>	 <p>The screenshot shows the SAP Crystal Reports interface. The 'Report' menu is highlighted in the top toolbar. The main area displays a report titled 'Sales per Region' with a bar chart and a table of sales data. The table has columns for Region, Customer Name, and Last Year's Sales. The data is grouped by Region (BC, MB, NS, ON, PQ) and then by Customer Name. The total sales for each region are listed at the bottom of the table.</p>
<p>7. Choose <i>Section Expert</i>.</p>	 <p>The screenshot shows the 'Report' menu dropdown. The 'Section Expert' option is highlighted with a yellow circle. The main area displays the same 'Sales per Region' report as in the previous screenshot.</p>
<p> The Report Header section has already been selected.</p>	 <p>The screenshot shows the 'Section Expert' dialog box. The 'Report Header' section is selected in the 'Sections' list. The 'Common' tab is active, showing options for 'Hide (Drill-Down OK)', 'Suppress (Drill-Down)', 'Print at Bottom of Page', 'Keep Together', 'Suppress Blank Section', and 'Underlay Following Sections'. The 'Report Header' section is highlighted in blue.</p>

Explanation	Screenshot
8. Enable <i>Underlay Following Sections</i> .	 <p>The screenshot shows the SAP Crystal Reports interface with the 'Section Expert' dialog box open. The 'Underlay Following Sections' checkbox is checked and highlighted with a yellow circle and the number 8. The background shows a report preview with a table of data.</p>
9. Choose OK.	 <p>The screenshot shows the same SAP Crystal Reports interface with the 'Section Expert' dialog box open. The 'OK' button is highlighted with a yellow circle and the number 9.</p>
 <p>In the following steps, you will save the report.</p>	 <p>The screenshot shows the final report preview in SAP Crystal Reports. The report displays a table of data with columns for 'Customer Name', 'Last Year's Sales', and 'Region'. A bar chart titled 'Sales per Region' is also visible on the right side of the report.</p>

Explanation	Screenshot
10. Choose <i>File</i> .	 <p>The screenshot shows the SAP Crystal Reports interface. The 'File' menu is highlighted in the top-left corner. The main area displays a report titled 'Report2.rpt' with a table of sales data and a bar chart titled 'Sales per Region'.</p>
11. Choose <i>Save As</i> .	 <p>The screenshot shows the 'File' menu open, with the 'Save As...' option highlighted. The main area displays the same report as in the previous screenshot.</p>
<p>The Documents folder is already selected.</p>	 <p>The screenshot shows the 'Save As' dialog box open. The 'Documents' folder is selected in the left pane. The right pane shows the contents of the 'Documents' folder, including various report files and folders. The 'File name' field is empty, and the 'Save as type' is set to 'Crystal Reports'.</p>

Explanation	Screenshot
<p>12. In the <i>File</i> name field, enter Underlay a Section on a Report.</p>	
<p>13. Choose Save.</p>	
<p> You have successfully underlaid a section on a report.</p> <p>This concludes the interactive tutorial.</p>	