

ORDRAHelp

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Introduction

The User Manual contains the controls which are used in the system, the help functionality, system procedure implementation, installation procedure, user functionality for the web and desktop application as well as the possible confirmation and error messages and the glossary.

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Controls

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Introduction

This section contains the controls of the system which are listed and described here for the user manual.

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General Controls used

Control	Description
Navbar 	The navbar is a scrollable list that is displayed on the left-hand side of the screen. This allows for quick and easy navigation between the screens.
Toolbar	The toolbar contains frequently used commands such as the logout button.

	
Input fields	The input fields can be used to enter specific details, if required.
Select boxes	The select boxes contains a list of details stored in the database. They provide more than one option which the user can select the desired record to enter.

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Conclusion

The controls of the system were listed and described here for the user manual.

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Help Functionality

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Introduction

This section contains the help functionality of the system which is described here for the user manual.

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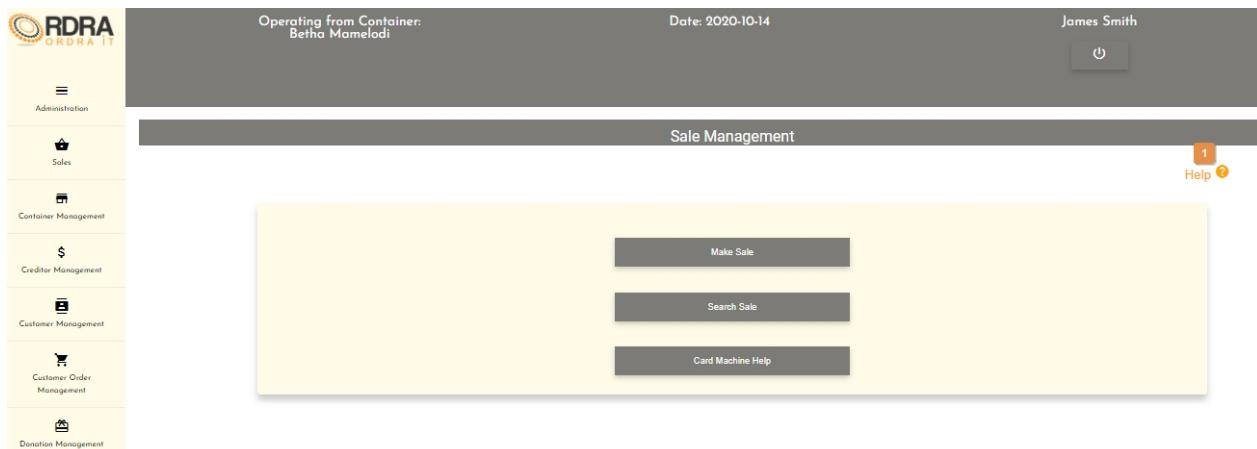
Help Functionality

This provides help on where to find a specific functionality, what the controls are as well as what function they execute. This help function can be accessed on any screen. It will redirect to the help screen where the user can search a topic, or the user manual can be read to understand the system and its functionalities.

- **Navigation Process:** Clicking on the following icon on any screen.



- **Complete Layout:**



➤ **Detailed description of the controls:**

➤ Reference	Control	Functionality Description
1	Help Button	Re-directs you to the Help screen which is where the user can access the user manual and help is provided.

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Contact details for additional help

For any further assistance, the Maverick Solutions team can be contacted. The team can be contacted for any additional help that the user manual does not cover as well as if any system errors occur.

Full Name	Contact Details	Email Address
Ashley Gwangwadza	0643729539	u16206186@tuks.co.za
Thobeka Mthethwa	0717500838	u17237948@tuks.co.za
Naazim Gani	0747778786	u17107459@tuks.co.za
Jessica Mon	0783914050	u17011133@tuks.co.za
Zander Potgieter	0618385867	u18214496@tuks.co.za

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Conclusion

The help functionality of the system was described here for the user manual.

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System Procedure Implementation

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Introduction

This section contains the system procedure implementation that is described here for the user manual.

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Hardware and Software Requirements

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Estimated hardware and software requirements

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Hardware Requirements

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Minimum Hardware Requirements: Web Application and Desktop Application

Hardware Device	Client Side	Server Side
Input Device	<ul style="list-style-type: none"> • Mouse • Keyboard • Card machine 	<ul style="list-style-type: none"> • Mouse • Keyboard
Output Devices	<ul style="list-style-type: none"> • Monitor with VGA, a resolution of 800 x 600 • Printer 	<ul style="list-style-type: none"> • Monitor with VGA, a resolution of 800 x 600 • Printer
Storage	<ul style="list-style-type: none"> • 14GB available hard drive space 	<ul style="list-style-type: none"> • 20GB available hard drive space or higher
CPU (Processor)	<ul style="list-style-type: none"> • 1.6 gigahertz (GHz) or x32 bit dual core processor 	<ul style="list-style-type: none"> • 1.9 gigahertz (GHz) or faster 64-bit dual core processor
RAM	<ul style="list-style-type: none"> • 4GB RAM 	<ul style="list-style-type: none"> • 8GB RAM or more
Hard Disk	<ul style="list-style-type: none"> • SSD 	<ul style="list-style-type: none"> • SSD
GPU	<ul style="list-style-type: none"> • Onboard Microsoft Direct X 9.0 	<ul style="list-style-type: none"> • Onboard Microsoft Direct X 9.0
Networking Hardware	<ul style="list-style-type: none"> • 10/100 Network Interface Card (NIC) 	<ul style="list-style-type: none"> • 10/100/1000 Network Interface Card (NIC)
Internet Connection	<ul style="list-style-type: none"> • 2 Mbps - 4 Mbps (Upload and Download) 	<ul style="list-style-type: none"> • 10 Mbps - 50 Mbps (Upload and Download)

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Recommended Hardware Requirements: Web Application and Desktop Application

Hardware Device	Client Side	Server Side
Input Device	<ul style="list-style-type: none"> • Mouse • Keyboard • Yoco Card machine 	<ul style="list-style-type: none"> • Mouse • Keyboard
Output Devices	<ul style="list-style-type: none"> • Monitor with HDMI, Super VGA, a resolution of 1024 x 768 monitor • Printer 	<ul style="list-style-type: none"> • Monitor with HDMI, Super VGA, a resolution of 1024 x 768 monitor • Printer
Storage	<ul style="list-style-type: none"> • 14GB available hard drive space 	<ul style="list-style-type: none"> • 20GB available hard drive space or higher
CPU (Processor)	<ul style="list-style-type: none"> • 1.6 gigahertz (GHz) or x64 bit dual core processor with SSE2 instruction set 	<ul style="list-style-type: none"> • 1.9 gigahertz (GHz) or faster 64-bit dual core with SSE2 instruction set
RAM	<ul style="list-style-type: none"> • 2GB RAM 	<ul style="list-style-type: none"> • 4GB RAM or more
GPU	<ul style="list-style-type: none"> • Onboard Microsoft Direct X 9.0 	<ul style="list-style-type: none"> • Onboard Microsoft Direct X 9.0 or better
Networking Hardware	<ul style="list-style-type: none"> • 10/100 Network Interface Card (NIC) 	<ul style="list-style-type: none"> • 10/100/1000 Network Interface Card (NIC)
Internet Connection	<ul style="list-style-type: none"> • 2 Mbps - 4 Mbps (Upload and Download) 	<ul style="list-style-type: none"> • 30 Mbps - 50 Mbps (Upload and Download)

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Minimum Hardware Requirements: Mobile Application

Hardware Device	Client Side
-----------------	-------------

Internal Storage	<ul style="list-style-type: none"> At least 30Mb of free space
RAM	<ul style="list-style-type: none"> 1GB
CPU	<ul style="list-style-type: none"> 1.5 GHz dual core
Networking	<ul style="list-style-type: none"> 3G or HSDPA
Internet Connection	<ul style="list-style-type: none"> Wi-Fi minimum: 2 Mbps Mobile Data: Depends on the connectivity (The Application requires Internet Connection)

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Recommended Hardware Requirements: Mobile Application

Hardware Device	Client Side
Internal Storage	<ul style="list-style-type: none"> At least 80Mb of free space
RAM	<ul style="list-style-type: none"> 3GB
CPU	<ul style="list-style-type: none"> Quad Core 1.4 GHz or better
Networking	<ul style="list-style-type: none"> HSDPA+ or 4G LTE
Internet Connection	<ul style="list-style-type: none"> Wi-Fi minimum: 2 Mbps Mobile Data: Depends on the connectivity (The Application requires Internet Connection)

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Software Requirements

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Web Application and Desktop Application Requirements

Software	Client Side	Server Side
Operating System	<ul style="list-style-type: none"> Microsoft Windows, Linux, Apple Mac OS or Ubuntu(All Distributions that have browser support) 	<ul style="list-style-type: none"> Windows Server 2012 or later.
Browser	<ul style="list-style-type: none"> Internet Explorer 11 or later, Google chrome or Firefox 	<ul style="list-style-type: none"> N/A
Email Provider	<ul style="list-style-type: none"> Default OS Email Client 	<ul style="list-style-type: none"> N/A
Database management system	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> SQL Server 2012 or later
Web Server	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Apache Web Server or Microsoft IIS
Export view	<ul style="list-style-type: none"> Microsoft Excel 2010 or later, Microsoft Word 2010 or later, Adobe acrobat 	<ul style="list-style-type: none"> N/A
Development environment	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Visual Studio 2013 or later, Visual Studio code

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Mobile Application Requirements

Software	Client side
Operating System (Android only)	Android Lollipop 5.0 or later.
Email Provider	Any email provider applications (Such as Yahoo Mail ,Google Gmail and Microsoft Outlook etc)

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System Implementation Procedure

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System

The ORDRA System is hosted on Firebase as well as Azure and it can be installed on one's devices. It also requires for one to login with valid credentials, which will be provided for once the system is rightfully obtained by another party.

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Mobile

The ORDRA System will be accessible via the Google play store.

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Conclusion

This section contained the system procedure implementation that is described here for the user manual.

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User Functionality Web Application

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Introduction

The user functionality of the web application is described here to assist the user. This is shown subsystem by subsystem with the visual aids and pointers.

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Subsystems

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Login

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Register

Allows a new user for the ORDRA system to be able to register onto to system.

➤ **Navigation process:**

1. Click on the Register Button on the Login Screen.

Register

➤ **Complete layout:**

The screenshot shows the 'Register' screen of the ORDRA IT application. At the top is the ORDRA logo. Below it is the word 'Register'. The form consists of six input fields with labels: 'NAME', 'SURNAME', 'CELL', 'EMAIL', 'PASSWORD', and 'CONFIRM PASSWORD'. Each label has a small orange square with a number (1 through 6) pointing to its respective input field. At the bottom are two orange buttons: 'Register' (number 7) and 'Cancel' (number 8).

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name Input field	Click here to make an entry for the user name.
2	Surname Input field	Click here to make an entry for the user surname.
3	Cell Input field	Click here to make an entry for the user cell number.
4	Email Input field	Click here to make an entry for the user email address.
5	Password Input field	Click here to make an entry for the user password.
6	Confirm Password Input field	Click here to make an entry for the user confirm password.
7	Register Button	Click the Register button, an alert message will appear to notify the user.
8	Cancel Button	Re-direct you to the Login screen. Click this button to cancel registration.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

Login

Allows the user to login to the system.

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Username input field	Click here to make an entry for the username.
2	Password input field	Click here to make an entry for the password.
3	Operating In Container Select Box	Click the select box will display all the containers which user will select container that he is operating in.
4	Login Button	Click this button to login to the system
5	Register Button	Re-directs the you to the Register screen. Click this button to register on the system
6	Reset Password Button	Re-directs the you to the Reset Password Screen. Click this button to reset password on the system

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

Logout

This control allows the user to logout of the system and go back to the login screen.

➤ **Navigation process:**

1. Click Logout Button on the Toolbar.



Reset Password

Allows the user to reset their password used to login to the system.

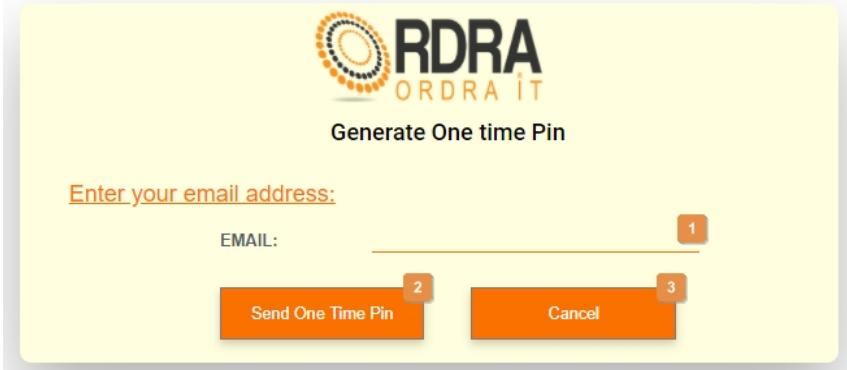
➤ **Navigation process:**

1. Click on the Reset Password Button on the Login Screen.



Reset Password

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Email Input field	Click here to make an entry for the users email address.
2	Send One Time Pin Button	Click this button to verify the users email as well as an alert message will appear to notify the user. The Verify One Time Pin screen will display.
Reference	Control	Functionality Description
1	Email Input field	The email will be prepopulated with the user email.
2	One Time Pin Input field	Click here to enter the OTP that was sent to the users email address.
3	Verify One Time Pin Button	Click this button to verify the OTP as well as redirects the user to the Reset Password screen if the OTP is successfully verified.

			 <p>The screenshot shows a 'Reset Password' form. At the top is the RDRA IT logo. Below it is the heading 'Reset Password'. A sub-instruction 'Enter new password details:' is followed by three input fields: 'EMAIL:' containing 'jen.rose@gmail.com' (marked with a red box labeled '1'), 'PASSWORD:' containing '***' (marked with a red box labeled '2'), and 'CONFIRM PASSWORD:' containing '***' (marked with a red box labeled '3'). At the bottom are two buttons: 'Reset Password' (marked with a red box labeled '4') and 'Cancel' (marked with a red box labeled '5').</p>	<table border="1"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Email input field</td><td>Click here to make an entry for the username.</td></tr> <tr> <td>2</td><td>Password input field</td><td>Click here to make an entry for the password.</td></tr> <tr> <td>3</td><td>Confirm Password input field</td><td>Click here to make the entry for the confirm password.</td></tr> <tr> <td>4</td><td>Reset Password Button</td><td>Click this button an alert message will appear to notify the user.</td></tr> <tr> <td>5</td><td>Cancel Button</td><td>Re-directs you to the Login screen. Click this button to cancel the resetting of the password</td></tr> </tbody> </table> <table border="1"> <tr> <td>4</td><td>Cancel Button</td><td>Re-direct you to the Login screen. Click this button to cancel reset password.</td></tr> </table>	Reference	Control	Functionality Description	1	Email input field	Click here to make an entry for the username.	2	Password input field	Click here to make an entry for the password.	3	Confirm Password input field	Click here to make the entry for the confirm password.	4	Reset Password Button	Click this button an alert message will appear to notify the user.	5	Cancel Button	Re-directs you to the Login screen. Click this button to cancel the resetting of the password	4	Cancel Button	Re-direct you to the Login screen. Click this button to cancel reset password.
Reference	Control	Functionality Description																							
1	Email input field	Click here to make an entry for the username.																							
2	Password input field	Click here to make an entry for the password.																							
3	Confirm Password input field	Click here to make the entry for the confirm password.																							
4	Reset Password Button	Click this button an alert message will appear to notify the user.																							
5	Cancel Button	Re-directs you to the Login screen. Click this button to cancel the resetting of the password																							
4	Cancel Button	Re-direct you to the Login screen. Click this button to cancel reset password.																							
3	Cancel Button	Re-direct you to the Login screen. Click this button to cancel reset password.																							

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

Employment Management Screen

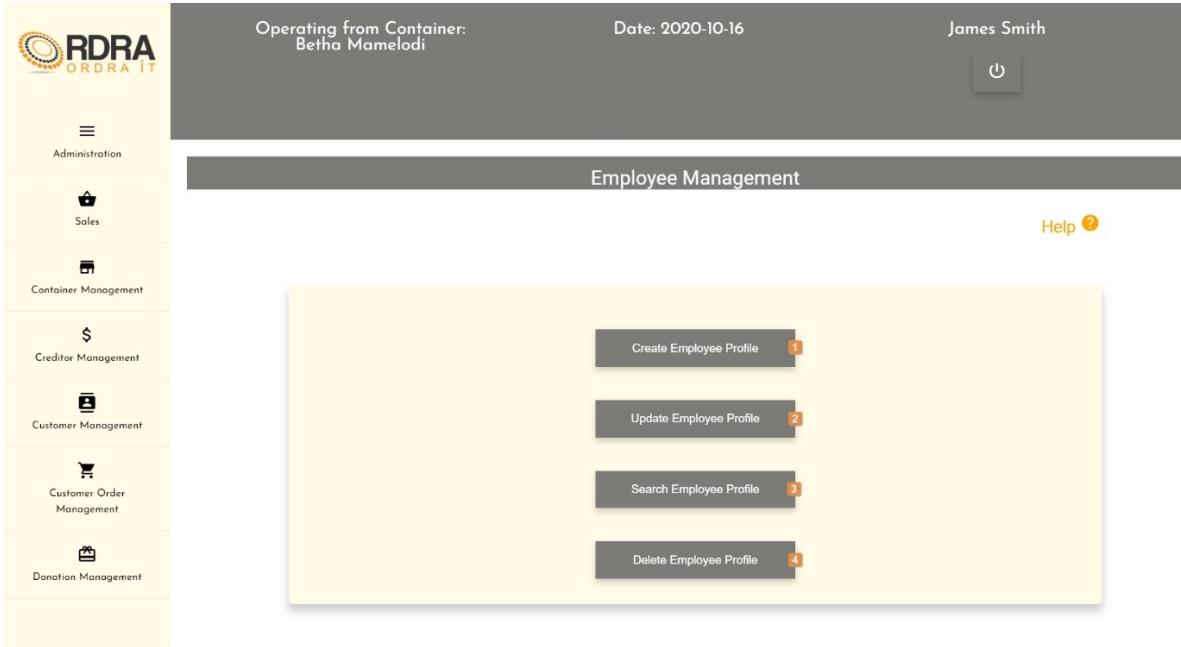
This screen allows the user to navigate through the employee management screen to access either the employee profile options and their relevant functions that each option provides.

➤ Navigation process:

1. Click on the Employee Management button in the Navbar.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Create Employee Profile Button	Re-directs you to the Create employee profile screen. Click this button to create a new employee profile into the system.
2	Update Employee profile Button	Re-directs you to the search employee profile screen. Click this button to search a specific employee profile in the system you want to update.
3	Search Employee Profile Button	Re-directs you to the Search employee profile screen. Click this button to search an employee profile in the system.
4	Delete Employee Profile Button	Re-directs you to the Search employee profile screen. Click this button to search a specific employee profile in the system you want to remove.

Create Employee

Allows the user to create a new employee profile into the system.

➤ Navigation process:

1. Clicking the Create employee profile button on the Employee Management screen in the Employee profile Card.

Create Employee Profile

2. Clicking the search button on the Create Employee Profile screen in the User search Card

Search

➤ Complete layout:

The screenshot shows the RDRA IT application's interface. On the left is a vertical sidebar with icons and labels for various management modules: Administration, Sales, Container Management, Creditor Management, Customer Management, Customer Order Management, and Donation Management. The main area displays a card titled "Create Employee Profile". At the top of this card, there is a header with the text "Operating from Container: Betha Mamelodi", the date "Date: 2020-10-16", and the name "James Smith". Below this is a large search input field with the placeholder "Enter Registered User Name and Surname To search:". Inside this field, there are two input boxes labeled "Name:" (containing "1") and "Surname:" (containing "2"). At the bottom of the search input field are two buttons: "Search" (containing "3") and "Cancel" (containing "4"). In the top right corner of the main card, there is a "Help" link.

Once the search button is displayed the following cards are displayed

The screenshot shows the RDRA IT application's interface. The sidebar on the left remains the same as the previous screenshot. The main area now displays two cards stacked vertically. The top card is titled "Employee General Details" and contains four input fields: "Name: Dove", "Surname: chop", "Cell Number: 0825551112", and "Email: davechop@gmail.com". The bottom card is titled "Enter Employee Profile Details" and contains two input fields: "Work Start Date: yyyy/mm/dd" (containing "5") and "Shifts Completed: _____" (containing "6"). At the bottom of this card are two buttons: "Save Profile" (containing "7") and "Cancel" (containing "8").

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the registered user name.
2	Surname input field	Click here to make an entry for the registered user surname.
3	Search Button	Click the Save button, a confirmation message will appear to confirm the adding of a recipient.

4	Cancel Button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.
5	Work start date input field	Click here to make an entry for the work start date for the profile creation
6	Shifts Completed input field	Click here to make an entry for the Shifts completed for the profile creation
7	Save profile button	Will display a message of successful creation then Re-direct you to the Employee Management screen. Click here to save the employee profile that you are creating.
8	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Employee

Allows the user to update an existing in the system.

➤ **Navigation process:**

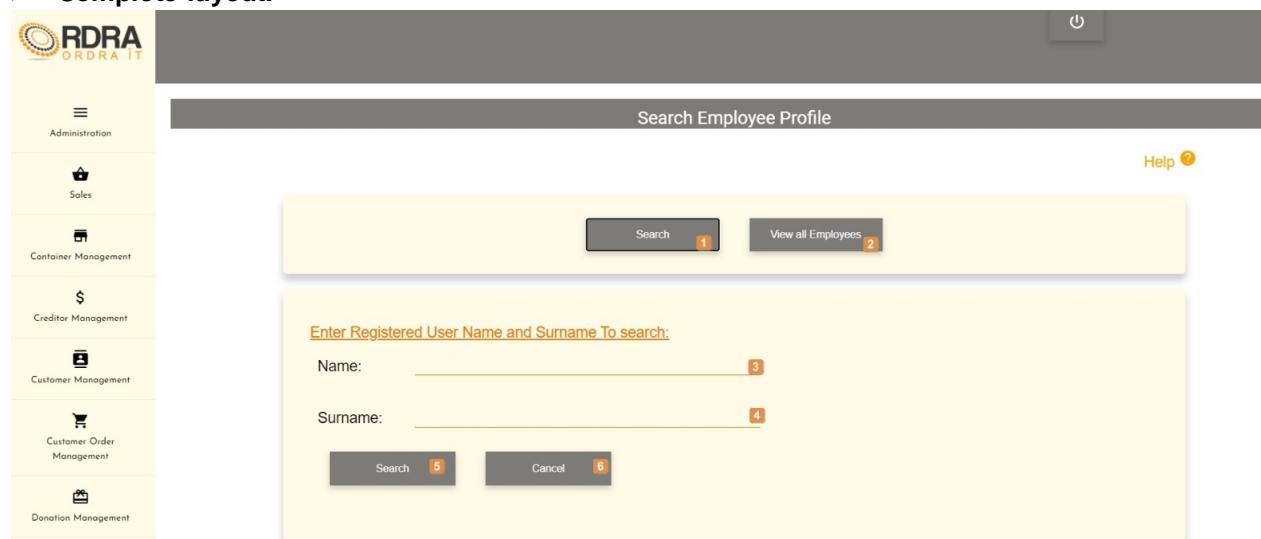
1. Clicking the Update Employee Profile button on the Employee Management screen in the Employee Card.

Update Employee Profile

2. Clicking on the search button on the Search Employee screen. The

Search

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	Name input field	Click here to make an entry for the registered user name to search
4	Surname input field	Click here to make an entry for the registered user surname to search
5	Search button	Click here to search for the employee profile with the entered name and

		surname. Displays the searched results card
6	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

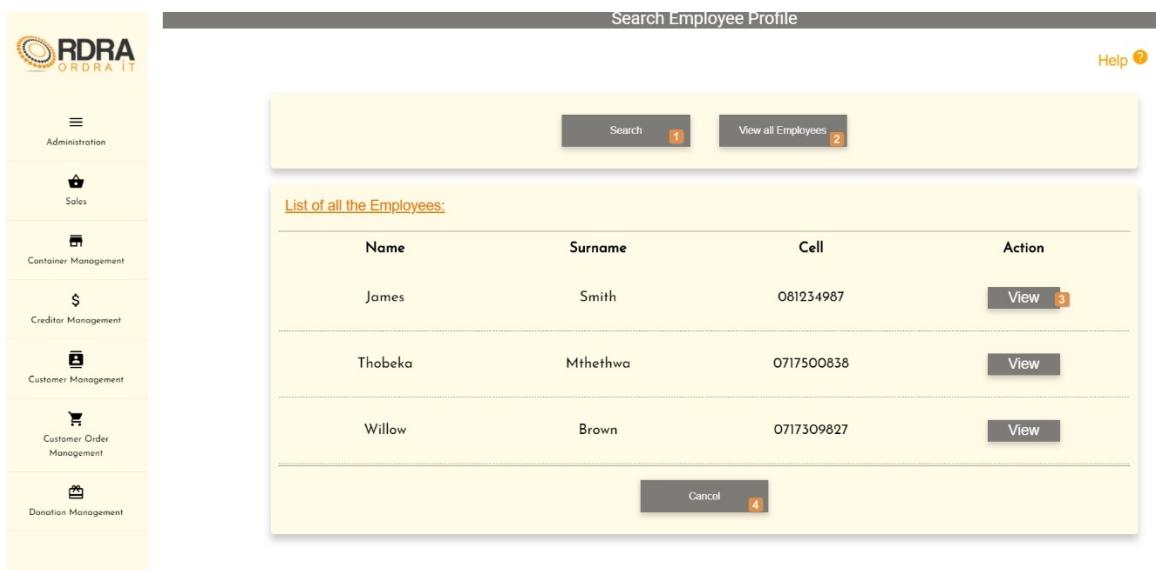
Once you have searched for the employee profile the following screen is displayed

The screenshot shows the RDRA Employee Management interface. At the top, there is a navigation bar with the RDRA logo, a search bar labeled "Search Employee Profile", and a "Help" link. On the left, there is a vertical sidebar with icons and labels for Administration, Sales, Container Management, Creditor Management, Customer Management, Customer Order Management, and Donation Management. The main content area displays "Employee General Details" for an employee named Willow Brown. It shows fields for Name, Surname, Cell Number, and Email. Below this, it shows "Employee Work Details" with fields for Work Start Date and Shifts Completed. At the bottom, there are "Update" and "Delete" buttons.

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	Update Button	This button will allow the updating of the details in the Searched Employee profile Details card. When clicked, it makes all the employee profile input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details. Click the Save button, a confirmation message will appear to confirm the update. Click the Cancel button, a confirmation message will appear to confirm the cancellation.
6	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

If the view button is clicked on the view all card is displayed on the search employee profile screen.



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	View button	Click here to view the selected employee profile. The employee profile card is displayed with the details of the selected profile.
4	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s).

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Search Employee

Allows the user to search existing Employee recipients in the system.

➤ **Navigation process:**

1. Clicking the Search Employee profile button on the Employee Management screen in the Employee profile Card.

Search Employee Profile

2. Clicking on the search button on the Search Employee screen. The

Search

➤ **Complete layout:**

Search Employee Profile

Help ?

Enter Registered User Name and Surname To search:

Name: _____ 3

Surname: _____ 4

Search 5 Cancel 6

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	Name input field	Click here to make an entry for the registered user name to search
4	Surname input field	Click here to make an entry for the registered user surname to search
5	Search button	Click here to search for the employee profile with the entered name and surname. Displays the searched results card
6	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

Once you have searched for the employee profile the following screen is displayed

Search Employee Profile

Help ?

Employee General Details:

Name: Willow _____

Surname: Brown _____

Cell Number: 0717309827 _____

Email: willowbrown@yahoo.com _____

Employee Work Details:

Work Start Date: 2020-10-03 _____

Shifts Completed: 101 _____

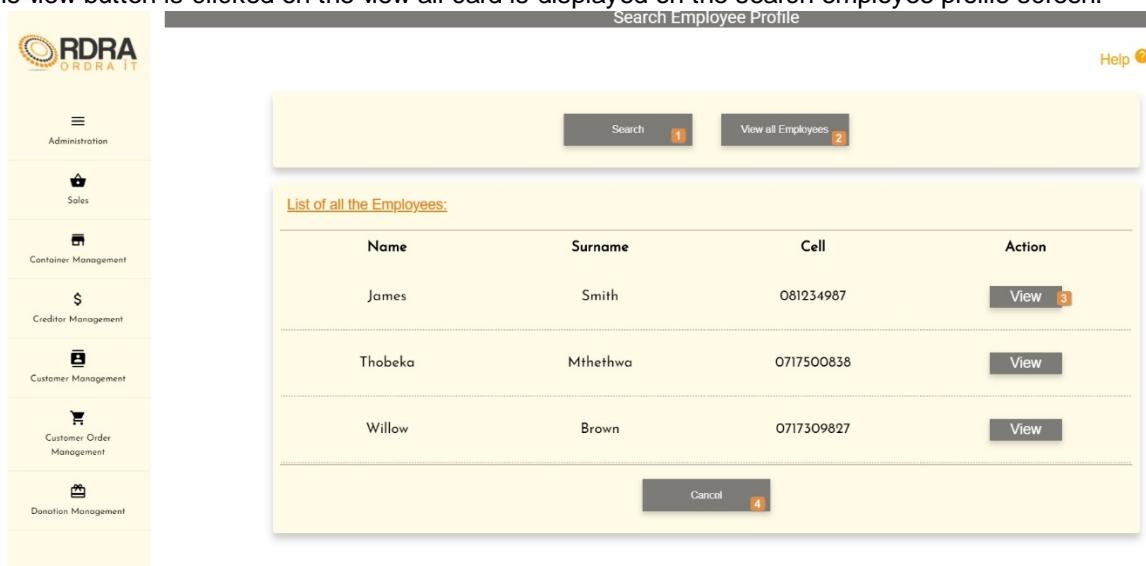
Update 3 Delete 4

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed

2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	Update Button	<p>This button will allow the updating of the details in the Searched Employee profile Details card. When clicked, it makes all the employee profile input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
6	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

If the view button is clicked on the view all card is displayed on the search employee profile screen.



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	View button	Click here to view the selected employee profile. The employee profile card is displayed with the details of the selected profile.
4	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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[Delete Employee](#)

Allows the user to remove an existing employee profile from the system.

➤ **Navigation process:**

1. Clicking the Delete Employee Profile button on the Employee Management screen in the Employee profile Card.

Delete Employee Profile

2. The steps for searching an employee profile are used. The search employee profile screen is then displayed

➤ **Complete layout:**

The screenshot shows the RDRA Employee Management interface. On the left is a vertical navigation menu with icons and labels: Administration, Sales, Container Management, Creditor Management, Customer Management, Customer Order Management, and Donation Management. The main area has a header "Search Employee Profile". Below it, there's a search bar with a "Search" button (labeled 1) and a "View all Employees" button (labeled 2). The results show an employee profile for "Willow Brown" with details: Name: Willow, Surname: Brown, Cell Number: 0717309827, Email: willowbrown@yahoo.com. Another section shows Work Details: Work Start Date: 2020-10-03, Shifts Completed: 101. At the bottom are "Update" (labeled 3) and "Delete" (labeled 4) buttons.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	Update Button	This button will allow the updating of the details in the Searched Employee profile Details card. When clicked, it makes all the employee profile input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details. Click the Save button, a confirmation message will appear to confirm the update. Click the Cancel button, a confirmation message will appear to confirm the cancellation.
6	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages,

Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Manager

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Manager Profile Management Screen

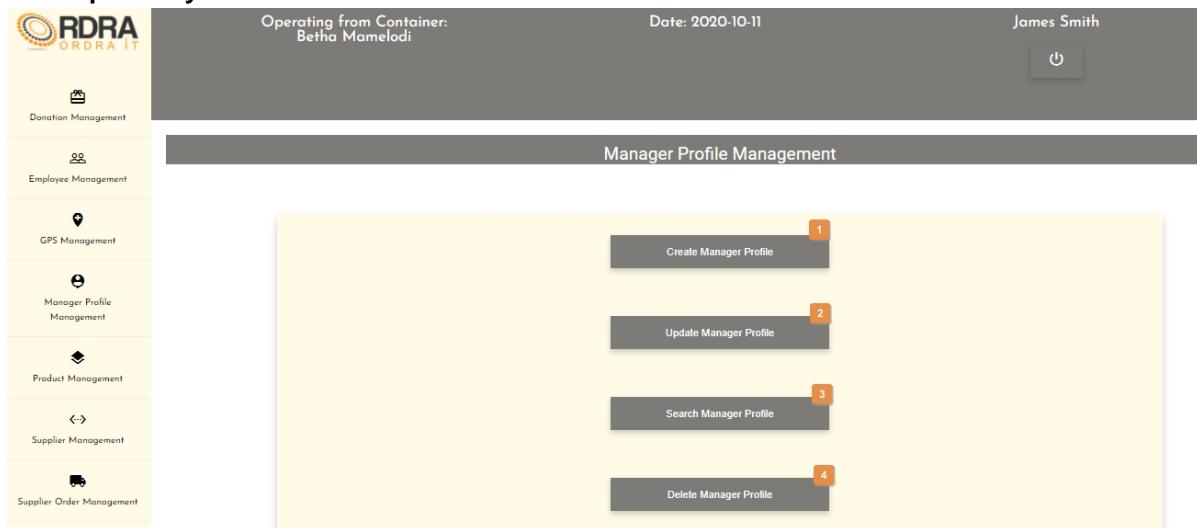
This screen allows the user to navigate through the Manager Profile Management screen to add, update, remove or search through the relevant managers.

➤ **Navigation process:**

1. Click on the Manager Profile Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Create Manager Profile Button	Re-directs you to the Create Manager Profile screen. Click this button to add/create a new manager into the system.
2	Update Manager Profile Button	Re-directs you to the Search Manager Profile screen. Click this button to search a specific manger in the system you want to update.
3	Search Manager Profile Button	Re-directs you to the Search Manager Profile screen. Click this button to search a manger in the system.
4	Delete Manager Profile Button	Re-directs you to the Search Manager Profile screen. Click this button to search a specific manger in the system you want to remove.

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Create Manager Profile

Allows the user to add/create a new manger into the system but before the user can add/create a new manager they need to first add that user as an employee into the system.

➤ **Navigation process:**

- Clicking the Create Manager Profile button on the Manager Profile Management screen.

Create Manager Profile

- Clicking the search button once you have entered the manager's name and surname you want to add/create on the Create Manager Profile screen.

Search

➤ **Complete layout:**

The screenshot shows the 'Create Manager Profile' screen. On the left is a vertical navigation menu with icons for Home, Manager Profile, Customer Management, Customer Order Management, and System Configuration. The main area has a header with 'Operating from Container: Beta Household', 'Date: 0000-00-00', and a user 'James Smith'. Below this is a 'Create Manager Profile' section. The form contains several input fields and a dropdown menu. Numbered callouts point to specific elements: 1 points to the 'Manager General Details' section; 2 points to a dropdown menu labeled 'Select Container Manager'; 3 points to a 'Qualification' input field; 4 points to a 'Nationality' input field; 5 points to an 'ID Number' input field; 6 points to a 'Next Of Keen Full Name' input field; 7 points to a 'Next Of Keen Cell Number' input field; 8 points to a 'Save Profile' button; and 9 points to a 'Cancel' button.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	General Manager Detail Section	The input fields under this section will be automatically populated with the user you want to add/create a manager.
2	Container Select Box	Click the select box will display all the containers in the system. User selects the container that the manager will be managing.
3	Qualification input field	Click here to make an entry for the manager qualification.
4	Nationality input field	Click here to make an entry for the manager nationality.
5	ID Number input field	Click here to make an entry for the manager ID number.
6	Next of Keen Full Name input field	Click here to make an entry for the manager next of keen full name.
7	Next of Keen Cell Number input field	Click here to make an entry for the manager next of keen cell number.
8	Save Profile Button	Click the Save Profile button, a confirmation message will appear to confirm the adding of a manager.
9	Cancel button	You will remain on the Create Manager Profile screen. Click this button to cancel adding/creating a manager and the search card will display to search a user you want to add/create as manager.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Manager Profile

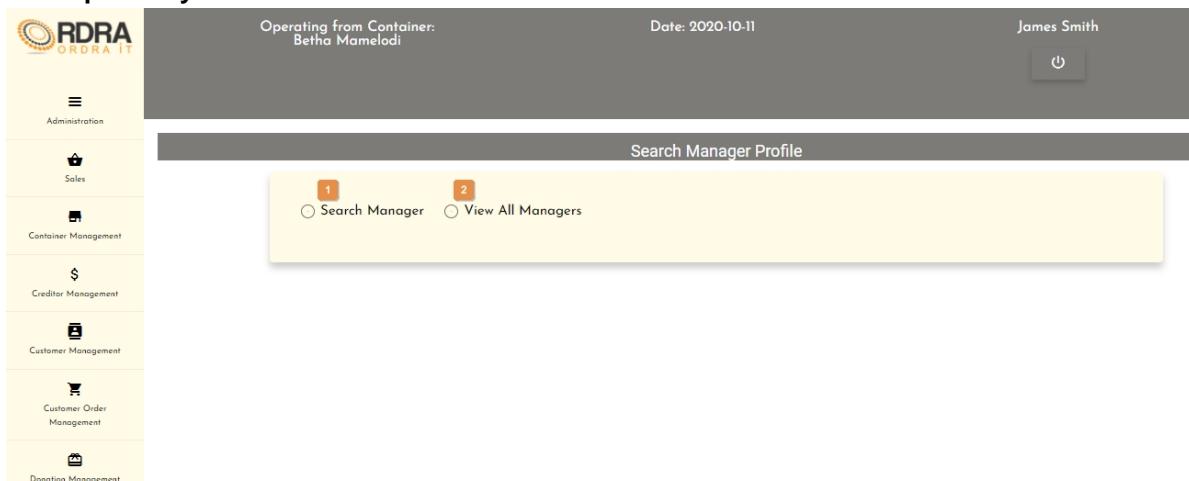
Allows the user to update an existing manager in the system.

➤ **Navigation process:**

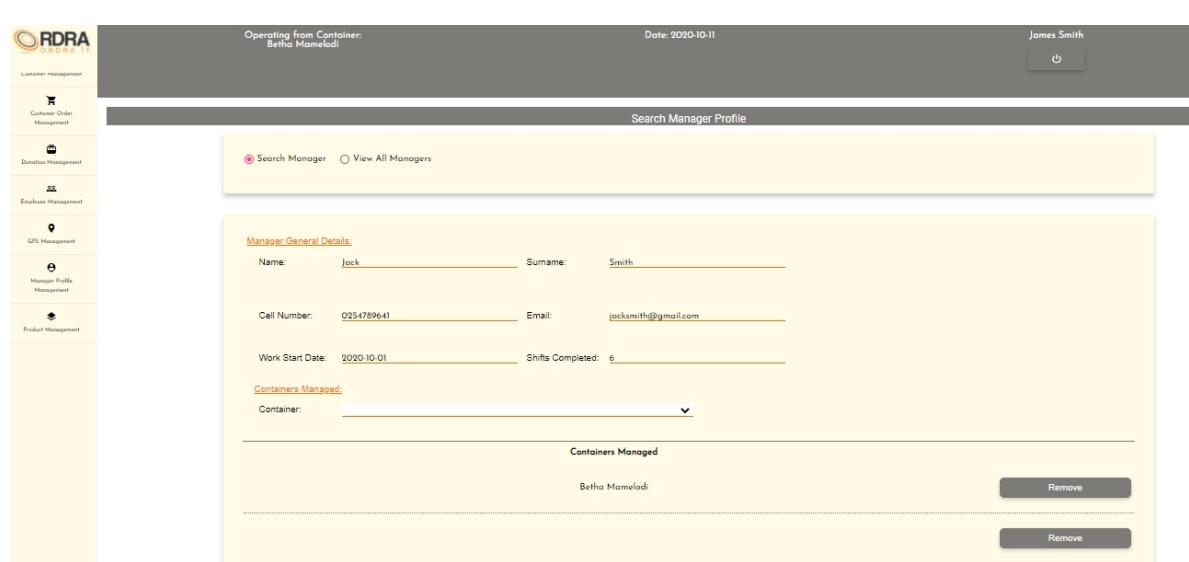
- Clicking the Update Manager Profile button on the Manager Profile Management screen.

Update Manager Profile

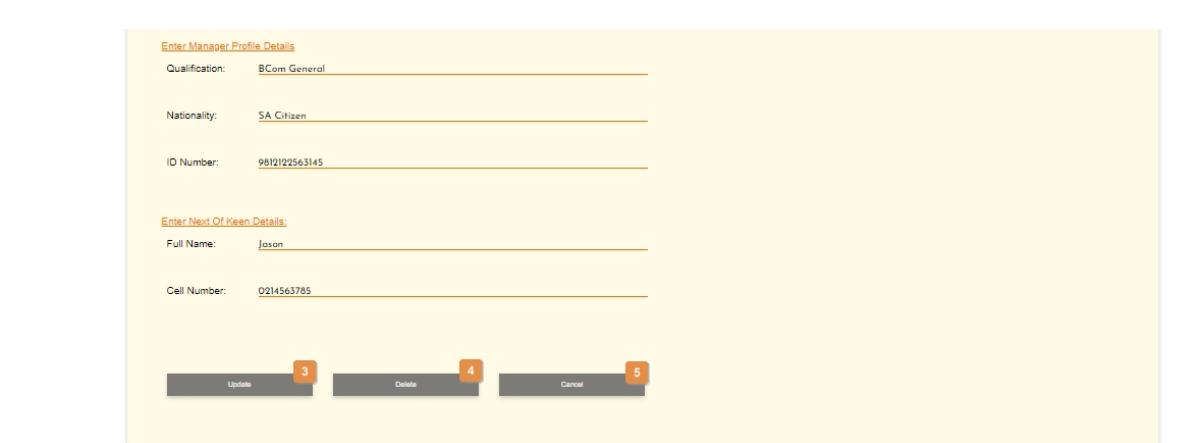
➤ Complete layout:



The screenshot shows the main interface of the application. On the left is a vertical navigation menu with icons and labels: Administration, Sales, Container Management, Creditor Management, Customer Management, Customer Order Management, and Donation Management. The main content area has a header "Operating from Container: Beta Mamelodi" and "Date: 2020-10-11". It displays a "Search Manager Profile" section with two radio buttons: "1 Search Manager" (selected) and "2 View All Managers". Below this is a detailed "Manager General Details" section for a manager named "Jack Smith". The details include: Cell Number: 0254789641, Email: jacksmith@gmail.com, Work Start Date: 2020-10-01, Shifts Completed: 6, and Containers Managed: Beta Mamelodi. At the bottom are three buttons: "Update" (labeled 3), "Delete" (labeled 4), and "Cancel" (labeled 5).



This screenshot shows the expanded "Manager General Details" section. It includes fields for Name (Name: Jack, Surname: Smith), Contact (Cell Number: 0254789641, Email: jacksmith@gmail.com), and Work Information (Work Start Date: 2020-10-01, Shifts Completed: 6). Below this is a "Containers Managed" section with a dropdown menu showing "Beta Mamelodi". At the bottom are two "Remove" buttons.



This screenshot shows the "Enter Manager Profile Details" section. It includes fields for Qualification (BCom General), Nationality (SA Citizen), and ID Number (9812122563145). Below this is another section titled "Enter Next Of Keen Details" with fields for Full Name (Jason) and Cell Number (0214563785). At the bottom are three buttons: "Update" (labeled 3), "Delete" (labeled 4), and "Cancel" (labeled 5).

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search Manger Radio Button	This radio button will allow the user to search for a specific manger. Clicking this radio button will make visible the name and surname input fields on the screen to search for a specific manger.

		<p><input checked="" type="radio"/> Search Manager <input type="radio"/> View All Managers</p> <p>Enter Manager Name and Surname To search:</p> <p>Name: _____ 1</p> <p>Surname: _____ 2</p> <p>Search 3 Cancel 4</p>															
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #f28b32; color: white;"> <th style="padding: 5px;">Reference</th><th style="padding: 5px;">Control</th><th style="padding: 5px;">Functionality Description</th></tr> </thead> <tbody> <tr> <td style="padding: 5px;">1</td><td style="padding: 5px;">Name input field</td><td style="padding: 5px;">Click here to make an entry for the manager name.</td></tr> <tr> <td style="padding: 5px;">2</td><td style="padding: 5px;">Surname input field</td><td style="padding: 5px;">Click here to make an entry for the manager surname.</td></tr> <tr> <td style="padding: 5px;">3</td><td style="padding: 5px;">Search Button</td><td style="padding: 5px;">Click search button will hide the name and surname input fields to search for a specific manger. The manager details card will be displayed.</td></tr> <tr> <td style="padding: 5px;">4</td><td style="padding: 5px;">Cancel Button</td><td style="padding: 5px;">Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Name input field	Click here to make an entry for the manager name.	2	Surname input field	Click here to make an entry for the manager surname.	3	Search Button	Click search button will hide the name and surname input fields to search for a specific manger. The manager details card will be displayed.	4	Cancel Button	Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description															
1	Name input field	Click here to make an entry for the manager name.															
2	Surname input field	Click here to make an entry for the manager surname.															
3	Search Button	Click search button will hide the name and surname input fields to search for a specific manger. The manager details card will be displayed.															
4	Cancel Button	Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.															
2	View All Mangers Radio Button	<p>This radio button will allow the user to view all the mangers. Clicking this radio button will display a list on all the mangers in a table format. Next to each manger listed is a view button as well as a cancel button below that list of all mangers.</p> <p>View</p> <p>Clicking this view button, will display that mangers details.</p> <p>Cancel</p> <p>Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.</p>															
3	Update Button	<p>This button will allow the updating of the details under the Manger Profile Details and Next of Keen Details sections. When clicked, it makes all the input fields under the sections mentioned above, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <p>Save Cancel</p> <p>Click the Save button, an alert message will appear to notify the user.</p>															

		Click the Cancel button, to cancel updating of a manger and the search card will display with the two search radio buttons as well as the name and surname input fields to search for a specific manger.
4	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.
5	Cancel Button	You will remain on the Search Manager Profile screen. Click this button to cancel searching of a manger and the search card will display with the two search radio buttons as well as the name and surname input fields to search for a specific manger.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Manager Profile

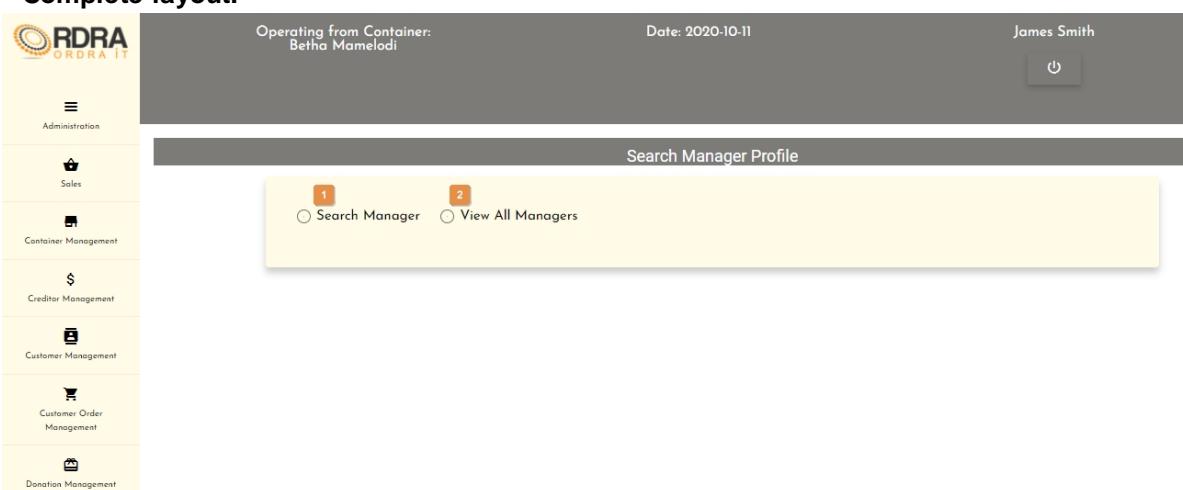
Allows the user to search existing managers in the system.

➤ **Navigation process:**

1. Clicking the Search Manger Profile button on the Manager Profile Management screen.

Search Manager Profile

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Manger Radio Button	This radio button will allow the user to search for a specific manger. Clicking this radio button will make visible the name and surname input fields on the screen to search for a specific manger.

	<p><input checked="" type="radio"/> Search Manager <input type="radio"/> View All Managers</p> <p>Enter Manager Name and Surname To search:</p> <p>Name: _____ 1</p> <p>Surname: _____ 2</p> <p>Search 3 Cancel 4</p>															
2	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #f28b4e; color: white; text-align: left; padding: 2px;">Reference</th><th style="background-color: #f28b4e; color: white; text-align: left; padding: 2px;">Control</th><th style="background-color: #f28b4e; color: white; text-align: left; padding: 2px;">Functionality Description</th></tr> </thead> <tbody> <tr> <td style="padding: 2px;">1</td><td style="padding: 2px;">Name input field</td><td style="padding: 2px;">Click here to make an entry for the manager name.</td></tr> <tr> <td style="padding: 2px;">2</td><td style="padding: 2px;">Surname input field</td><td style="padding: 2px;">Click here to make an entry for the manager surname.</td></tr> <tr> <td style="padding: 2px;">3</td><td style="padding: 2px;">Search Button</td><td style="padding: 2px;">Click search button will hide the name and surname input fields to search for a specific manger. The manager details card will be displayed.</td></tr> <tr> <td style="padding: 2px;">4</td><td style="padding: 2px;">Cancel Button</td><td style="padding: 2px;">Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.</td></tr> </tbody> </table> <p>This radio button will allow the user to view all the mangers. Clicking this radio button will display a list on all the mangers in a table format. Next to each manger listed is a view button as well as a cancel button below that list of all mangers.</p> <p>View</p> <p>Clicking this view button, will display that mangers details.</p> <p>Cancel</p> <p>Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.</p>	Reference	Control	Functionality Description	1	Name input field	Click here to make an entry for the manager name.	2	Surname input field	Click here to make an entry for the manager surname.	3	Search Button	Click search button will hide the name and surname input fields to search for a specific manger. The manager details card will be displayed.	4	Cancel Button	Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description														
1	Name input field	Click here to make an entry for the manager name.														
2	Surname input field	Click here to make an entry for the manager surname.														
3	Search Button	Click search button will hide the name and surname input fields to search for a specific manger. The manager details card will be displayed.														
4	Cancel Button	Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.														

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

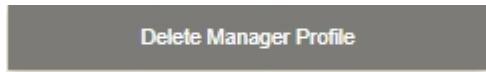
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Delete Manger Profile

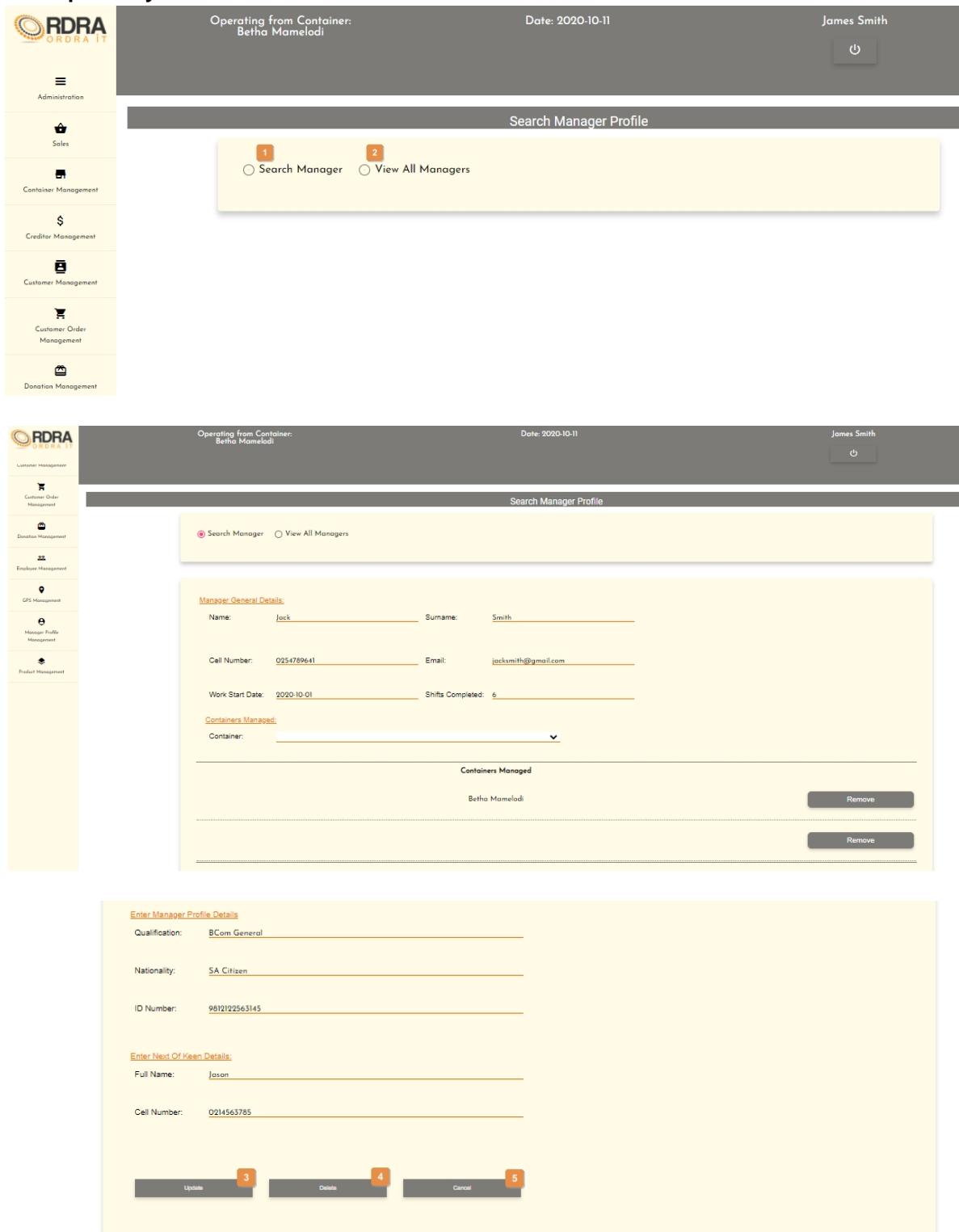
Allows the user to remove an existing manager from the system.

➤ **Navigation process:**

- Clicking the Delete Manager Profile button on the Manager Profile Management screen.



➤ **Complete layout:**



Operating from Container: Beta Mamelodi Date: 2020-10-11 James Smith

Search Manager Profile

1 Search Manager **2** View All Managers

Manager General Details:

Name:	Jack	Surname:	Smith
Cell Number:	0254789641	Email:	jacksmith@gmail.com
Work Start Date:	2020-10-01	Shifts Completed:	6

Containers Managed:

Betha Mamelodi	Remove
----------------	--------

Enter Manager Profile Details:

Qualification:	BCom General
Nationality:	SA Citizen
ID Number:	9812122563145

Enter Next Of Keen Details:

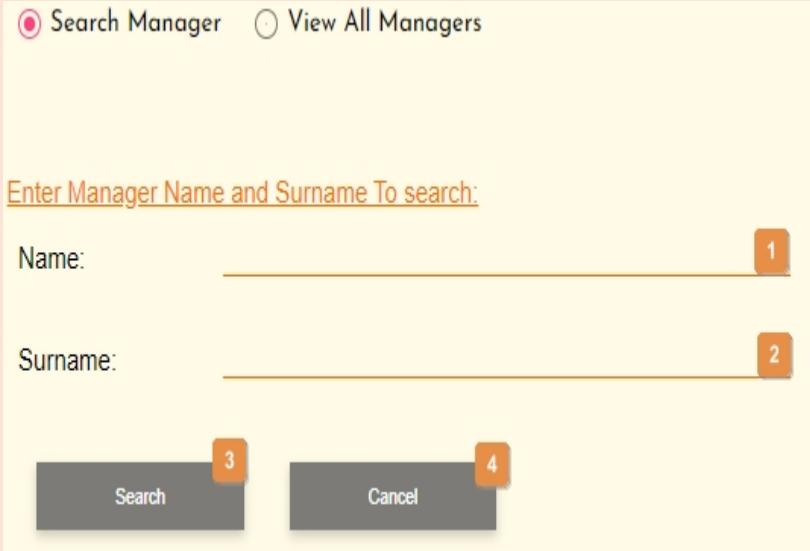
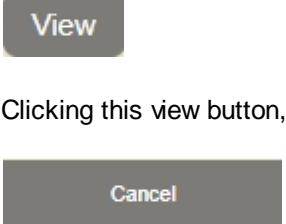
Full Name:	Jason
Cell Number:	0214563785

Update **3** Delete **4** Cancel **5**

➤ **Detailed description of the controls:**

Reference | Control

Functionality Description

1	Search Manager Radio Button	<p>This radio button will allow the user to search for a specific manger. Clicking this radio button will make visible the name and surname input fields on the screen to search for a specific manger.</p>  <table border="1" data-bbox="579 887 1437 1280"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Name input field</td><td>Click here to make an entry for the manager name.</td></tr> <tr> <td>2</td><td>Surname input field</td><td>Click here to make an entry for the manager surname.</td></tr> <tr> <td>3</td><td>Search Button</td><td>Click search button will hide the name and surname input fields to search for a specific manger. The manager details card will be displayed.</td></tr> <tr> <td>4</td><td>Cancel Button</td><td>Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Name input field	Click here to make an entry for the manager name.	2	Surname input field	Click here to make an entry for the manager surname.	3	Search Button	Click search button will hide the name and surname input fields to search for a specific manger. The manager details card will be displayed.	4	Cancel Button	Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description															
1	Name input field	Click here to make an entry for the manager name.															
2	Surname input field	Click here to make an entry for the manager surname.															
3	Search Button	Click search button will hide the name and surname input fields to search for a specific manger. The manager details card will be displayed.															
4	Cancel Button	Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.															
2	View All Mangers Radio Button	<p>This radio button will allow the user to view all the mangers. Clicking this radio button will display a list on all the mangers in a table format. Next to each manger listed is a view button as well as a cancel button below that list of all mangers.</p>  <p>Clicking this view button, will display that mangers details.</p> <p>Re-direct you to the Manager Profile Management screen. Click this button to cancel the search.</p>															
3	Update Button	<p>This button will allow the updating of the details under the Manger Profile Details and Next of Keen Details sections. When clicked, it makes all the input fields under the sections mentioned above, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>															

		 <p>Click the Save button, an alert message will appear to notify the user.</p> <p>Click the Cancel button, to cancel updating of a manger and the search card will display with the two search radio buttons as well as the name and surname input fields to search for a specific manger.</p>
4	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.
5	Cancel Button	You will remain on the Search Manager Profile screen. Click this button to cancel searching of a manger and the search card will display with the two search radio buttons as well as the name and surname input fields to search for a specific manger.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Container

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Container Management Screen

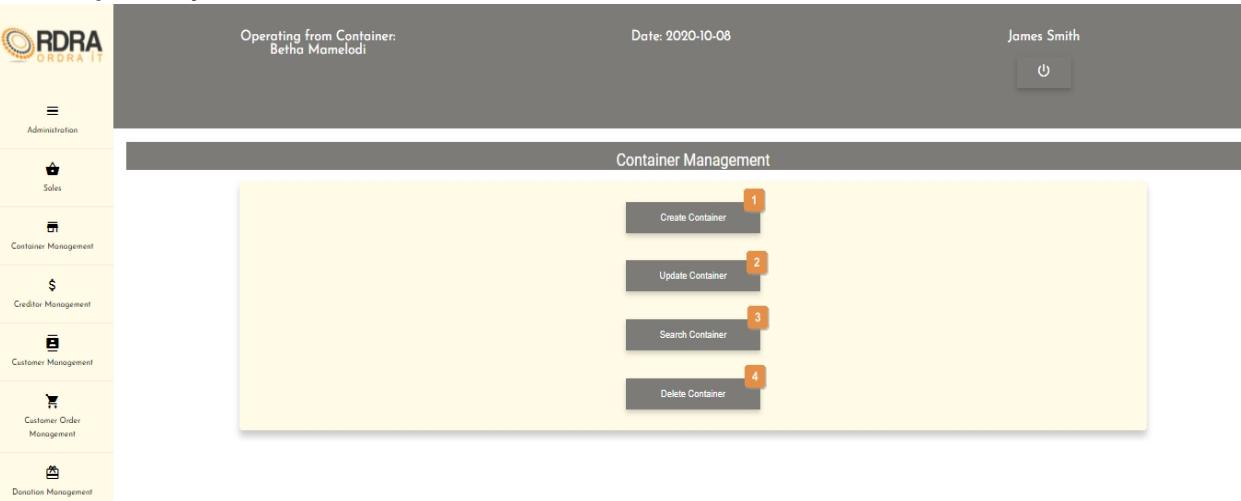
This screen allows the user to navigate through the container management screen to add, update, remove or search through the containers the relevant containers.

➤ **Navigation process:**

1. Click on the Container Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Create Container Button	Re-directs you to the Create Container screen. Click this button to add/create a new container into the system.

2	Update Container Button	Re-directs you to the Search Container screen. Click this button to search a specific container in the system you want to update.
3	Search Container Button	Re-directs you to the Search Container screen. Click this button to search a container in the system.
4	Delete Container Button	Re-directs you to the Search Container screen. Click this button to search a specific container in the system you want to remove.

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Create Container

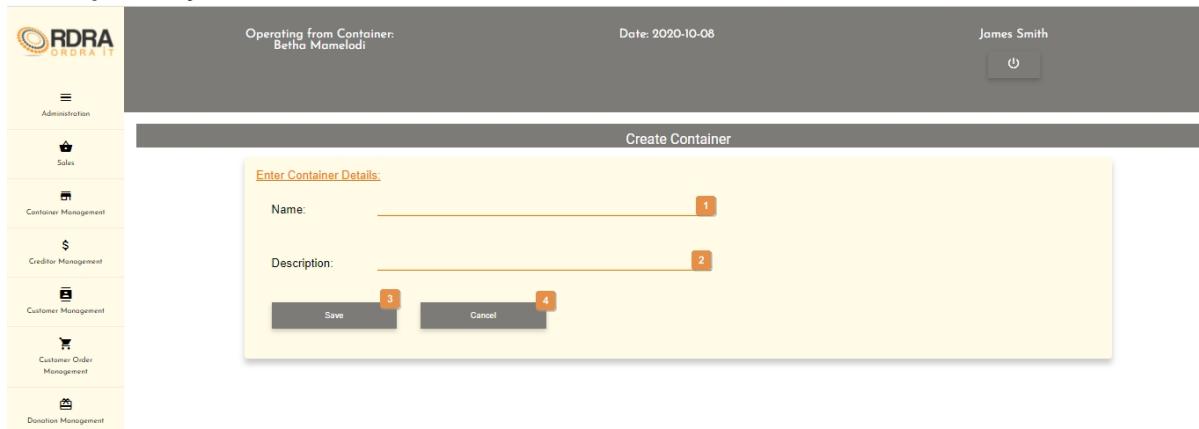
Allows the user to add/create a new container into the system.

➤ **Navigation process:**

1. Clicking the Create Container button on the Container Management screen.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the container name.
2	Description input field	Click here to make an entry for the container description.
3	Save button	Click the Save button, a confirmation message will appear to confirm the adding/creating of a container.
4	Cancel button	Re-direct you to the Container Management screen. Click this button to cancel adding/creating a container.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Container

Allows the user to update an existing container in the system.

➤ **Navigation process:**

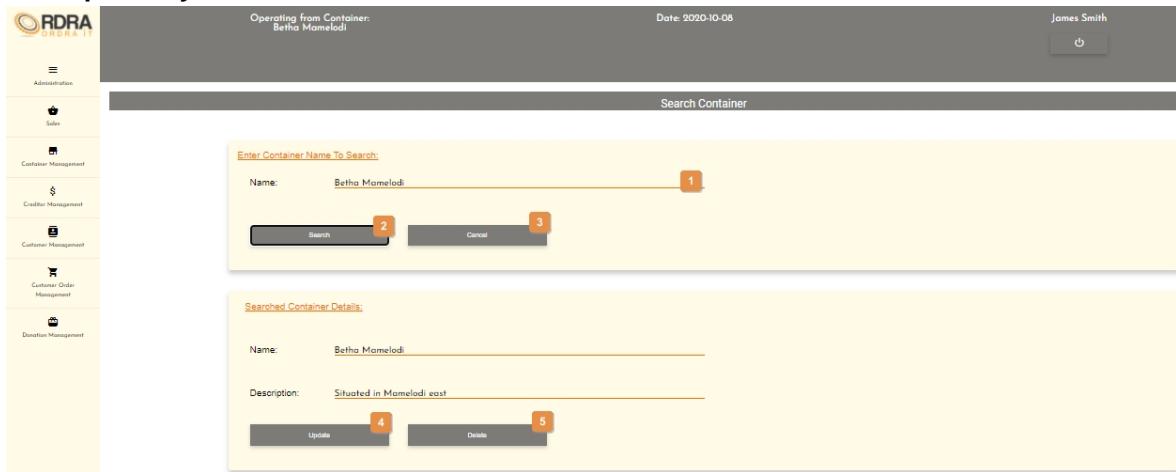
1. Clicking the Update Container button on the Container Management screen.



2. Clicking on the Input Criteria button on the Search Container screen



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Name input field	Click here to make an entry for the container name to search.
2	Search Button	This button will display the Search Container Details card if the container exists in the system.
3	Cancel Button	Re-direct you to the Container Management screen. Click this button to cancel the search of a container.
4	Update Button	<p>This button will allow the updating of the details in the Searched Container Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 10px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
5	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Container

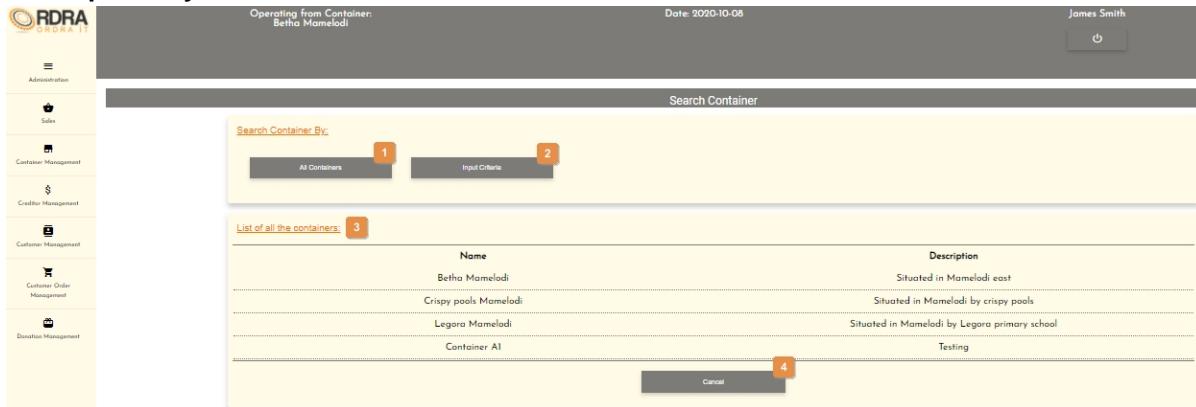
Allows the user to search existing containers in the system.

➤ **Navigation process:**

1. Clicking the Search Container button on the Container Management screen.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	All Containers Button	This button will display the List of all the containers card with a table of all the container that exists in the system.
2	Input Criteria Button	This button will display the Search Container Details card if the container exists in the system.
3	List of all the containers table	Shows a list of all the container that exists in the system.
4	Cancel Button	Re-direct you to the Container Management screen. Click this button to cancel the search of all containers.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s).

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Delete Container

Allows the user to remove an existing container from the system.

➤ **Navigation process:**

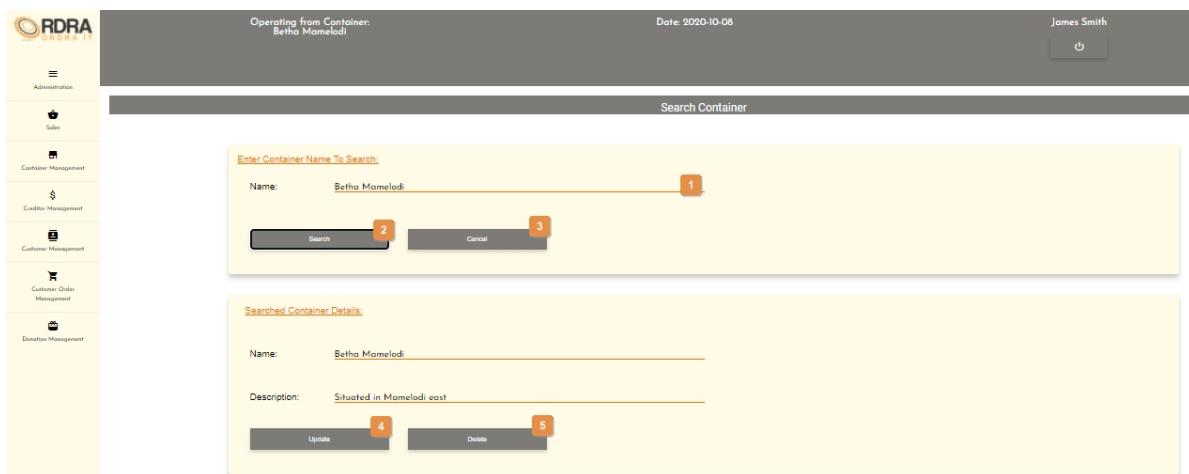
- Clicking the Update Container button on the Container Management screen.

Delete Container

- Clicking on the Input Criteria button on the Search Container screen.

Input Criteria

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Name input field	Click here to make an entry for the container name to search.
2	Search Button	This button will display the Search Container Details card if the container exists in the system.
3	Cancel Button	Re-direct you to the Container Management screen. Click this button to cancel the search of a container.
4	Update Button	<p>This button will allow the updating of the details in the Searched Container Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 10px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
5	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Product Category

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Product Management Screen

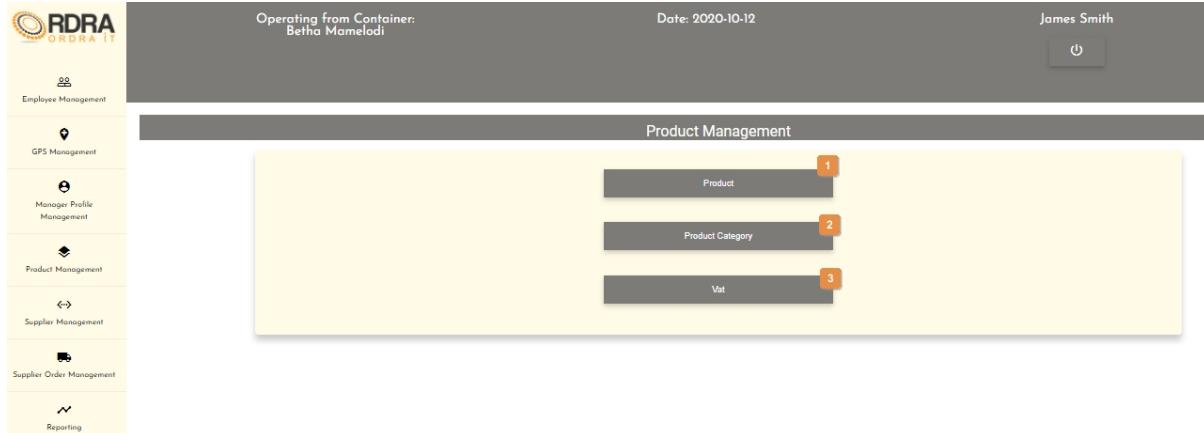
This screen allows the user to navigate through the product management screen to access the Product, Product Category and Vat options and their relevant functions that each option provides.

➤ **Navigation process:**

1. Click on the Product Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Product Button	Clicking this button will make the Product card visible with various buttons related to the Product.
2	Product Category Button	Clicking this button will make the Product Category card visible with various buttons related to the Product Category.
3	Vat Button	Clicking this button will make the VAT card visible with various buttons related to the Vat.

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Add Product Category

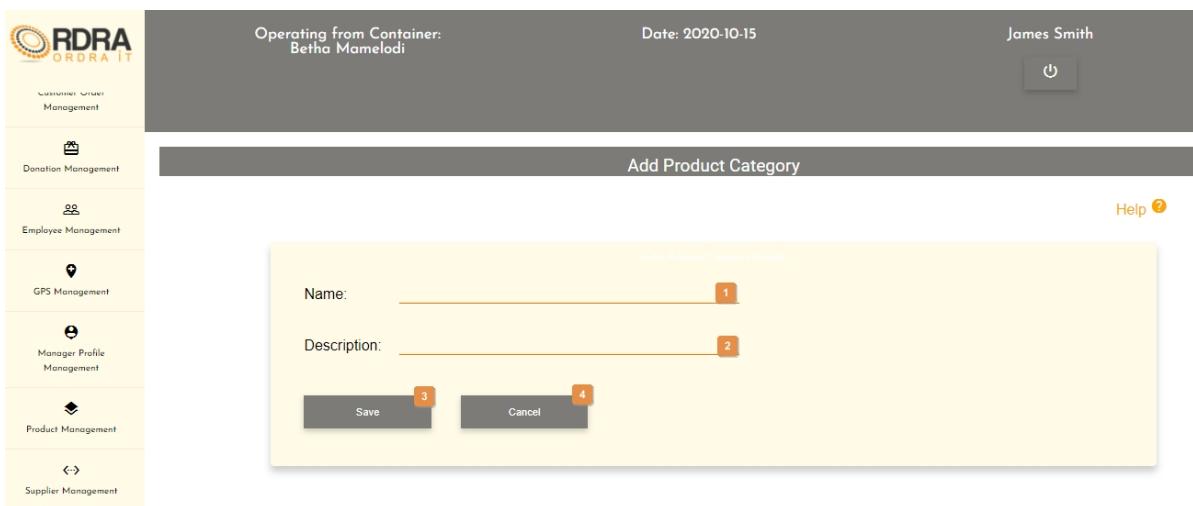
Allows the user to add a new product category into the system.

➤ **Navigation process:**

1. Clicking the Product Category button on the Product Management screen.

2. Clicking the Add Product Category button in the Product Category Card.

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the product category name.
2	Description input field	Click here to make an entry for product category description.
3	Save Button	Click the Save button, a confirmation box will appear to confirm the adding of a product category.
4	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel adding of a product category.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Product Category

Allows the user to update an existing product category in the system.

➤ **Navigation process:**

1. Clicking the Product Category button on the Product Management screen.

Product Category

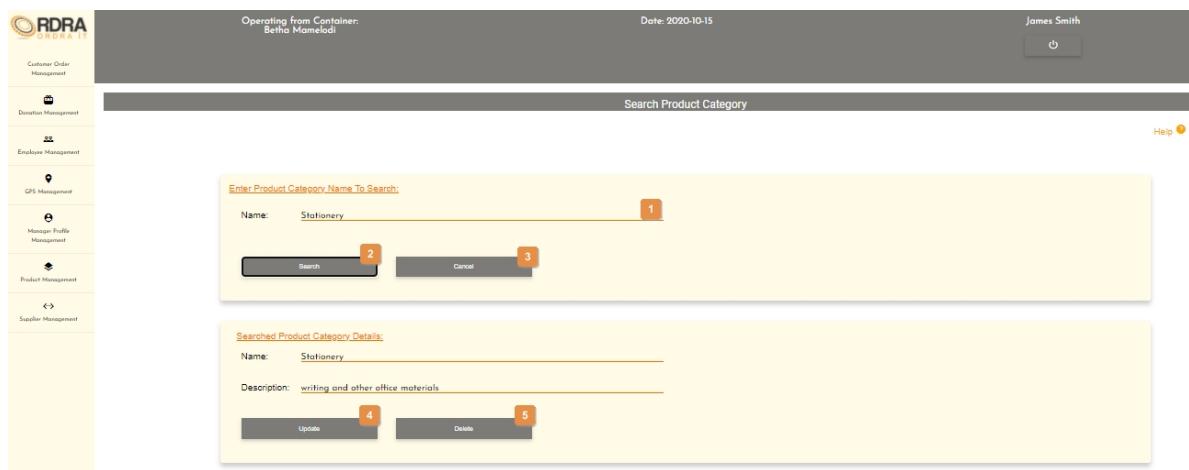
2. Clicking the Update Product Category button in the Product Category Card.

Update Product Category

3. Clicking on the Input Criteria button on the Search Product Category screen.

Input Criteria

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Name input field	Click here to make an entry for the product category name to search.
2	Search Button	This button will display the Search Product Category Details card if the product category exists in the system.
3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search of a product category.
4	Update Button	<p>This button will allow the updating of the details in the Searched Product Category Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 10px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
5	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Product Category

Allows the user to search existing product categories in the system.

➤ **Navigation process:**

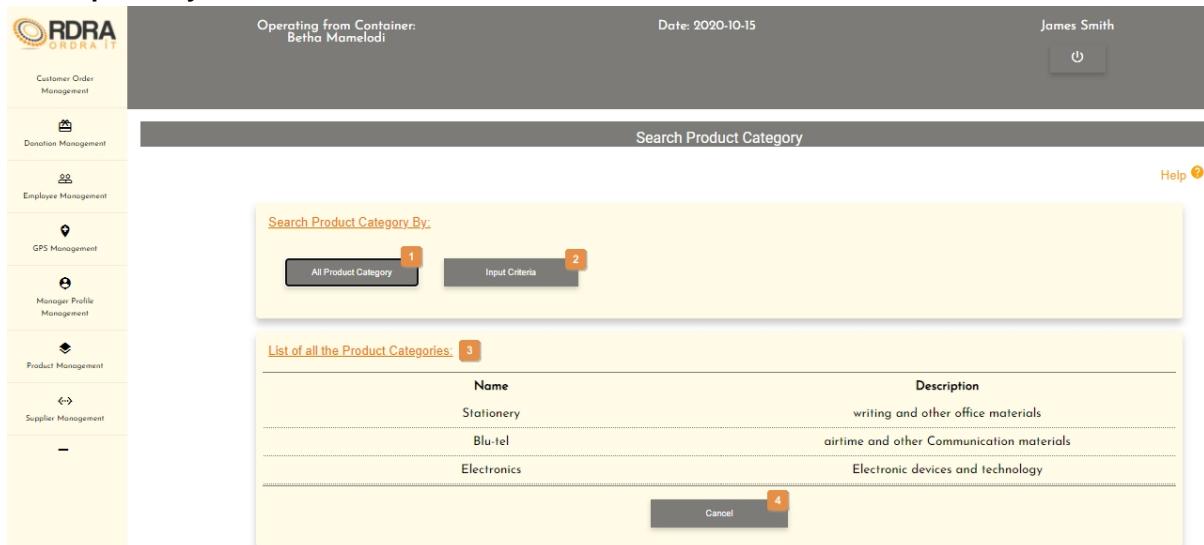
1. Clicking the Product Category button on the Product Management screen.

Product Category

2. Clicking the Search Product Category button in the Product Category Card.

Search Product Category

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	All Product Category Button	This button will display the List of all the product categories card with a table of all the product categories that exists in the system.
2	Input Criteria Button	This button will display the Search Product Category Details card if the product category exists in the system.
3	List of all the Product Categories table	Shows a list of all the product categories that exists in the system.
4	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search of all product category.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Remove Product Category

Allows the user to remove an existing product category from the system.

➤ **Navigation process:**

1. Clicking the Product Category button on the Product Management screen.

Product Category

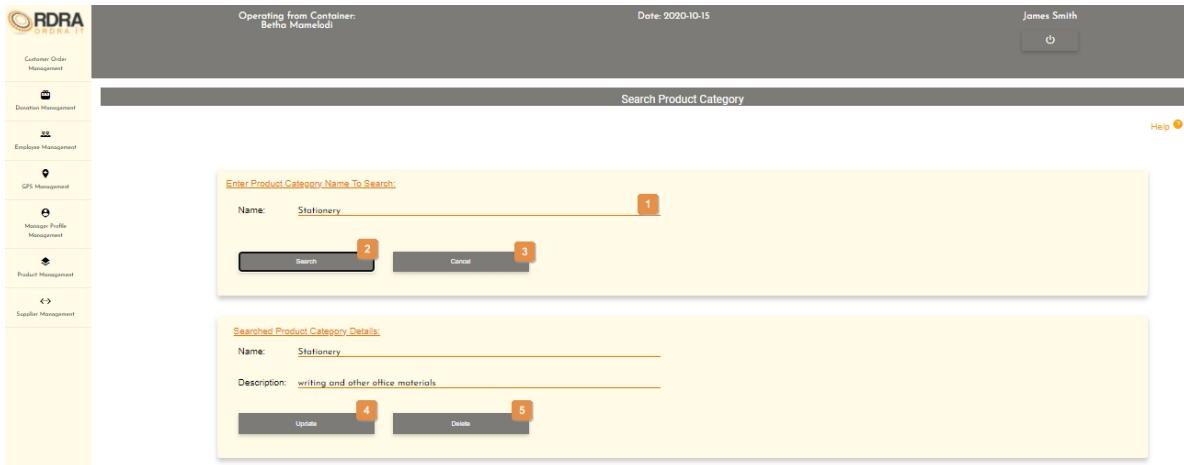
2. Clicking the Remove Product Category button in the Product Category Card.

Remove Product Category

3. Clicking on the Input Criteria button on the Search Product Category screen.

Input Criteria

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Name input field	Click here to make an entry for the product category name to search.
2	Search Button	This button will display the Search Product Category Details card if the product category exists in the system.
3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search of a product category.
4	Update Button	<p>This button will allow the updating of the details in the Searched Product Category Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 10px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
5	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Supplier

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Supplier Management Screen

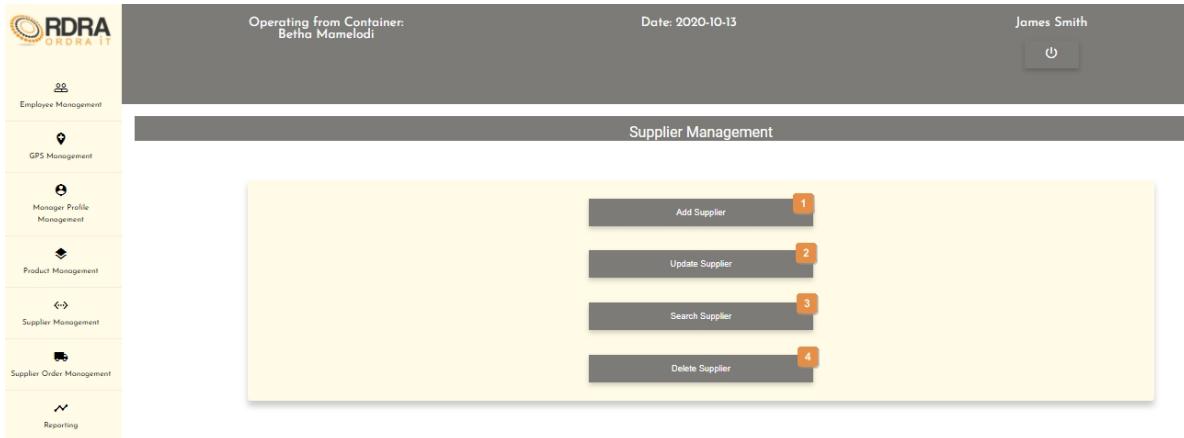
This screen allows the user to navigate through the supplier management screen to add, update, remove or search through the relevant suppliers.

➤ **Navigation process:**

1. Click on the Supplier Management button in the Navbar.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Add Supplier Button	Re-directs you to the Add Supplier screen. Click this button to add a new supplier into the system.
2	Update Supplier Button	Re-directs you to the Supplier Details screen. Click this button to search a specific supplier in the system you want to update.
3	Search Supplier Button	Re-directs you to the Supplier Details screen. Click this button to search a supplier in the system.
4	Delete Supplier Button	Re-directs you to the Supplier Details screen. Click this button to search a specific supplier in the system you want to remove.

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Add Supplier

Allows the user to add a new supplier into the system.

➤ Navigation process:

1. Clicking the Add Supplier button on the Supplier Management screen.



➤ Complete layout:

The screenshot shows the 'Add Supplier' screen of the ORDRAHelp application. The interface includes a sidebar with various management options like Employee Management, GPS Management, Manager Profile Management, Product Management, Supplier Management, and Supplier Order Management. The main area is titled 'Enter supplier Details:' and contains fields for Name, Cell, Email, Street No., Street, Postal Code, and Suburb. Each field has a small orange callout number (1 through 7) indicating its function. At the bottom are 'Save' and 'Cancel' buttons.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the supplier name.
2	Cell input field	Click here to make an entry for the supplier cell.
3	Email input field	Click here to make an entry for the supplier email.
4	Street No. input field	Click here to make an entry for the supplier street no.
5	Street input field	Click here to make an entry for the supplier street.
6	Postal Code input field	Click here to make an entry for the supplier postal code.
7	Suburb input field	Click here to make an entry for the supplier suburb.
8	Save Button	Click the Save button, a confirmation message will appear to confirm the adding of a supplier.
9	Cancel Button	Re-direct you to the Customer Management screen. Click this button to cancel adding a supplier.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Supplier

Allows the user to update an existing supplier in the system.

➤ **Navigation process:**

- Clicking the Update Supplier button on the Supplier Management screen.

Update Supplier

- Clicking the Search button once you have entered the supplier's name, you want to update in the system on the Supplier Details screen.

Search

➤ **Complete layout:**

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Update Button	<p>This button will allow the updating of the details in the Searched Supplier Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 20px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, re-directs you to the Supplier Management screen which cancels the update.</p>
2	Delete Button	Click the Delete button, an alert message will appear to notify the user.
3	Cancel Button	Re-direct you to the Supplier Management screen. Click this button to cancel search.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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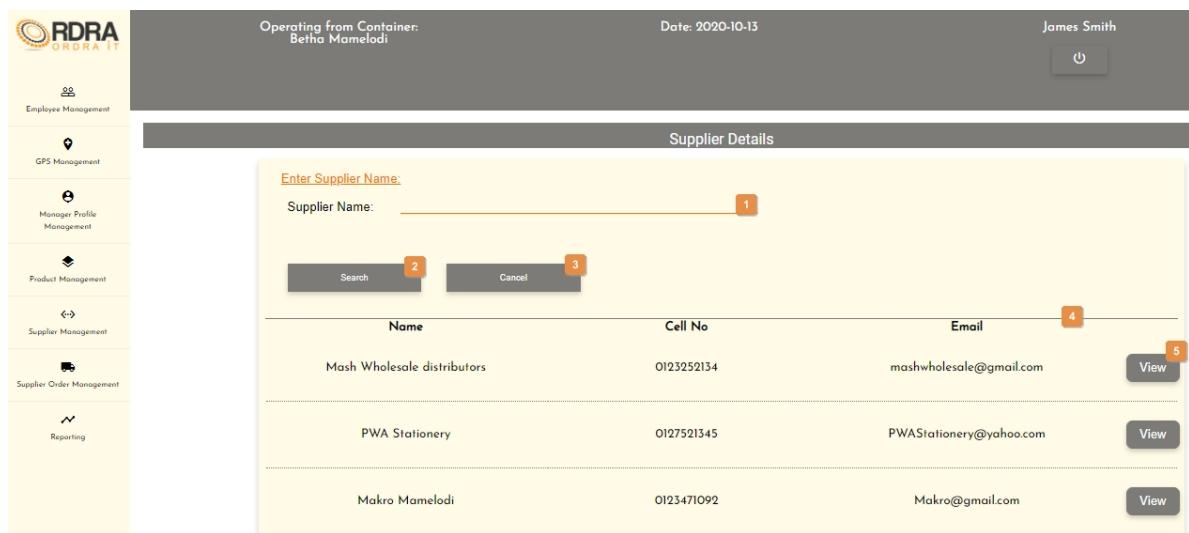
Search Supplier

Allows the user to search existing suppliers in the system.

➤ **Navigation process:**

1. Clicking the Search Supplier button on the Supplier Management screen.

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Supplier Name input field	Click here to make an entry for the supplier name you want to search.
2	Search Button	Re-direct you to the Searched Supplier Details screen. Click this button once you have entered the supplier's name, you want to search.
3	Cancel Button	Re-direct you to the Supplier Management screen. Click this button to cancel search.
4	List of all the supplier table	Shows a list of all the supplier that exists in the system.
5	View Button	Click this button will display the Searched Supplier Details card with that supplier's details.

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Delete Supplier

Allows the user to remove an existing supplier from the system.

➤ **Navigation process:**

1. Clicking the Delete Supplier button on the Supplier Management screen.

Delete Supplier

2. Clicking the Search button once you have entered the supplier's name, you want to remove from the system on the Supplier Details screen.

Search

➤ **Complete layout:**

Supplier Details

Searched Supplier Details

Name: P.W.A. Stationery

Call: 0123456789

Email: PWAStntry@yahoo.com

Street No: 14

Street: Tony Avenue

Postal Code: 0008

Suburb: Arcadia

Products Supplied

Oceans White vinegar

Pure 90ml Correction Fluid

1 2 3

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Update Button	<p>This button will allow the updating of the details in the Searched Supplier Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <p style="text-align: center;"></p> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, re-directs you to the Supplier Management screen which cancels the update.</p>
2	Delete Button	Click the Delete button, an alert message will appear to notify the user.
3	Cancel Button	Re-direct you to the Supplier Management screen. Click this button to cancel search.

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Product

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Product Management Screen

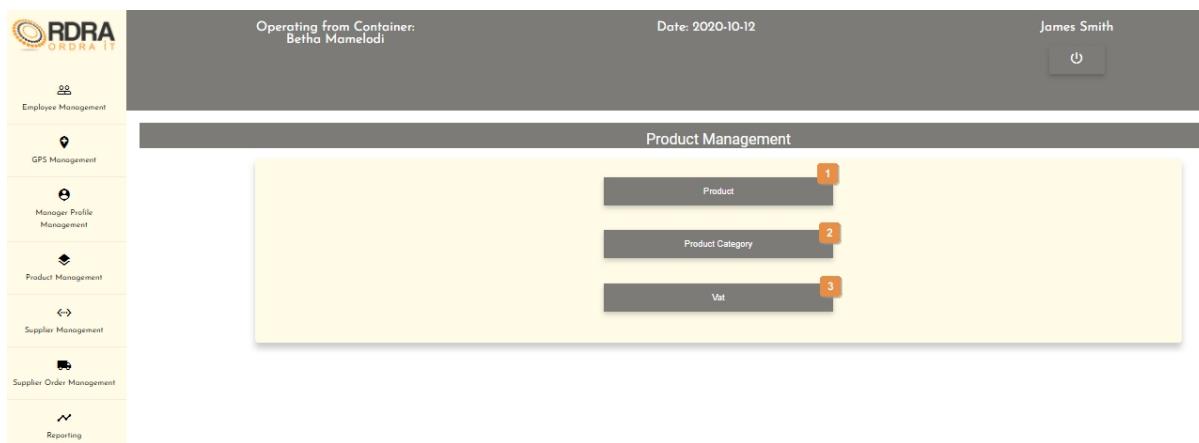
This screen allows the user to navigate through the product management screen to access the Product, Product Category and Vat options and their relevant functions that each option provides.

➤ **Navigation process:**

1. Click on the Product Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Product Button	Clicking this button will make the Product card visible with various buttons related to the Product.
2	Product Category Button	Clicking this button will make the Product Category card visible with various buttons related to the Product Category.
3	Vat Button	Clicking this button will make the VAT card visible with various buttons related to the Vat.

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Add Product

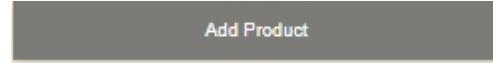
Allows the user to add a new product into the system as well as linking existing products to various containers.

➤ **Navigation process:**

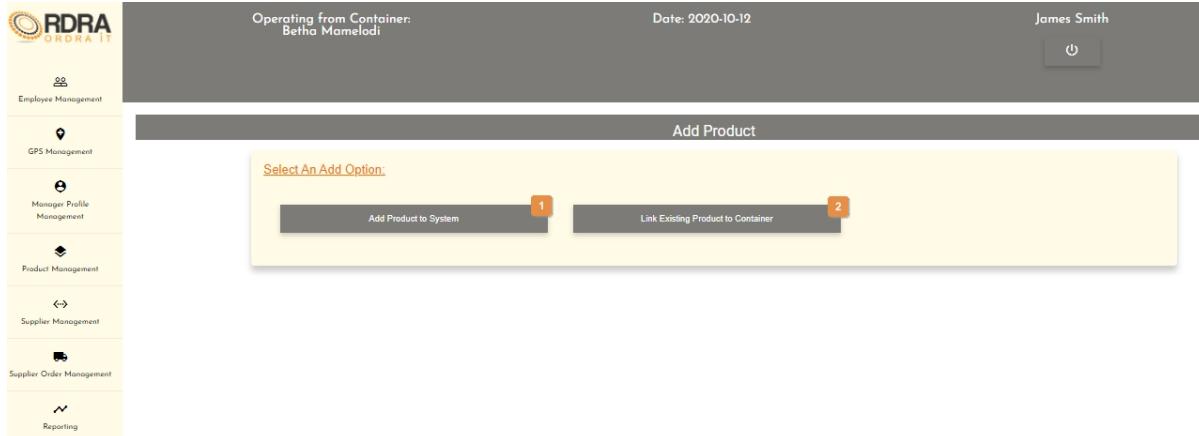
1. Clicking the Product button on the Product Management screen.



2. Clicking the Add Product button in the Product Card.



➤ **Complete layout:**



➤ Detailed description of the controls:

Reference	Control	Functionality Description																		
1	Add Product to System	Click the Add Product to System button will display the Product Details card which is where the user will then enter all the details of the new product being added to the system.																		
2	Link Existing Product to Container	<p>Click the Link Existing Product to Container button will display the Move Product card which is where the user will then be able to link the existing products to the containers.</p> <table border="1"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Product Select Box</td><td>Click the select box will display all the existing products. User selects the product that needs to be linked to a container.</td></tr> <tr> <td>2</td><td>Container Select Box</td><td>Click the select box will display all the containers. User selects the container that the product should be linked to.</td></tr> <tr> <td>3</td><td>Link Button</td><td>Click the Link button, an alert message will appear to notify the user.</td></tr> <tr> <td>4</td><td>Remove Link Button</td><td>Click the Remove Link button, an alert message will appear to notify the user.</td></tr> <tr> <td>5</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel linking of a product to a container.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Product Select Box	Click the select box will display all the existing products. User selects the product that needs to be linked to a container.	2	Container Select Box	Click the select box will display all the containers. User selects the container that the product should be linked to.	3	Link Button	Click the Link button, an alert message will appear to notify the user.	4	Remove Link Button	Click the Remove Link button, an alert message will appear to notify the user.	5	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel linking of a product to a container.
Reference	Control	Functionality Description																		
1	Product Select Box	Click the select box will display all the existing products. User selects the product that needs to be linked to a container.																		
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5	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel linking of a product to a container.																		

3	Product Category Select Box	Click the select box will display all the product categories. User selects the product category that the new product falls under.
4	Supplier Select Box	Click the select box will display all the suppliers. User selects the supplier that the new product will come from.
5	Name input field	Click here to make an entry for the product name.
6	Description input field	Click here to make an entry for the product description.
7	Reorder level input field	Click here to make an entry for the product reorder level.
8	Cost Price input field	Click here to make an entry for the product cost price.
9	Unit Price input field	Click here to make an entry for the product unit price.
10	Price Start Date	Price Start Date is automatically set to the current date.
11	Barcode input field	Click here to make an entry for the product barcode.
12	Save Button	Click the Save button, a confirmation message will appear to confirm the adding of a product.
13	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel adding a product.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Product

Allows the user to update an existing product in the system.

➤ **Navigation process:**

1. Clicking the Product button on the Product Management screen.



2. Clicking the Update Product button in the Product Card.



➤ **Complete layout:**

The screenshot shows the ORDRAHelp application interface. At the top, there is a header bar with the RDRA logo, operating date (Operating from Container: Beta Mamelodi, Date: 2020-10-15), user name (James Smith), and a power button icon. Below the header is a navigation sidebar with icons and labels: Employee Management, GPS Management, Manager Profile Management, Product Management, Supplier Management, Supplier Order Management, and Reporting. The main content area has a search bar labeled "Search Product" and a "Select Search Criteria" section. The search criteria section contains five radio buttons numbered 1 through 5: 1. Barcode, 2. Product Name, 3. Product Category, 4. Container, and 5. All Products. Below this is a "Searched Product Result" section for a product named "Treeline 5000 Staples". The result includes fields for Name, Description, Reorder level, Barcode, Supplier, Change Supplier, Current Price, and Price Start Date. At the bottom, there is a table for managing product containers and a row of buttons for Update, Delete, New Price, and Price List.

Select Search Criteria:

1 Barcode 2 Product Name 3 Product Category 4 Container 5 All Products

Searched Product Result:

Name: Treeline 5000 Staples
Description: Brand: Treeline, Product: Staples, Colour: Silver, Type: chisel point
Reorder level: 5
Barcode: 6007652013383
Supplier: Mash Wholesale distributors
Change Supplier:

Current Price:

Cost Price(R): 5.5
Unit Price(R): 10
Price Start Date: 2020-01-20

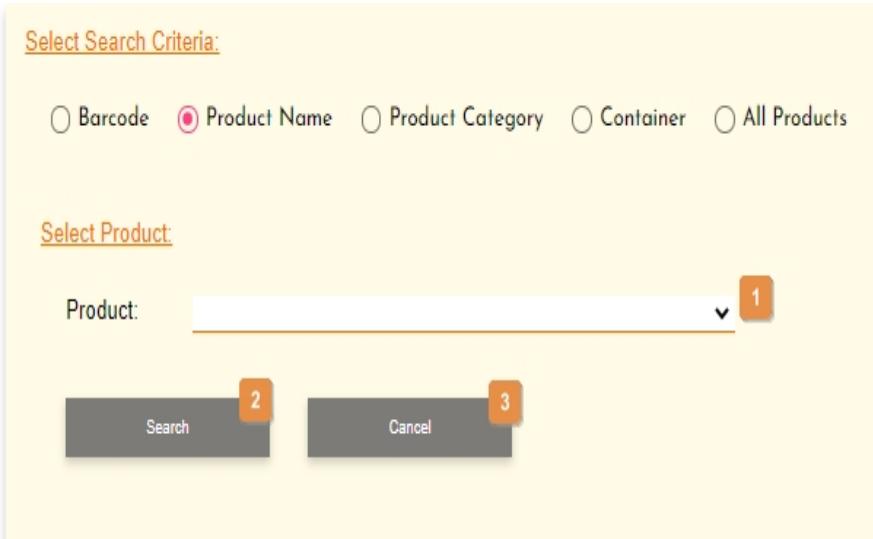
Container	Quantity On Hand
Betha Mamelodi	25
Crispy pools Mamelodi	16

Actions:

- Update (6)
- Delete (7)
- New Price (8)
- Price List (9)
- Move (10)

➤ Detailed description of the controls:

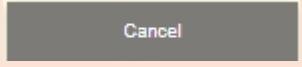
Reference	Control	Functionality Description
1	Barcode Radio Button	<p>This radio button will allow the user to search a product by the product barcode. Clicking this radio button will make visible the barcode input field on the screen.</p> <p>Select Search Criteria:</p> <p><input checked="" type="radio"/> 1 Barcode <input type="radio"/> 2 Product Name <input type="radio"/> 3 Product Category <input type="radio"/> 4 Container <input type="radio"/> 5 All Products</p> <p>Enter Barcode:</p> <p>Barcode: <input type="text"/> 1</p> <p>Actions:</p> <p>Search (2) Cancel (3)</p>

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3	Product Category Radio Button	<p>This radio button will allow the user to search a product by the product category. Clicking this radio button will make visible the product category select box on the screen.</p>												

		<p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input checked="" type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Select Product Category:</u></p> <p>Product Category: <input type="text"/></p> <p style="text-align: right;">▼ 1</p> <p style="text-align: center;">2 Search 3 Cancel</p>												
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3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.												
4	Container Radio Button	This radio button will allow the user to search a product by the container. Clicking this radio button will make visible the container select box on the screen.												

		<p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input checked="" type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Select Container:</u></p> <p>Container: <input type="text"/></p> <p style="text-align: right;">▼ 1</p> <p style="text-align: center;">2 3</p>												
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #f08040; color: white;">Reference</th><th style="background-color: #f08040; color: white;">Control</th><th style="background-color: #f08040; color: white;">Functionality Description</th></tr> </thead> <tbody> <tr> <td style="background-color: #ffcc99;">1</td><td>Container Select Box</td><td>Click the select box will display all the containers. User selects the container that he wants to search.</td></tr> <tr> <td style="background-color: #ffcc99;">2</td><td>Search Button</td><td> <p>Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container. Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p> </td></tr> <tr> <td style="background-color: #ffcc99;">3</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Container Select Box	Click the select box will display all the containers. User selects the container that he wants to search.	2	Search Button	<p>Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container. Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>	3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
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3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.												
5	All Products Radio Button	<p>This radio button will make visible the search button and cancel button.</p> <p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input checked="" type="radio"/> All Products</p> <p style="text-align: center;">1 2</p>												

Reference	Control	Functionality Description
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		1	Search Button	<p>Click this button will display the Searched Products List Card which is a list of all the products.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p>  <p>view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p>  <p>Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>			
		2	Cancel Button	<p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>			
6	Update Button	<p>This button will allow the updating of the details in the Searched Product Result Card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Save</p> <p>Cancel</p>					
		<p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, to cancel the updating of the product and return to the Product Management screen.</p>					
7	Delete Button	<p>Click the Delete button, an alert message will appear to notify the user.</p>					
8	New Price Button	<p>Click this button will make visible the New Price Details on the Searched Product Result Card.</p>  <p><u>Enter New Price Details</u></p> <p>Cost Price(R): <input type="text"/> 1</p> <p>Unit Price(R): <input type="text"/> 2</p> <p>Price Start Date: 2020-10-15 3</p> <p>Save 4</p>					

		Reference	Control	Functionality Description
		1	Cost Price input field	Click here to make an entry for the product cost price.
		2	Unit Price input field	Click here to make an entry for the product unit price.
		3	Price Start Date	Price Start Date is automatically set to the current date.
		4	Save Button	Click the Save button, an alert message will appear to notify the user.
9	Price List Button	Click this button will make visible the Price List table that contains the list of prices of that specific product.		
10	Move Button	Click this button will display the Move Card for that specific product the user wants to move that product to different container.		
<p><u>Move Treeline 5000 Staples</u></p> <p>From Container: Betha Mamelodi</p> <p>Quantity On Hand: 25</p> <p>Move To Container: <input type="text" value="1"/></p> <p>Quantity To Move <input type="text" value="2"/></p> <p>Move 3 Cancel 4</p>				
		Reference	Control	Functionality Description
		1	Container Select Box	Click the select box will display all the containers which the user will select the container he wants to move some of that product to.
		2	Quantity input field	Click here to make an entry for the quantity that needs to be move to the container selected.
		3	Move Button	Click the Move button, an alert message will appear to notify the user.
		4	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the movement of the product.

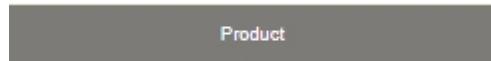
- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

Search Product

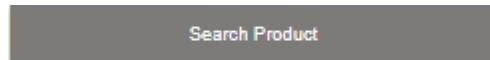
Allows the user to search existing products in the system.

➤ Navigation process:

- Clicking the Product button on the Product Management screen.



- Clicking the Search Product button in the Product Card.



➤ Complete layout:

Operating from Container: Beta Mamelodi

Date: 2020-10-15

James Smith

Search Product

Help ?

Select Search Criteria:

- 1 Barcode
- 2 Product Name
- 3 Product Category
- 4 Container
- 5 All Products

Searched Product Result:

Name:	Treeline 5000 Staples
Description:	Brand: Treeline, Product: Staples, Colour: Silver, Type: chisel point
Reorder level:	5
Barcode:	6007652013383
Supplier:	Mash Wholesale distributors
Change Supplier:	

Current Price:

Cost Price(R):	5.5
Unit Price(R):	10
Price Start Date:	2020-01-20

Container

Container	Quantity On Hand
Beta Mamelodi	25
Crispy pools Mamelodi	16

Move

Update 6 Delete 7 New Price 8 Price List 9

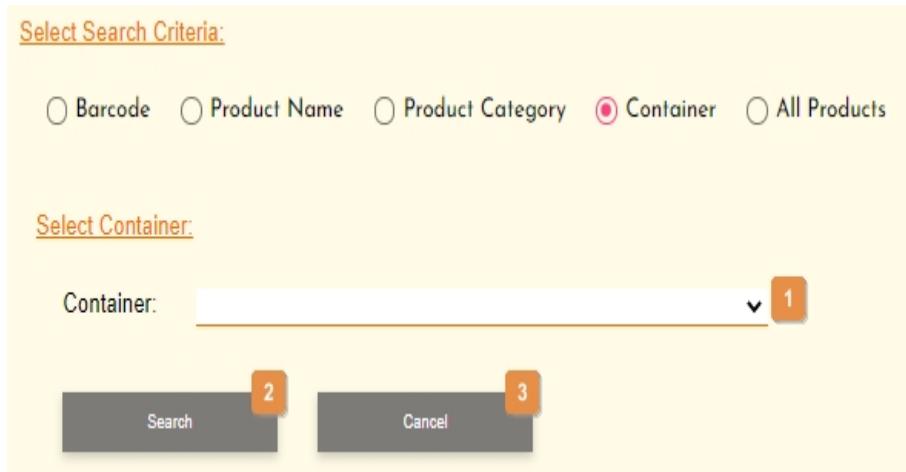
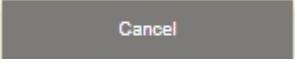
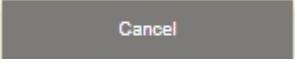
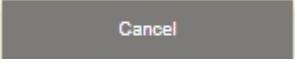
➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Barcode Radio Button	This radio button will allow the user to search a product by the product barcode. Clicking this radio button will make visible the barcode input field on the screen.

		<p><u>Select Search Criteria:</u></p> <p><input checked="" type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Enter Barcode:</u></p> <p>Barcode: <input type="text"/></p> <p>1 <input type="button" value="Search"/> 2 <input type="button" value="Cancel"/> 3</p>
2	Product Name Radio Button	<p>This radio button will allow the user to search a product by the product name. Clicking this radio button will make visible the product select box on the screen.</p> <p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input checked="" type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Select Product:</u></p> <p>Product: <input type="text"/></p> <p>1 <input type="button" value="Search"/> 2 <input type="button" value="Cancel"/> 3</p>

Reference	Control	Functionality Description
1	Product Select Box	Click the select box will display all the products. User selects the product name that he wants to search.
2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)

		3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
3	Product Category Radio Button	This radio button will allow the user to search a product by the product category. Clicking this radio button will make visible the product category select box on the screen.	<p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input checked="" type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Select Product Category:</u></p> <p>Product Category: <input type="text"/></p> <p>Search 2 Cancel 3</p>	
		Reference	Control	Functionality Description
	1	Product Category Select Box		Click the select box will display all the product categories. User selects the product category that he wants to search.
	2	Search Button		<p>Click this button will display the Searched Products List Card which is a list of all the products that fall under that specific category.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p> <p>view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p>Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>
	3	Cancel Button		Re-direct you to the Product Management screen. Click this button to cancel the search.

4	Container Radio Button	<p>This radio button will allow the user to search a product by the container. Clicking this radio button will make visible the container select box on the screen.</p>  <table border="1" data-bbox="493 792 1362 1668"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Container Select Box</td><td>Click the select box will display all the containers. User selects the container that he wants to search.</td></tr> <tr> <td>2</td><td>Search Button</td><td> Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container. Next to each product listed is a view button and a cancel button below the list.  Click the view button, will display the Searched Product Result Card which is populated with that products details </td></tr> <tr> <td>3</td><td>Cancel Button</td><td>  Re-direct you to the Product Management screen. Click this button to cancel the search. </td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Container Select Box	Click the select box will display all the containers. User selects the container that he wants to search.	2	Search Button	Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container. Next to each product listed is a view button and a cancel button below the list.  Click the view button, will display the Searched Product Result Card which is populated with that products details	3	Cancel Button	 Re-direct you to the Product Management screen. Click this button to cancel the search.
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5	All Products Radio Button	<p>This radio button will make visible the search button and cancel button.</p>												

		<p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input checked="" type="radio"/> All Products</p> <p style="text-align: center;"> Search 1 Cancel 2 </p>									
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: orange; color: white; text-align: left; padding: 5px;">Reference</th><th style="background-color: orange; color: white; text-align: left; padding: 5px;">Control</th><th style="background-color: orange; color: white; text-align: left; padding: 5px;">Functionality Description</th></tr> </thead> <tbody> <tr> <td style="padding: 5px;">1</td><td style="padding: 5px;">Search Button</td><td> <p>Click this button will display the Searched Products List Card which is a list of all the products.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p> </td></tr> <tr> <td style="padding: 5px;">2</td><td style="padding: 5px;">Cancel Button</td><td> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p> </td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Search Button	<p>Click this button will display the Searched Products List Card which is a list of all the products.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>	2	Cancel Button	<p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>
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2	Cancel Button	<p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>									
6	Update Button	<p>This button will allow the updating of the details in the Searched Product Result Card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <p style="text-align: center;"> Save Cancel </p> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, to cancel the updating of the product and return to the Product Management screen.</p>									
7	Delete Button	Click the Delete button, an alert message will appear to notify the user.									
8	New Price Button	Click this button will make visible the New Price Details on the Searched Product Result Card.									

		<p><u>Enter New Price Details</u></p> <p>Cost Price(R): <input type="text"/> 1</p> <p>Unit Price(R): <input type="text"/> 2</p> <p>Price Start Date: 2020-10-15 3</p> <p>Save 4</p>															
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3	Price Start Date	Price Start Date is automatically set to the current date.															
4	Save Button	Click the Save button, an alert message will appear to notify the user.															
9	Price List Button	Click this button will make visible the Price List table that contains the list of prices of that specific product.															
10	Move Button	Click this button will display the Move Card for that specific product the user wants to move that product to different container.															
		<p><u>Move Treeline 5000 Staples</u></p> <p>From Container: Beta Mamelodi</p> <p>Quantity On Hand: 25</p> <p>Move To Container: <input type="text"/> 1</p> <p>Quantity To Move <input type="text"/> 2</p> <p>Move 3 Cancel 4</p>															
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Reference	Control	Functionality Description															
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3	Move Button	Click the Move button, an alert message will appear to notify the user.															
4	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the movement of the															

product.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Remove Product

Allows the user to remove a product from the system.

- **Navigation process:**

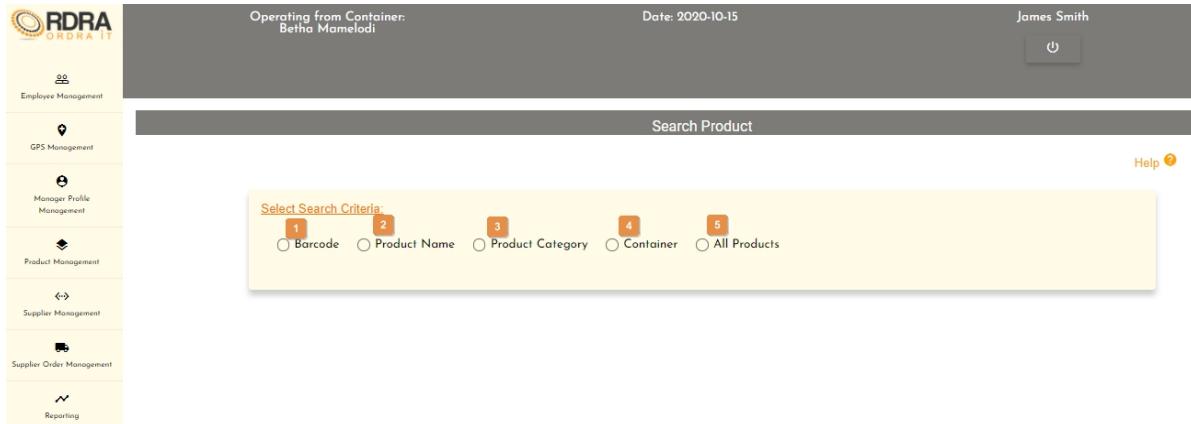
1. Clicking the Product button on the Product Management screen.



2. Clicking the Remove Product button in the Product Card.



- **Complete layout:**



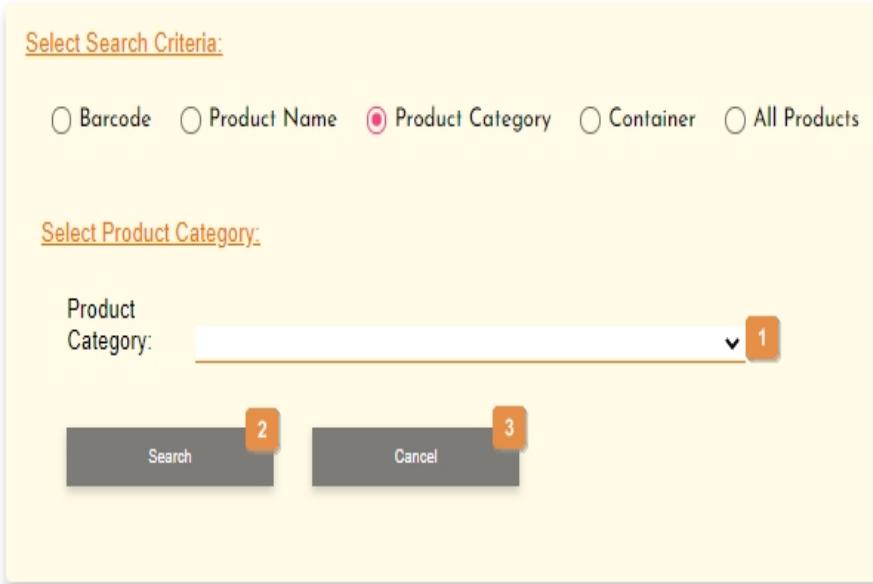
The screenshot shows a product search result for 'Treeline 5000 Staples'. The product details include:

- Name:** Treeline 5000 Staples
- Description:** Brand: Treeline, Product: Staples, Colour: Silver, Type: chisel point
- Reorder level:** 5
- Barcode:** 6007652013383
- Supplier:** Mash Wholesale distributors
- Current Price:**
 - Cost: 5.5
 - Price(R): 10
 - Unit Price(R): 10
 - Price Start Date: 2020-01-20
- Container:** Beta Mamelodi (Quantity On Hand: 25), Crispy pools Mamelodi (Quantity On Hand: 16)

At the bottom are buttons labeled 6 (Update), 7 (Delete), 8 (New Price), 9 (Price List), and 10 (Move).

➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	Barcode Radio Button	<p>This radio button will allow the user to search a product by the product barcode. Clicking this radio button will make visible the barcode input field on the screen.</p> <p>Select Search Criteria:</p> <p><input checked="" type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p>Enter Barcode:</p> <p>Barcode: _____ 1</p> <p>2 Search 3 Cancel</p> <table border="1" style="margin-top: 10px;"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Barcode input field</td><td>Click here to make an entry for the product barcode.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)</td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Barcode input field	Click here to make an entry for the product barcode.	2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)	3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description												
1	Barcode input field	Click here to make an entry for the product barcode.												
2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)												
3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.												
2	Product	This radio button will allow the user to search a product by the product name.												

	Name Radio Button	<p>Clicking this radio button will make visible the product select box on the screen.</p>  <table border="1" data-bbox="500 808 1357 1201"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Product Select Box</td><td>Click the select box will display all the products. User selects the product name that he wants to search.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)</td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Product Select Box	Click the select box will display all the products. User selects the product name that he wants to search.	2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)	3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description												
1	Product Select Box	Click the select box will display all the products. User selects the product name that he wants to search.												
2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)												
3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.												
3	Product Category Radio Button	<p>This radio button will allow the user to search a product by the product category. Clicking this radio button will make visible the product category select box on the screen.</p>  <table border="1" data-bbox="500 2010 1357 2077"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> </table>	Reference	Control	Functionality Description									
Reference	Control	Functionality Description												

		1	Product Category Select Box	Click the select box will display all the product categories. User selects the product category that he wants to search.		
		2	Search Button	<p>Click this button will display the Searched Products List Card which is a list of all the products that fall under that specific category.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p>		
		3	Cancel Button	<p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p>		
4	Container Radio Button	This radio button will allow the user to search a product by the container. Clicking this radio button will make visible the container select box on the screen.	<p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input checked="" type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Select Container:</u></p> <p>Container: <input type="text"/></p> <p>Search 1 Cancel 2</p>			
		Reference	Control	Functionality Description		
	1	Container Select Box	Click the select box will display all the containers. User selects the container that he wants to search.			
	2	Search Button	Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container.			
			Next to each product listed is a view button and a cancel button below the			

				<p>list.</p> <p>view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p>Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p> <table border="1"> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </table>	3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.				
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2	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.									
6	Update Button	This button will allow the updating of the details in the Searched Product Result Card. When clicked, it makes all the input fields, in which changes can be made editable.									

		<p>The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Click the Save button, a confirmation message will appear to confirm the update. Click the Cancel button, to cancel the updating of the product and return to the Product Management screen.</p>															
7	Delete Button	Click the Delete button, an alert message will appear to notify the user.															
8	New Price Button	<p>Click this button will make visible the New Price Details on the Searched Product Result Card.</p>  <table border="1" data-bbox="493 1203 1356 1536"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Cost Price input field</td><td>Click here to make an entry for the product cost price.</td></tr> <tr> <td>2</td><td>Unit Price input field</td><td>Click here to make an entry for the product unit price.</td></tr> <tr> <td>3</td><td>Price Start Date</td><td>Price Start Date is automatically set to the current date.</td></tr> <tr> <td>4</td><td>Save Button</td><td>Click the Save button, an alert message will appear to notify the user.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Cost Price input field	Click here to make an entry for the product cost price.	2	Unit Price input field	Click here to make an entry for the product unit price.	3	Price Start Date	Price Start Date is automatically set to the current date.	4	Save Button	Click the Save button, an alert message will appear to notify the user.
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1	Cost Price input field	Click here to make an entry for the product cost price.															
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4	Save Button	Click the Save button, an alert message will appear to notify the user.															
9	Price List Button	Click this button will make visible the Price List table that contains the list of prices of that specific product.															
10	Move Button	Click this button will display the Move Card for that specific product the user wants to move that product to different container.															

		<p><u>Move Treeline 5000 Staples</u></p> <p>From Container: Betha Mamelodi</p> <p>Quantity On Hand: 25</p> <p>Move To Container: <input type="text" value="1"/></p> <p>Quantity To Move <input type="text" value="2"/></p> <p>Move 3 Cancel 4</p>															
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2	Quantity input field	Click here to make an entry for the quantity that needs to be move to the container selected.															
3	Move Button	Click the Move button, an alert message will appear to notify the user.															
4	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the movement of the product.															

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Stock Management Screen

This screen allows the user to navigate through the stock management screen to access the Do Stock Take, Complete Stock Take, Search Stock Take and Generate Low Stock Notification options and their relevant functions that each option provides.

➤ **Navigation process:**

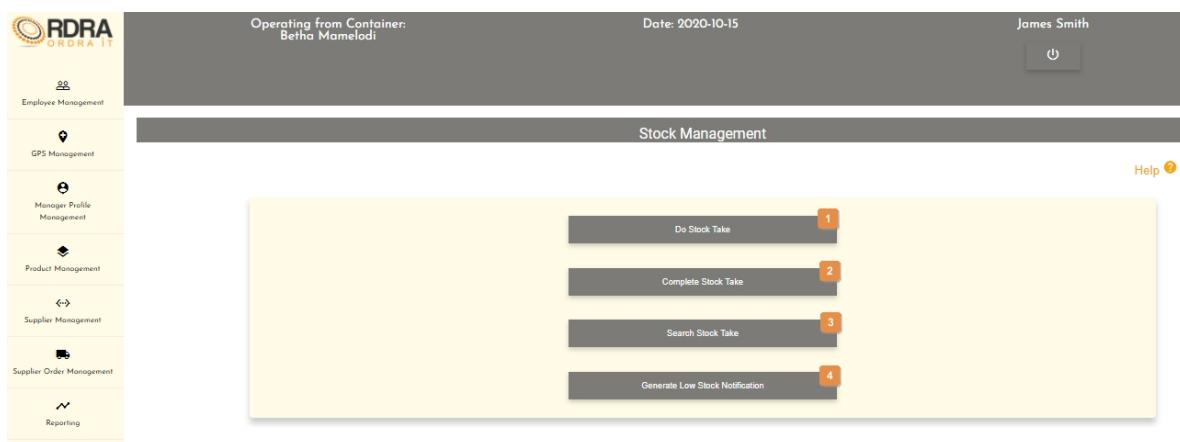
1. Clicking the Product button on the Product Management screen.



2. Clicking the Stock Management button in the Product Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Do Stock Take Button	Re-direct you to the Stock Take Form screen. Click this button to generate the stock take form.
2	Complete Stock Take Button	Re-direct you to the Complete Stock Take screen. Click this button to complete the stock take.
3	Search Stock Take Button	Re-direct you to the Search Stock Take screen. Click this button to search for a stock take.
4	Generate Low Stock Notification Button	Click this button to re-direct to the Low Stock Notification screen.

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Do Stock Take

Allows the user to generate the stock take form and be able to the stock take form.

➤ **Navigation process:**

1. Clicking the Product button on the Product Management screen.

Product

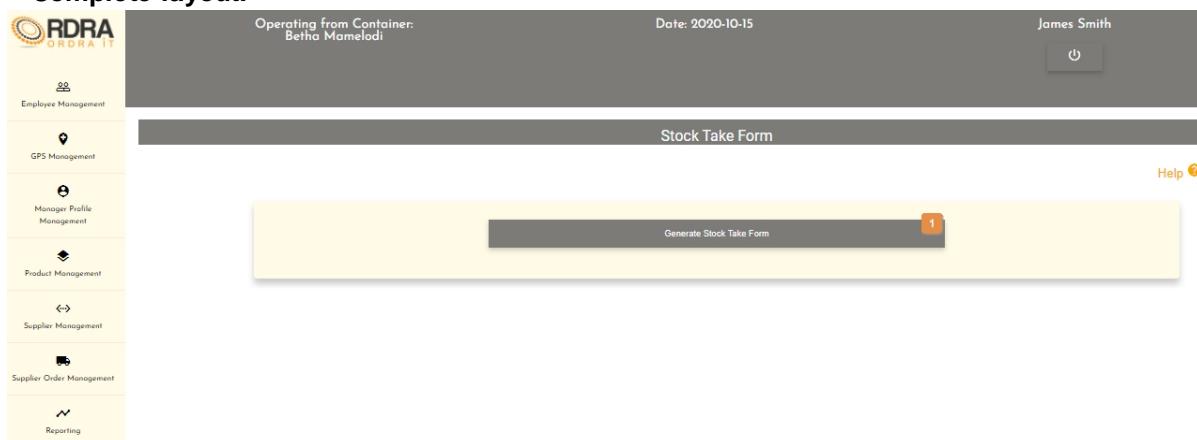
2. Clicking the Stock Management button in the Product Card.

Stock Management

3. Clicking the Do Stock Take Button in the Stock Management screen.

Do Stock Take

➤ **Complete layout:**



Operating from Container:
Beta Mamelodi

Date: 2020-10-15

James Smith

Stock Take Form

Employee: James Smith
Date: 2020-10-15

Product Name	Description	Stock Count	Save
Treeline 5000 Staples	Brand: Treeline, Product: Staples, Colour: Silver, Type: chisel point	0 <input type="text" value="2"/>	
Pritt 20ml Correction Fluid	Brand: Pritt, Product: Collection fluid, Size: 20 ml	0 <input type="text"/>	
Shang Adapter 15/13A	Brand: Shang, Product:Adapter, Type: 15/13A	0 <input type="text"/>	

Done Cancel

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Generate Stock Take Form Button	Click this button to generate the stock take form.
2	Stock Count input field	Click here to make an entry for the stock count of the product.
3	Save Button	Click the Save button, will save the stock count.
4	Done Button	Click the Done button, an alert message will appear to notify the user.
5	Cancel Button	Re-direct you to the Stock Management screen. Click this button to cancel the stock take.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Complete Stock Take

Allows the user to complete the stock take.

➤ **Navigation process:**

- Clicking the Product button on the Product Management screen.

- Clicking the Stock Management button in the Product Card.

- Clicking the Do Stock Take Button in the Stock Management screen.

➤ **Complete layout:**

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description									
1	View Button	Click the View button will display the List of Incomplete Stock Take In Container. (See second screen shot above under complete layout)									
2	Mark Off Button	<p>Click the Mark Off button will make the following option below visible.</p> <table border="1"> <thead> <tr> <th>Reference</th> <th>Control</th> <th>Functionality Description</th> </tr> </thead> <tbody> <tr> <td>1</td><td>Mark Off Reason Select Box</td><td>Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.</td></tr> <tr> <td>2</td><td>Save Button</td><td>Click the Save button, will save the marked off reason.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Mark Off Reason Select Box	Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.	2	Save Button	Click the Save button, will save the marked off reason.
Reference	Control	Functionality Description									
1	Mark Off Reason Select Box	Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.									
2	Save Button	Click the Save button, will save the marked off reason.									
3	Complete Button	Click the Complete button, an alert message will appear to notify the user.									
4	Cancel Button	Re-direct you to the Stock Management screen. Click this button to									

cancel the complete stock take.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Stock Take

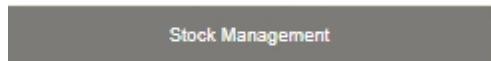
Allows the user to search through the stock takes made in the system.

➤ **Navigation process:**

1. Clicking the Product button on the Product Management screen.



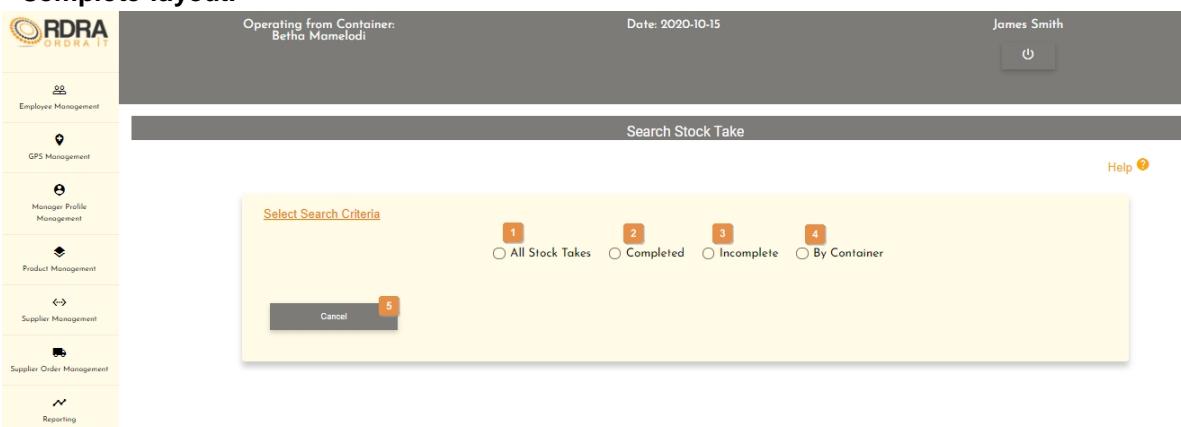
2. Clicking the Stock Management button in the Product Card.



3. Clicking the Search Stock Take Button in the Stock Management screen.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	All Stock Takes Radio Button	<p>Clicking this radio button will display a list of all the stock takes in a table format. Next to each listed stock take is a view button and a cancel button at the bottom of the list.</p> <div style="text-align: center;"> <input type="button" value="View"/> <input type="button" value="Cancel"/> </div> <p>Clicking View button, will display the details of that specific stock take.</p> <div style="text-align: center;"> <input type="button" value="Cancel"/> </div> <p>Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.</p>
2	Completed Radio Button	<p>Clicking this radio button will display a list of all the completed stock takes in a table format. Next to each listed stock take is a view button and a cancel button at the bottom of the list.</p>

		<p>View</p> <p>Clicking View button, will display the details of that specific stock take.</p> <p>Cancel</p> <p>Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.</p>												
3	Incomplete Radio Button	<p>Clicking this radio button will display a list of all the incomplete stock takes in a table format. Next to each listed stock take is a view button and a cancel button at the bottom of the list.</p> <p>View</p> <p>Clicking View button, will display the details of that specific stock take.</p> <p>Cancel</p> <p>Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.</p>												
4	By Container Button	<p>Clicking this radio button will display the container select box to search for the stock take in that specific container selected.</p> <table border="1"> <thead> <tr> <th>Reference</th> <th>Control</th> <th>Functionality Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Container Select Box</td> <td>Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.</td> </tr> <tr> <td>2</td> <td>Search Button</td> <td>Clicking the Search button will display a list of all the stock takes of the selected container in a table format. Next to each listed stock take is a view button and a cancel button at the bottom of the list.</td> </tr> <tr> <td></td> <td></td> <td> <p>View</p> <p>Clicking View button, will display the details of that specific stock take.</p> </td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Container Select Box	Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.	2	Search Button	Clicking the Search button will display a list of all the stock takes of the selected container in a table format. Next to each listed stock take is a view button and a cancel button at the bottom of the list.			<p>View</p> <p>Clicking View button, will display the details of that specific stock take.</p>
Reference	Control	Functionality Description												
1	Container Select Box	Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.												
2	Search Button	Clicking the Search button will display a list of all the stock takes of the selected container in a table format. Next to each listed stock take is a view button and a cancel button at the bottom of the list.												
		<p>View</p> <p>Clicking View button, will display the details of that specific stock take.</p>												

				Cancel
				Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.
3	Cancel Button	Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.		
5	Cancel Button	Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.		

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Generate Low Stock Notification

Allows the user to view a list of all the products that are low in stock in and be able to add those listed products to the backlog.

➤ **Navigation process:**

1. Clicking the Product button on the Product Management screen.

Product

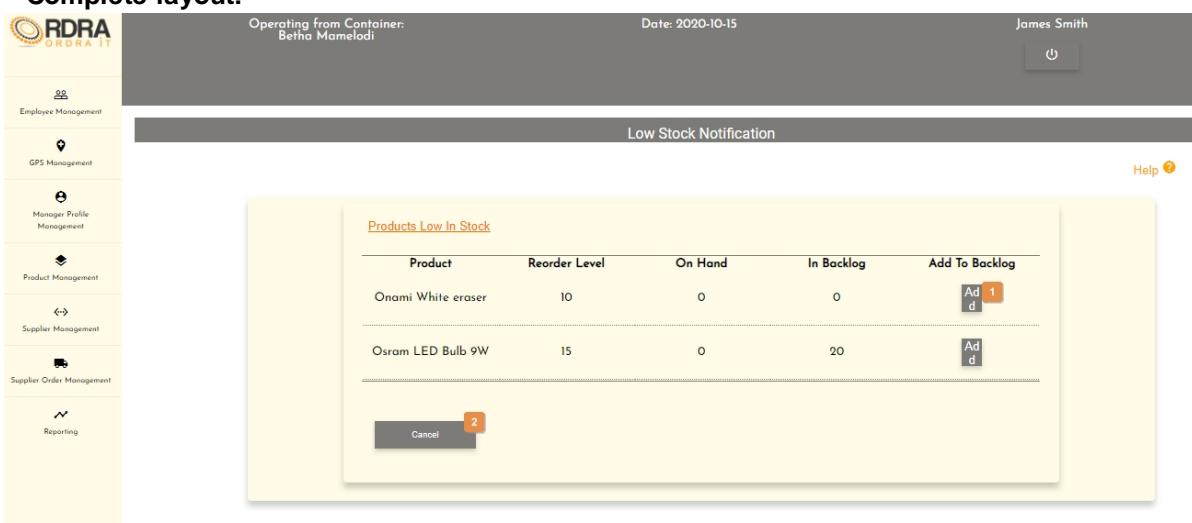
2. Clicking the Stock Management button in the Product Card.

Stock Management

3. Clicking the Generate Low Stock Notification Button in the Stock Management screen.

Generate Low Stock Notification

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Add Button	Click the Add button, an alert message will appear to notify the user.
2	Cancel Button	Click this button to re-direct to the Product Management screen.

Possible Error Messages: Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Add VAT

Allows the user to add a new vat into the system.

➤ **Navigation process:**

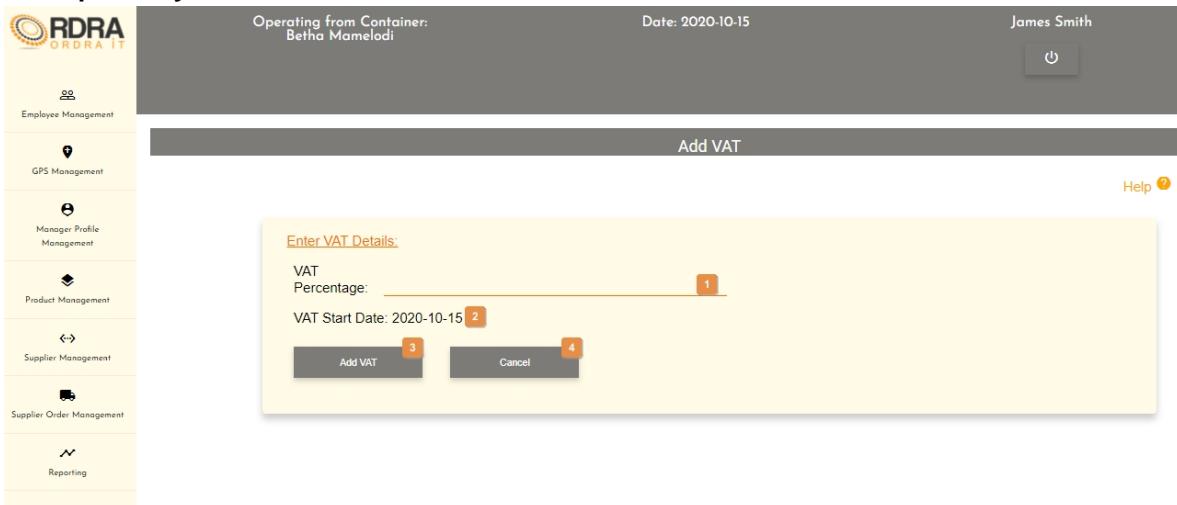
1. Clicking the Product button on the Product Management screen.



2. Clicking the Add VAT button in the VAT Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	VAT Percentage input field	Click here to make an entry for the VAT Percentage.
2	VAT Start Date	VAT Start Date is automatically set to the current date.
3	Add VAT Button	Click the Add VAT button, an alert message will appear to notify the user.
4	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel adding the VAT.

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the

possible error message(s)).

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Update VAT

Allows the user to update the vat the system.

➤ **Navigation process:**

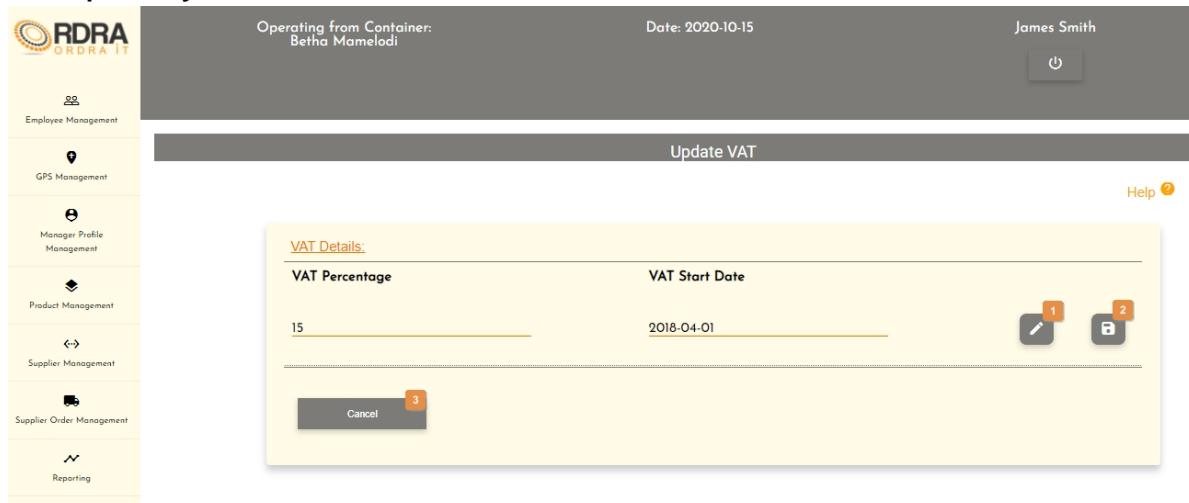
1. Clicking the Product button on the Product Management screen.



2. Clicking the Update VAT button in the VAT Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Edit Button	Click this button will enable the VAT Percentage to be editable.
2	Save Button	Click the Save button, an alert message will appear to notify the user.
3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel updating of VAT.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Customer

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Customer Management Screen

This screen allows the user to navigate through the customer management screen to add, update, remove or

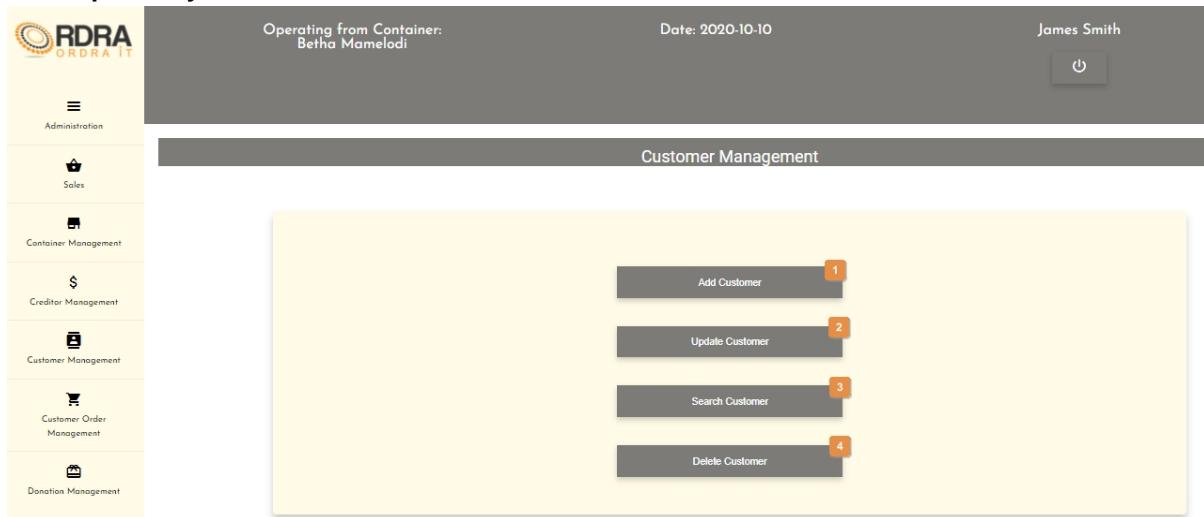
search through the relevant customers.

➤ **Navigation process:**

1. Click on the Customer Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Add Customer Button	Re-directs you to the Add Customer screen. Click this button to add a new customer into the system.
2	Update Customer Button	Re-directs you to the Customer Details screen. Click this button to search a specific customer in the system you want to update.
3	Search Customer Button	Re-directs you to the Customer Details screen. Click this button to search a customer in the system.
4	Delete Customer Button	Re-directs you to the Customer Details screen. Click this button to search a specific customer in the system you want to remove.

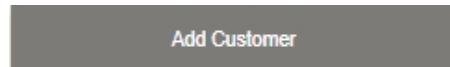
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Create Customer

Allows the user to add a new customer into the system.

➤ **Navigation process:**

1. Clicking the Add Customer button on the Customer Management screen.



➤ **Complete layout:**

The screenshot shows the 'Add Customer' screen of the ORDRAHelp application. The sidebar on the left lists various management modules. The main area is titled 'Enter Customer Details' and contains input fields for customer information. Numbered callouts (1-10) point to specific elements: 1. Name input field; 2. Surname input field; 3. Cell input field; 4. Email input field; 5. Street No. input field; 6. Street input field; 7. Postal Code input field; 8. Suburb input field; 9. Save button; 10. Cancel button.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the customer name.
2	Surname input field	Click here to make an entry for the customer surname.
3	Cell input field	Click here to make an entry for the customer cell.
4	Email input field	Click here to make an entry for the customer email.
5	Street No. input field	Click here to make an entry for the customer street no.
6	Street input field	Click here to make an entry for the customer street.
7	Postal Code input field	Click here to make an entry for the customer postal code.
8	Suburb input field	Click here to make an entry for the customer suburb.
9	Save Button	Click the Save button, a confirmation message will appear to confirm the adding of a customer.
10	Cancel Button	Re-direct you to the Customer Management screen. Click this button to cancel adding a customer.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s).

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Update Customer

Allows the user to update an existing customer in the system.

➤ **Navigation process:**

1. Clicking the Update Customer button on the Customer Management screen.

Update Customer

2. Clicking the search button once you have entered the customer's name and surname you want to update on the Customer Details screen.

Search

➤ **Complete layout:**

Operating from Container: Beta Mometol Date: 2020-10-10 James Smith

Customer Details

Searched Customer Details:

Name:	Carol
Surname:	Carter
Cell:	0627893452
Email:	carolcarter@gmail.com
Street No:	56
Street:	Sisulu Street
Postal Code:	0012
Suburb:	Islington

1 2 3

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Update Button	<p>This button will allow the updating of the details in the Searched Customer Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <p style="text-align: center;"></p> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
2	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.
3	Place Order Button	Re-direct you to the Place Order screen. Click this button to place an order.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Customer

Allows the user to search existing customers in the system.

➤ **Navigation process:**

1. Clicking the Search Customer button on the Customer Management screen.

Search Customer

➤ **Complete layout:**

Operating from Container:
Beta Mamelodi

Date: 2020-10-10

James Smith

Customer Details

Enter Name and Surname To search

Name: 1 Surname: 2

Search 3 Cancel 4

5	Name	Surname	Cell No	Email	Suburb
Wanda	Carmicheal	0824563214	wandacarmicheal@gmail.com	Hatfield	
Melinda	Dube	0717599838	melindadube@yahoo.co m	Arcadia	
Carol	Carter	0627893452	carolcarter@gmail.com	Islington	

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the customer name you want to search.
2	Surname input field	Click here to make an entry for the customer surname you want to search.
3	Search Button	Re-direct you to the Searched Customer Details screen. Click this button once you have entered the customer's name and surname you want to search.
4	Cancel Button	Re-direct you to the Customer Management screen. Click this button to cancel the search.
5	List of all the customers table	Shows a list of all the customers that exists in the system.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Delete Customer

Allows the user to remove an existing customer from the system.

➤ **Navigation process:**

1. Clicking the Delete Customer button on the Customer Management screen.

Delete Customer

2. Clicking the search button once you have entered the customer's name and surname you want to remove on the Customer Details screen.

Search

➤ **Complete layout:**

The screenshot shows the 'Customer Details' screen. The left sidebar has a vertical navigation menu with icons for Administration, Sales, Container Management, Credit Management, Customer Management, Customer Order Management, and Dispatch Management. The main content area is titled 'Customer Details'. It displays a form with the following fields:

- Name: Carol
- Surname: Carter
- Cell: 0627893452
- Email: carolcarter@gmail.com
- Street No: 56
- Street: Sirula Street
- Postal Code: 0012
- Suburb: Islington

At the bottom of the form are three buttons labeled 1, 2, and 3, corresponding to the numbered buttons in the image.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Update Button	<p>This button will allow the updating of the details in the Searched Customer Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
2	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.
3	Place Order Button	Re-direct you to the Place Order screen. Click this button to place an order.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Sales

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Sale Management Screen

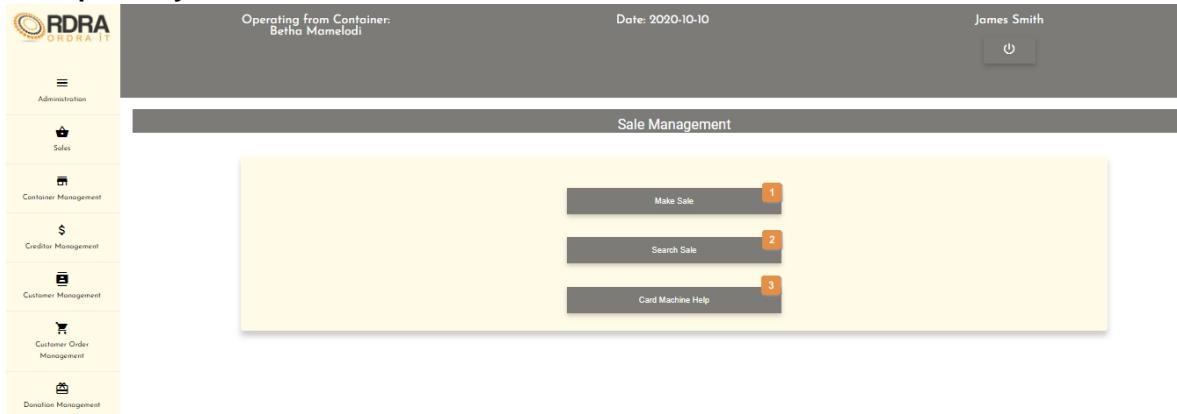
This screen allows the user to navigate through the sale management screen to make a sale, provides help with the card machine as well as being able to search through the sales made.

➤ **Navigation process:**

1. Click on the Sales button in the Navbar.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Make Sale Button	Re-directs you to the Make Sale screen. Click this button to make a sale into the system.
2	Search Sale Button	Re-directs you to the Search Sale screen. Click this button to search a sale in the system.
3	Card Machine Help Button	Re-directs you to the Card Machine Help screen. Click this button to get help on the card machine.

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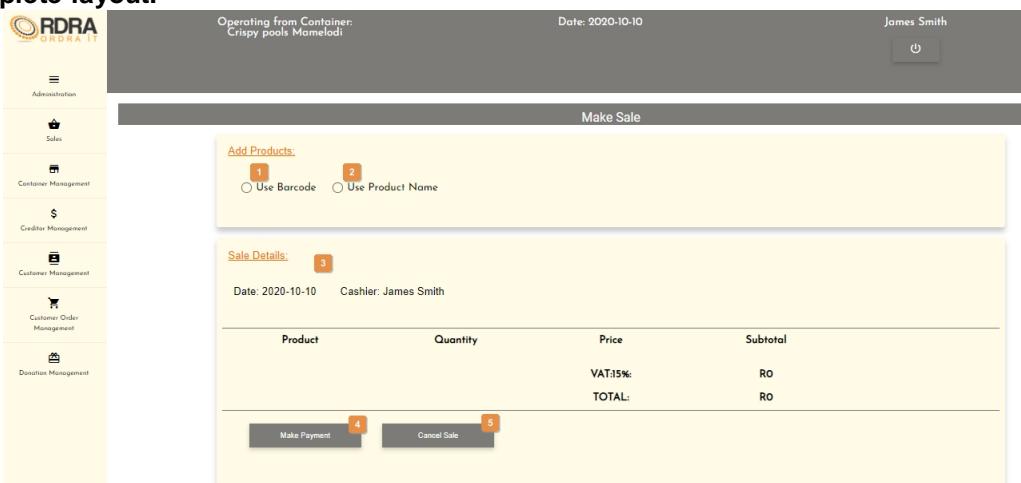
Make Sales

Allows the user to make a sale into the system.

➤ Navigation process:

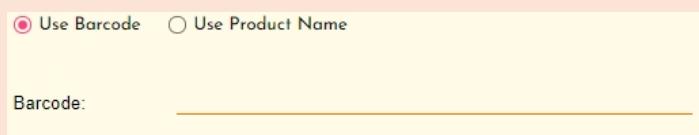
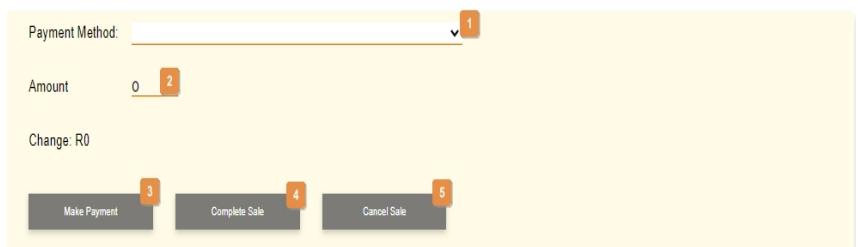
1. Clicking the Make Sale button on the Sale Management screen.

➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
-----------	---------	---------------------------

e														
1	Use Barcode Radio Button	<p>This radio button will allow the cashier to scan the product barcode and add it to the sale being made. Clicking this radio button will make visible the barcode input field on the screen.</p> 												
2	Use Product Name Radio Button	<p>This radio button will allow the cashier to select a product name and the quantity amount to add to the sale being made. Clicking this radio button will make visible the product name select box, the quantity input field and the add button on the screen.</p>  <table border="1" data-bbox="555 988 1413 1325"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Product Name Select Box</td><td>Click the select box will display all the products in the container. User selects the product name that the customer wants to buy.</td></tr> <tr> <td>2</td><td>Quantity input field</td><td>Click this input field to enter the quantity of the product being purchased.</td></tr> <tr> <td>3</td><td>Add Button</td><td>Click add button to add the product name and quantity to the sale.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Product Name Select Box	Click the select box will display all the products in the container. User selects the product name that the customer wants to buy.	2	Quantity input field	Click this input field to enter the quantity of the product being purchased.	3	Add Button	Click add button to add the product name and quantity to the sale.
Reference	Control	Functionality Description												
1	Product Name Select Box	Click the select box will display all the products in the container. User selects the product name that the customer wants to buy.												
2	Quantity input field	Click this input field to enter the quantity of the product being purchased.												
3	Add Button	Click add button to add the product name and quantity to the sale.												
3	Sale Details	<p>This displays the sale details in a table format once a product barcode has been scanned (when the barcode radio button is selected) or when the add button is clicked (when the Product Name radio button is selected) with a dustbin button (trash icon) next to each item. As the items are being scanned or added, the VAT and TOTAL will automatically update accordingly. If the customer wishes to remove an item from their purchase, the cashier can click on the dustbin button (trash icon) next to that specific item, which will be removed from the sale details.</p>												
4	Make Payment Button	<p>Click the make payment button will make the make payment card visible.</p>  <table border="1" data-bbox="555 2021 1413 2066"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> </table>	Reference	Control	Functionality Description									
Reference	Control	Functionality Description												

		1	Payment Method Select Box	Click the select box will display all the types of payment methods. Cashier selects the payment method according to the customer.
		2	Amount input field	Click this input field to enter the amount of money the customer gives according to the sale total.
		3	Make Payment Button	Click the make payment button and the system will display either if there is a charge or an outstanding amount.
		4	Complete Sale Button	Click the complete sale button once the sale is done, an alert message will appear to notify the cashier.
		5	Cancel Sale Button	Click the cancel sale button, an alert message will appear to notify the cashier of the cancellation.
5	Cancel Sale Button	Re-direct you to the Sale Management screen. Click this button to cancel the sale being made.		

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

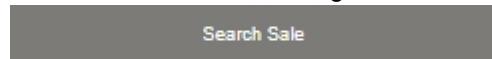
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Search Sales

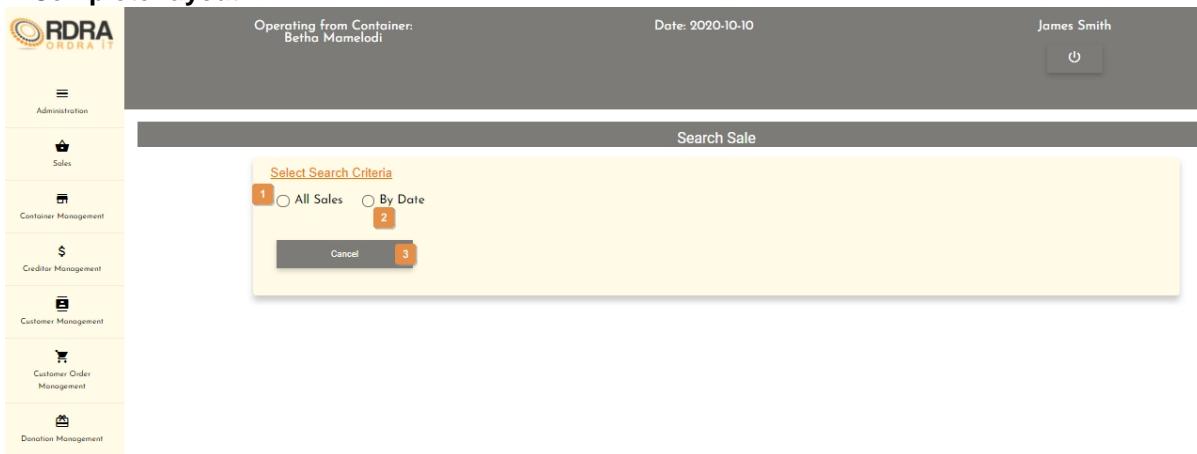
Allows the user to search existing sales made in the system.

➤ **Navigation process:**

1. Clicking the Search Sale button on the Sale Management screen.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	All Sales Radio Button	Clicking this radio button will display the List all sales card which shows a table with all the sales made. Next to each sale listed is a view button.

		<p style="text-align: center;">View</p> <p>Clicking the view button will display the Sale details card with the details of that specific sale.</p>												
2	By Date Radio Button	<p>Clicking this radio button will display the only the date card in the Search Sale screen.</p>  <table border="1" data-bbox="546 736 1410 1064"> <thead> <tr> <th>Reference</th> <th>Control</th> <th>Functionality Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Date input field</td> <td>Click here to select the date you want to search a sale.</td> </tr> <tr> <td>2</td> <td>Search Button</td> <td>Click this button will display the Sales card which contains a list of all the sales made on that date you selected.</td> </tr> <tr> <td>3</td> <td>Cancel Button</td> <td>Re-direct you to the Sale Management screen. Click this button to cancel the search by date.</td> </tr> </tbody> </table>	Reference	Control	Functionality Description	1	Date input field	Click here to select the date you want to search a sale.	2	Search Button	Click this button will display the Sales card which contains a list of all the sales made on that date you selected.	3	Cancel Button	Re-direct you to the Sale Management screen. Click this button to cancel the search by date.
Reference	Control	Functionality Description												
1	Date input field	Click here to select the date you want to search a sale.												
2	Search Button	Click this button will display the Sales card which contains a list of all the sales made on that date you selected.												
3	Cancel Button	Re-direct you to the Sale Management screen. Click this button to cancel the search by date.												
3	Cancel Button	Re-direct you to the Sale Management screen. Click this button to cancel the search.												

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Make Payment

Refer to the Make Sales above as the Make Payment is integrated into the Make Sales.

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Card Machine Help

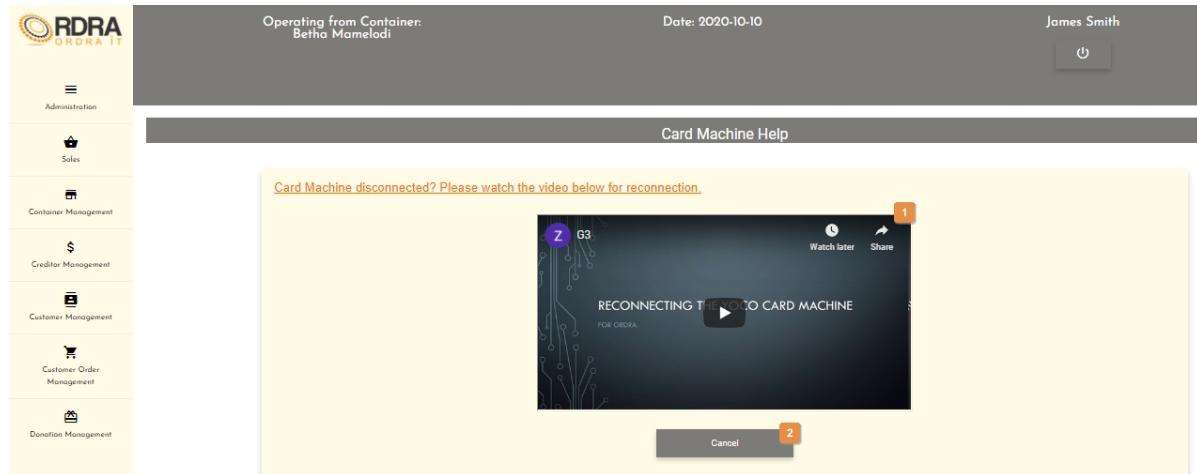
Allows the user to get help regarding the card machine.

➤ **Navigation process:**

1. Clicking the Card Machine button on the Sale Management screen.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Video	Video contains information on how to reconnect the card machine if it disconnects. Click on the video to play/watch the video.
2	Cancel Button	Re-direct you to the Sale Management screen. Click this button to return to the Sale Management screen.

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Customer Order

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Customer Order Management Screen

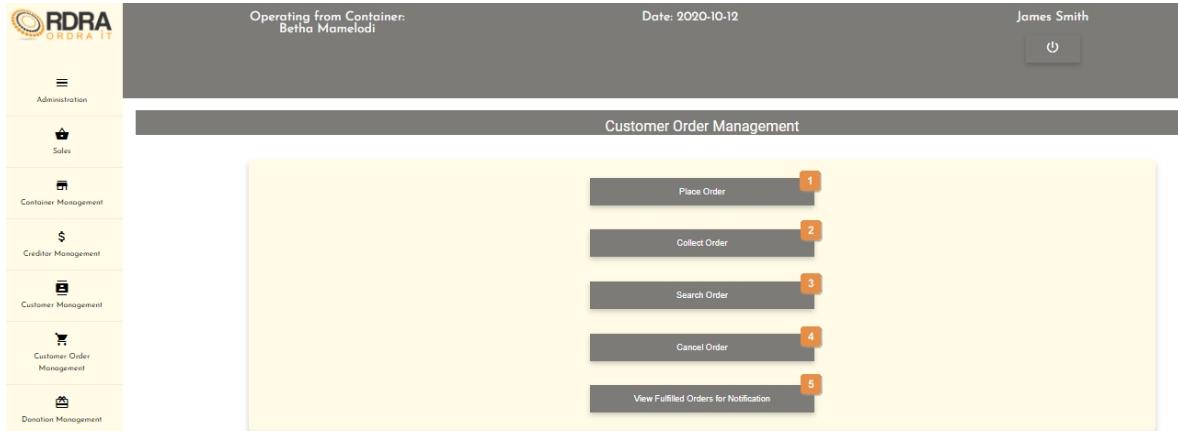
This screen allows the user to navigate through the customer order management screen which includes, placing an order to collecting or cancelling an order as well as being able to search through the orders that were placed and sending order arrival notifications to the customers who have placed orders.

➤ **Navigation process:**

1. Click on the Customer Order Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Place Order Button	Re-directs you to the Place Order screen. Click this button to place an order into the system.
2	Collect Order Button	Re-directs you to the View Customer Order screen. You will be able to search for a specific order which is being collected.
3	Search Order Button	Re-directs you to the View Customer Order screen. Click this button to search orders in the system.
4	Cancel Order Button	Re-directs you to the View Customer Order screen. You will be able to search for a specific order which is needs to be cancelled.
5	View Fulfilled Orders for Notification Button	Re-directs you to the View Customer Order screen. You will be able to search an order that are fulfilled and send notifications.

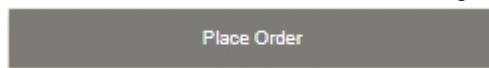
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Place Order

Allows the user to place an order for a customer into the system.

➤ **Navigation process:**

1. Clicking the Place Order button on the Customer Order Management screen.



➤ **Complete layout:**

The screenshot shows the 'Customer Order Management' module of the RDRA application. The sidebar on the left has the following navigation links:

- Administration
- Sales
- Container Management
- Creditor Management
- Customer Management
- Customer Order Management (highlighted)
- Donation Management

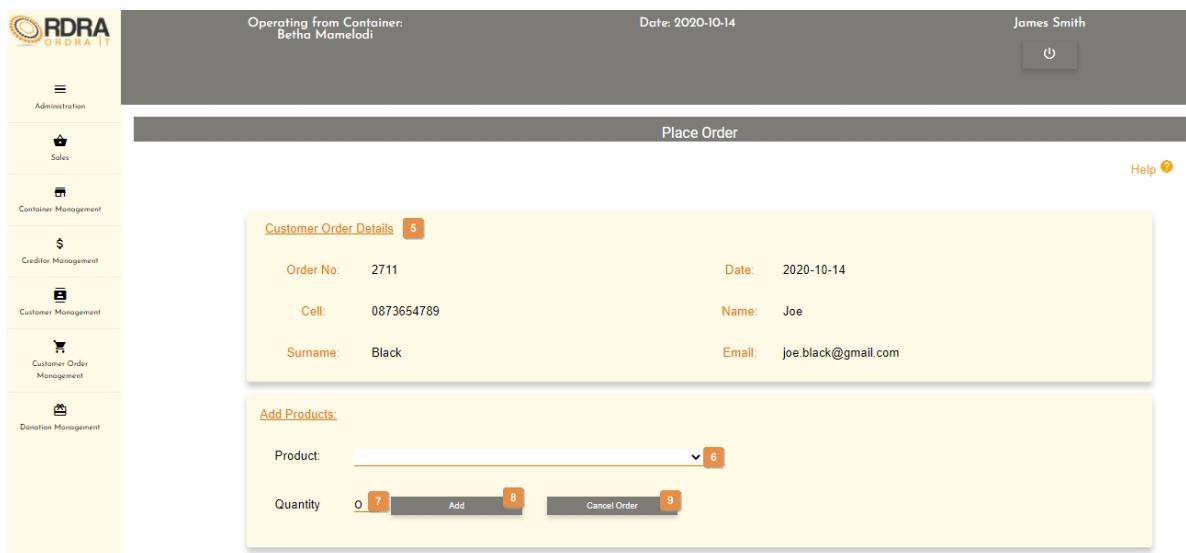
The main content area displays the following information:

Operating from Container: Beta Mamelodi Date: 2020-10-14 James Smith

Place Order Help ?

Enter Customer Details:

Name: <input type="text"/> 1	Surname: <input type="text"/> 2			
Place Order 3				
Name 4	Surname	Cell No	Email	Suburb
Wanda	Carmicheal	0824563214	wandacarmicheal@gmail.com	Hatfield
Melinda	Dube	0717599838	melindadube@yahoo.com	Arcadia
Carol	Carter	0627893452	carolcarter@gmail.com	Islington
Joe	Black	0873654789	joe.black@gmail.com	Hatfield



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description																																								
1	Name input field	Click here to make an entry for the customer name.																																								
2	Surname input field	Click here to make an entry for the customer surname.																																								
3	Place Order Button	Click this button will display the Customer Order Details Card with that specific customers details and the Add Products Card to added products to that customers order. (See the second screen shot above under the complete layout)																																								
4	List of all the customers table	Shows a list of all the customers that exists in the system.																																								
5	Customer Order Details Card	Contains the details of the customer that the user is placing an order for.																																								
6	Product Select Box	Click the select box will display all the products that are not in stock. User selects the product that the customer wants to order.																																								
7	Quantity input field	Click here to make an entry for the quantity that the customer wants to order.																																								
8	Add Button	Click the Add button once the user has selected a product and the entered quantity that the customer wants to place in his order. The card below will display with the all the items that the customer wants to place in his order.																																								
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3	Place Order Button	Click add button to add the product name and quantity to the sale.	
4	Cancel Button	Click the Cancel button, a confirmation message will appear to confirm the cancellation.	
9	Cancel Order	Click the Cancel button, a confirmation message will appear to confirm the cancellation.	

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Collect Order

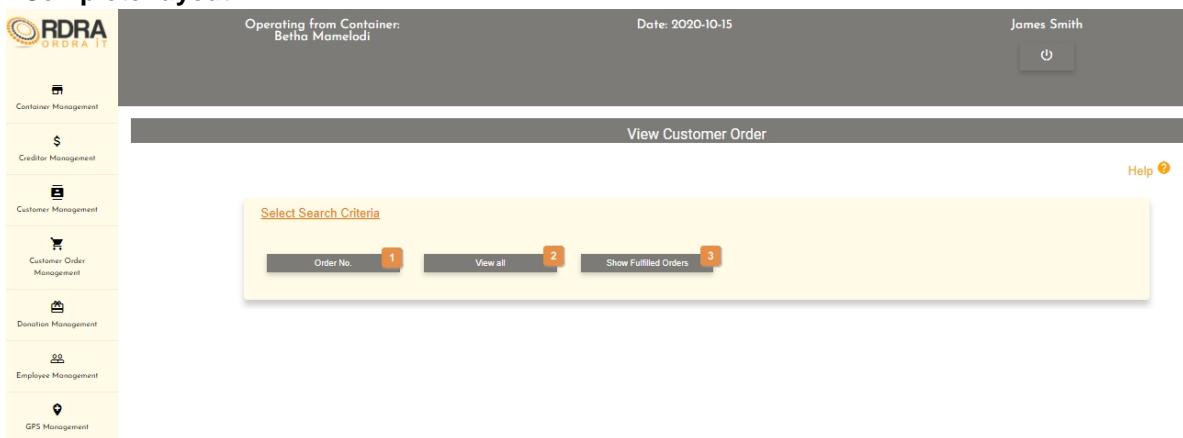
Allows the user to search for the specific customer order which is being collected.

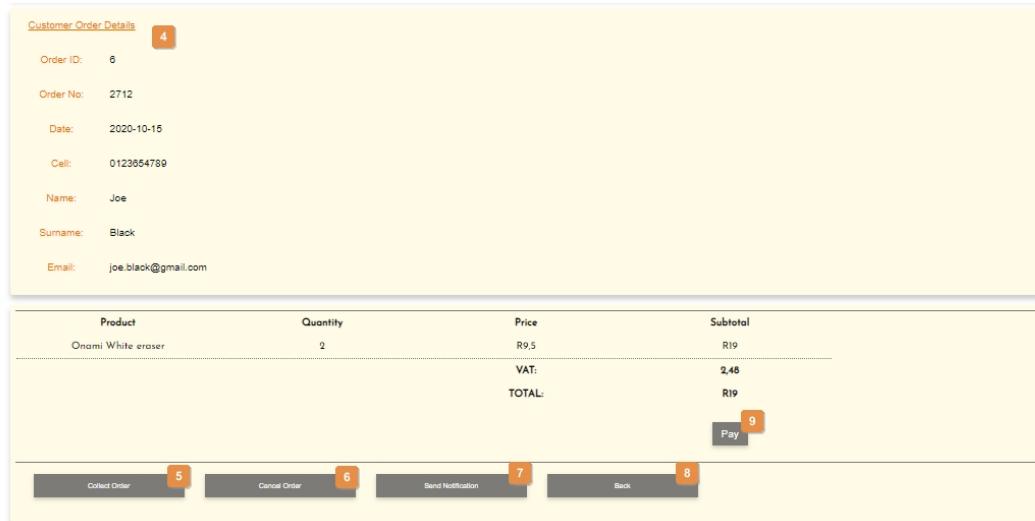
➤ **Navigation process:**

1. Clicking the Collect Order button on the Customer Order Management screen.



➤ **Complete layout:**





➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	Order No. Button	<p>This button will display the Search Details card to search for an order according to the order number.</p> <p>The screenshot shows the 'Enter Search Details' card. It has a text input field labeled 'Order Number:' with a placeholder 'Enter Search Details...' and a small orange button labeled '1' next to it. Below the input field are two buttons: 'Search' (button 2) and 'Cancel' (button 3).</p>												
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The screenshot shows a user interface for making a payment. At the top, there is a label "Payment Method:" followed by a dropdown menu with an orange callout containing the number "1". Below it is an "Amount" input field with an orange callout containing the number "2". At the bottom is a dark grey button labeled "Make Payment" with an orange callout containing the number "3".

Reference	Control	Functionality Description
1	Payment Method Select Box	Click the select box will display all the payment methods. User selects the payment method that the customer wants to pay.
2	Amount input field	Click here to make an entry for the amount.
3	Make Payment Button	Click the Make Payment button, an alert message will appear to notify the user.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

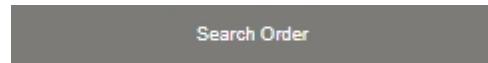
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Search Order

Allows the user to search existing customer orders in the system.

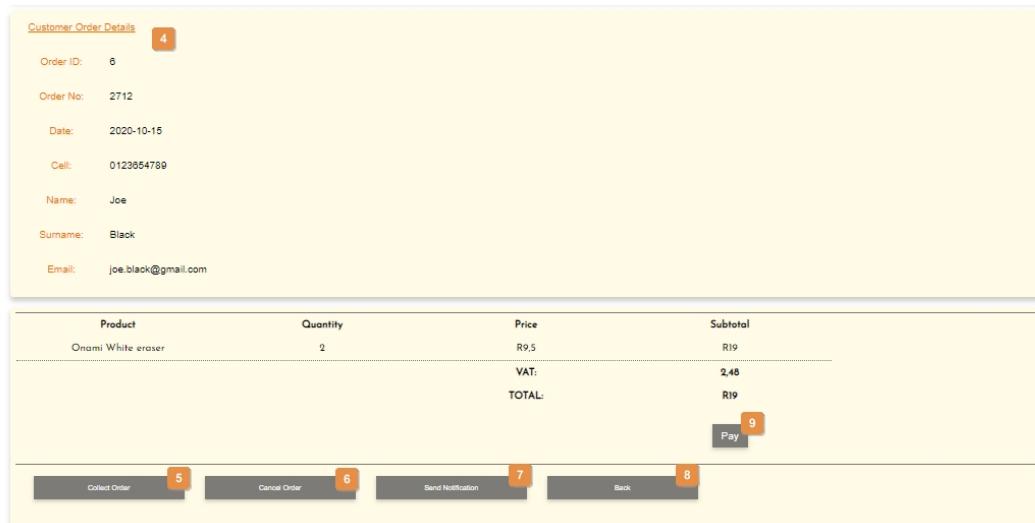
- **Navigation process:**

1. Clicking the Search Order button on the Customer Order Management screen.



- **Complete layout:**

The screenshot shows a sidebar on the left with various management links: Container Management, Creditor Management, Customer Management, Customer Order Management, Dardon Management, Employee Management, and GPS Management. The main area has a header with "Operating from Container: Belha Mamelodi", "Date: 2020-10-15", and "James Smith". Below the header is a "View Customer Order" button and a "Select Search Criteria" section. The search criteria section contains three buttons: "Order No." (labeled 1), "View all" (labeled 2), and "Show Fulfilled Orders" (labeled 3).



➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	Order No. Button	<p>This button will display the Search Details card to search for an order according to the order number.</p> <p>The screenshot shows the 'Enter Search Details' card. It has a text input field labeled 'Order Number:' with a placeholder 'Enter Search Details'. Below the input field are two buttons: 'Search' (number 2) and 'Cancel' (number 3). A small number 1 is also present near the input field.</p>												
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The screenshot shows a user interface for making a payment. At the top, there is a dropdown menu labeled "Payment Method" with a small orange callout box containing the number "1". Below it is an input field labeled "Amount" with a small orange callout box containing the number "2". At the bottom is a dark grey button labeled "Make Payment" with a small orange callout box containing the number "3".

Reference	Control	Functionality Description
1	Payment Method Select Box	Click the select box will display all the payment methods. User selects the payment method that the customer wants to pay.
2	Amount input field	Click here to make an entry for the amount.
3	Make Payment Button	Click the Make Payment button, an alert message will appear to notify the user.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Cancel Order

Allows the user to cancel the customers order as requested by the customer.

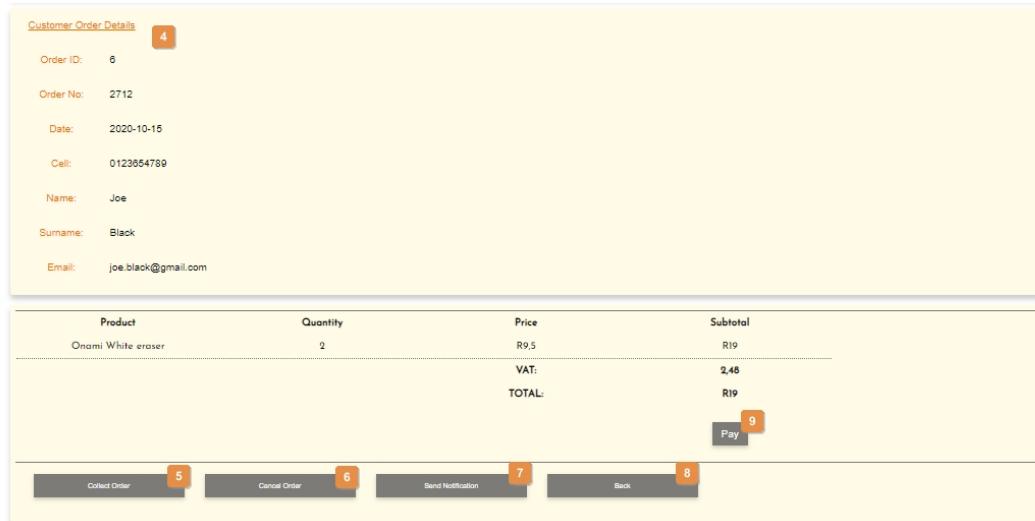
- **Navigation process:**

1. Clicking the Cancel Order button on the Customer Order Management screen.

Cancel Order

- **Complete layout:**

The screenshot shows a navigation sidebar on the left with various management options: Container Management, Creditor Management, Customer Management, Customer Order Management, Dimension Management, Employee Management, and GPS Management. The main area displays a header with "Operating from Container: Beta Mamelodi", the date "Date: 2020-10-15", and a user name "James Smith". Below the header is a "View Customer Order" button and a "Select Search Criteria" section. The search criteria section contains three buttons labeled "Order No." (1), "View all" (2), and "Show Fulfilled Orders" (3).



➤ Detailed description of the controls:

Reference	Control	Functionality Description												
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View Fulfilled Order for Notification

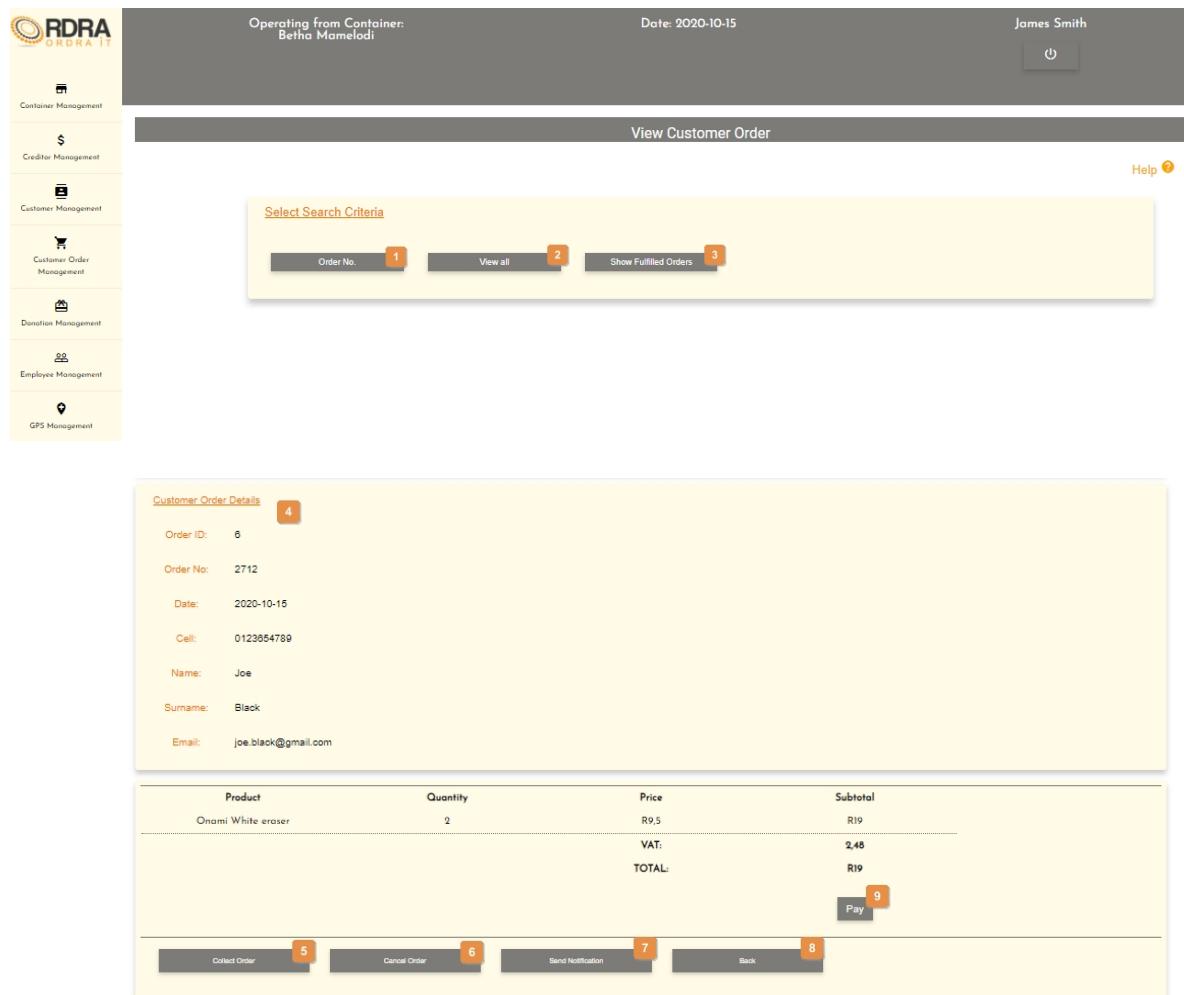
Allows the user to view the customer orders that have been fulfilled.

➤ **Navigation process:**

1. Clicking the View Fulfilled Order for Notification button on the Customer Order Management screen.

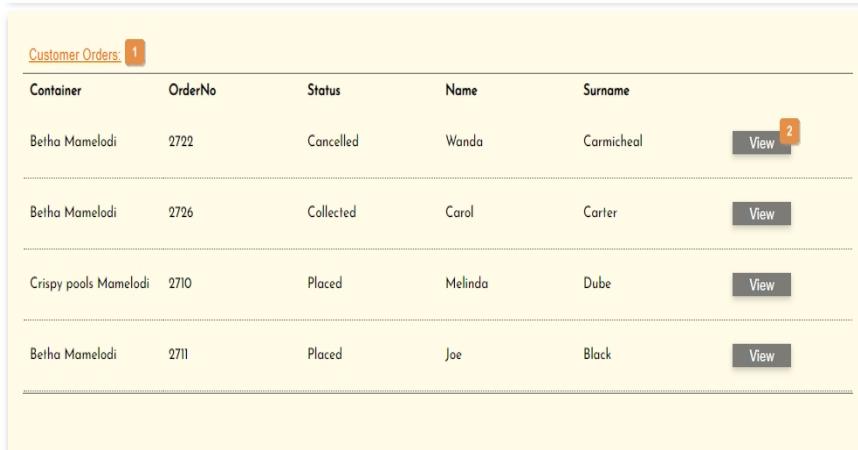
[View Fulfilled Orders for Notification](#)

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Order No. Button	This button will display the Search Details card to search for an order according to the order number.
		<div style="border: 1px solid #ccc; padding: 10px;"> <p>Enter Search Details:</p> <p>Order Number: <input type="text" value="1"/></p> <p><button type="button" value="2">Search</button> <button type="button" value="3">Cancel</button></p> </div>
Reference	Control	Functionality Description
1	Order Number input field	Click here to make an entry for the order number.
2	Search Button	Click this button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)
3	Cancel Button	Re-direct you to the Customer Order Management screen. Click this button to cancel the search of an order.

2	View all Button	<p>Click this button will display the Customer Orders Card as shown below.</p>  <p>The screenshot shows a table titled "Customer Orders: 1". The columns are: Container, OrderNo, Status, Name, and Surname. There are four rows of data:</p> <table border="1"> <thead> <tr> <th>Container</th> <th>OrderNo</th> <th>Status</th> <th>Name</th> <th>Surname</th> </tr> </thead> <tbody> <tr> <td>Betha Mamelodi</td> <td>2722</td> <td>Cancelled</td> <td>Wanda</td> <td>Carmicheal</td> </tr> <tr> <td>Betha Mamelodi</td> <td>2726</td> <td>Collected</td> <td>Carol</td> <td>Carter</td> </tr> <tr> <td>Crispy pools Mamelodi</td> <td>2710</td> <td>Placed</td> <td>Melinda</td> <td>Dube</td> </tr> </tbody> </table> <p>Each row has a "View" button next to it, with a small orange box containing the number 2 above the first one.</p>	Container	OrderNo	Status	Name	Surname	Betha Mamelodi	2722	Cancelled	Wanda	Carmicheal	Betha Mamelodi	2726	Collected	Carol	Carter	Crispy pools Mamelodi	2710	Placed	Melinda	Dube
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Reference	Control	Functionality Description																				
1	Customer Order Table	Displays a list of all the customer orders.																				
2	View Button	Click this button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)																				
3	Show Fulfilled Orders Button	<p>Clicking this button, will display the list of all the customer orders in a table format that are fulfilled. Next to each listed order is a view button.</p> <p style="text-align: center;">View</p> <p>Clicking the View button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)</p>																				
4	Customer Order Details Card	Contains the details of the customer that the user is placing an order for.																				
5	Collect Order Button	Click the Collect Order button, a confirmation message will appear to confirm the collection.																				
6	Cancel Order Button	Click the Cancel button, a confirmation message will appear to confirm the cancellation.																				
7	Send Notification Button	Click the Send Notification button, a confirmation message will appear to confirm the send notification.																				
8	Back Button	Click this button to return to the Customer Order Management screen.																				
9	Pay Button	Clicking the Pay button will make visible the following below.																				

Reference	Control	Functionality Description
1	Payment Method Select Box	Click the select box will display all the payment methods. User selects the payment method that the customer wants to pay.
2	Amount input field	Click here to make an entry for the amount.
3	Make Payment Button	Click the Make Payment button, an alert message will appear to notify the user.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Supplier Order

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Supplier Order Management Screen

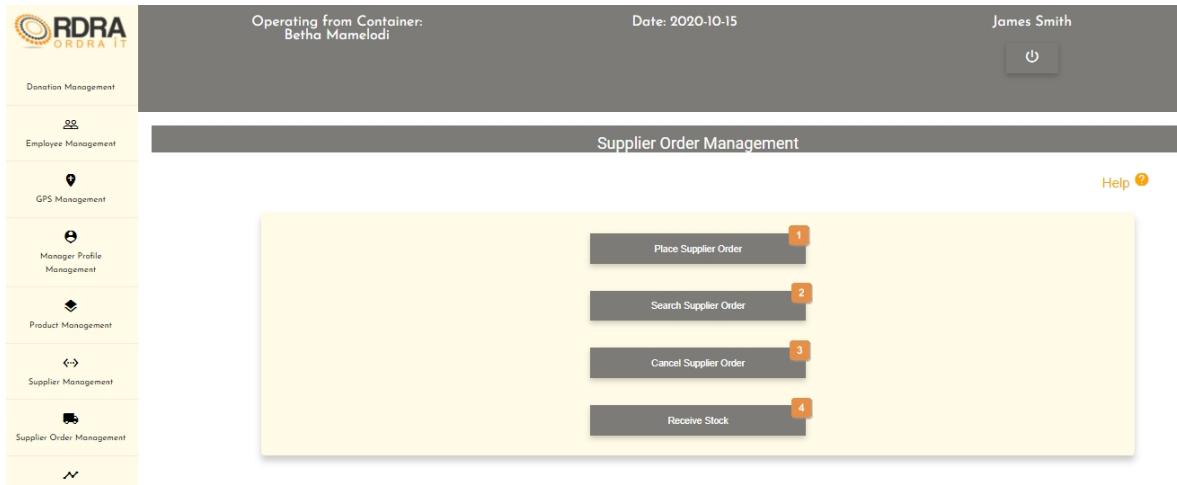
This screen allows the user to navigate through the supplier order management screen to place supplier order, search through the relevant supplier orders, cancel supplier order and receive stock.

➤ **Navigation process:**

1. Click on the Supplier Order Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Place Supplier Order Button	Re-directs you to the Place Supplier Order screen. Click this button to search the container backlog products and place an order.
2	Search Supplier Order Button	Re-directs you to the Search Supplier Order screen. Click this button to search the supplier order.
3	Cancel Supplier Order Button	Re-directs you to the Search Supplier Order screen. Click this button to search the specific supplier order that needs to be cancelled.
4	Receive Stock Button	Click this button will redirect you to the Receive Stock screen.

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Place Supplier Order

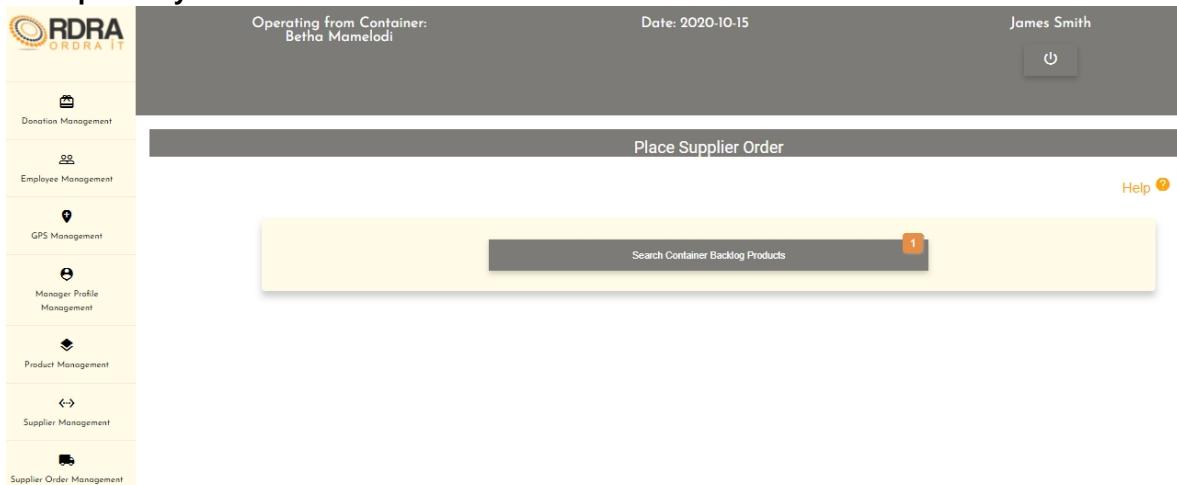
Allows the user to search the container backlog products and place an order.

➤ **Navigation process:**

1. Clicking the Place Supplier Order button on the Supplier Order Management screen.

Place Supplier Order

➤ **Complete layout:**



Backlog Products: 2

Product	Quantity Needed	Add to Order
Osram LED Bulb 9W	20 <input type="text" value="3"/>	<button>Add 4</button>
Shang Adapter 15/13A	20 <input type="text"/>	<button>Add</button>
Onami White eraser	4 <input type="text"/>	<button>Add</button>

View Supplier Orders 5 Cancel 6

➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	Search Container Backlog Products	Clicking this button will make display the Backlog Products Card.												
2	Backlog Products Table	Shows a list of all the backlog products in a table.												
3	Quantity needed input field	Click here to make an entry for the quantity needed.												
4	Add Button	Click the Add button to add the product to the order.												
5	View Supplier Orders Button	Clicking this button will display a list of the supplier orders in a table format. Next to each listed supplier order is a view button.  Click the View button, will display the Supplier Order Details Card.												
<table border="1"> <thead> <tr> <th colspan="3">Supplier Order Details 1</th> </tr> </thead> <tbody> <tr> <td>Date: 2020-10-15</td> <td colspan="2">Status Placed</td> </tr> <tr> <th>Product</th> <th>Description</th> <th>Ordered</th> </tr> <tr> <td>Osram LED Bulb 9W</td> <td>Brand: Osram, Product: LED Bulb, Type: 9W</td> <td>20</td> </tr> </tbody> </table> <p><button>Place Order 2</button> <button>Cancel Order 3</button> <button>Back To List 4</button></p>			Supplier Order Details 1			Date: 2020-10-15	Status Placed		Product	Description	Ordered	Osram LED Bulb 9W	Brand: Osram, Product: LED Bulb, Type: 9W	20
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Date: 2020-10-15	Status Placed													
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Reference	Control	Functionality Description												
1	Supplier Order Details	Shows the supplier order details along with the products in the order.												
2	Place Order Button	Click the Place Order button, a confirmation message will appear to confirm the placing of the order.												
3	Cancel Order Button	Click the Cancel Order button, a confirmation message will appear to confirm the cancellation.												
4	Back To List Button	Clicking this button will return to the list of supplier orders.												

6	Cancel Button	Click this button to redirect to the Supplier Order Management screen
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- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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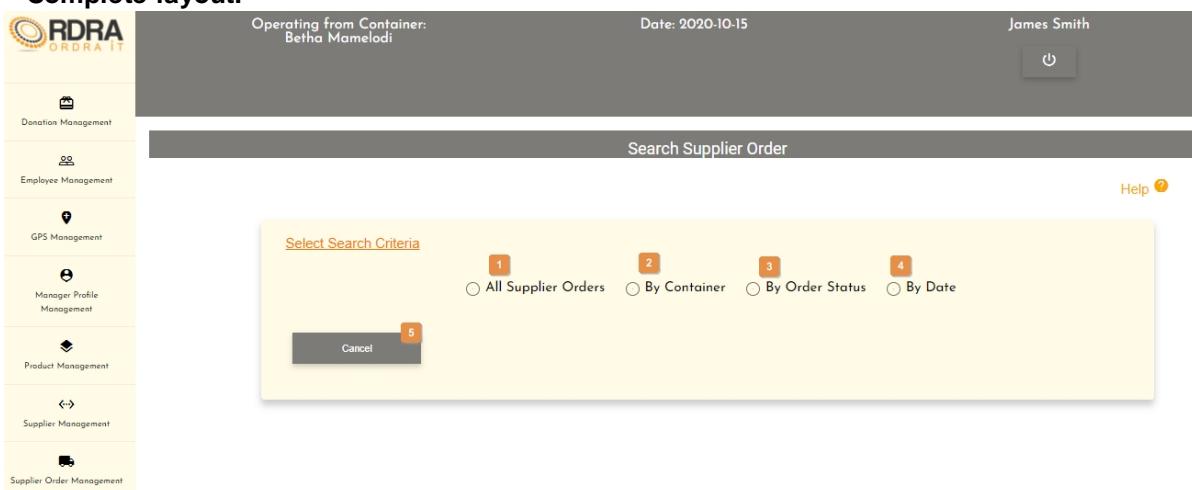
Search Supplier Order

Allows the user to be able to search through the supplier orders in the system.

➤ **Navigation process:**

1. Clicking the Search Supplier Order button on the Supplier Order Management screen.

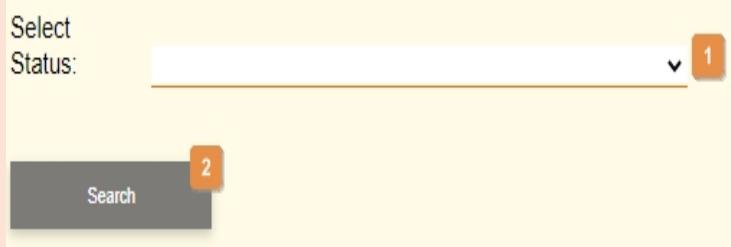
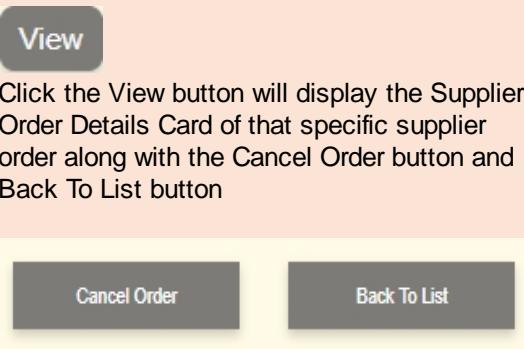
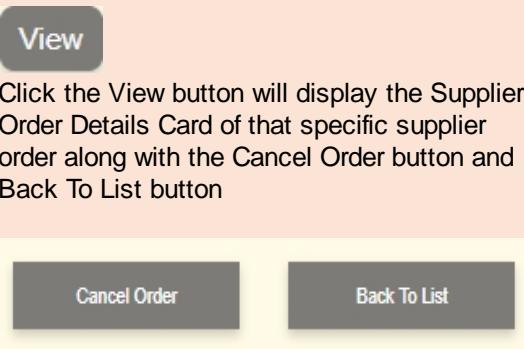
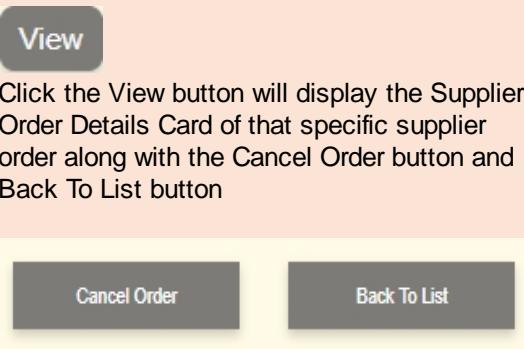
➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description												
1	All Supplier Orders Radio Button	<p>Click this radio button will display a list of all the supplier orders in a table format. Next to each supplier order listed is a view button.</p> <p>Click the View button will display the Supplier Order Details Card of that specific supplier order.</p> <div style="background-color: #ffffcc; padding: 10px;"> <p><u>Supplier Order Details</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Date: 2020-04-10</td> <td style="width: 50%;">Status Placed</td> </tr> <tr> <td colspan="2" style="text-align: center; border-top: 1px dotted black; border-bottom: 1px dotted black;"> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Product</th> <th style="width: 33%;">Ordered</th> <th style="width: 33%;">Received</th> </tr> </thead> <tbody> <tr> <td>Onami White eraser</td> <td>100</td> <td>100</td> </tr> </tbody> </table> </td> </tr> <tr> <td style="text-align: center;">Cancel Order</td> <td style="text-align: center;">Back To List</td> </tr> </table> </div>	Date: 2020-04-10	Status Placed	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Product</th> <th style="width: 33%;">Ordered</th> <th style="width: 33%;">Received</th> </tr> </thead> <tbody> <tr> <td>Onami White eraser</td> <td>100</td> <td>100</td> </tr> </tbody> </table>		Product	Ordered	Received	Onami White eraser	100	100	Cancel Order	Back To List
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5	Cancel Button	Re-direct you to the Supplier Order Management screen. Click this button to cancel the search.			

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Cancel Supplier Order

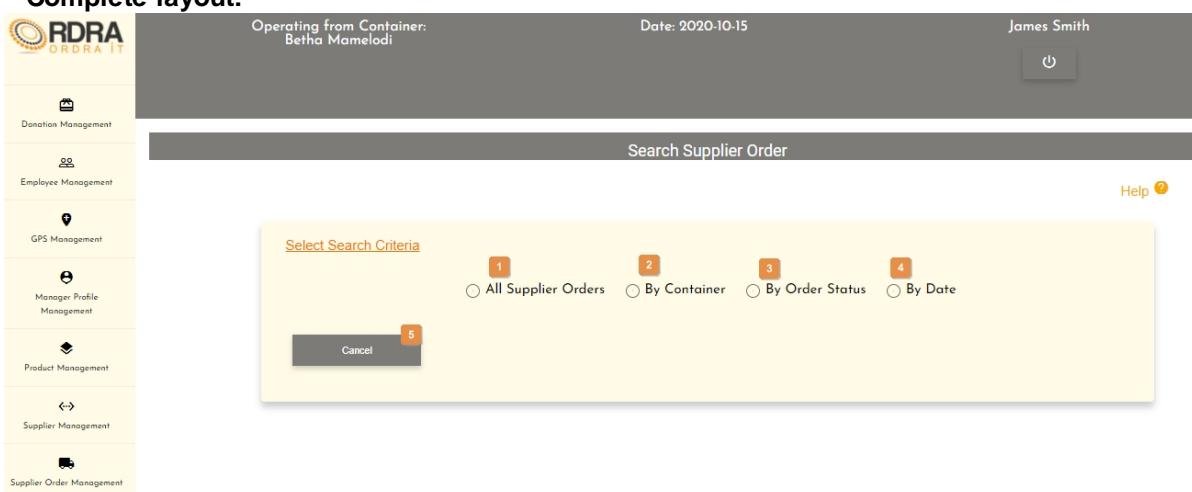
Allows the user to search through the supplier orders and be able to cancel a supplier order in the system.

➤ **Navigation process:**

- Clicking the Cancel Supplier Order button on the Supplier Order Management screen.

Cancel Supplier Order

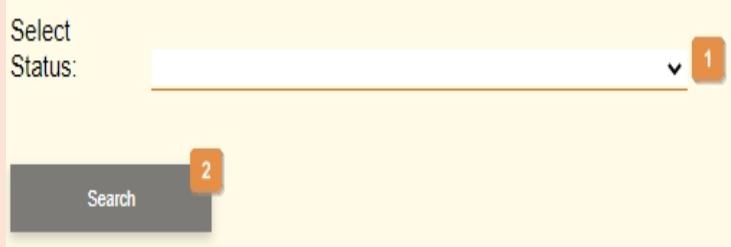
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➤ **Detailed description of the controls:**

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4	By Date Radio Button	<p>This radio button will allow the user to search supplier orders by the date. Clicking this radio button will make visible the date input field on the screen.</p>												

		<p>Select Date: <input type="text" value="yyyy/mm/dd"/> 1</p> <p>Search 2</p>									
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #f08040; color: white;"> <th style="padding: 5px;">Reference</th> <th style="padding: 5px;">Control</th> <th style="padding: 5px;">Functionality Description</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">1</td><td style="padding: 5px;">Date input field</td><td style="padding: 5px;">Click here to make an entry for the date.</td></tr> <tr> <td style="padding: 5px;">2</td><td style="padding: 5px;">Search Button</td><td style="padding: 5px;"> <p>Click this button will display the list of all the supplier order in a table format of that specific date. Next to each supplier order listed is a view button</p> <p style="text-align: center;">View</p> <p>Click the View button will display the Supplier Order Details Card of that specific supplier order along with the Cancel Order button and Back To List button</p> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> Cancel Order Back To List </div> <p>Cancel Order button, a confirmation message will appear to confirm the cancellation.</p> <p>Back To List button, will return to the list of all the supplier orders by date searched.</p> </td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Date input field	Click here to make an entry for the date.	2	Search Button	<p>Click this button will display the list of all the supplier order in a table format of that specific date. Next to each supplier order listed is a view button</p> <p style="text-align: center;">View</p> <p>Click the View button will display the Supplier Order Details Card of that specific supplier order along with the Cancel Order button and Back To List button</p> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> Cancel Order Back To List </div> <p>Cancel Order button, a confirmation message will appear to confirm the cancellation.</p> <p>Back To List button, will return to the list of all the supplier orders by date searched.</p>
Reference	Control	Functionality Description									
1	Date input field	Click here to make an entry for the date.									
2	Search Button	<p>Click this button will display the list of all the supplier order in a table format of that specific date. Next to each supplier order listed is a view button</p> <p style="text-align: center;">View</p> <p>Click the View button will display the Supplier Order Details Card of that specific supplier order along with the Cancel Order button and Back To List button</p> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> Cancel Order Back To List </div> <p>Cancel Order button, a confirmation message will appear to confirm the cancellation.</p> <p>Back To List button, will return to the list of all the supplier orders by date searched.</p>									
5	Cancel Button	Re-direct you to the Supplier Order Management screen. Click this button to cancel the search.									

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Receive Stock

Allows the user the stock that the supplier has delivered into the system.

➤ **Navigation process:**

1. Clicking the Receive Stock button on the Supplier Order Management screen.

Receive Stock

➤ **Complete layout:**

Operating from Container: Beta Mamelodi

Date: 2020-10-15 James Smith

Receive Stock

Help ⓘ

List Of Placed and Back Ordered Orders In Container [1]

Date	Supplier	Status	Action
2020-10-15	Makro Mamelodi	Placed	View [2]

Operating from Container: Beta Mamelodi

Date: 2020-10-15 James Smith

Receive Stock

Help ⓘ

Supplier Order Details [3]

Supplier Makro Mamelodi

Date: 2020-10-15 Status Placed

Product	Ordered	Received	Save
Osram LED Bulb 9W	20	0	[4] [5]

Back To List [6]

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	List of Placed and Back Ordered Orders In Container	Show the list of all the placed and back ordered orders in the container.
2	View Button	Click this button will display the Supplier Order Details Card with that specific orders details.
3	Supplier Order Details Card	Shows the supplier order details along with the products in the order.
4	Received input field	Click here to make an entry for the amount of stock that was received.
5	Save Button	<p>Click the Save button to save the containers product quantity update. The Order Complete button and the Place Back Order button will be made visible.</p> <div style="text-align: center; margin-top: 20px;"> Order Complete Place Back Order </div> <p>Click the Order Complete button, an alert message will appear to notify the user.</p> <p>Click the Place Back Order button, a confirmation message will appear to confirm the place back order.</p>

6	Back To List Button	Click this button to return to the list of all the placed and back ordered orders in the container.
---	---------------------	---

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Creditor

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Creditor Management Screen

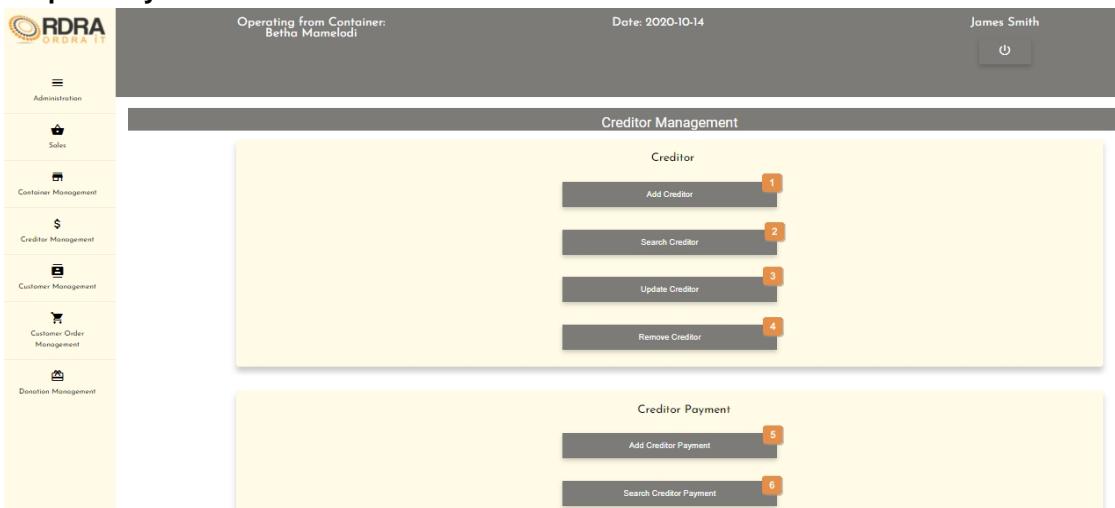
This screen allows the user to navigate through the creditor management screen to access the Creditor and Creditor Payment options as well as their relevant functions that each option provides.

➤ **Navigation process:**

1. Click on the Creditor Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Add Creditor Button	Re-directs you to the Add Creditor screen. Click this button to add a new creditor into the system.
2	Search Creditor Button	Re-directs you to the Search Creditor screen. Click this button to search a creditor in the system.
3	Update Creditor Button	Re-directs you to the Search Creditor screen. Click this button to search a creditor in the system, you want to update.
4	Remove Creditor Button	Re-directs you to the Search Creditor screen. Click this button to search a creditor in the system, you want to remove.
5	Add Creditor Payment Button	Re-directs you to the Add Creditor Payment screen. Click this button to add a creditor payment into the system.
6	Search Creditor Payment Button	Re-directs you to the Creditor Payment Details screen. Click this button to add a creditor payment into the system.

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Create Creditor

Allows the user to add a creditor into the system.

➤ **Navigation process:**

1. Clicking the Add Creditor button in the Creditor Card.



➤ **Complete layout:**

The screenshot shows the 'Add Creditor' form. At the top, there's a header with the RDRA logo, operating from Container: Betha Mamelodi, Date: 2020-10-16, and a user name James Smith. On the left is a vertical menu with options like Administration, Sales, Customer Management, Credit Management, Customer Management, Customer Order Management, and Donation Management. The main form area has a title 'Enter new creditor details:' and fields for Supplier (1), Bank (2), Branch (3), Account Number (4), Account Type (5), and Account Balance (6). At the bottom are 'Add' (7) and 'Cancel' (8) buttons.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Supplier Select Box	Click the select box will display all the suppliers and the user selects the supplier.
2	Bank input field	Click here to make an entry for the bank name.
3	Branch input field	Click here to make an entry for the branch code.
4	Account Number input field	Click here to make an entry for the account number.
5	Account Type input field	Click here to make an entry for the account type.
6	Account Balance input field	Click here to make an entry for the account balance.
7	Add Button	Click add button, a confirmation box will appear to confirm the adding of a creditor
8	Cancel Button	Re-directs the user to the Creditor Management screen. Click this button to cancel add creditor.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Creditor

Allows the user to update an existing creditor in the system.

➤ **Navigation process:**

1. Clicking the Update Creditor button in the Creditor Card.

Update Creditor

2. Clicking the search button once you have entered the creditors name, you want to update on the Search Creditor screen.

Search

➤ **Complete layout:**

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Creditor Card	This Creditor Card contains the creditors details.
2	Creditor Account	This Creditor Account Card contains the creditors account details.
3	Update Button	<p>This button will allow the updating of the details in the Creditor Account Card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 10px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
4	Delete Button	Shows a list of all the creditors in a table format.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Creditor

Allows the user to search through the existing creditors in the system.

➤ **Navigation process:**

- Clicking the Add Creditor button in the Creditor Card.



➤ Complete layout:

Creditor Name	Account Balance R	Account Nr	Account Type
Mash Wholesale distributors	20120	1339543203	Check
PWA Stationery	12789.5	1235543503	Check
Makro Mamelodi	5000	1236547852	Check

 A help icon is located in the top right corner."/>

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Name Input Field	Click here to make an entry for the creditor name.
2	Search Button	Clicking the button will display the Creditor Card and the Creditor Account Card.
3	Cancel Button	Re-direct you to the Creditor Management screen. Click this button to cancel searching a creditor.
4	Creditor Table	Shows a list of all the creditors in a table format.

- Possible Error Messages: Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Remove Creditor

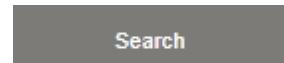
Allows the user to remove an existing creditor from the system.

➤ Navigation process:

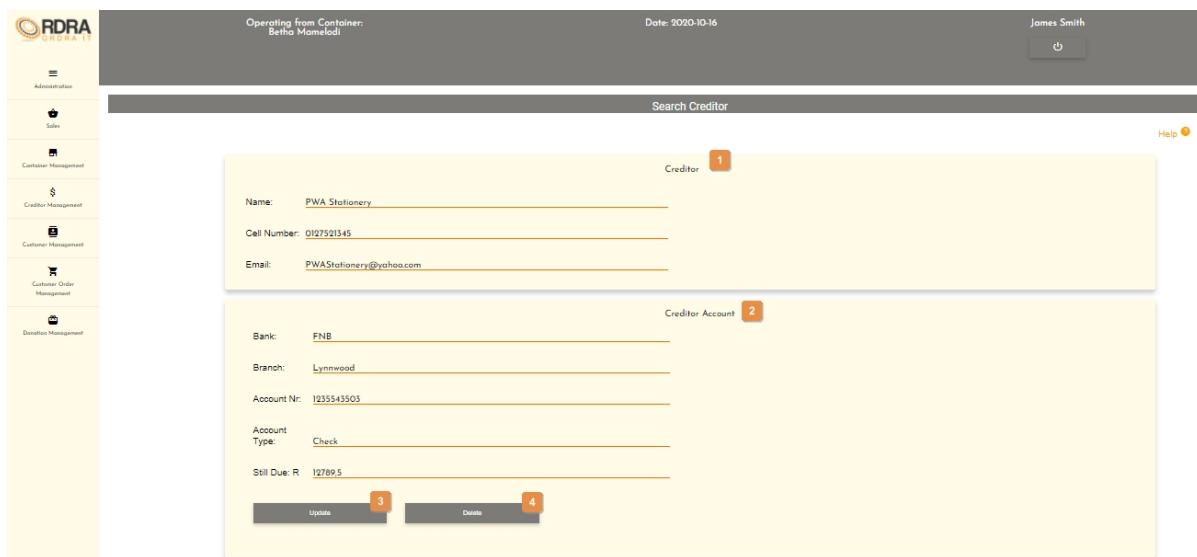
- Clicking the Remove Creditor button in the Creditor Card.



- Clicking the search button once you have entered the creditors name, you want to update on the Search Creditor screen.



➤ Complete layout:



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Creditor Card	This Creditor Card contains the creditors details.
2	Creditor Account	This Creditor Account Card contains the creditors account details.
3	Update Button	<p>This button will allow the updating of the details in the Creditor Account Card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 10px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
4	Delete Button	Shows a list of all the creditors in a table format.

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Creditor Payment

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Creditor Management Screen

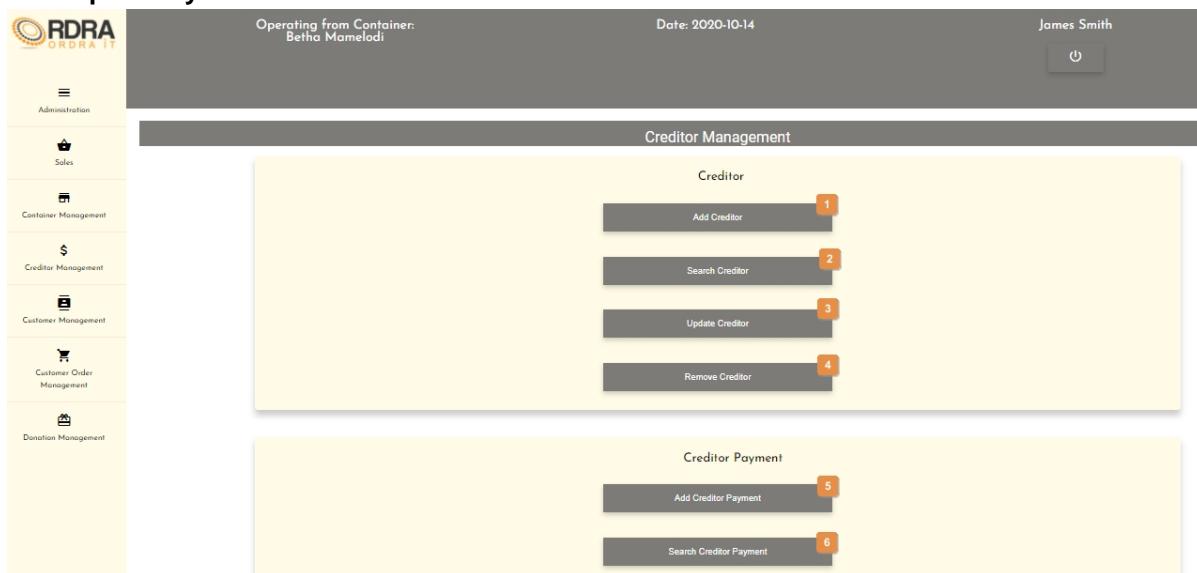
This screen allows the user to navigate through the creditor management screen to access the Creditor and Creditor Payment options as well as their relevant functions that each option provides.

➤ **Navigation process:**

1. Click on the Creditor Management button in the Navbar.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Add Creditor Button	Re-directs you to the Add Creditor screen. Click this button to add a new creditor into the system.
2	Search Creditor Button	Re-directs you to the Search Creditor screen. Click this button to search a creditor in the system.
3	Update Creditor Button	Re-directs you to the Search Creditor screen. Click this button to search a creditor in the system, you want to update.
4	Remove Creditor Button	Re-directs you to the Search Creditor screen. Click this button to search a creditor in the system, you want to remove.
5	Add Creditor Payment Button	Re-directs you to the Add Creditor Payment screen. Click this button to add a creditor payment into the system.
6	Search Creditor Payment Button	Re-directs you to the Creditor Payment Details screen. Click this button to add a creditor payment into the system.

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Add Payment

Allows the user to add an creditor payment into the system.

➤ Navigation process:

1. Clicking the Add Creditor Payment button in the Creditor Payment Card.

➤ Complete layout:

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Creditor Select Box	Click the select box will display all the creditors and the user selects the creditor.
2	Date input field	Click here to select the date of payment.
3	Amount input field	Click here to make an entry for the payment amount.
4	Add Creditor Payment Button	Click the Save button, a confirmation message will appear to confirm the adding of the creditor payment.
5	Cancel Button	Re-direct you to the Creditor Management screen. Click this button to cancel adding a creditor payment.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Payment

Allows the user to search the creditor payments made in the system.

➤ **Navigation process:**

1. Clicking the Search Creditor Payment button in the Creditor Payment Card.

PaymentID	Amount R	Date
1	6050	2020-03-21T00:00:00
2	12500	2020-05-30T00:00:00
3	15900	2020-07-10T00:00:00
4	20	2020-10-14T00:00:00

 At the bottom of the modal is a 'Cancel' button (labeled 2).

➤ **Complete layout:**

PaymentID	Amount R	Date
1	6050	2020-03-21T00:00:00
2	12500	2020-05-30T00:00:00
3	15900	2020-07-10T00:00:00
4	20	2020-10-14T00:00:00

 At the bottom of the modal is a 'Cancel' button (labeled 2).

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Creditor Payments Table	Shows a list of all the creditor payment that have been made in a table format.
2	Cancel Button	Re-direct you to the Creditor Management screen. Click this button to cancel the search.

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Province

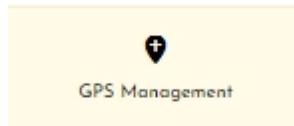
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GPS Management Screen

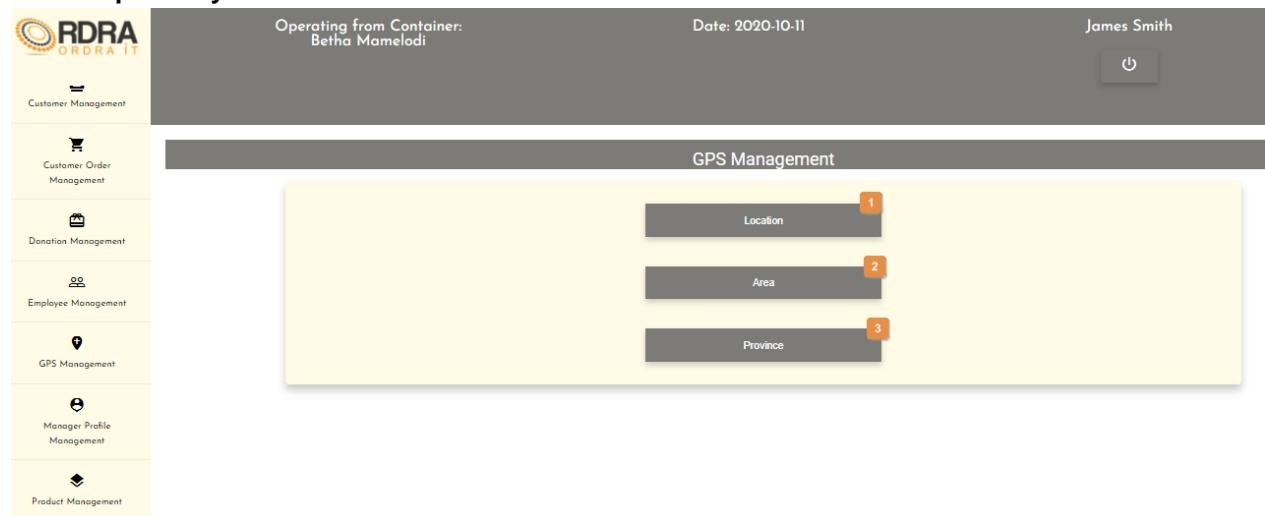
This screen allows the user to navigate through the GPS management screen to access the Location, Area and Province options and their relevant functions that each option provides.

➤ **Navigation process:**

1. Click on the GPS Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Location Button	Clicking this button will make the Location card visible with various buttons related to the location.
2	Area Button	Clicking this button will make the Area card visible with various buttons related to the area.
3	Province Button	Clicking this button will make the Province card visible with various buttons related to the province.

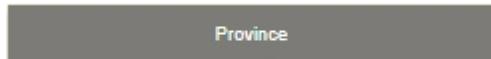
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Add Province

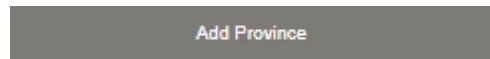
Allows the user to add a province into the system.

➤ Navigation process:

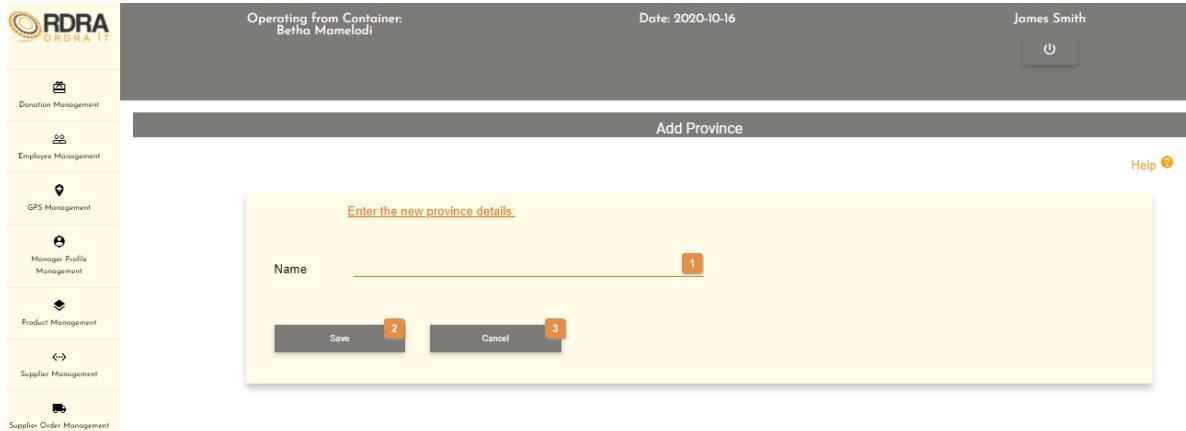
1. Clicking the Province button on the GPS Management screen.



2. Clicking the Add Province button in the Province Card.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Province Name input field	Click here to make an entry for the province name.
5	Save Button	Click the Save button, a confirmation message will appear to confirm the adding of the province.
6	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel adding a province.

- Possible Error Messages: Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Province

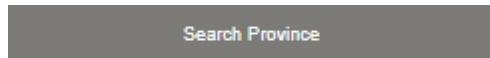
Allows the user to search existing provinces in the system.

➤ Navigation process:

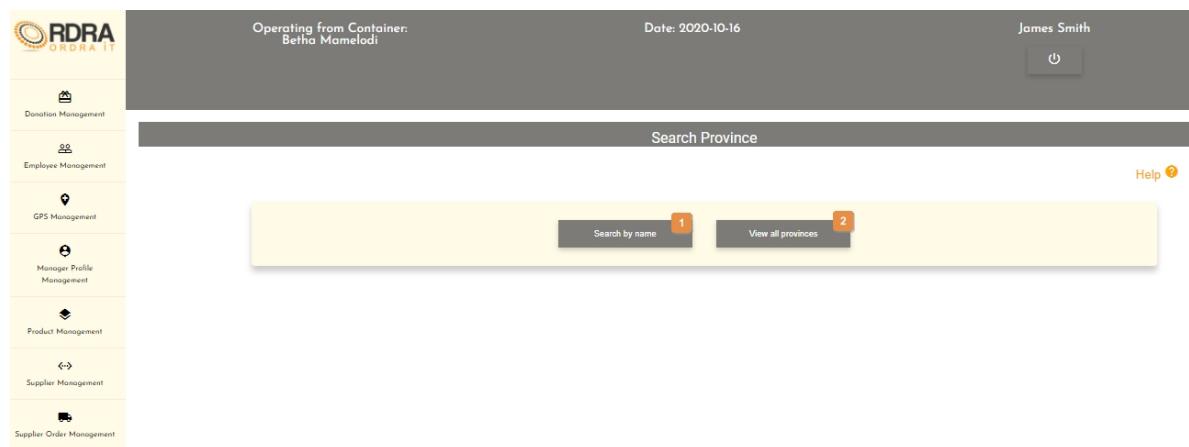
1. Clicking the Province button on the GPS Management screen.



2. Clicking the Search Province button in the Province Card.



➤ Complete layout:



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description												
1	Search by name Button	<p>Click this button will display the Search by name card as displayed below.</p> <div style="border: 1px solid #ccc; padding: 10px; width: fit-content; margin: auto;"> <p><u>Enter province name to search:</u></p> <div style="display: flex; justify-content: space-between; align-items: center;"> Name <input style="width: 200px; border: 1px solid #ccc; border-radius: 5px; padding: 2px; margin-right: 10px;" type="text"/> 1 </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> Search 2 Cancel 3 </div> </div>												
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Name input field</td><td>Click here to make an entry for the province name you want to search.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Searched Province Details card with that province's details, if the province exists in the system.</td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the GPS Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Name input field	Click here to make an entry for the province name you want to search.	2	Search Button	Click this button will display the Searched Province Details card with that province's details, if the province exists in the system.	3	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description												
1	Name input field	Click here to make an entry for the province name you want to search.												
2	Search Button	Click this button will display the Searched Province Details card with that province's details, if the province exists in the system.												
3	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel the search.												
2	View all provinces Button	<p>Click the View all provinces button will display the List of all the provinces card which shows a list of all the provinces in a table format. Next to each province listed is a view button as well as a cancel button below that list of all provinces.</p> <div style="border: 1px solid #ccc; padding: 5px; width: fit-content; margin: auto; text-align: center;"> View </div> <p>Click this button will display the Search Province card prepopulated with the specific province name as well as the Searched Province Details card with that province's details.</p> <div style="border: 1px solid #ccc; padding: 5px; width: fit-content; margin: auto; text-align: center;"> Cancel </div>												

Re-direct you to the GPS Management Screen

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Province

Allows the user to update an existing province in the system.

- **Navigation process:**

1. Clicking the Province button on the GPS Management screen.

 Province

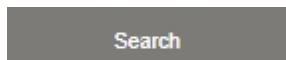
2. Clicking the Update Province button in the Province Card.

 Update Province

3. Clicking the Search by name button on the Search Province screen.

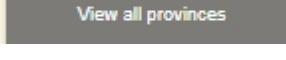
 Search by name

4. Click the Search button after entering the area name in the province name input field, you want to update.

 Search

Alternative Action

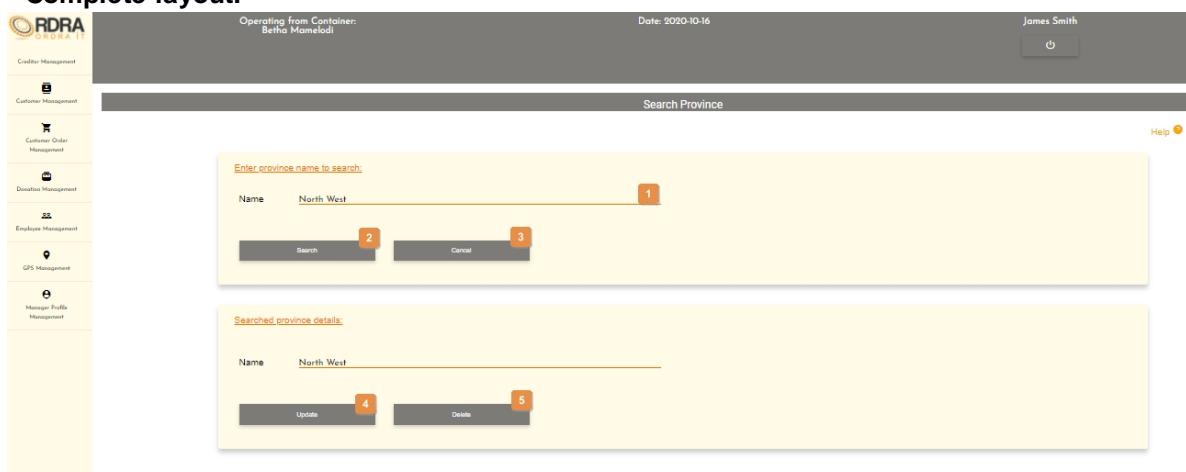
3. Clicking the View all provinces button on the Search Province screen.

 View all provinces

4. Clicking the View button next to the that province, you want to update.

 View

- **Complete layout:**



- **Detailed description of the controls:**

Reference	Control	Functionality Description
-----------	---------	---------------------------

1	Province name input field	Click here to make an entry for the province name.
2	Search Button	Click this button will display the Searched Province Details card with that provinces details, if the province exists in the system.
3	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel.
4	Update Button	<p>This button will allow the updating of the details in the Searched Province Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
5	Delete Button	Click the Delete button, a confirmation message will appear to confirm the delete.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Remove Province

Allows the user to remove an existing province in the system.

➤ **Navigation process:**

1. Clicking the Province button on the GPS Management screen.



2. Clicking the Remove Area button in the Province Card.



3. Clicking the Search by name button on the Search Province screen.



4. Click the Search button after entering the area name in the province name input field, you want to update.



Alternative Action

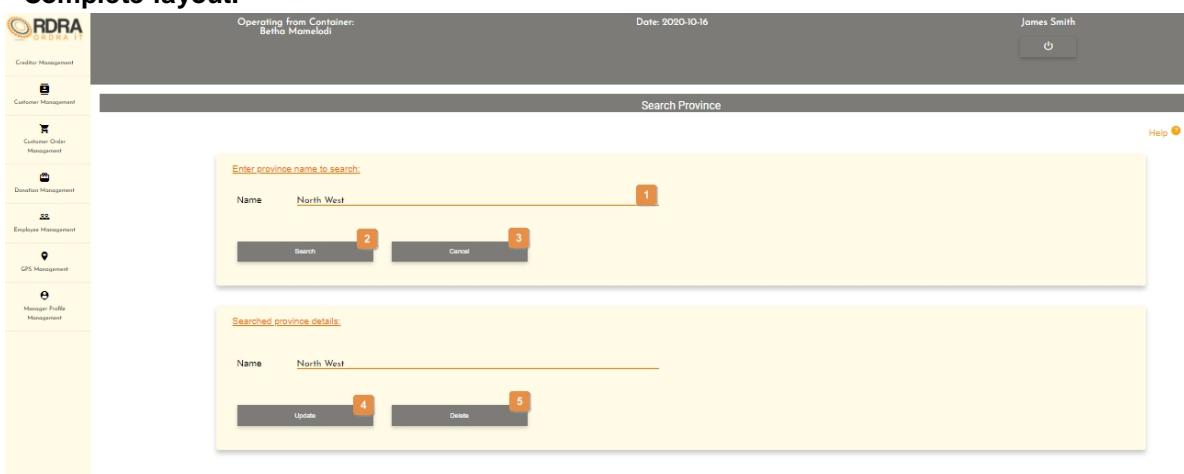
3. Clicking the View all provinces button on the Search Province screen.



4. Clicking the View button next to the that province, you want to update.

View

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Province name input field	Click here to make an entry for the province name.
2	Search Button	Click this button will display the Searched Province Details card with that provinces details, if the province exists in the system.
3	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel.
4	Update Button	<p>This button will allow the updating of the details in the Searched Province Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 10px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
5	Delete Button	Click the Delete button, a confirmation message will appear to confirm the delete.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Area

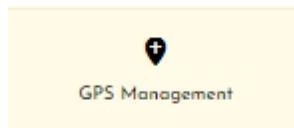
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GPS Management Screen

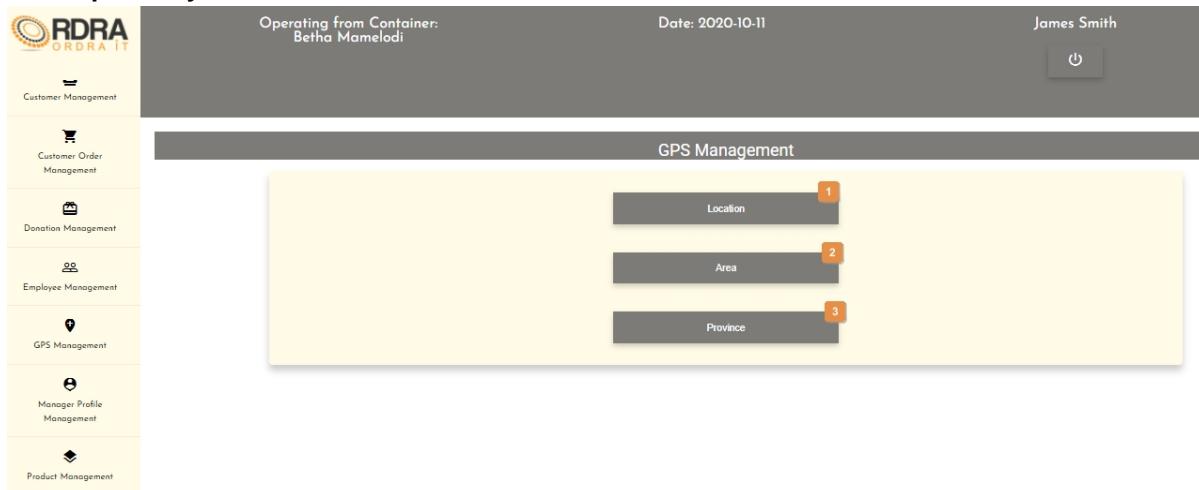
This screen allows the user to navigate through the GPS management screen to access the Location, Area and Province options and their relevant functions that each option provides.

➤ Navigation process:

1. Click on the GPS Management button in the Navbar.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Location Button	Clicking this button will make the Location card visible with various buttons related to the location.
2	Area Button	Clicking this button will make the Area card visible with various buttons related to the area.
3	Province Button	Clicking this button will make the Province card visible with various buttons related to the province.

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Add Area

Allows the user to add a new area into the system.

➤ Navigation process:

1. Clicking the Area button on the GPS Management screen.



2. Clicking the Add Area button in the Area Card.



➤ Complete layout:

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Area Name input field	Click here to make an entry for the area name.
2	Postal Code input field	Click here to make an entry for the area postal code.
3	Area Status Select Box	Click the select box will display all the area statuses and the user selects the area status.
4	Province Status Select Box	Click the select box will display all the provinces and the user selects the province.
5	Add Area Button	Click the Add Area button, a confirmation message will appear to confirm the adding of the area.
6	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel adding an area.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Area

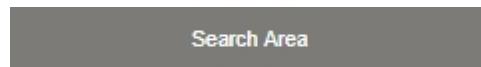
Allows the user to search existing areas in the system.

➤ **Navigation process:**

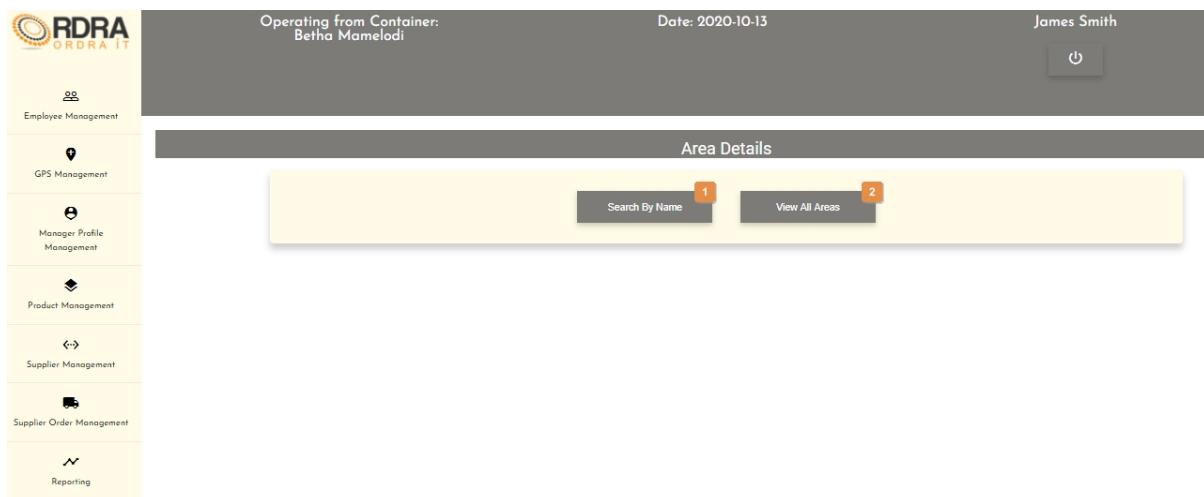
1. Clicking the Area button on the GPS Management screen.



2. Clicking the Search Area button in the Area Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search By Name Button	<p>Click this button will display the Search Area by Name card as displayed below.</p> <div style="border: 1px solid #ccc; padding: 10px; width: fit-content;"> <p>Enter Area Name to search</p> <p>Area Name: <input type="text"/> 1</p> <p>2 3</p> </div>
2	View All Areas Button	<p>Click the View All Areas button will display the List of all Areas card which shows a list of all the areas is a table format. Next to each area listed is a view button as well as a cancel button below that list of all areas.</p> <div style="border: 1px solid #ccc; padding: 10px; width: fit-content;"> <p>View</p> <p>Click this button will display the Searched Area Details card with that area's details.</p> <p>Cancel</p> </div> <p>Re-direct you to the Area Details screen with the two options to search by</p>

which is the Search By Name and View All Areas buttons. Click this button to cancel the search.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Area

Allows the user to update an existing area in the system.

- **Navigation process:**

1. Clicking the Area button on the GPS Management screen.

Area

2. Clicking the Update Area button in the Area Card.

Update Area

3. Clicking the Search By Name button on the Area Details screen.

Search By Name

4. Click the Search button after entering the area name in the area name input field, you want to update.

Search

Alternative Action

3. Clicking the View All Areas button on the Area Details screen.

View All Areas

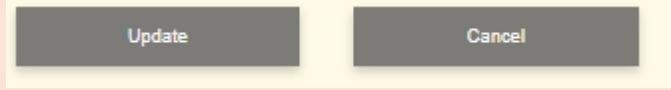
4. Clicking the View button next to the that area, you want to update.

View

- **Complete layout:**

The screenshot shows the GPS Management module of the ORDRA system. The top navigation bar includes links for Home, Logout, and Help. The left sidebar lists various management modules. The main content area displays a summary card for an area named 'Beta Mamelodi' with a date of '2020-10-13'. Below this is a detailed 'Area Details' section with fields for Area Name, Postal Code, Province, and Status. At the bottom of the details section are three buttons: 'Update', 'Delete', and 'Cancel'.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Update Button	<p>This button will allow the updating of the details in the Searched Area Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Click the Update button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, re-direct you to the GPS Management screen.</p>
2	Delete Button	Click the Delete button, a confirmation message will appear to confirm the delete.
3	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s).



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Remove Area

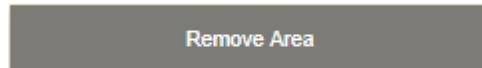
Allows the user to remove an existing area in the system.

➤ **Navigation process:**

1. Clicking the Area button on the GPS Management screen.



2. Clicking the Remove Area button in the Area Card.



3. Clicking the Search By Name button on the Area Details screen.



4. Click the Search button after entering the area name in the area name input field, you want to remove.



Alternative Action

3. Clicking the View All Areas button on the Area Details screen.



4. Clicking the View button next to the that area, you want to remove.



➤ **Complete layout:**

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Update Button	<p>This button will allow the updating of the details in the Searched Area Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 20px;"> Update Cancel </div> <p>Click the Update button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, re-direct you to the GPS Management screen.</p>
2	Delete Button	Click the Delete button, a confirmation message will appear to confirm the delete.
3	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Location

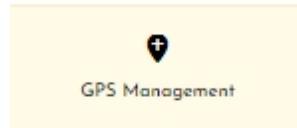
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GPS Management Screen

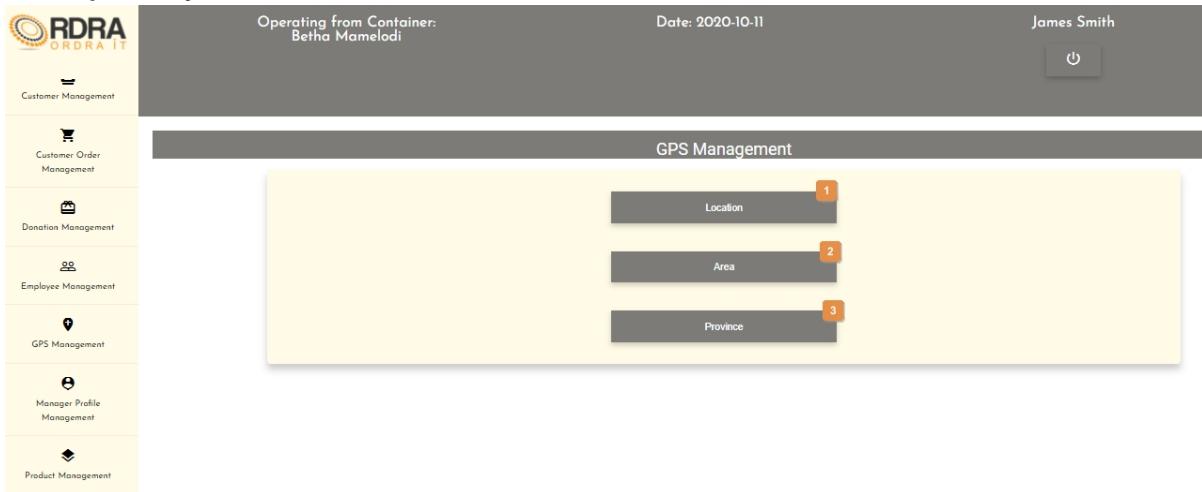
This screen allows the user to navigate through the GPS management screen to access the Location, Area and Province options and their relevant functions that each option provides.

- **Navigation process:**

- Click on the GPS Management button in the Navbar.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Location Button	Clicking this button will make the Location card visible with various buttons related to the location.
2	Area Button	Clicking this button will make the Area card visible with various buttons related to the area.
3	Province Button	Clicking this button will make the Province card visible with various buttons related to the province.

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Create Location

Allows the user to add a new location into the system.

➤ Navigation process:

- Clicking the Location button on the GPS Management screen.



- Clicking the Add Location button in the Location Card.



➤ Complete layout:

The screenshot shows the RDRA Help system interface. At the top, there's a header with the RDRA logo, the text "Operating from Container: Beta Mamelodi", the date "Date: 2020-10-11", and a user name "James Smith". On the left is a vertical sidebar with icons and labels for Customer Management, Customer Order Management, Donation Management, Employee Management, GPS Management, Manager Profile Management, and Product Management. The main area is titled "Create Location" and contains a form titled "Enter Location Details". The form has four input fields: "Location Name" (with callout 1), "Area" (with callout 2), "Container" (with callout 3), and "Location Status" (with callout 4). Below the form are two buttons: "Create Location" (with callout 5) and "Cancel" (with callout 6).

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Location Name input field	Click here to make an entry for the location name.
2	Area Select Box	Click the select box will display all the areas and the user selects the area.
3	Container Select Box	Click the select box will display all the containers and the user selects the container.
4	Location Status Select Box	Click the select box will display all the location statuses and the user selects the location status.
5	Save Button	Click the Save button, a confirmation message will appear to confirm the adding of the location.
6	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel adding a location.

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

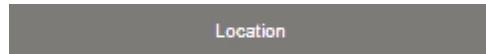
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Search Location

Allows the user to search existing locations in the system.

➤ **Navigation process:**

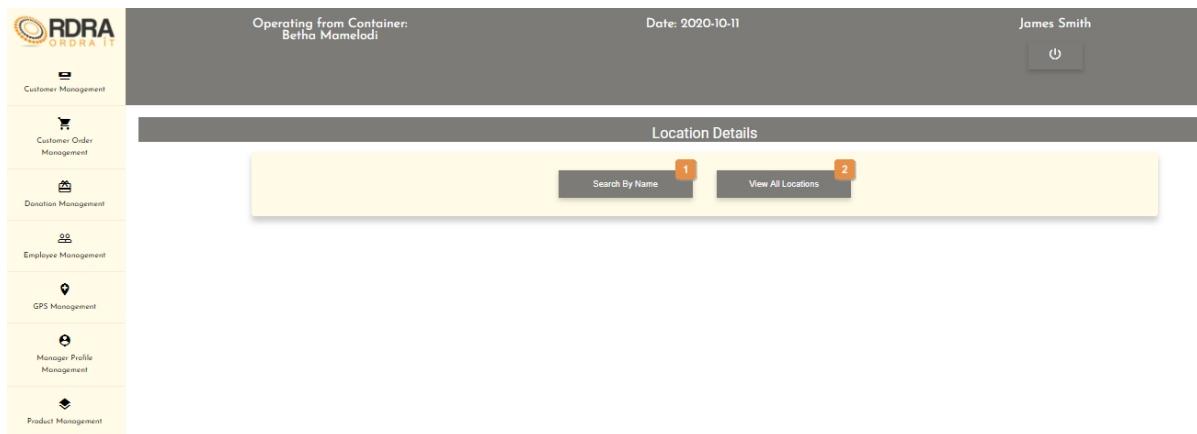
1. Clicking the Location button on the GPS Management screen.



2. Clicking the Search Location button in the Location Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description												
1	Search By Name Button	<p>Click this button will display the Search Location by Name card as displayed below.</p> <table border="1"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Location Name input field</td><td>Click here to make an entry for the location name you want to search.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Searched Location Details card with that locations details, if the location exists in the system.</td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the GPS Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Location Name input field	Click here to make an entry for the location name you want to search.	2	Search Button	Click this button will display the Searched Location Details card with that locations details, if the location exists in the system.	3	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description												
1	Location Name input field	Click here to make an entry for the location name you want to search.												
2	Search Button	Click this button will display the Searched Location Details card with that locations details, if the location exists in the system.												
3	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel the search.												
2	View All Locations Button	<p>Click the View All Locations button will display the List of all Locations card which shows a list of all the location is a table format. Next to each location listed is a view button as well as a cancel button below that list of all locations.</p> <p>Click this button will display the Searched Location Details card with that location's details.</p> <p>Re-direct you to the GPS Management screen. Click this button to cancel the search.</p>												

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Location

Allows the user to update an existing location in the system.

➤ **Navigation process:**

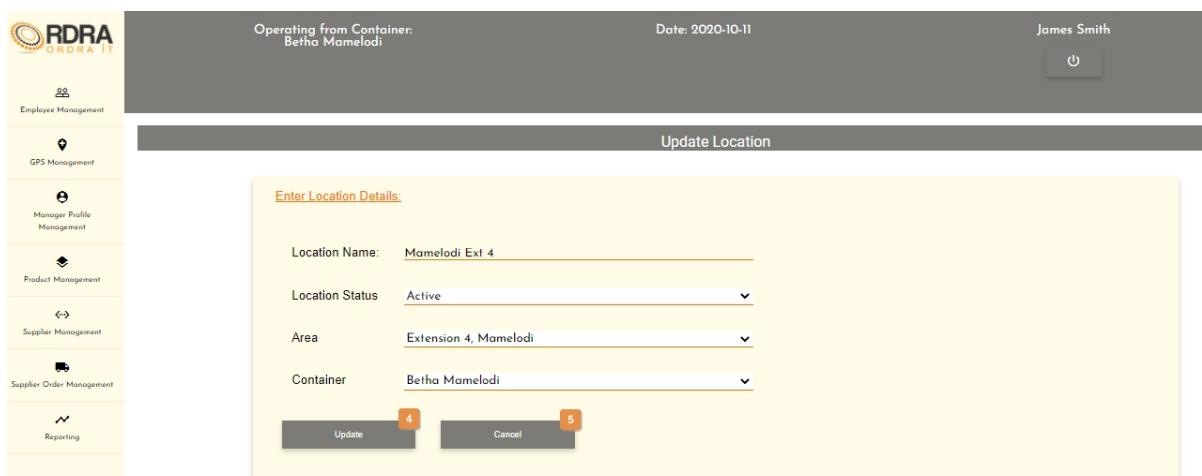
1. Clicking the Location button on the GPS Management screen.



2. Clicking the Update Location button in the Location Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Location Name input field	Click here to make an entry for the location name you want to search.
2	Search Button	Click this button will display the Searched Location Details card with that locations details, if the location exists in the system as shown in the second screen shot above.
3	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel the search.

4	Update Button	Click the Update button, a confirmation message will appear to confirm the update.
5	Cancel Button	Re-direct you to the GPS Management screen. Click this button to cancel the update.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Donation Recipient

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Donation Management Screen

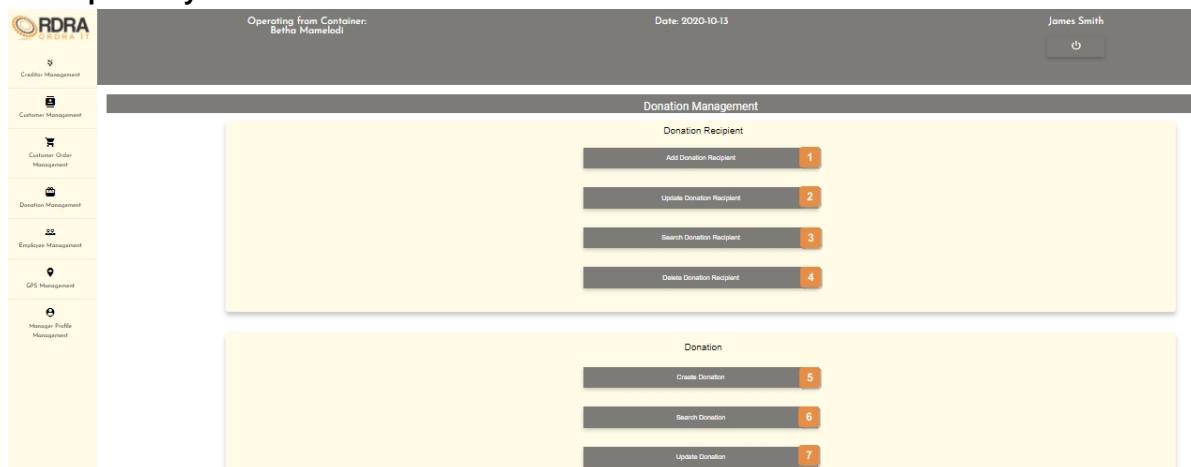
This screen allows the user to navigate through the donation management screen to access either the Donation Recipient or Donation options and their relevant functions that each option provides.

➤ **Navigation process:**

1. Click on the Donation Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Add Donation Recipient Button	Re-directs you to the Add Donation Recipient screen. Click this button to add a new donation recipient into the system.
2	Update Donation Recipient Button	Re-directs you to the Search Donation Recipient screen. Click this button to search a specific recipient in the system you want to update.
3	Search Donation Recipient Button	Re-directs you to the Search Donation Recipient screen. Click this button to search a recipient in the system.
4	Delete Donation Recipient Button	Re-directs you to the Search Donation Recipient screen. Click this button to search a specific recipient in the system you want to remove.
5	Create Donation Button	Re-directs you to the Create Donation screen. Click this button to create a new donation into the system.
6	Search Donation Button	Re-directs you to the Search Donation screen. Click this button to search a donation in the system.

7	Update Donation Button	Re-directs you to the Search Donation screen. Click this button to search a donation in the system you want to update.
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Create Donation Recipient

Allows the user to add a new donation recipient into the system.

➤ **Navigation process:**

1. Clicking the Add Donation Recipient button on the Donation Management screen in the Donation Recipient Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the recipient name.
2	Surname input field	Click here to make an entry for the recipient surname.
3	Cell Number input field	Click here to make an entry for the recipient cell number.
4	Email input field	Click here to make an entry for the recipient email.
5	Street No. input field	Click here to make an entry for the recipient street no.
6	Street input field	Click here to make an entry for the recipient street.
7	Postal Code input field	Click here to make an entry for the recipient postal code.
8	Suburb input field	Click here to make an entry for the recipient suburb.
9	Save Button	Click the Save button, a confirmation message will appear to confirm the adding of a recipient.
10	Cancel Button	Re-direct you to the Donation Management screen. Click this button to cancel adding a recipient.

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s).

Update Donation Recipient

Allows the user to update an existing recipient in the system.

➤ Navigation process:

1. Clicking the Update Donation Recipient button on the Donation Management screen in the Donation Recipient Card.

Update Donation Recipient

2. Clicking on the Input Criteria button on the Search Donation Recipient screen.

Input Criteria

➤ Complete layout:

The screenshot shows the ORDRA application interface. On the left is a vertical navigation menu with icons and labels: Administration, Sales, Container Management, Creditor Management, Customer Management, and Customer Order Management. The main area has a dark header bar with the text "Operating from Container: Beta Mamelodi", "Date: 2020-10-13", and "James Smith". Below this is a search bar labeled "Search Donation Recipient". A modal window titled "Enter Donation Recipient Name and Surname To Search:" contains fields for "Name" (with "Joe" entered) and "Surname" (with "Blue" entered). It also has "Search" and "Cancel" buttons. The main content area displays "Searched Donation Recipient Details" for the same "Name" and "Surname". This includes fields for "Cell Number" (0123456789), "Email" (joeblue@gmail.com), "Street No." (54), "Street" (Duncan), "Postal Code" (1200), and "Suburb" (Hatfield). At the bottom of this section are "Update" and "Delete" buttons.

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search Name input field	Click here to make an entry for the recipient name to search.
2	Search Surname input field	Click here to make an entry for the recipient surname to search.
3	Search Button	This button will display the Search Donation Recipient Details card if the recipient exists in the system.
4	Cancel Button	Re-direct you to the Donation Management screen. Click this button to cancel the search of a recipient.
5	Update Button	This button will allow the updating of the details in the Searched Donation Recipient Details card. When clicked, it makes all the input fields, in

		<p>which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
6	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Donation Recipient

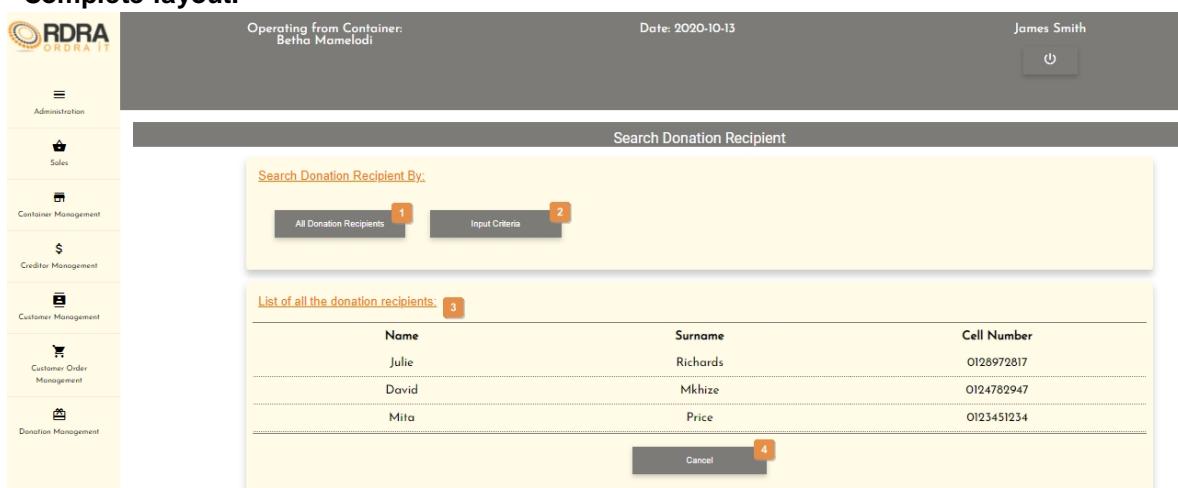
Allows the user to search existing donation recipients in the system.

➤ **Navigation process:**

1. Clicking the Search Donation Recipient button on the Donation Management screen in the Donation Recipient Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	All Donation Recipients Button	This button will display the List of all the donation recipients card with a table of all the recipients that exists in the system.
2	Input Criteria Button	This button will display the Search Donation Recipient Details card if the container exists in the system.
3	List of all the donation recipients table	Shows a list of all the donation recipients that exists in the system.

4	Cancel Button	Re-direct you to the Donation Management screen. Click this button to cancel the search of all recipients.
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- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Remove Donation Recipient

Allows the user to remove an existing donation recipient from the system.

➤ **Navigation process:**

1. Clicking the Delete Donation Recipient button on the Donation Management screen in the Donation Recipient Card.

Delete Donation Recipient

2. Clicking on the Input Criteria button on the Search Donation Recipient screen.

Input Criteria

➤ **Complete layout:**

The screenshot shows the 'Search Donation Recipient' screen. At the top, there's a header with the ORDRA logo, operating container information ('Operating from Container: Beta Mamelodi'), the date ('Date: 2020-10-13'), and a user profile ('James Smith'). On the left is a sidebar with navigation links: Administration, Sales, Container Management, Creditor Management, Customer Management, and Customer Order Management. The main area has a search bar labeled 'Search Donation Recipient'. Below it is a search form with fields for 'Name' (labeled 1) containing 'Joe' and 'Surname' (labeled 2) containing 'Blue'. There are 'Search' (labeled 3) and 'Cancel' (labeled 4) buttons. The results section is titled 'Searched Donation Recipient Details:' and lists the following information for the search results:

Name:	Joe
Surname:	Blue
Cell Number:	0123456789
Email:	joeblue@gmail.com
Street No.:	54
Street:	Duncan
Postal Code:	1200
Suburb:	Hatfield

At the bottom of the results section are 'Update' (labeled 5) and 'Delete' (labeled 6) buttons.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Name input	Click here to make an entry for the recipient name to search.

	field	
2	Search Surname input field	Click here to make an entry for the recipient surname to search.
3	Search Button	This button will display the Search Donation Recipient Details card if the recipient exists in the system.
4	Cancel Button	Re-direct you to the Donation Management screen. Click this button to cancel the search of a recipient.
5	Update Button	<p>This button will allow the updating of the details in the Searched Donation Recipient Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
6	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s).

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Donations

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Donation Management Screen

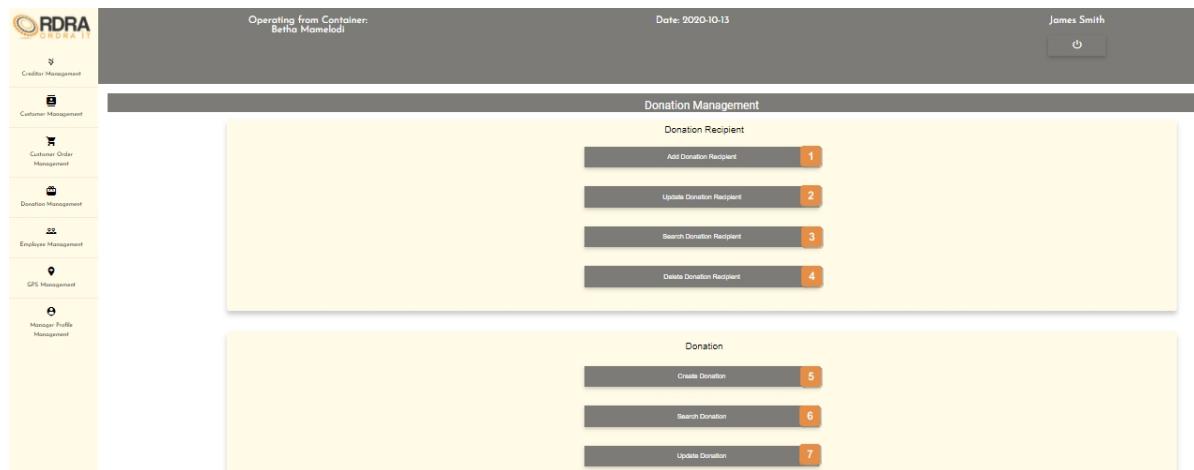
This screen allows the user to navigate through the donation management screen to access either the Donation Recipient or Donation options and their relevant functions that each option provides.

➤ **Navigation process:**

1. Click on the Donation Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Add Donation Recipient Button	Re-directs you to the Add Donation Recipient screen. Click this button to add a new donation recipient into the system.
2	Update Donation Recipient Button	Re-directs you to the Search Donation Recipient screen. Click this button to search a specific recipient in the system you want to update.
3	Search Donation Recipient Button	Re-directs you to the Search Donation Recipient screen. Click this button to search a recipient in the system.
4	Delete Donation Recipient Button	Re-directs you to the Search Donation Recipient screen. Click this button to search a specific recipient in the system you want to remove.
5	Create Donation Button	Re-directs you to the Create Donation screen. Click this button to create a new donation into the system.
6	Search Donation Button	Re-directs you to the Search Donation screen. Click this button to search a donation in the system.
7	Update Donation Button	Re-directs you to the Search Donation screen. Click this button to search a donation in the system you want to update.

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Create Donation

Allows the user to create a new donation into the system.

➤ **Navigation process:**

Creating a donation by searching for a donation recipient using the recipients cell number.

1. Clicking the Create Donation button on the Donation Management screen in the Donation Card.

Create Donation

2. Clicking the Search by Cell button on the Create Donation screen in the search Donation Card.

Search By Cell

3. Clicking the Search button on the Create Donation screen in the search Donation Card.

Search

➤ Complete layout:

The screenshot shows the 'Create Donation' screen. On the left is a vertical navigation menu with icons and labels: Administration, Sales, Container Management, Creditor Management, Customer Management, Customer Order Management, and Donation Management. The main area has two sections. The top section, titled 'Search for donation recipient:', contains buttons for 'Search By Cell' (1), 'Search By Name' (2), 'Add Recipient' (3), and 'Cancel' (4). It also has an input field for 'Cell:' containing '0128972817' (5) and a 'Search' button (6). The bottom section, titled 'Donation Recipient Details', displays form fields for Name ('Julie'), Surname ('Richards'), Cell Number ('0128972817'), and Email ('julierichards@gmail.com'). The second part of the screenshot shows the 'Donation Details' section with fields for Status (dropdown menu 7), Donation Date (input field 8), Donated Amount in R (input field 9), and Description (input field 10). At the bottom are 'Save' (11) and 'Cancel' (12) buttons.

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search By Cell Button	Displays search by cell card. Click here to search for a Donation Recipient using the recipient's cell number.
2	Search By Name Button	Displays search by name card. Click here to search for a Donation Recipient using the recipient's name.
3	Add Recipient Button	Re-direct you to the Add Donation Recipient screen. Click this button to add a new donation recipient
4	Cancel Button	Re-direct you to the Donation Management screen. Click this button to cancel adding a recipient.
5	Search Cell input field	Click here to make an entry for the recipient cell number to search.
6	Search Button	Displays Donation recipient with entered cell number. Click the Search button to search for recipient with entered Cell number.
7	Status input field	Click here to select the status of the donation being created
8	Donation date input field	Click here to select the date the donation was made
9	Donated amount in R input field	Click here to enter the amount donated of the donation being created
10	Description input field	Click here to enter a description of the donation being created
11	Save button	Click here to save a new donation with the details entered in the input

		fields. Re-directs you to the Create Donation screen.
12	Cancel button	Re-directs you to the Create Donation screen. Click this button to create a new donation into the system.

➤ **Navigation process:**

Creating a donation by searching for a donation recipient using the recipients name.

1. Clicking the Create Donation button on the Donation Management screen in the Donation Card.

Create Donation

2. Clicking the Search by Name button on the Create Donation screen in the search Donation Card.

Search By Name

3. Clicking the Search button on the Create Donation screen in the search Donation Card.

Search

➤ **Complete layout:**

Donation Details

Enter the donation details:

Status	<input type="button" value="▼"/>	8		
Donation Date	<input type="text" value="yyyy/mm/dd"/>	<input type="button" value="Calendar"/>	9	
Donated Amount in R	<input type="text"/>			10
Description	<input type="text"/>			11

12 13

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search By Cell Button	Displays search by cell card. Click here to search for a Donation Recipient using the recipient's cell number.
2	Search By Name Button	Displays search by name card. Click here to search for a Donation Recipient using the recipient's name.
3	Add Recipient Button	Re-direct you to the Add Donation Recipient screen. Click this button to add a new donation recipient
4	Cancel Button	Re-direct you to the Donation Management screen. Click this button to cancel adding a recipient.
5	Search Name input field	Click here to make an entry for the recipient name to search.
6	Search Surname	Click here to make an entry for the recipient surname to search.
7	Search Button	Displays Donation recipient with entered cell number. Click the Search button to search for recipient with entered Cell number.
8	Status input field	Click here to select the status of the donation being created
9	Donation date input field	Click here to select the date the donation was made
10	Donated amount in R input field	Click here to enter the amount donated of the donation being created
11	Description input field	Click here to enter a description of the donation being created
12	Save button	Click here to save a new donation with the details entered in the input fields. Re-directs you to the Create Donation screen.
13	Cancel button	Re-direct you to the Donation Management screen. Click this button to cancel searching a donation.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Donation

Allows the user to update an existing donation the system.

- **Navigation process:**

- Clicking the Update Donation button on the Donation Management screen in the Donation Card.

Update Donation

- The Search donation screen is displayed and the donation has to be searched prior to you being able to update it. The following card is then displayed in addition to the search results

➤ **Complete layout:**

Donation Details

Enter the donation details:

Status	<input type="button" value="dropdown"/>	1
Donation Date	<input type="text" value="yyyy/mm/dd"/>	2
Donated Amount in R	<input type="text"/>	3
Description	<input type="text"/>	4

Buttons:

- Save 5
- Cancel 6

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Status input field	Click here to update the status of the donation being updated
2	Donation date input field	Click here to update the date of the donation being updated
3	Donated amount in R input field	Click here to update the amount donated of the donation being updated
4	Description input field	Click here to update the description of the donation being updated
5	Save button	Click here to save the updated donation with the details entered in the input fields. Re-directs you to the Donation management screen.
6	Cancel button	Re-directs you to the Donation Management screen. Click this button to cancel searching a donation.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s).

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Search Donation

Allows the user to search existing donation in the system.

➤ **Navigation process:**

Creating a donation by searching for a donation recipient using the recipient's cell.

1. Clicking the Search Donation button on the Donation Management screen in the Donation Card.

Search Donation

2. Clicking the Search by cell button on the Search Donation screen in the search Donation Card.

Search By Cell

3. Clicking the Search button on the Search Donation screen in the search Donation Card.

Search

➤ Complete layout:

The screenshot shows the RDRA application interface with a sidebar and several cards. The sidebar on the left includes links for Administration, Sales, Container Management, Creditor Management, Customer Management, Customer Order Management, and Donation Management. The main area displays the following cards:

- Search Donation Card:** Contains buttons for "Search By Cell" (1), "Search By Name" (2), "Add Recipient" (3), and "Cancel" (4). Below these is a text input field labeled "Enter donation recipient cell number to search:" with the value "0128972817" and a "Search" button (6).
- Donation Recipient Details Card:** Displays recipient information: Name: Julie, Surname: Richards, Cell Number: 0128972817, and Email: julierichards@gmail.com.
- Donation Details Card:** Displays a table with one row of data:

Donation Details			
ID	Date	Description	Action
3	May 20, 2020	Donated to help people affected by COVID 19	View (7)

 A "Cancel" button (8) is located at the bottom of this card.

Donation details card is only displayed once the view button has been clicked.

Donation Details

Status	Awaiting Approval
Donation Date	2020-05-20
Donated Amount in R	6000
Description	Donated to help people affected by COVID 19

9

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search By Cell Button	Displays search by cell card. Click here to search for a Donation Recipient using the recipient's cell number.
2	Search By Name Button	Displays search by name card. Click here to search for a Donation Recipient using the recipient's name.
3	Add Recipient Button	Re-direct you to the Add Donation Recipient screen. Click this button to add a new donation recipient
4	Cancel Button	Re-direct you to the Donation Management screen. Click this button to cancel searching a donation.
5	Search cell input field	Click here to make an entry for the recipient cell to search.
6	Search Button	Displays Donation recipient with entered cell number. Click the Search button to search for recipient with entered Cell number.
7	View button	Displays the selected donation record. Click here to view the details of the selected donation record.
8	Cancel button	Re-direct you to the Donation Management screen. Click this button to cancel searching a donation.
9	Update button	The donation details input fields become editable. Click here to update the donation details displayed.

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Record not found Message, Item in Use message, Other Messages to view the possible error message(s).

➤ **Navigation process:**

Searching a donation by searching for a donation recipient using the recipient's name.

1. Clicking the Search Donation button on the Donation Management screen in the Donation Card.

Search Donation

2. Clicking the Search by Name button on the Search Donation screen in the search Donation recipient Card.

Search By Name

3. Clicking the Search button on the Search donation screen in the search Donation Card.

Search

➤ Complete layout:

The screenshot illustrates the RDRA application's search interface. On the left, a vertical sidebar lists various management modules: Administration, Sales, Container Management, Creditor Management, Customer Management, Customer Order Management, and Donation Management. The main area shows a search process. A top-level search bar is labeled "Search Donation". Below it, a "Search for donation recipient" card contains four buttons: "Search By Cell" (1), "Search By Name" (2), "Add Recipient" (3), and "Cancel" (4). The "Enter donation recipient details to search" card displays input fields for Name (Julie) (5) and Surname (Richards) (6), along with a "Search" button (7). The "Donation Recipient Details" card shows the entered information again. The "Donation Details" card lists one donation entry with ID 3, Date May 20, 2020, Description "Donated to help people affected by COVID 19", and an Action "View" button (8). A "Cancel" button (9) is also present. At the bottom, there is an "Update" button (10).

Donation details card is only displayed once the view button has been clicked.

This screenshot shows the "Donation Details" card from the previous interface, now fully expanded. It contains the following fields: Status (Awaiting Approval), Donation Date (2020-05-20), Donated Amount in R (6000), and Description (Donated to help people affected by COVID 19). At the bottom, there is an "Update" button (10).

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search By Cell Button	Displays search by cell card. Click here to search for a Donation Recipient using the recipient's cell number.
2	Search By Name Button	Displays search by name card. Click here to search for a Donation Recipient using the recipient's name.
3	Add Recipient Button	Re-direct you to the Add Donation Recipient screen. Click this button to

		add a new donation recipient
4	Cancel Button	Re-direct you to the Donation Management screen. Click this button to cancel adding a recipient.
5	Search Name input field	Click here to make an entry for the recipient name to search.
6	Search Surname	Click here to make an entry for the recipient surname to search.
7	Search Button	Displays Donation recipient with entered cell number. Click the Search button to search for recipient with entered Cell number.
8	View Button	Displays the selected donation record. Click here to view the details of the selected donation record.
9	Cancel button	Re-direct you to the Donation Management screen. Click this button to cancel searching a donation.
10	Update button	The donation details input fields become editable. Click here to update the donation details displayed.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Reporting

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Reporting Management Screen

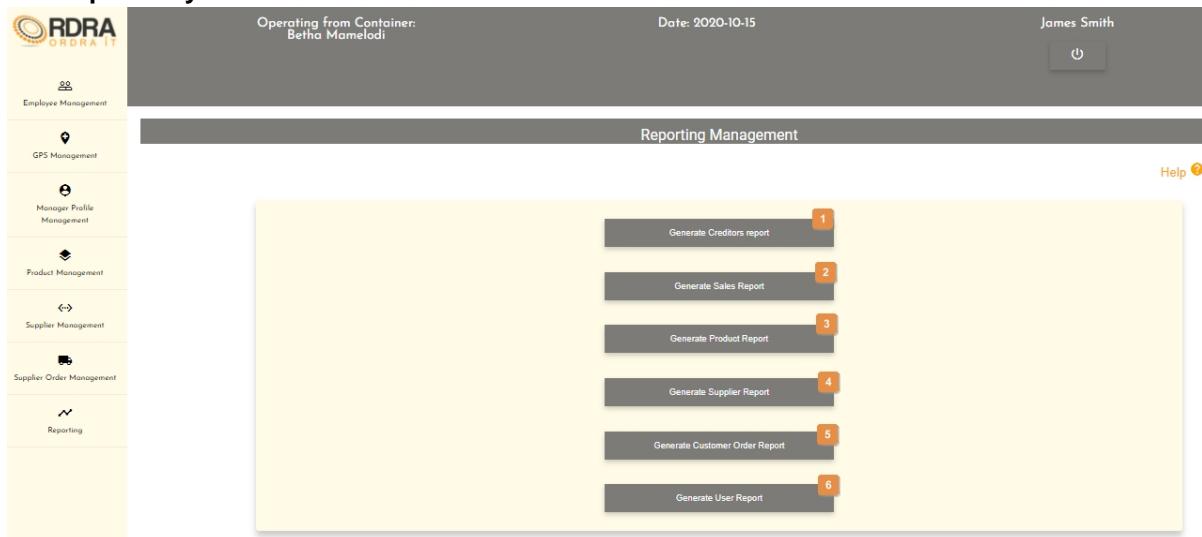
This screen allows the user to navigate through the reporting management screen to the various reporting options provided.

➤ **Navigation process:**

1. Click on the Reporting button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Generate Creditors Report Button	Re-directs you to the Generate Creditors Report screen. Click this button to generate a creditors report from the system.
2	Generate Sale Report Button	Re-directs you to the Generate Sale Report screen. Click this button to generate a sale report from the system.
3	Generate Product Report Button	Re-directs you to the Generate Product Report screen. Click this button to generate a product report from the system.
4	Generate Supplier Report Button	Re-directs you to the Generate Supplier Report screen. Click this button to generate a supplier's report from the system.
5	Generate Customer Order Report Button	Re-directs you to the Generate Customer Order Report screen. Click this button to generate a customer order report from the system.
6	Generate User Report Button	Re-directs you to the Generate User Report screen. Click this button to generate a user report from the system.

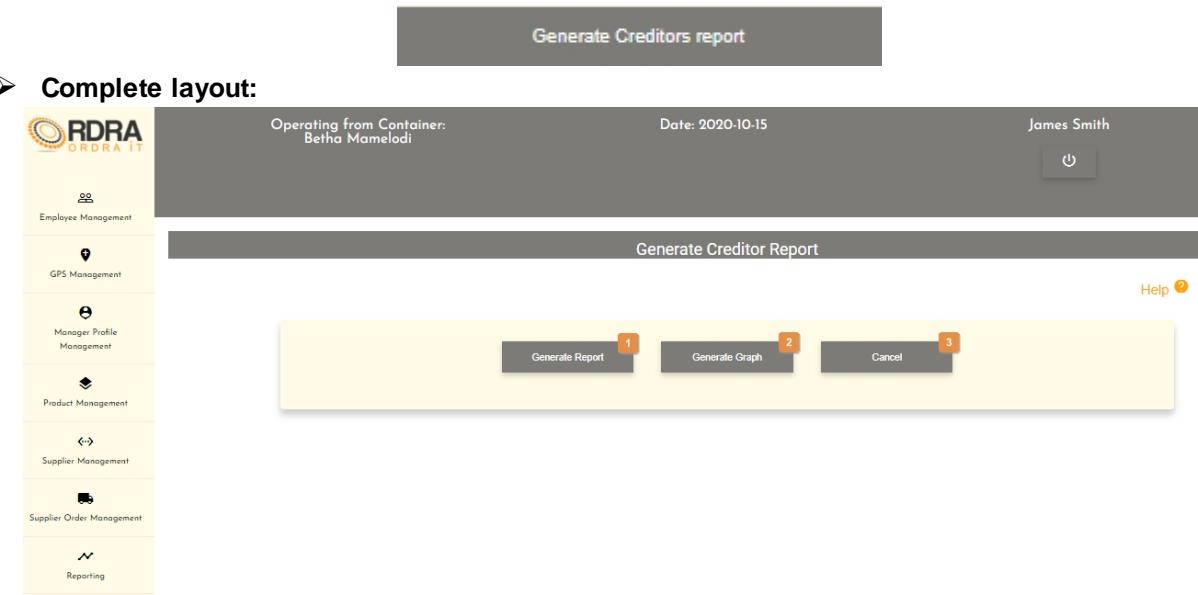
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Generate Creditors (Suppliers) Report

Allows the user to either generate a creditor report or a graph from the system.

➤ **Navigation process:**

1. Clicking the Generate Creditors Report button on the Reporting Management screen.



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Generate Report Button	Click here to generate the creditors report.
2	Generate Graph Button	Click here to generate the creditor chart.
3	Cancel Button	Click this button return to the Reporting Management screen

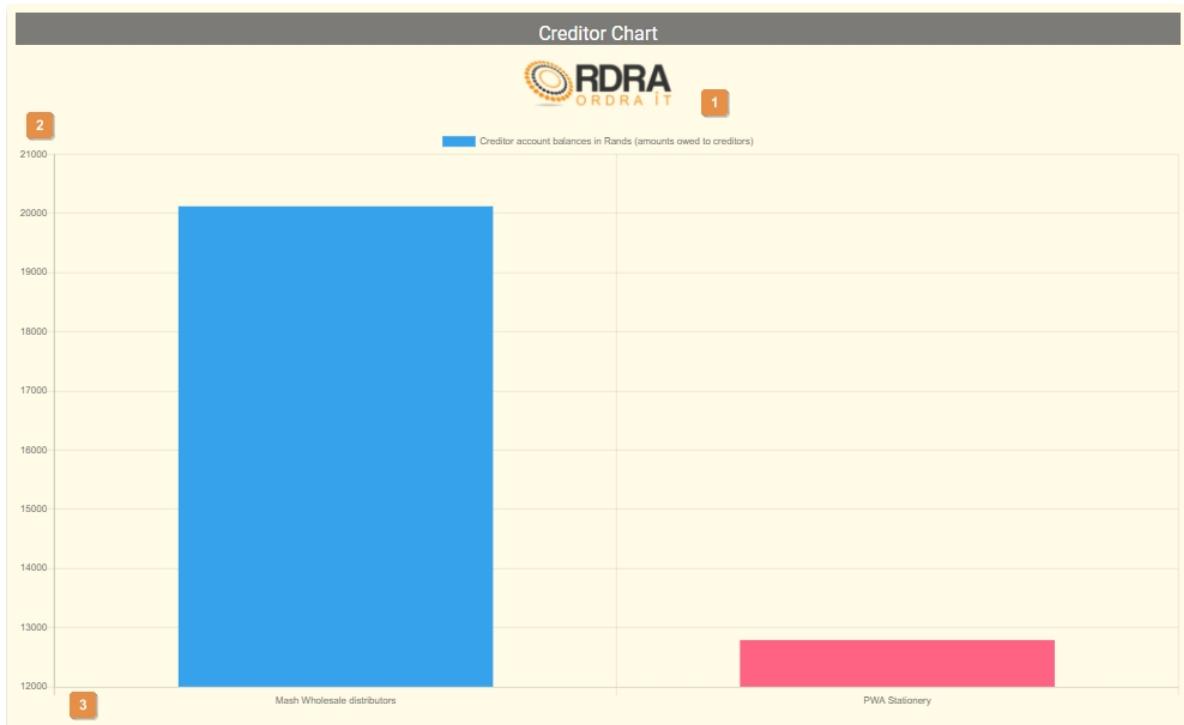
➤ **Creditor Report Example:**

Creditor Report		
 PWA Stationery 1 (Account balance: R11589.5)		
Payment date 2 Payment amount (R)		
Mar 21, 2020		6050
Jul 10, 2020		15900
Oct 14, 2020		1200
Mash Wholesale distributors 2 (Account balance: R18900)		
May 30, 2020		12500
Oct 14, 2020		20
Oct 7, 2020		1200

➤ **Detailed description of the Creditors Report:**

Reference	Description
1	This shows the creditors name as well as the account balance that is still due.
2	This show the payment dates and the payment amounts which were made to the creditor.

➤ **Creditor Chart Example:**



➤ **Detailed description of the Creditor Chart:**

Reference	Description
1	This shows the heading of what the chart is all about (Creditor amount balance in Rands (amount owed to creditors))
2	The y-axis displays the scale is rand amounts
3	The x-axis displays the creditors

Generate Sales Report

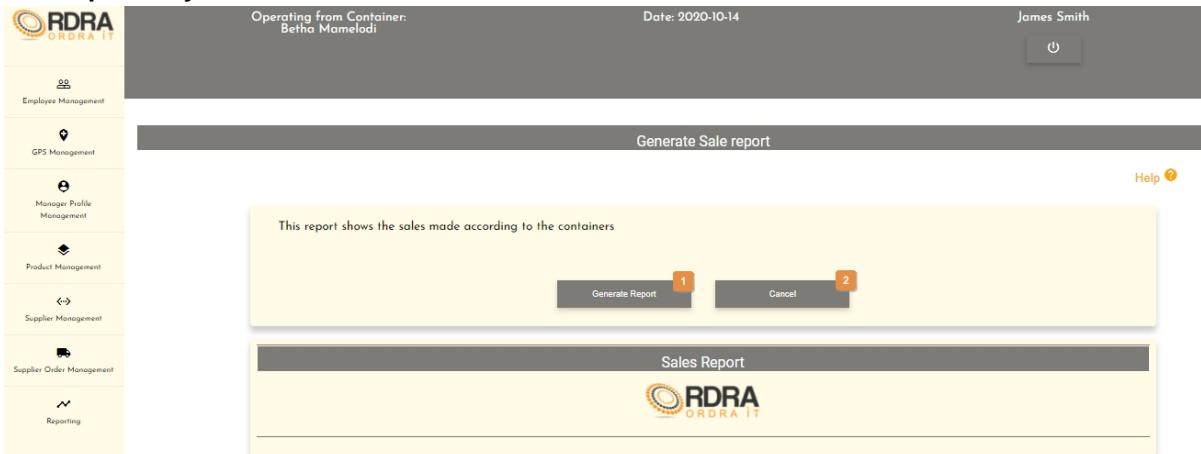
Allows the user to generate the sales report from the system.

➤ Navigation process:

- Clicking the Generate Sales Report button on the Reporting Management screen.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Generate Report Button	Click here to generate the sales report.
2	Cancel Button	Click this button return to the Reporting Management screen

➤ Sales Report Example:



➤ Detailed description of the Sales Report:

Reference	Description
-----------	-------------

1	This shows the container name of where the sale was made.
2	This shows the total sale amount for the container.
3	This shows the details of the sale made in the container
4	This shows the total sale amount made for the sale

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Generate Customer Order Report

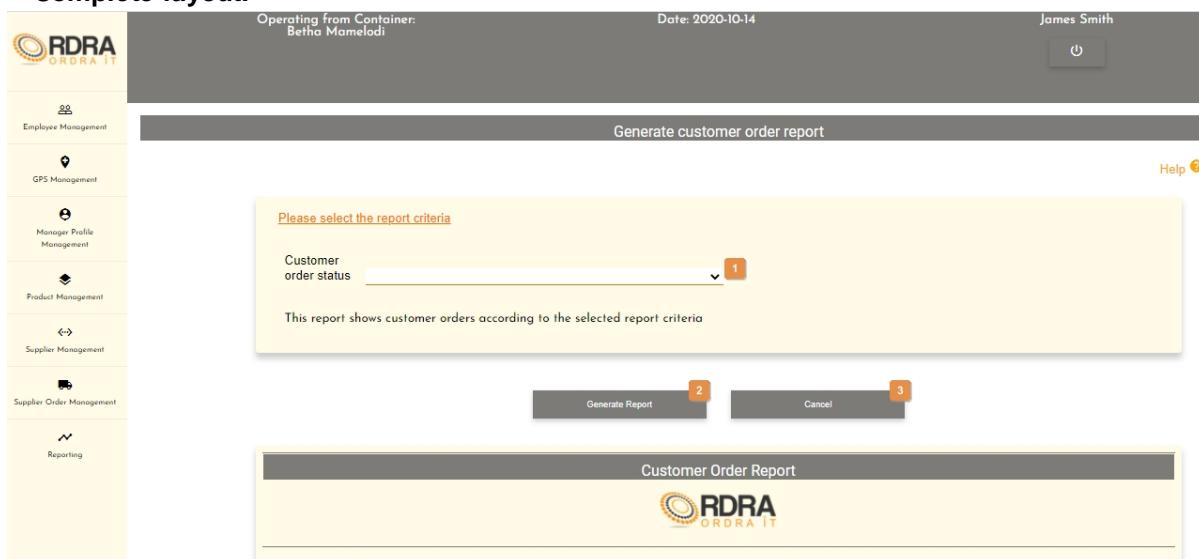
Allows the user to generate the customer order report from the system.

➤ **Navigation process:**

- Clicking the Generate Customer Order Report button on the Reporting Management screen.

Generate Customer Order Report

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Customer Order Status Select Box	Click the select box will display all the customer order status which the user must select a status.
1	Generate Report Button	Click here to generate the customer order report according to the customer order status selected.
2	Cancel Button	Click this button return to the Reporting Management screen

➤ **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

➤ **Customer Order Report Example:**

This Customer Order Report is according to the Collected status.

Customer Order Report

Customer details 1

Customer Name: Carol Carter
Email: carolcarter@gmail.com

Order No.	Date	Product name	Price(R)	Quantity	Total(R)
2 2726	Aug 12, 2020	Treeline 5000 Staples	10	50	500

➤ **Detailed description of the Customer Order Report:**

Reference	Description
1	This shows the customers details for the order.
2	This shows the details of the customer's order.

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Generate Supplier Report

Allows the user to generate the supplier report from the system.

➤ **Navigation process:**

- Clicking the Generate Supplier Report button on the Reporting Management screen.

Generate Supplier Report

➤ **Complete layout:**

The screenshot shows the Reporting Management interface. On the left is a vertical sidebar with icons for Employee Management, GPS Management, Manager Profile Management, Product Management, Supplier Management, Supplier Order Management, and Reporting. The main area has a header with 'Operating from Container: Beta Mamelodi', 'Date: 2020-10-14', and 'James Smith'. A large button labeled 'Generate Supplier Report' is at the top. Below it is a message box stating 'This report shows all suppliers and their contact details' with 'Generate Report' and 'Cancel' buttons. At the bottom is a table titled 'Suppliers Report' with columns for 'Supplier Name', 'Supplier Cell', 'Supplier Email', and 'Supplier Location'. A footer bar at the bottom says 'Total Registered Suppliers:'.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Generate Report Button	Click here to generate the supplier report.
2	Cancel Button	Click this button return to the Reporting Management screen

➤ **Supplier Report Example:**

Suppliers Report			
			
1 Supplier Name	Supplier Cell	Supplier Email	Supplier Location
Mash Wholesale distributors	0123252134	mashwholesale@gmail.com	Hatfield
PWA Stationery	0127521345	PWAStationery@yahoo.com	Arcadia
Makro Mamelodi	0123471092	Makro@gmail.com	Mamelodi
Total Registered Suppliers: 3			

➤ **Detailed description of the Suppliers Report:**

Reference	Description
1	This shows a list of all the supplier that exist in the system.
2	This show the total amount of supplier that are register in the system.

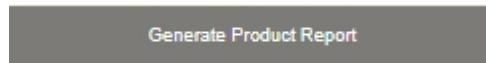
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Generate Product Report

Allows the user to generate the product report from the system.

➤ **Navigation process:**

1. Clicking the Generate Product Report button on the Reporting Management screen.



➤ **Complete layout:**

The screenshot displays the RDRA application's reporting management interface. On the left is a vertical sidebar with icons and labels for Employee Management, GPS Management, Manager Profile Management, Product Management, Supplier Management, Supplier Order Management, and Reporting. The main area shows operating details: "Operating from Container: Beta Mamelodi", "Date: 2020-10-14", and "User: James Smith". A central dialog box contains the message "This report shows all products grouped according to product categories" with two buttons: "Generate Report" (marked with a circled '1') and "Cancel" (marked with a circled '2'). Below this is a summary section titled "Registered Product Report" with the RDRA logo, showing "Total Number of Products:".

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Generate Report Button	Click here to generate the product report.
2	Cancel Button	Click this button return to the Reporting Management screen

➤ **Product Report Example:**

Registered Product Report				
 Stationery 1				
2	Product Name	ReOrder Level	Unit Selling Price (R)	Unit Cost Price (R)
	Treeline 5000 Staples	5	10	5.5
	Onami White eraser	10	9.5	5
	Pritt 20ml Correction Fluid	15	12	10
Electronics				
	Product Name	ReOrder Level	Unit Selling Price (R)	Unit Cost Price (R)
	Osram LED Bulb 9W	15	6	4
	Shang Adapter 15/13A	10	33	23
Blu-tel				
	Product Name	ReOrder Level	Unit Selling Price (R)	Unit Cost Price (R)
	NetOne Micro sim card	5	10	14
	NetOne Nano sim card	5	15.5	10
Total Number of Products: 7 3				

➤ **Detailed description of the Product Report:**

Reference	Description
1	This shows the product category name.
2	This shows the details of all the products that fall under the product category name.
3	This shows the total number of all the products no matter which category the product fall under.

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Generate User Report

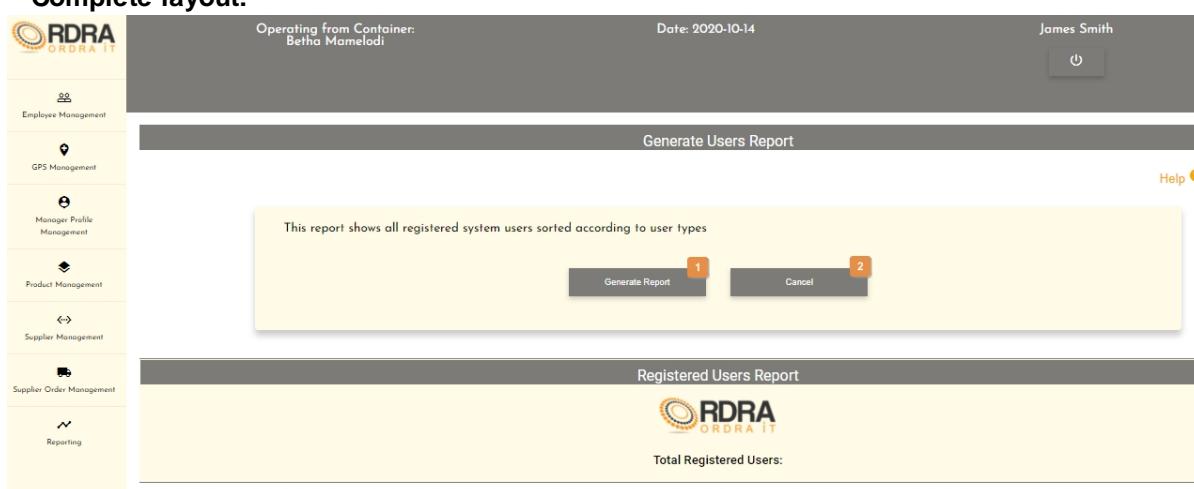
Allows the user to generate the user report from the system.

➤ **Navigation process:**

- Clicking the Generate User Report button on the Reporting Management screen.



➤ **Complete layout:**



The screenshot shows the RDRA Reporting Management interface. On the left is a vertical sidebar with navigation links: Employee Management, GPS Management, Manager Profile Management, Product Management, Supplier Management, Supplier Order Management, and Reporting. The main area displays a "Generate Users Report" dialog box. At the top of the dialog are fields for "Operating from Container: Bethia Mamelodi" and "Date: 2020-10-14". To the right is a user profile for "James Smith" with a power icon. Below the date field is a "Generate Users Report" button. A message in the dialog states: "This report shows all registered system users sorted according to user types". At the bottom of the dialog are two buttons: "Generate Report" (marked with a red box) and "Cancel" (marked with a red box). The background shows a "Registered Users Report" section with the RDRA logo and a count of "Total Registered Users: 0".

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Generate Report Button	Click here to generate the user report.
2	Cancel Button	Click this button return to the Reporting Management screen

➤ **User Report Example:**

Registered Users Report		
 Admin 1		
2 User Name James	User Surname Smith	User Email Jamessmith@gmail.com
Employee		
User Name Willow	User Surname Brown	User Email willowbrown@yahoo.com
Manager		
User Name Patrick	User Surname Carter	User Email patrickcarter@gmail.com
3 Total Registered Users: 3		

➤ **Detailed description of the User Report:**

Reference	Description
1	This shows the user type.
2	This shows the details of all the users that fall under the user type.
3	This shows the total number of all the users no matter which user type the user fall under.

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Home Screen

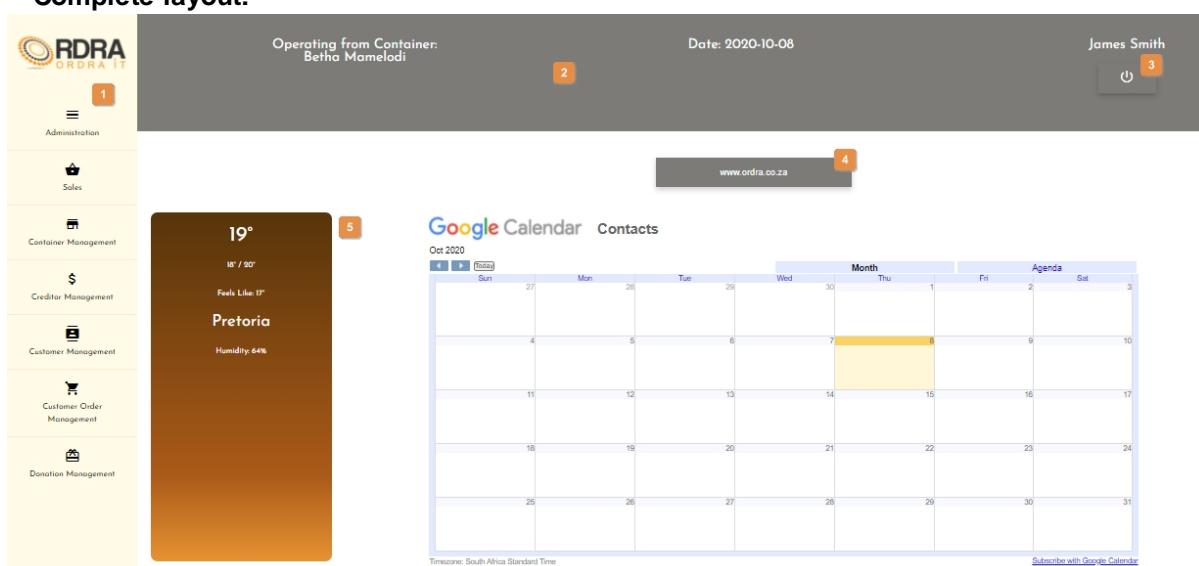
This screen display once the user has login into the system.

➤ **Navigation process:**

1. Click the Login button on the Login screen.

Login

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
-----------	---------	---------------------------

1	Navbar	Contains the navigation components of the system.
2	Toolbar	Contains buttons for frequently used commands in the system.
3	Logout Button	Re-directs you to the Login screen. Click this button to logout of the system.
4	Website Button	Re-directs you to the ORDRA website. Click this button to view the ORDRA website.
5	OpenWeather	Displays the weather for the day.

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Administration

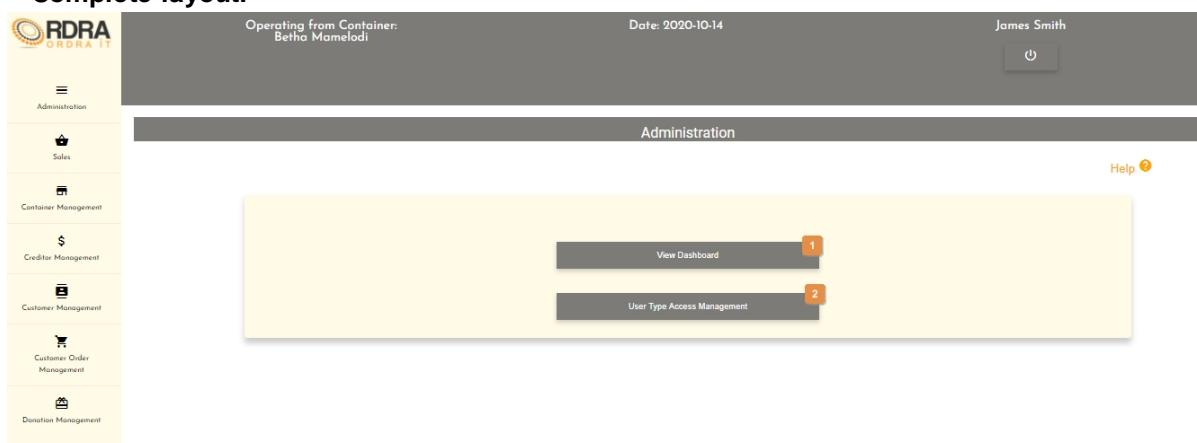
This screen allows the user to navigate through the administration screen to View the Dashboard and User Type Access Management options as well as their relevant functions that each option provides.

➤ **Navigation process:**

1. Click on the Administration button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	View Dashboard Button	Re-directs you to the Dashboard screen. Click this button to view the Sale Revenue per container for the current bar graph and the Sale Revenue per container for the year pie chart.
2	User Type Access Management Button	Re-directs you to the User Type Access Management Screen. Click this button to make changes to the user types in the system.

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Dashboard

Allows the user to view the Sales Revenue per container for the current bar graph and the Sales Revenue per container for the year pie chart.

➤ **Navigation process:**

1. Clicking the View Dashboard button on the Administration screen.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Sales Revenue per container for the current bar graph	A bar graph that displays the current sales revenue per container for the current day.
2	Sales Revenue per container for the year pie chart	A pie chart that displays the current sales revenue per container for the current year.

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User Type Access Management

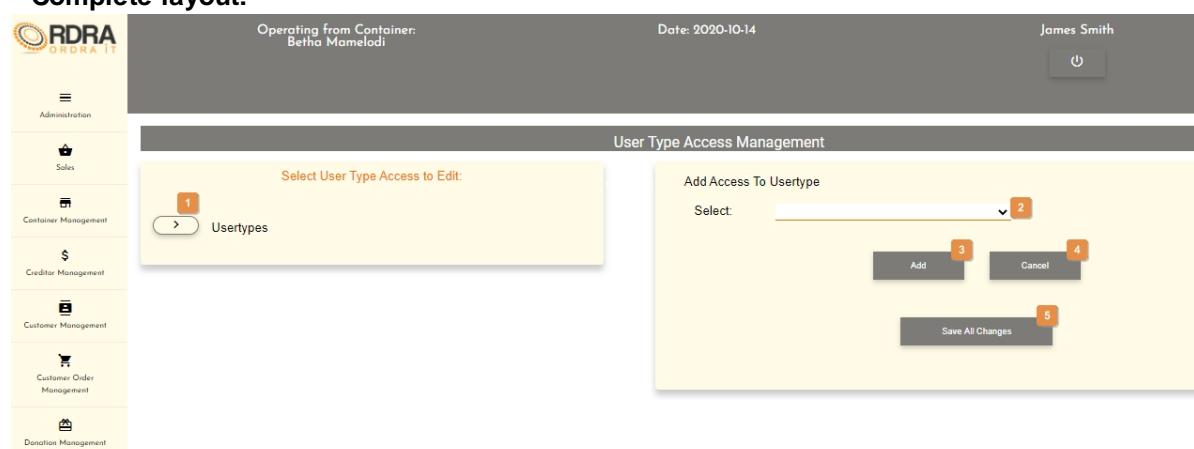
Allow the user to make change to the user types in the system.

➤ **Navigation process:**

1. Clicking the User Type Access Management button on the Administration screen.

User Type Access Management

➤ **Complete layout:**

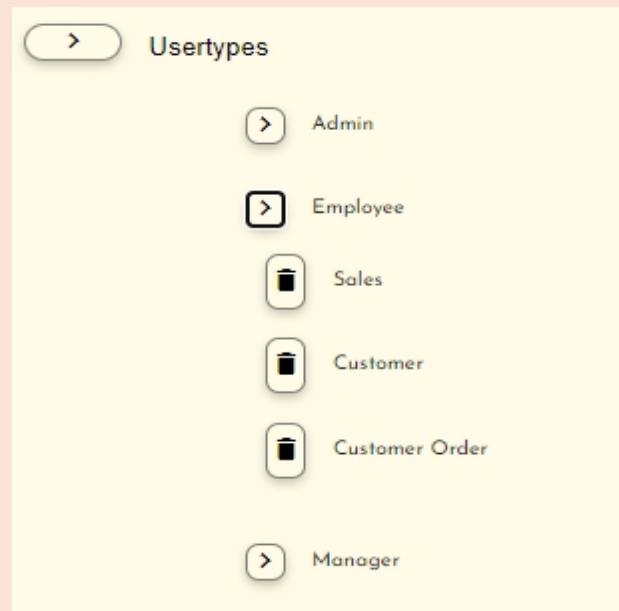


➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Drop Down Arrow	Click this button will display the user types. Next to each user types is a drop-down arrow.



Clicking the drop-down arrow next a user will display the list of option that user has access to as shown below.



Clicking the () to remove access form that user type.

2	Select Box	Click the select box will display all the options that the user can select to add to the user type to access.
3	Add Button	Clicking the Add button will add the option selected in the select box to the user type you have clicked on.
4	Cancel Button	Re-direct you to the Administration screen. Click this button to cancel the changing of the user types.
5	Save All Changes Button	Click the Save All Changes button, will save all the changes made and an alert message will appear to notify the user.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Conclusion

The user functionality of the web application is described here to assist the user. This is shown subsystem by subsystem with the visual aids and pointers.

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User Functionality Desktop Application

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Introduction

The user functionality of the desktop application is described here to assist the user. This is shown subsystem by subsystem with the visual aids and pointers.

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Subsystems

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Login

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Register

Allows a new user for the ORDRA system to be able to register onto to system.

➤ **Navigation process:**

1. Click on the Register Button on the Login Screen.



Register

➤ **Complete layout:**



ORDRA IT

Register

NAME:	1
SURNAME:	2
CELL:	3
EMAIL:	4
PASSWORD:	5
CONFIRM PASSWORD:	6

Register 7 **Cancel** 8

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name Input field	Click here to make an entry for the user name.
2	Surname Input field	Click here to make an entry for the user surname.
3	Cell Input field	Click here to make an entry for the user cell number.
4	Email Input field	Click here to make an entry for the user email address.
5	Password Input field	Click here to make an entry for the user password.
6	Confirm Password Input field	Click here to make an entry for the user confirm password.
7	Register Button	Click the Register button, an alert message will appear to notify the user.
8	Cancel Button	Re-direct you to the Login screen. Click this button to cancel registration.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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[Login](#)

Allows the user to login to the system.

➤ **Complete layout:**

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Username input field	Click here to make an entry for the username.
2	Password input field	Click here to make an entry for the password.
3	Operating In Container Select Box	Click the select box will display all the containers which user will select container that he is operating in.
4	Login Button	Click this button to login to the system
5	Register Button	Re-directs the you to the Register screen. Click this button to register on the system

6	Reset Password Button	Re-directs the you to the Reset Password Screen. Click this button to reset password on the system
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- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Logout

This control allows the user to logout of the system and go back to the login screen.

- **Navigation process:**

1. Click Logout Button on the Toolbar.



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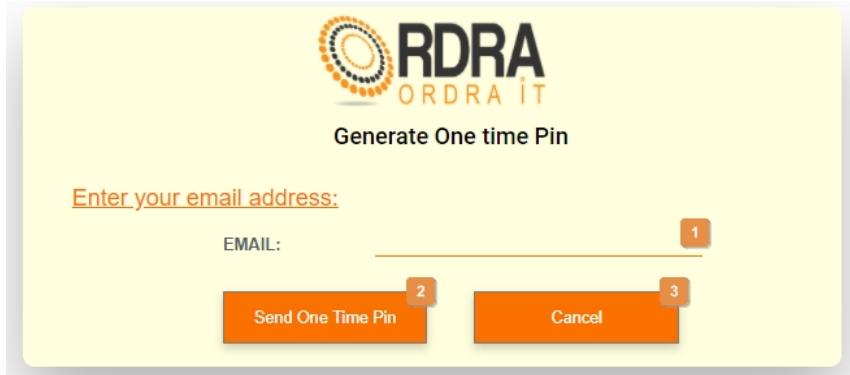
Reset Password

Allows the user to reset their password used to login to the system.

- **Navigation process:**

1. Click on the Reset Password Button on the Login Screen.

- **Complete layout:**



- **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Email Input field	Click here to make an entry for the users email address.
2	Send One Time Pin Button	Click this button to verify the users email as well as an alert message will appear to notify the user. The Verify One Time Pin screen will display.



Verify One Time Pin

Enter emailed One Time Pin:

EMAIL:	<input type="text" value="jen.rose@gmail.com"/> 1
ONE TIME PIN:	<input type="text"/> 2
Verify One Time Pin 3 Cancel 4	

Reference	Control	Functionality Description
1	Email Input field	The email will be prepopulated with the user email.
2	One Time Pin Input field	Click here to enter the OTP that was sent to the users email address.
3	Verify One Time Pin Button	Click this button to verify the OTP as well as redirects the user to the Reset Password screen if the OTP is successfully verified.



Reset Password

Enter new password details:

EMAIL:	<input type="text" value="jen.rose@gmail.com"/> 1
PASSWORD:	<input type="password"/> 2
CONFIRM PASSWORD:	<input type="password"/> 3
Reset Password 4 Cancel 5	

Reference	Control	Functionality Description
1	Email input field	Click here to make an entry for the username.
2	Password input field	Click here to make an entry for the password.
3	Confirm Password input field	Click here to make the entry for the confirm password.
4	Reset Password Button	Click this button an alert message will appear to notify the user.
5	Cancel Button	Re-directs the you to the Login

							screen. Click this button to cancel the resetting of the password	
		4	Cancel Button		Re-direct you to the Login screen. Click this button to cancel reset password.			
3	Cancel Button				Re-direct you to the Login screen. Click this button to cancel reset password.			

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Employee

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Employee Management Screen

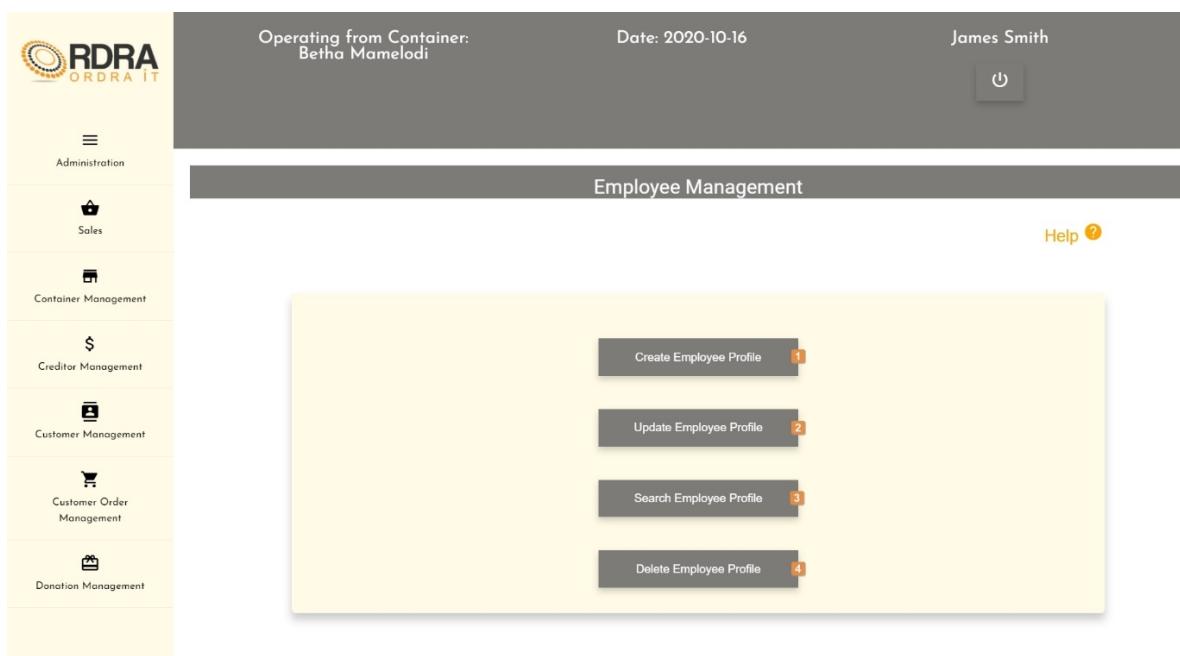
This screen allows the user to navigate through the employee management screen to access either the employee profile options and their relevant functions that each option provides.

➤ **Navigation process:**

1. Click on the Employee Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Create Employee Profile Button	Re-directs you to the Create employee profile screen. Click this button to create a new employee profile into the system.
2	Update Employee profile Button	Re-directs you to the search employee profile screen. Click this button to search a specific employee profile in the system you want to update.
3	Search Employee Profile Button	Re-directs you to the Search employee profile screen. Click this button to search an employee profile in the system.
4	Delete Employee Profile Button	Re-directs you to the Search employee profile screen. Click this button to search a specific employee profile in the system you want to remove.

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Create Employee

Allows the user to create a new employee profile into the system.

➤ **Navigation process:**

1. Clicking the Create employee profile button on the Employee Management screen in the Employee profile Card.

Create Employee Profile

2. Clicking the search button on the Create Employee Profile screen in the User search Card

Search

➤ **Complete layout:**

The screenshot shows the RDRA IT software interface. At the top, there's a header bar with the RDRA logo, the text "Operating from Container: Beta Mamelodi", the date "Date: 2020-10-16", and a user name "James Smith". Below the header is a navigation sidebar with icons and labels: Administration, Sales, Container Management, Creditor Management, Customer Management, Customer Order Management, and Donation Management. The main area is titled "Create Employee Profile" and contains a search form. The search form has fields for "Name:" and "Surname:", both with placeholder text "Enter Registered User Name and Surname To search:". Below the fields are "Search" and "Cancel" buttons. A "Help" button is located in the top right corner of the main area.

Once the search button is displayed the following cards are displayed

The screenshot shows the RDRA IT software interface after a search. It displays two cards: "Employee General Details" and "Enter Employee Profile Details". The "Employee General Details" card contains fields for Name (Dave), Surname (chop), Cell Number (0825551112), and Email (davechop@gmail.com). The "Enter Employee Profile Details" card contains fields for Work Start Date (yyyy/mm/dd) and Shifts Completed. At the bottom of each card are "Save Profile" and "Cancel" buttons. The sidebar and header from the previous screenshot are also visible.

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the registered user name.
2	Surname input field	Click here to make an entry for the registered user surname.
3	Search Button	Click the Save button, a confirmation message will appear to confirm the adding of a recipient.
4	Cancel Button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.
5	Work start date input field	Click here to make an entry for the work start date for the profile creation
6	Shifts Completed input field	Click here to make an entry for the Shifts completed for the profile creation

7	Save profile button	Will display a message of successful creation then Re-direct you to the Employee Management screen. Click here to save the employee profile that you are creating.
8	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Employee

Allows the user to update an existing in the system.

➤ **Navigation process:**

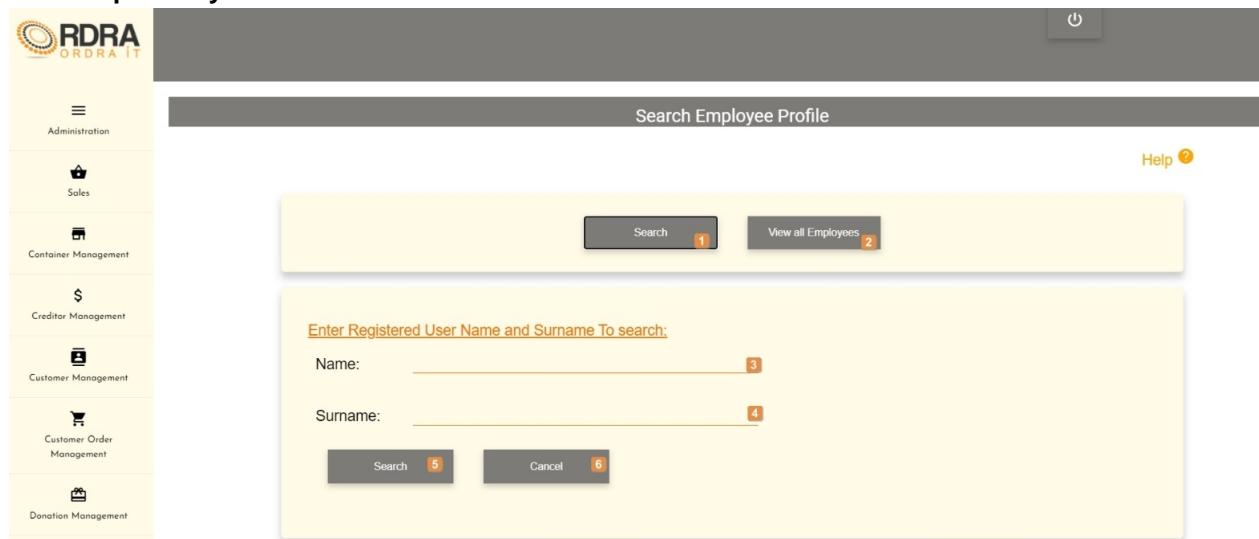
1. Clicking the Update Employee Profile button on the Employee Management screen in the Employee Card.

Update Employee Profile

2. Clicking on the search button on the Search Employee screen. The

Search

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	Name input field	Click here to make an entry for the registered user name to search
4	Surname input field	Click here to make an entry for the registered user surname to search
5	Search button	Click here to search for the employee profile with the entered name and surname. Displays the searched results card
6	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

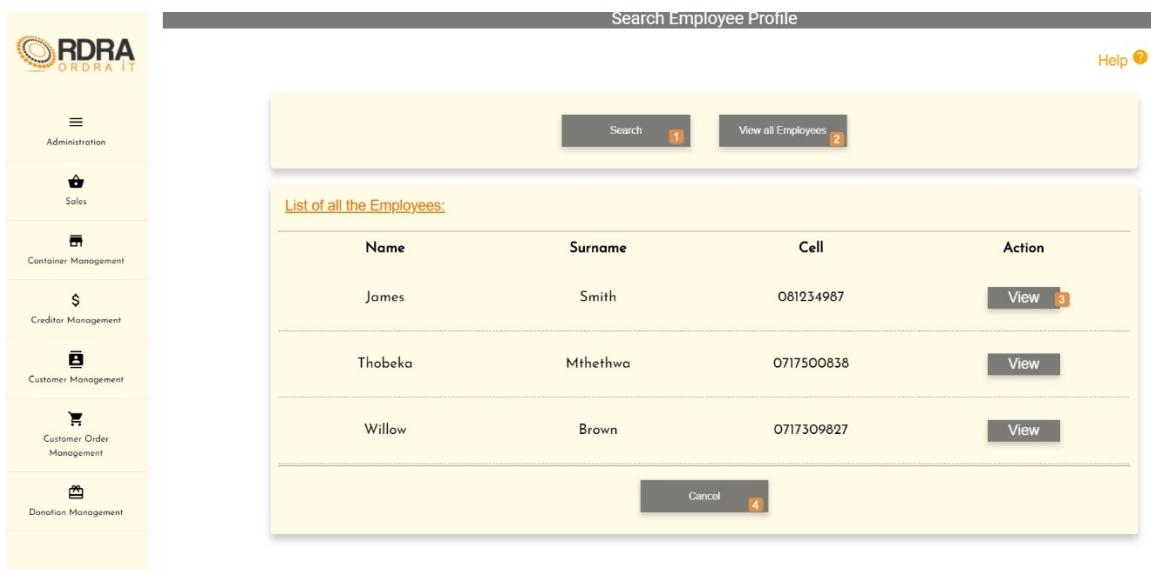
Once you have searched for the employee profile the following screen is displayed

The screenshot shows the RDRA Help system interface. On the left is a vertical navigation menu with icons and labels: Administration, Sales, Container Management, Creditor Management, Customer Management, Customer Order Management, and Donation Management. The main area displays an "Employee General Details" card. At the top of the card are two buttons: "Search" (labeled 1) and "View all Employees" (labeled 2). Below these are sections for "Employee General Details" and "Employee Work Details". The "Employee General Details" section contains fields for Name (Willow), Surname (Brown), Cell Number (0717309827), and Email (willowbrown@yahoo.com). The "Employee Work Details" section contains fields for Work Start Date (2020-10-03) and Shifts Completed (101). At the bottom of the card are two buttons: "Update" (labeled 3) and "Delete" (labeled 4).

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	Update Button	<p>This button will allow the updating of the details in the Searched Employee profile Details card. When clicked, it makes all the employee profile input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 10px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
6	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

If the view button is clicked on the view all card is displayed on the search employee profile screen.



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	View button	Click here to view the selected employee profile. The employee profile card is displayed with the details of the selected profile.
4	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Employee

Allows the user to search existing Employee recipients in the system.

➤ **Navigation process:**

1. Clicking the Search Employee profile button on the Employee Management screen in the Employee profile Card.

Search Employee Profile

1. 2. Clicking on the search button on the Search Employee screen. The

Search

➤ **Complete layout:**

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	Name input field	Click here to make an entry for the registered user name to search
4	Surname input field	Click here to make an entry for the registered user surname to search
5	Search button	Click here to search for the employee profile with the entered name and surname. Displays the searched results card
6	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

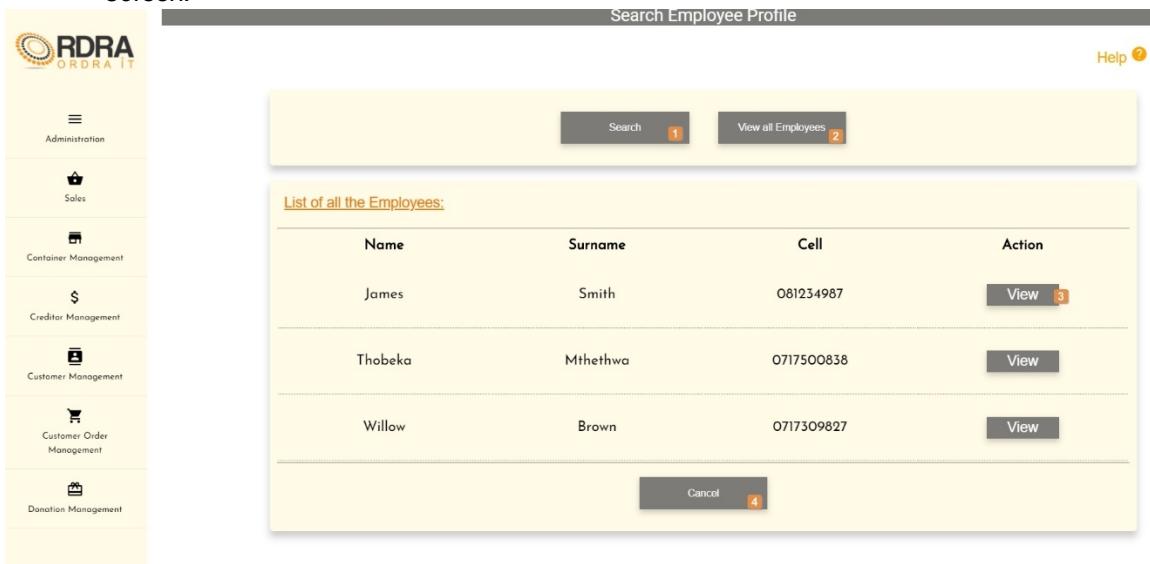
Once you have searched for the employee profile the following screen is displayed

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees	Click here to view all employee records that have been created. Displays

	button	the view all card
3	Update Button	<p>This button will allow the updating of the details in the Searched Employee profile Details card. When clicked, it makes all the employee profile input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
6	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.

If the view button is clicked on the view all card is displayed on the search employee profile screen.



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	View button	Click here to view the selected employee profile. The employee profile card is displayed with the details of the selected profile.
4	Cancel button	Re-direct you to the Employee Management screen. Click this button to cancel creating an employee profile.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

Delete Employee

Allows the user to remove an existing employee profile from the system.

➤ Navigation process:

1. Clicking the Delete Employee Profile button on the Employee Management screen in the Employee profile Card.

Delete Employee Profile

2. The steps for searching an employee profile are used. The search employee profile screen is then displayed

➤ Complete layout:

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Search Button	Click here to search for a specific employee profile. The Search card is displayed
2	View all employees button	Click here to view all employee records that have been created. Displays the view all card
3	Update Button	<p>This button will allow the updating of the details in the Searched Employee profile Details card. When clicked, it makes all the employee profile input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <div style="text-align: center; margin-top: 10px;"> Save Cancel </div> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>

6	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.
➤ Possible Error Messages: Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).		

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Customer

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Customer Management Screen

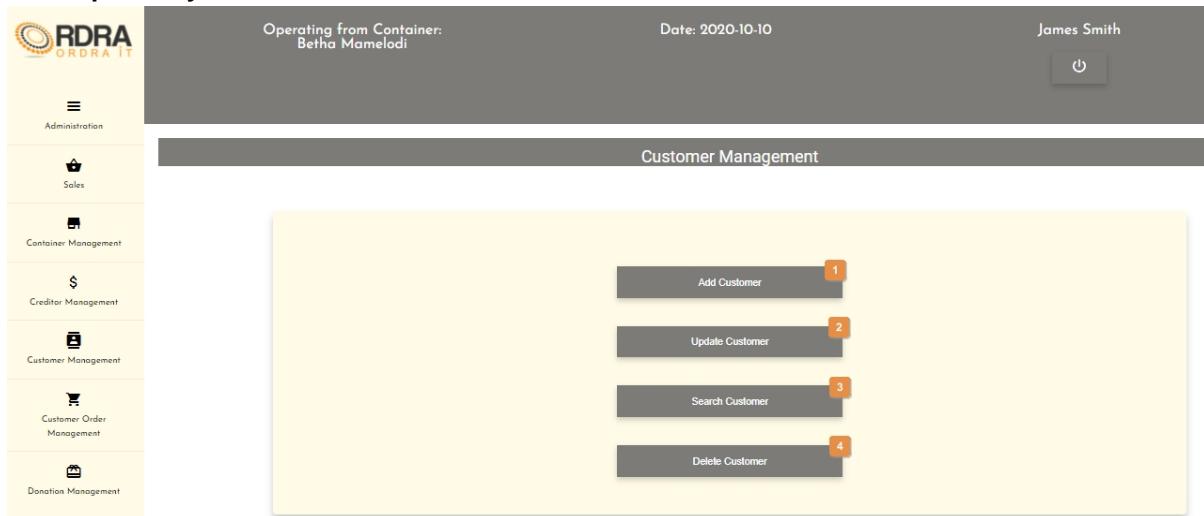
This screen allows the user to navigate through the customer management screen to add, update, remove or search through the relevant customers.

➤ **Navigation process:**

1. Click on the Customer Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Add Customer Button	Re-directs you to the Add Customer screen. Click this button to add a new customer into the system.
2	Update Customer Button	Re-directs you to the Customer Details screen. Click this button to search a specific customer in the system you want to update.
3	Search Customer Button	Re-directs you to the Customer Details screen. Click this button to search a customer in the system.
4	Delete Customer Button	Re-directs you to the Customer Details screen. Click this button to search a specific customer in the system you want to remove.

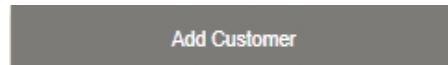
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Create Customer

Allows the user to add a new customer into the system.

➤ **Navigation process:**

1. Clicking the Add Customer button on the Customer Management screen.



➤ **Complete layout:**

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the customer name.
2	Surname input field	Click here to make an entry for the customer surname.
3	Cell input field	Click here to make an entry for the customer cell.
4	Email input field	Click here to make an entry for the customer email.
5	Street No. input field	Click here to make an entry for the customer street no.
6	Street input field	Click here to make an entry for the customer street.
7	Postal Code input field	Click here to make an entry for the customer postal code.
8	Suburb input field	Click here to make an entry for the customer suburb.
9	Save Button	Click the Save button, a confirmation message will appear to confirm the adding of a customer.
10	Cancel Button	Re-direct you to the Customer Management screen. Click this button to cancel adding a customer.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Customer

Allows the user to update an existing customer in the system.

➤ **Navigation process:**

1. Clicking the Update Customer button on the Customer Management screen.

Update Customer

2. Clicking the search button once you have entered the customer's name and surname you want to update on the Customer Details screen.

Search

➤ **Complete layout:**

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Update Button	<p>This button will allow the updating of the details in the Searched Customer Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
2	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.
3	Place Order Button	Re-direct you to the Place Order screen. Click this button to place an order.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Customer

Allows the user to search existing customers in the system.

➤ **Navigation process:**

- Clicking the Search Customer button on the Customer Management screen.

Search Customer

➤ **Complete layout:**

Name	Surname	Cell No	Email	Suburb
Wanda	Carmicheal	0824563214	wandacarmicheal@gmail.com	Hatfield
Melinda	Dube	0717599838	melindadube@yahoo.co.m	Arcadia
Carol	Carter	0627893452	carolcarter@gmail.com	Islington

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Name input field	Click here to make an entry for the customer name you want to search.
2	Surname input field	Click here to make an entry for the customer surname you want to search.
3	Search Button	Re-direct you to the Searched Customer Details screen. Click this button once you have entered the customer's name and surname you want to search.
4	Cancel Button	Re-direct you to the Customer Management screen. Click this button to cancel the search.
5	List of all the customers table	Shows a list of all the customers that exists in the system.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Delete Customer

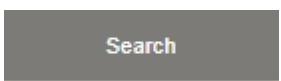
Allows the user to remove an existing customer from the system.

➤ **Navigation process:**

- Clicking the Delete Customer button on the Customer Management screen.

Delete Customer

- Clicking the search button once you have entered the customer's name and surname you want to remove on the Customer Details screen.



➤ **Complete layout:**

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Update Button	<p>This button will allow the updating of the details in the Searched Customer Details card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, a confirmation message will appear to confirm the cancellation.</p>
2	Delete Button	Click the Delete button, a confirmation message will appear to confirm the deletion.
3	Place Order Button	Re-direct you to the Place Order screen. Click this button to place an order.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s).

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Product

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Product Management Screen

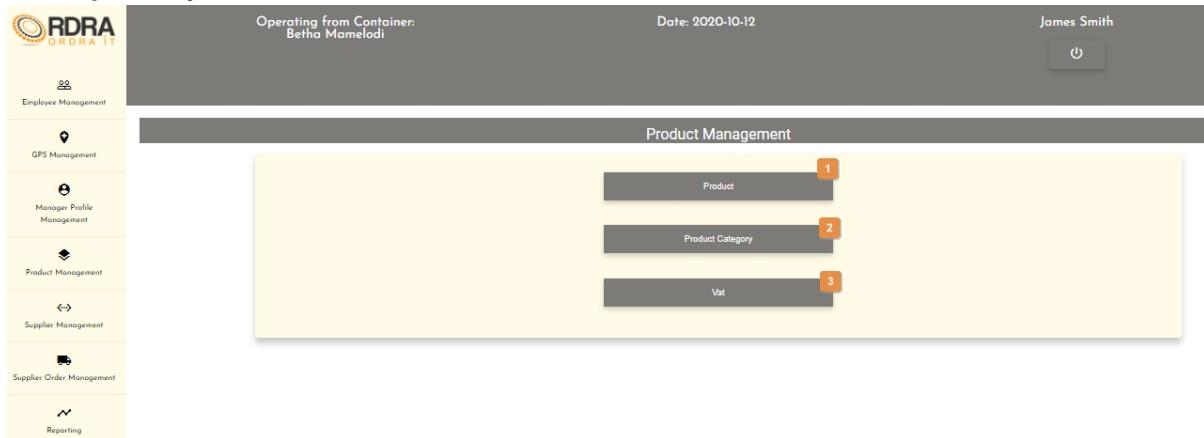
This screen allows the user to navigate through the product management screen to access the Product, Product Category and Vat options and their relevant functions that each option provides.

➤ Navigation process:

1. Click on the Product Management button in the Navbar.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Product Button	Clicking this button will make the Product card visible with various buttons related to the Product.
2	Product Category Button	Clicking this button will make the Product Category card visible with various buttons related to the Product Category.
3	Vat Button	Clicking this button will make the VAT card visible with various buttons related to the Vat.

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Add Product

Allows the user to add a new product into the system as well as linking existing products to various containers.

➤ Navigation process:

1. Clicking the Product button on the Product Management screen.



2. Clicking the Add Product button in the Product Card.



➤ Complete layout:

The screenshots illustrate the RDRA Help software's interface for managing products. The top screenshot shows the main menu with a sidebar containing links like Employee Management, GPS Management, Manager Profile Management, Product Management, Supplier Management, Supplier Order Management, and Reporting. The central area displays operating details ('Operating from Container: Beta Mamelodi'), the date ('Date: 2020-10-12'), and the user ('James Smith'). A large button labeled 'Add Product' is present, with two sub-options: 'Add Product to System' (marked with a red box and number 1) and 'Link Existing Product to Container' (marked with a red box and number 2). The bottom screenshot shows a detailed product entry form titled 'Enter Product Details'. It includes fields for Product Category (3), Supplier (4), Name (5), Description (6), Reorder level (7), Cost Price(R) (8), Unit Price(R) (9), Price Start Date (2020-10-15) (10), Barcode (11), and buttons for Save (12) and Cancel (13). A 'Help' link is visible in the top right corner.

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Add Product to System Button	Click the Add Product to System button will display the Product Details card which is where the user will then enter all the details of the new product being added to the system.
2	Link Existing Product to Container Button	Click the Link Existing Product to Container button will display the Move Product card which is where the user will then be able to link the existing products to the containers.
	Reference	Control
	1	Product Select Box
		Click the select box will display all the existing products. User selects the product that needs to be linked to a

			container.	
2	Container Select Box		Click the select box will display all the containers. User selects the container that the product should be linked to.	
3	Link Button		Click the Link button, an alert message will appear to notify the user.	
4	Remove Link Button		Click the Remove Link button, an alert message will appear to notify the user.	
5	Cancel Button		Re-direct you to the Product Management screen. Click this button to cancel linking of a product to a container.	
3	Product Category Select Box		Click the select box will display all the product categories. User selects the product category that the new product falls under.	
4	Supplier Select Box		Click the select box will display all the suppliers. User selects the supplier that the new product will come from.	
5	Name input field		Click here to make an entry for the product name.	
6	Description input field		Click here to make an entry for the product description.	
7	Reorder level input field		Click here to make an entry for the product reorder level.	
8	Cost Price input field		Click here to make an entry for the product cost price.	
9	Unit Price input field		Click here to make an entry for the product unit price.	
10	Price Start Date		Price Start Date is automatically set to the current date.	
11	Barcode input field		Click here to make an entry for the product barcode.	
12	Save Button		Click the Save button, a confirmation message will appear to confirm the adding of a product.	
13	Cancel Button		Re-direct you to the Product Management screen. Click this button to cancel adding a product.	

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update Product

Allows the user to update an existing product in the system.

➤ **Navigation process:**

1. Clicking the Product button on the Product Management screen.



2. Clicking the Update Product button in the Product Card.

Update Product

➤ Complete layout:

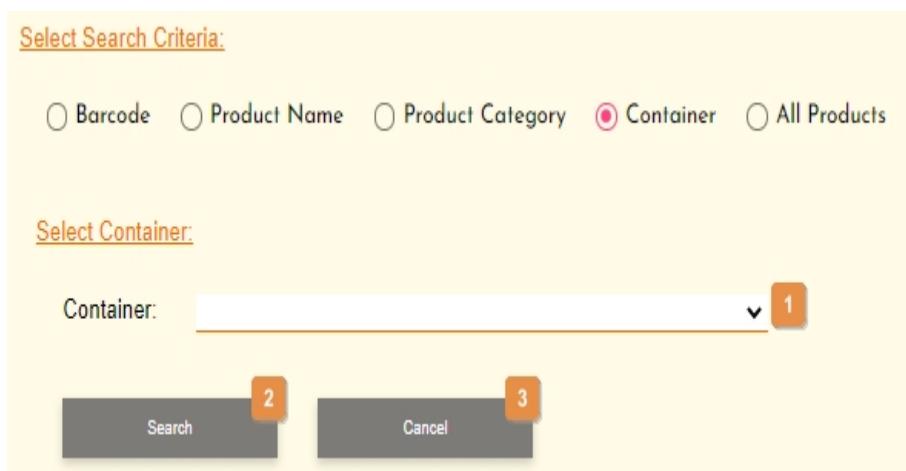
➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Barcode Radio Button	This radio button will allow the user to search a product by the product barcode. Clicking this radio button will make visible the barcode input field on the screen.

		<p><u>Select Search Criteria:</u></p> <p><input checked="" type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Enter Barcode:</u></p> <p>Barcode: <input type="text"/></p> <p>1 <input type="button" value="Search"/> 2 <input type="button" value="Cancel"/> 3</p>
2	Product Name Radio Button	<p>This radio button will allow the user to search a product by the product name. Clicking this radio button will make visible the product select box on the screen.</p> <p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input checked="" type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Select Product:</u></p> <p>Product: <input type="text"/></p> <p>1 <input type="button" value="Search"/> 2 <input type="button" value="Cancel"/> 3</p>

Reference	Control	Functionality Description
1	Product Select Box	Click the select box will display all the products. User selects the product name that he wants to search.
2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)

		3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
3	Product Category Radio Button	This radio button will allow the user to search a product by the product category. Clicking this radio button will make visible the product category select box on the screen.	<p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input checked="" type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Select Product Category:</u></p> <p>Product Category: <input type="text"/></p> <p>Search 2 Cancel 3</p>	
		Reference	Control	Functionality Description
	1	Product Category Select Box		Click the select box will display all the product categories. User selects the product category that he wants to search.
	2	Search Button		<p>Click this button will display the Searched Products List Card which is a list of all the products that fall under that specific category.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p> <p>view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p>Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>
	3	Cancel Button		Re-direct you to the Product Management screen. Click this button to cancel the search.

4	Container Radio Button	<p>This radio button will allow the user to search a product by the container. Clicking this radio button will make visible the container select box on the screen.</p>  <table border="1" data-bbox="493 765 1356 1635"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Container Select Box</td><td>Click the select box will display all the containers. User selects the container that he wants to search.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container. Next to each product listed is a view button and a cancel button below the list.</td></tr> <tr> <td></td><td></td><td style="text-align: center;">view Click the view button, will display the Searched Product Result Card which is populated with that products details</td></tr> <tr> <td></td><td></td><td style="text-align: center;">Cancel Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> <tr> <td></td><td>3</td><td>Cancel Button Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Container Select Box	Click the select box will display all the containers. User selects the container that he wants to search.	2	Search Button	Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container. Next to each product listed is a view button and a cancel button below the list.			view Click the view button, will display the Searched Product Result Card which is populated with that products details			Cancel Re-direct you to the Product Management screen. Click this button to cancel the search.		3	Cancel Button Re-direct you to the Product Management screen. Click this button to cancel the search.
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		<p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input checked="" type="radio"/> All Products</p> <p style="text-align: center;"> Search 1 Cancel 2 </p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #ccc; width: 15%;">Reference</th><th style="background-color: #ccc; width: 15%;">Control</th><th style="background-color: #ccc; width: 70%;">Functionality Description</th></tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td><td style="text-align: center;">Search Button</td><td> <p>Click this button will display the Searched Products List Card which is a list of all the products.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p> </td></tr> <tr> <td style="text-align: center;">2</td><td style="text-align: center;">Cancel Button</td><td> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p> </td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Search Button	<p>Click this button will display the Searched Products List Card which is a list of all the products.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>	2	Cancel Button	<p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>
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6	Update Button	<p>This button will allow the updating of the details in the Searched Product Result Card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p> <p style="text-align: center;"> Save Cancel </p> <p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, to cancel the updating of the product and return to the Product Management screen.</p>									
7	Delete Button	Click the Delete button, an alert message will appear to notify the user.									
8	New Price Button	Click this button will make visible the New Price Details on the Searched Product Result Card.									

		<p><u>Enter New Price Details</u></p> <p>Cost Price(R): <input type="text"/> 1</p> <p>Unit Price(R): <input type="text"/> 2</p> <p>Price Start Date: 2020-10-15 3</p> <p>Save 4</p>															
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9	Price List Button	Click this button will make visible the Price List table that contains the list of prices of that specific product.															
10	Move Button	Click this button will display the Move Card for that specific product the user wants to move that product to different container.															
		<p><u>Move Treeline 5000 Staples</u></p> <p>From Container: Beta Mamelodi</p> <p>Quantity On Hand: 25</p> <p>Move To Container: <input type="text"/> 1</p> <p>Quantity To Move <input type="text"/> 2</p> <p>Move 3 Cancel 4</p>															
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- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Product

Allows the user to search existing products in the system.

- **Navigation process:**

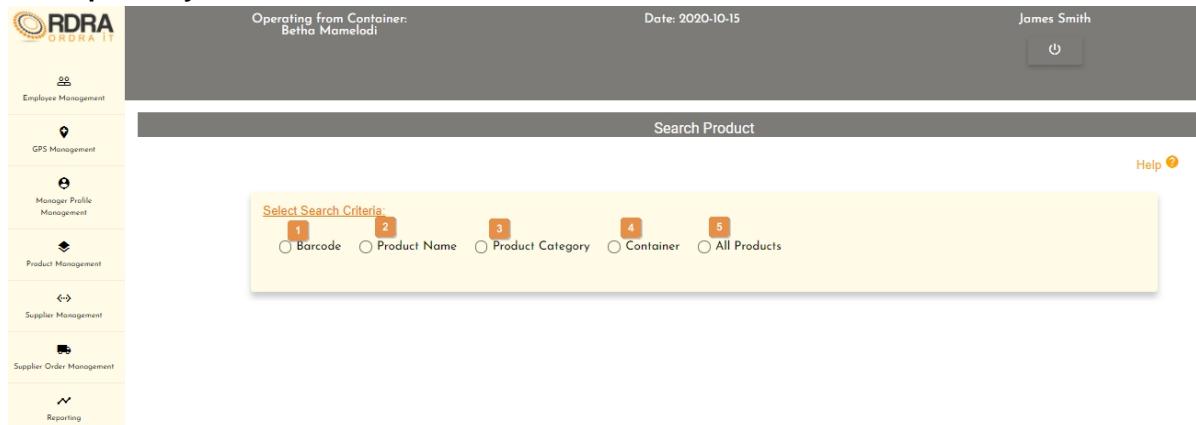
1. Clicking the Product button on the Product Management screen.



2. Clicking the Search Product button in the Product Card.



- **Complete layout:**



Select Search Criteria:

Barcode Product Name Product Category Container All Products

Searched Product Result:

Name: Treeline 5000 Staples
Description: Brand: Treeline, Product: Staples, Colour: Silver, Type: chisel point
Reorder level: 5
Barcode: 6007652013383
Supplier: Mash Wholesale distributors
Change Supplier:

Current Price:

Cost: 5.5
Price(R): 10
Unit Price(R): 10
Price Start Date: 2020-01-20

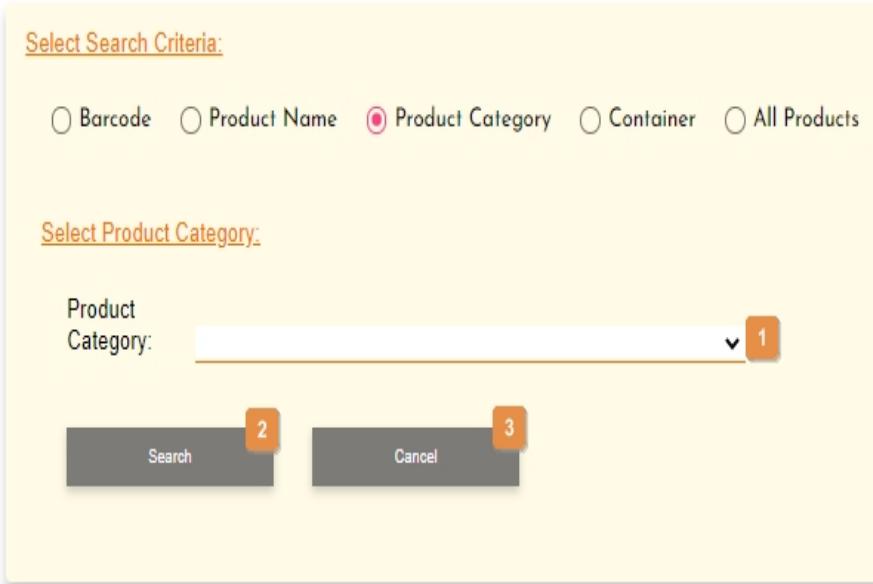
Container	Quantity On Hand	Action
Betha Mamelodi	25	<button>Move 10</button>
Crispy pools Mamelodi	16	<button>Move</button>

Action Buttons:

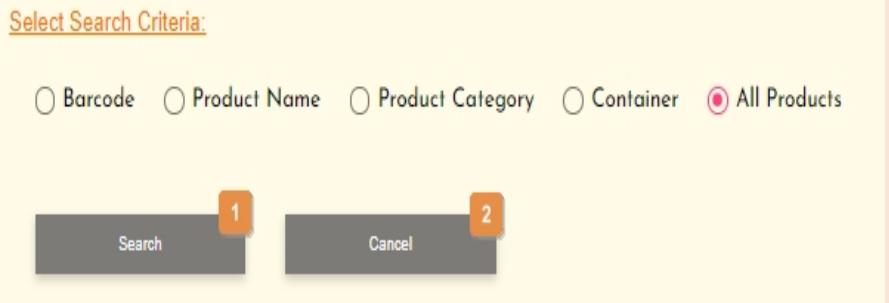
- Update 6
- Delete 7
- New Price 8
- Price List 9

➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	Barcode Radio Button	<p>This radio button will allow the user to search a product by the product barcode. Clicking this radio button will make visible the barcode input field on the screen.</p> <p>Select Search Criteria:</p> <p><input checked="" type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p>Enter Barcode:</p> <p>Barcode: <input type="text"/> 1</p> <p>Action Buttons:</p> <ul style="list-style-type: none"> <button>Search 2</button> <button>Cancel 3</button> <table border="1"> <thead> <tr> <th>Reference</th> <th>Control</th> <th>Functionality Description</th> </tr> </thead> <tbody> <tr> <td>1</td><td>Barcode input field</td><td>Click here to make an entry for the product barcode.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)</td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Barcode input field	Click here to make an entry for the product barcode.	2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)	3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
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3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.												
2	Product	This radio button will allow the user to search a product by the product name.												

	Name Radio Button	<p>Clicking this radio button will make visible the product select box on the screen.</p>  <table border="1" data-bbox="500 808 1357 1201"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Product Select Box</td><td>Click the select box will display all the products. User selects the product name that he wants to search.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)</td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Product Select Box	Click the select box will display all the products. User selects the product name that he wants to search.	2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)	3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
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		1	Product Category Select Box	Click the select box will display all the product categories. User selects the product category that he wants to search.		
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10	Move Button	Click this button will display the Move Card for that specific product the user wants to move that product to different container.															

		<p><u>Move Treeline 5000 Staples</u></p> <p>From Container: Betha Mamelodi</p> <p>Quantity On Hand: 25</p> <p>Move To Container: <input type="text" value="1"/></p> <p>Quantity To Move <input type="text" value="2"/></p> <p>Move 3 Cancel 4</p>															
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- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Remove Product

Allows the user to remove a product from the system.

- **Navigation process:**

1. Clicking the Product button on the Product Management screen.



2. Clicking the Remove Product button in the Product Card.



- **Complete layout:**

The screenshot shows the ORDRAHelp application interface. At the top, there is a header bar with the RDRA logo, operating date (Operating from Container: Beta Mamelodi, Date: 2020-10-15), user name (James Smith), and a power button icon. Below the header is a navigation sidebar with icons and labels: Employee Management, GPS Management, Manager Profile Management, Product Management, Supplier Management, Supplier Order Management, and Reporting. The main content area has a title "Search Product" and a "Select Search Criteria" section. It includes five radio buttons numbered 1 through 5: 1. Barcode, 2. Product Name, 3. Product Category, 4. Container, and 5. All Products. A "Help" link is also present. The main search area displays a product result for "Treeline 5000 Staples". The product details are: Name: Treeline 5000 Staples, Description: Brand: Treeline, Product: Staples, Colour: Silver, Type: chisel point, Reorder level: 5, Barcode: 6007652013383, Supplier: Mash Wholesale distributors, and Change Supplier dropdown. Under "Current Price:", it shows Cost Price(R): 5.5, Unit Price(R): 10, and Price Start Date: 2020-01-20. Below this is a table for "Container" with rows for "Beta Mamelodi" (Quantity On Hand: 25) and "Crispy pools Mamelodi" (Quantity On Hand: 16). At the bottom are buttons for Update (6), Delete (7), New Price (8), Price List (9), and Move (10).

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Barcode Radio Button	<p>This radio button will allow the user to search a product by the product barcode. Clicking this radio button will make visible the barcode input field on the screen.</p> <p><u>Select Search Criteria:</u></p> <p><input checked="" type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Enter Barcode:</u></p> <p>Barcode: <input type="text"/></p> <p><input type="button" value="Search"/> <input type="button" value="Cancel"/></p>

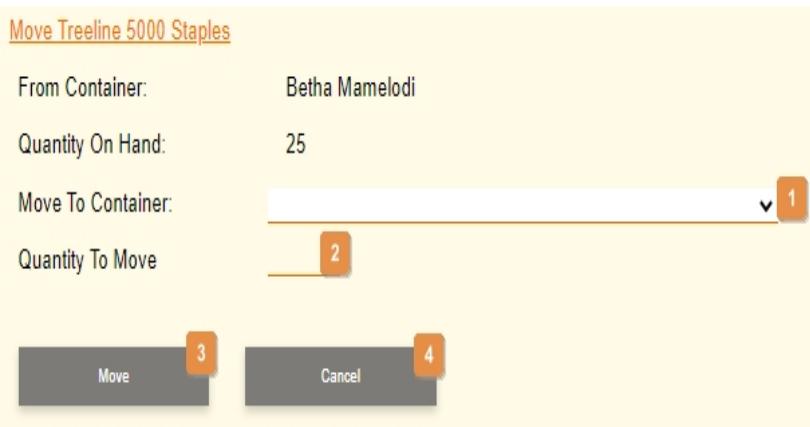
		<table border="1"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Barcode input field</td><td>Click here to make an entry for the product barcode.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)</td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Barcode input field	Click here to make an entry for the product barcode.	2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)	3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description												
1	Barcode input field	Click here to make an entry for the product barcode.												
2	Search Button	Click this button will display the Searched Product Result Card which is populated with that products details searched. (See second screen shot above under complete layout)												
3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.												
2	Product Name Radio Button	<p>This radio button will allow the user to search a product by the product name. Clicking this radio button will make visible the product select box on the screen.</p> <p><u>Select Search Criteria:</u></p> <p>(<input type="radio"/> Barcode) (<input checked="" type="radio"/> Product Name) (<input type="radio"/> Product Category) (<input type="radio"/> Container) (<input type="radio"/> All Products)</p> <p><u>Select Product:</u></p> <p>Product: </p> <p style="text-align: center;">2 Cancel 3</p>												
3	Product Category Radio Button	<p>This radio button will allow the user to search a product by the product category. Clicking this radio button will make visible the product category select box on the screen.</p>												

		<p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input checked="" type="radio"/> Product Category <input type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Select Product Category:</u></p> <p>Product Category: <input type="text"/></p> <p style="text-align: right;">▼ 1</p> <p style="text-align: center;">2 Search 3 Cancel</p>												
		<table border="1"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Product Category Select Box</td><td>Click the select box will display all the product categories. User selects the product category that he wants to search.</td></tr> <tr> <td>2</td><td>Search Button</td><td> <p>Click this button will display the Searched Products List Card which is a list of all the products that fall under that specific category.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p> </td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Product Category Select Box	Click the select box will display all the product categories. User selects the product category that he wants to search.	2	Search Button	<p>Click this button will display the Searched Products List Card which is a list of all the products that fall under that specific category.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>	3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description												
1	Product Category Select Box	Click the select box will display all the product categories. User selects the product category that he wants to search.												
2	Search Button	<p>Click this button will display the Searched Products List Card which is a list of all the products that fall under that specific category.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>												
3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.												
4	Container Radio Button	This radio button will allow the user to search a product by the container. Clicking this radio button will make visible the container select box on the screen.												

		<p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input checked="" type="radio"/> Container <input type="radio"/> All Products</p> <p><u>Select Container:</u></p> <p>Container: <input type="text"/></p> <p style="text-align: right;">▼ 1</p> <p style="text-align: center;">2 3</p>												
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #f08040; color: white;">Reference</th><th style="background-color: #f08040; color: white;">Control</th><th style="background-color: #f08040; color: white;">Functionality Description</th></tr> </thead> <tbody> <tr> <td style="background-color: #ffcc99;">1</td><td>Container Select Box</td><td>Click the select box will display all the containers. User selects the container that he wants to search.</td></tr> <tr> <td style="background-color: #ffcc99;">2</td><td>Search Button</td><td> <p>Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container. Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p> </td></tr> <tr> <td style="background-color: #ffcc99;">3</td><td>Cancel Button</td><td>Re-direct you to the Product Management screen. Click this button to cancel the search.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Container Select Box	Click the select box will display all the containers. User selects the container that he wants to search.	2	Search Button	<p>Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container. Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>	3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.
Reference	Control	Functionality Description												
1	Container Select Box	Click the select box will display all the containers. User selects the container that he wants to search.												
2	Search Button	<p>Click this button will display the Searched Container Results Card which is a list of all the products that fall under that specific container. Next to each product listed is a view button and a cancel button below the list.</p> <p style="text-align: center;">view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p> <p style="text-align: center;">Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>												
3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the search.												
5	All Products Radio Button	<p>This radio button will make visible the search button and cancel button.</p> <p><u>Select Search Criteria:</u></p> <p><input type="radio"/> Barcode <input type="radio"/> Product Name <input type="radio"/> Product Category <input type="radio"/> Container <input checked="" type="radio"/> All Products</p> <p style="text-align: center;">1 2</p>												

Reference	Control	Functionality Description
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		1	Search Button	<p>Click this button will display the Searched Products List Card which is a list of all the products.</p> <p>Next to each product listed is a view button and a cancel button below the list.</p>  <p>view</p> <p>Click the view button, will display the Searched Product Result Card which is populated with that products details</p>  <p>Cancel</p> <p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>			
		2	Cancel Button	<p>Re-direct you to the Product Management screen. Click this button to cancel the search.</p>			
6	Update Button	<p>This button will allow the updating of the details in the Searched Product Result Card. When clicked, it makes all the input fields, in which changes can be made editable. The following buttons will be visible on the screen, to either save or cancel the option to update the details.</p>  <p>Save</p> <p>Cancel</p>					
		<p>Click the Save button, a confirmation message will appear to confirm the update.</p> <p>Click the Cancel button, to cancel the updating of the product and return to the Product Management screen.</p>					
7	Delete Button	<p>Click the Delete button, an alert message will appear to notify the user.</p>					
8	New Price Button	<p>Click this button will make visible the New Price Details on the Searched Product Result Card.</p>  <p><u>Enter New Price Details</u></p> <p>Cost Price(R): <input type="text"/> 1</p> <p>Unit Price(R): <input type="text"/> 2</p> <p>Price Start Date: 2020-10-15 3</p> <p>Save 4</p>					

		Reference	Control	Functionality Description
		1	Cost Price input field	Click here to make an entry for the product cost price.
		2	Unit Price input field	Click here to make an entry for the product unit price.
		3	Price Start Date	Price Start Date is automatically set to the current date.
		4	Save Button	Click the Save button, an alert message will appear to notify the user.
9	Price List Button	Click this button will make visible the Price List table that contains the list of prices of that specific product.		
10	Move Button	Click this button will display the Move Card for that specific product the user wants to move that product to different container.		
		 <p>Move Treeline 5000 Staples</p> <p>From Container: Beta Mamelodi</p> <p>Quantity On Hand: 25</p> <p>Move To Container: 1</p> <p>Quantity To Move: 2</p> <p>Move 3 Cancel 4</p>		
		Reference	Control	Functionality Description
		1	Container Select Box	Click the select box will display all the containers which the user will select the container he wants to move some of that product to.
		2	Quantity input field	Click here to make an entry for the quantity that needs to be move to the container selected.
		3	Move Button	Click the Move button, an alert message will appear to notify the user.
		4	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel the movement of the product.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

Stock Management Screen

This screen allows the user to navigate through the stock management screen to access the Do Stock Take, Complete Stock Take, Search Stock Take and Generate Low Stock Notification options and their relevant functions that each option provides.

➤ Navigation process:

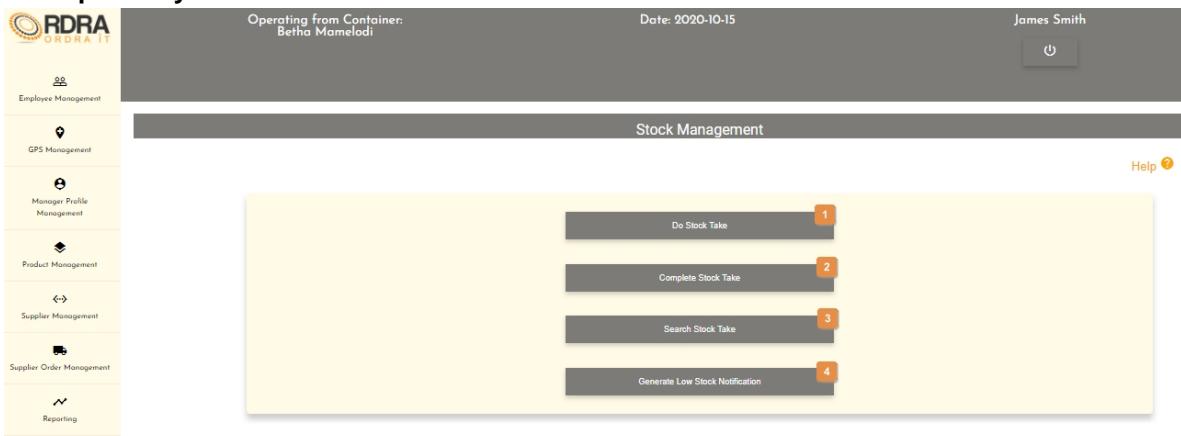
1. Clicking the Product button on the Product Management screen.



2. Clicking the Stock Management button in the Product Card.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	Do Stock Take Button	Re-direct you to the Stock Take Form screen. Click this button to generate the stock take form.
2	Complete Stock Take Button	Re-direct you to the Complete Stock Take screen. Click this button to complete the stock take.
3	Search Stock Take Button	Re-direct you to the Search Stock Take screen. Click this button to search for a stock take.
4	Generate Low Stock Notification Button	Click this button to re-direct to the Low Stock Notification screen.

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Do Stock Take

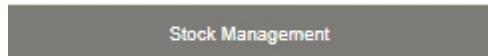
Allows the user to generate the stock take form and be able to the stock take form.

➤ Navigation process:

1. Clicking the Product button on the Product Management screen.



2. Clicking the Stock Management button in the Product Card.



3. Clicking the Do Stock Take Button in the Stock Management screen.



➤ **Complete layout:**



The screenshot shows the RDRA Help system interface. The top navigation bar includes the RDRA logo, operating location 'Operating from Container: Betha Mamelodi', date 'Date: 2020-10-15', user 'James Smith', and a power button icon. A sidebar on the left lists management modules: Employee Management, GPS Management, Manager Profile Management, Product Management, Supplier Management, Supplier Order Management, and Reporting. The main content area is titled 'Stock Take Form' and contains a button labeled 'Generate Stock Take Form' with a small orange box numbered '1'.



The second screenshot shows the 'Stock Take Form' screen. It displays employee information ('Employee: James Smith', 'Date: 2020-10-15'), a table of products with their descriptions and current stock counts (0), and a save button. The table rows are numbered 2, 3, and 4. At the bottom are 'Done' and 'Cancel' buttons, with the 'Done' button having a small orange box numbered '4'.

➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Generate Stock Take Form Button	Click this button to generate the stock take form.
2	Stock Count input field	Click here to make an entry for the stock count of the product.
3	Save Button	Click the Save button, will save the stock count.
4	Done Button	Click the Done button, an alert message will appear to notify the user.
5	Cancel Button	Re-direct you to the Stock Management screen. Click this button to cancel the stock take.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Complete Stock Take

Allows the user to complete the stock take.

➤ **Navigation process:**

1. Clicking the Product button on the Product Management screen.

Product

2. Clicking the Stock Management button in the Product Card.

Stock Management

3. Clicking the Do Stock Take Button in the Stock Management screen.

Complete Stock Take

➤ Complete layout:

Operating from Container: Betaha Mamelodi

Date: 2020-10-15

James Smith

Employee Management

GPS Management

Manager Profile Management

Product Management

Supplier Management

Supplier Order Management

Reporting

Complete Stock Take

Help ?

StockTake Date	Is Completed
2020-10-15	false

View 1

Operating from Container: Betaha Mamelodi

Date: 2020-10-15

James Smith

Employee Management

GPS Management

Manager Profile Management

Product Management

Supplier Management

Supplier Order Management

Complete Stock Take

Help ?

List Of Incomplete Stock Takes In Container:

Done By: James Smith

In Container: Betaha Mamelodi

On Date: 2020-10-15

Product Name	Quantity	Stock Count	Marked Off
Treeline 5000 Staples	25	5	15
Pritt 20ml Correction Fluid	34	12	0
Shong Adaptor 15/13A	15	4	0

MarkOff 2

MarkOff 2

MarkOff 2

Complete 3 **Cancel** 4

➤ Detailed description of the controls:

Reference	Control	Functionality Description
1	View Button	Click the View button will display the List of Incomplete Stock Take In Container. (See second screen shot above under complete layout)
2	Mark Off Button	Click the Mark Off button will make the following option below visible.

Mark Off Treeline 5000 Staples

Quantity: 20 Reason: Damaged

Save 2

		1	Mark Off Reason Select Box	Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.
		2	Save Button	Click the Save button, will save the marked off reason.
3	Complete Button	Click the Complete button, an alert message will appear to notify the user.		
4	Cancel Button	Re-direct you to the Stock Management screen. Click this button to cancel the complete stock take.		

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Stock Take

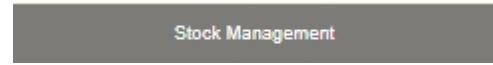
Allows the user to search through the stock takes made in the system.

➤ **Navigation process:**

1. Clicking the Product button on the Product Management screen.



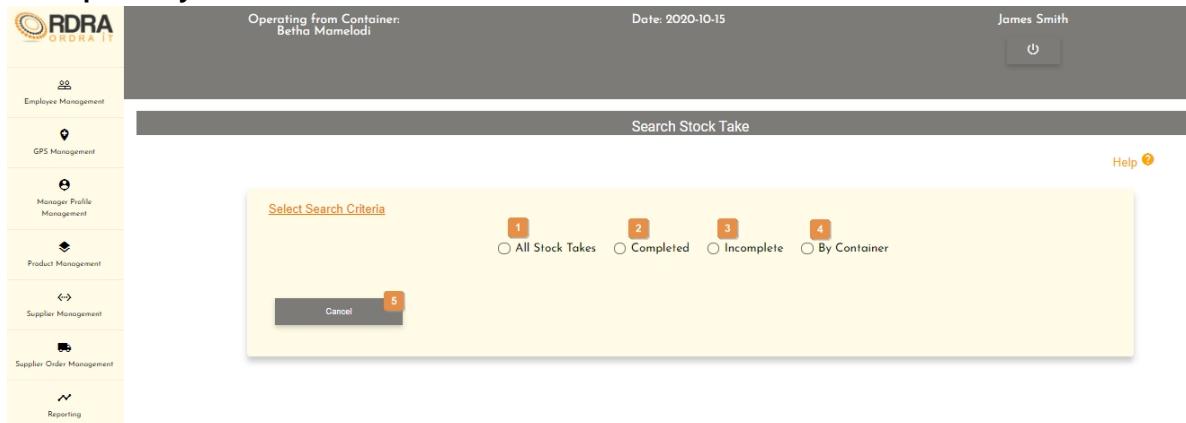
2. Clicking the Stock Management button in the Product Card.



3. Clicking the Search Stock Take Button in the Stock Management screen.



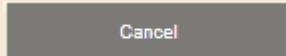
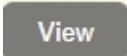
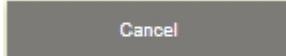
➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	All Stock Takes Radio Button	Clicking this radio button will display a list of all the stock takes in a table format. Next to each listed stock take is a view button and a cancel button at the bottom of the list.



		<p>Clicking View button, will display the details of that specific stock take.</p>  <p>Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.</p>									
2	Completed Radio Button	<p>Clicking this radio button will display a list of all the completed stock takes in a table format. Next to each listed stock take is a view button and a cancel button at the bottom of the list.</p>  <p>Clicking View button, will display the details of that specific stock take.</p>  <p>Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.</p>									
3	Incomplete Radio Button	<p>Clicking this radio button will display a list of all the incomplete stock takes in a table format. Next to each listed stock take is a view button and a cancel button at the bottom of the list.</p>  <p>Clicking View button, will display the details of that specific stock take.</p>  <p>Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.</p>									
4	By Container Button	<p>Clicking this radio button will display the container select box to search for the stock take in that specific container selected.</p>  <table border="1" data-bbox="579 1763 1437 2075"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Container Select Box</td><td>Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Clicking the Search button will display a list of all the stock takes of the selected container in a table format. Next to each listed stock take is a</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Container Select Box	Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.	2	Search Button	Clicking the Search button will display a list of all the stock takes of the selected container in a table format. Next to each listed stock take is a
Reference	Control	Functionality Description									
1	Container Select Box	Click the select box will display all the mark off reasons which the user will select the reason why the product is being marked off.									
2	Search Button	Clicking the Search button will display a list of all the stock takes of the selected container in a table format. Next to each listed stock take is a									

				view button and a cancel button at the bottom of the list.
				<div style="background-color: #f0f0f0; padding: 5px; text-align: center;"> View </div> <p>Clicking View button, will display the details of that specific stock take.</p> <div style="background-color: #f0f0f0; padding: 5px; text-align: center;"> Cancel </div> <p>Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.</p>
	3	Cancel Button		Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.
5	Cancel Button	Re-direct you to the Stock Management screen. Click this button to cancel the search stock take.		

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Generate low Stock Notification

Allows the user to view a list of all the products that are low in stock in and be able to add those listed products to the backlog.

➤ **Navigation process:**

1. Clicking the Product button on the Product Management screen.

Product

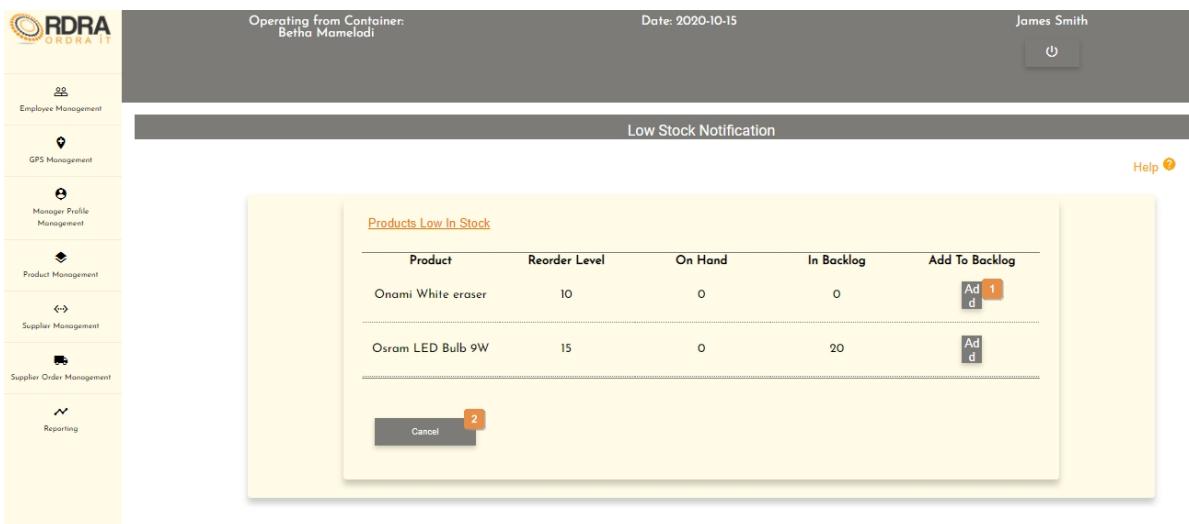
2. Clicking the Stock Management button in the Product Card.

Stock Management

3. Clicking the Generate Low Stock Notification Button in the Stock Management screen.

Generate Low Stock Notification

➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Add Button	Click the Add button, an alert message will appear to notify the user.
2	Cancel Button	Click this button to re-direct to the Product Management screen.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

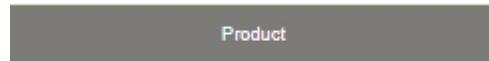
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Add VAT

Allows the user to add a new vat into the system.

➤ **Navigation process:**

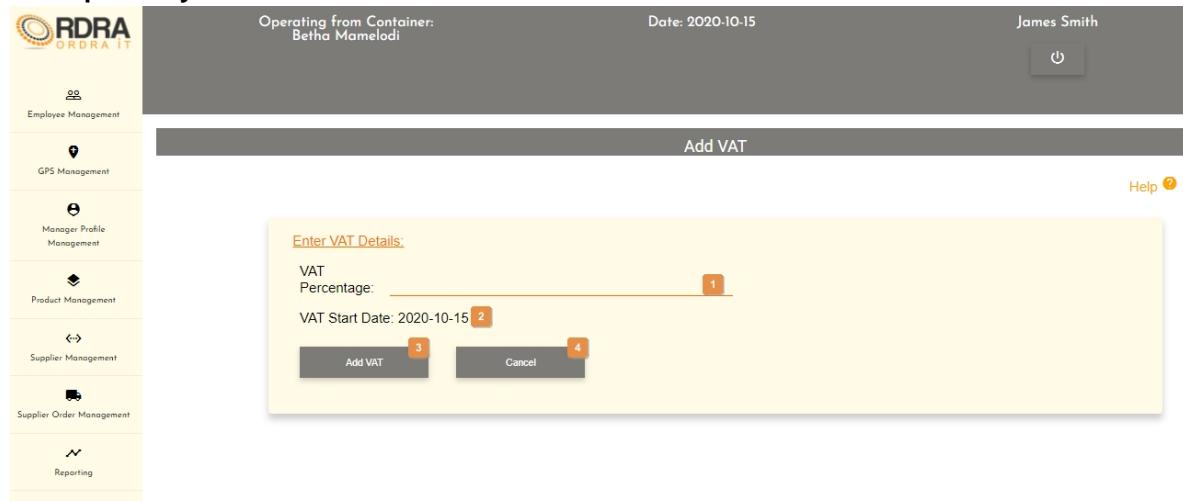
1. Clicking the Product button on the Product Management screen.



2. Clicking the Add VAT button in the VAT Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	VAT Percentage input field	Click here to make an entry for the VAT Percentage.
2	VAT Start Date	VAT Start Date is automatically set to the current date.
3	Add VAT Button	Click the Add VAT button, an alert message will appear to notify the user.
4	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel adding the VAT.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Update VAT

Allows the user to update the vat the system.

➤ **Navigation process:**

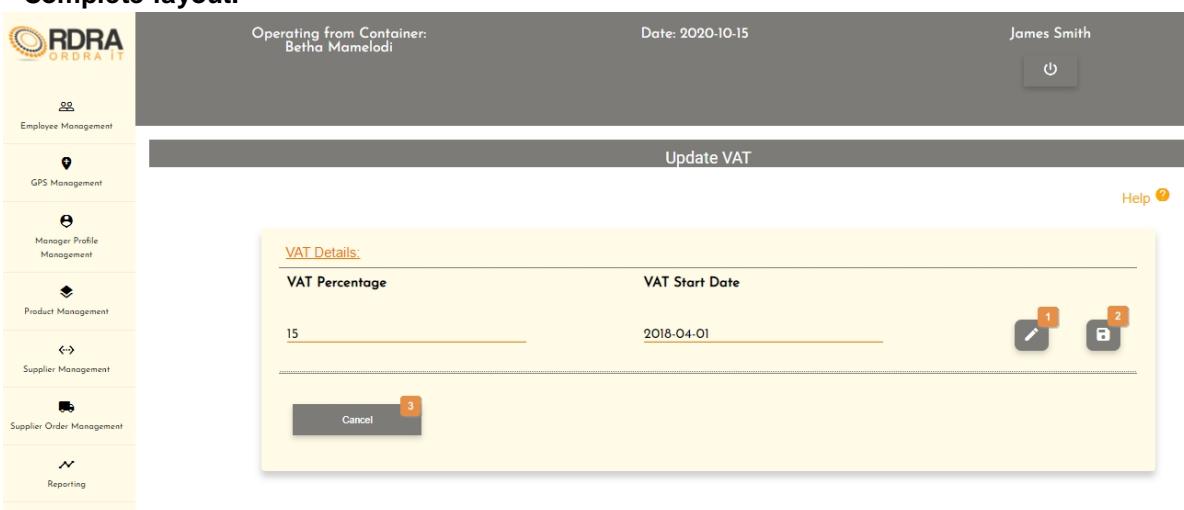
1. Clicking the Product button on the Product Management screen.



2. Clicking the Update VAT button in the VAT Card.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Edit Button	Click this button will enable the VAT Percentage to be editable.
2	Save Button	Click the Save button, an alert message will appear to notify the user.
3	Cancel Button	Re-direct you to the Product Management screen. Click this button to cancel updating of VAT.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Sales

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Sale Management Screen

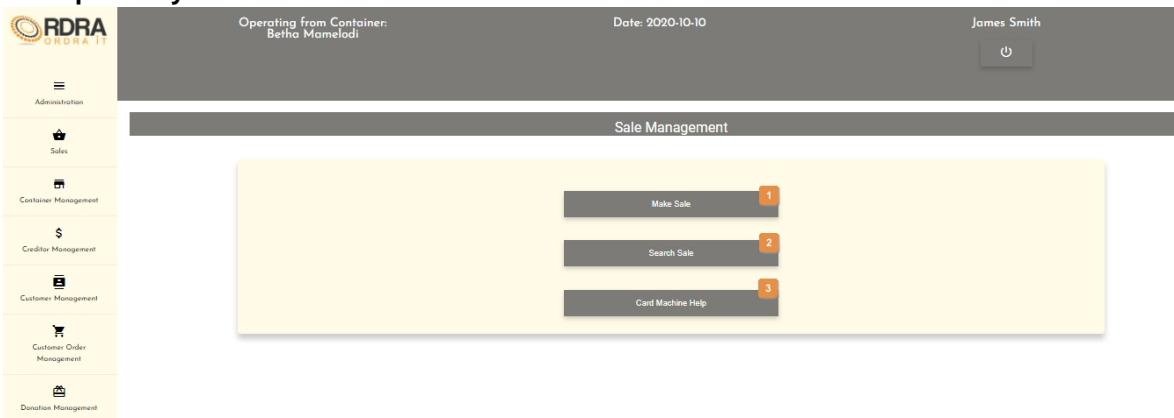
This screen allows the user to navigate through the sale management screen to make a sale, provides help with the card machine as well as being able to search through the sales made.

➤ **Navigation process:**

1. Click on the Sales button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Make Sale Button	Re-directs you to the Make Sale screen. Click this button to make a sale into the system.
2	Search Sale Button	Re-directs you to the Search Sale screen. Click this button to search a sale in the system.
3	Card Machine Help Button	Re-directs you to the Card Machine Help screen. Click this button to get help on the card machine.

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Make Sales

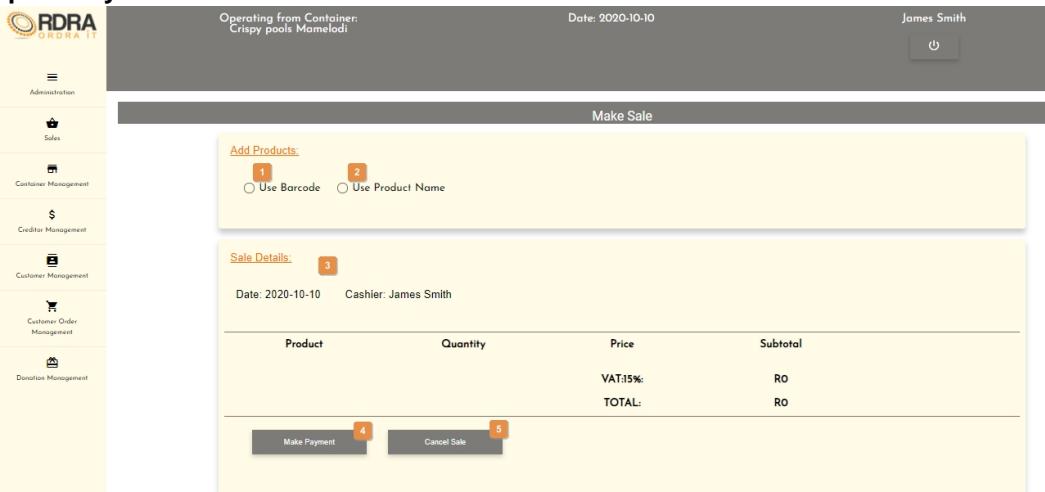
Allows the user to make a sale into the system.

➤ **Navigation process:**

1. Clicking the Make Sale button on the Sale Management screen.



➤ Complete layout:



➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	Use Barcode Radio Button	<p>This radio button will allow the cashier to scan the product barcode and add it to the sale being made. Clicking this radio button will make visible the barcode input field on the screen.</p> <p><input checked="" type="radio"/> Use Barcode <input type="radio"/> Use Product Name</p> <p>Barcode: <input type="text"/></p>												
2	Use Product Name Radio Button	<p>This radio button will allow the cashier to select a product name and the quantity amount to add to the sale being made. Clicking this radio button will make visible the product name select box, the quantity input field and the add button on the screen.</p> <p><input type="radio"/> Use Barcode <input checked="" type="radio"/> Use Product Name</p> <p>Product: <input type="text"/></p> <p>Quantity <input type="text"/> 1 <input type="button" value="Add"/> 3</p> <table border="1"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Product Name Select Box</td><td>Click the select box will display all the products in the container. User selects the product name that the customer wants to buy.</td></tr> <tr> <td>2</td><td>Quantity input field</td><td>Click this input field to enter the quantity of the product being purchased.</td></tr> <tr> <td>3</td><td>Add Button</td><td>Click add button to add the product name and quantity to the sale.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Product Name Select Box	Click the select box will display all the products in the container. User selects the product name that the customer wants to buy.	2	Quantity input field	Click this input field to enter the quantity of the product being purchased.	3	Add Button	Click add button to add the product name and quantity to the sale.
Reference	Control	Functionality Description												
1	Product Name Select Box	Click the select box will display all the products in the container. User selects the product name that the customer wants to buy.												
2	Quantity input field	Click this input field to enter the quantity of the product being purchased.												
3	Add Button	Click add button to add the product name and quantity to the sale.												
3	Sale Details	This displays the sale details in a table format once a product barcode has been scanned (when the barcode radio button is selected) or when the add												

		button is clicked (when the Product Name radio button is selected) with a dustbin button (trash bin icon) next to each item. As the items are being scanned or added, the VAT and TOTAL will automatically update accordingly. If the customer wishes to remove an item from their purchase, the cashier can click on the dustbin button (trash bin icon) next to that specific item, which will be removed from the sale details.																		
4	Make Payment Button	<p>Click the make payment button will make the make payment card visible.</p> <table border="1" data-bbox="555 449 1413 696"> <thead> <tr> <th>Reference</th> <th>Control</th> <th>Functionality Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Payment Method Select Box</td> <td>Click the select box will display all the types of payment methods. Cashier selects the payment method according to the customer.</td> </tr> <tr> <td>2</td> <td>Amount input field</td> <td>Click this input field to enter the of money the customer gives according to the sale total.</td> </tr> <tr> <td>3</td> <td>Make Payment Button</td> <td>Click the make payment button and the system will display the either if there is charge or an outstanding amount.</td> </tr> <tr> <td>4</td> <td>Complete Sale Button</td> <td>Click the complete sale button once the sale is done, an alert message will appear to notify the cashier.</td> </tr> <tr> <td>5</td> <td>Cancel Sale Button</td> <td>Click the cancel sale button, an alert message will appear to notify the cashier of the cancellation.</td> </tr> </tbody> </table>	Reference	Control	Functionality Description	1	Payment Method Select Box	Click the select box will display all the types of payment methods. Cashier selects the payment method according to the customer.	2	Amount input field	Click this input field to enter the of money the customer gives according to the sale total.	3	Make Payment Button	Click the make payment button and the system will display the either if there is charge or an outstanding amount.	4	Complete Sale Button	Click the complete sale button once the sale is done, an alert message will appear to notify the cashier.	5	Cancel Sale Button	Click the cancel sale button, an alert message will appear to notify the cashier of the cancellation.
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5	Cancel Sale Button	Re-direct you to the Sale Management screen. Click this button to cancel the sale being made.																		

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Search Sales

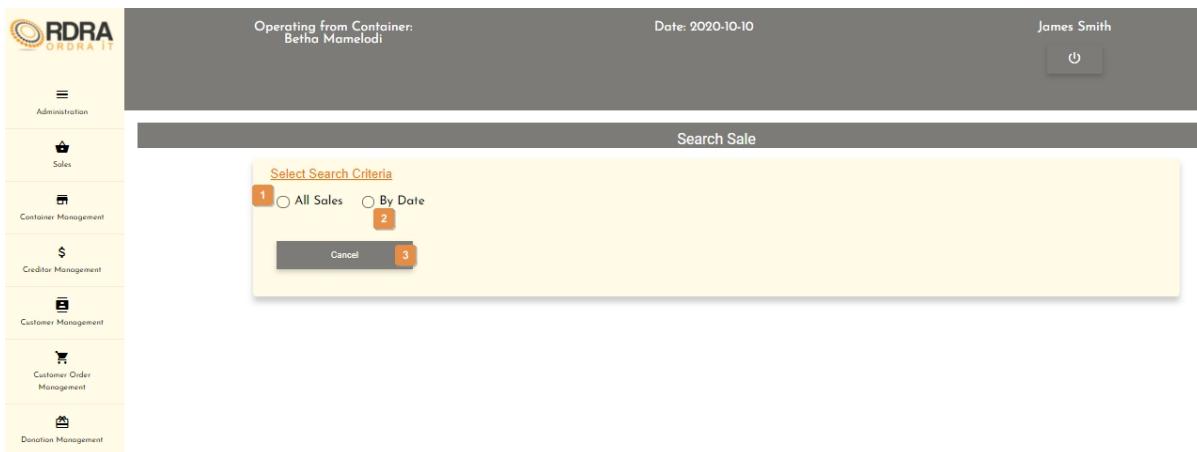
Allows the user to search existing sales made in the system.

➤ **Navigation process:**

1. Clicking the Search Sale button on the Sale Management screen.



➤ **Complete layout:**



➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	All Sales Radio Button	<p>Clicking this radio button will display the List all sales card which shows a table with all the sales made. Next to each sale listed is a view button.</p> <p style="text-align: center;">View</p> <p>Clicking the view button will display the Sale details card with the details of that specific sale.</p>												
2	By Date Radio Button	<p>Clicking this radio button will display the only the date card in the Search Sale screen.</p> <p style="text-align: center;">Search Sale</p> <p>Enter Date: <input type="text" value="yyyy/mm/dd"/> 1</p> <p style="text-align: center;">Search 2 Cancel 3</p> <table border="1" style="margin-top: 20px;"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Date input field</td><td>Click here to select the date you want to search a sale.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Sales card which contains a list of all the sales made on that date you selected.</td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the Sale Management screen. Click this button to cancel the search by date.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Date input field	Click here to select the date you want to search a sale.	2	Search Button	Click this button will display the Sales card which contains a list of all the sales made on that date you selected.	3	Cancel Button	Re-direct you to the Sale Management screen. Click this button to cancel the search by date.
Reference	Control	Functionality Description												
1	Date input field	Click here to select the date you want to search a sale.												
2	Search Button	Click this button will display the Sales card which contains a list of all the sales made on that date you selected.												
3	Cancel Button	Re-direct you to the Sale Management screen. Click this button to cancel the search by date.												
3	Cancel Button	Re-direct you to the Sale Management screen. Click this button to cancel the search.												

Refer to the Make Sales above as the Make Payment is integrated into the Make Sales.

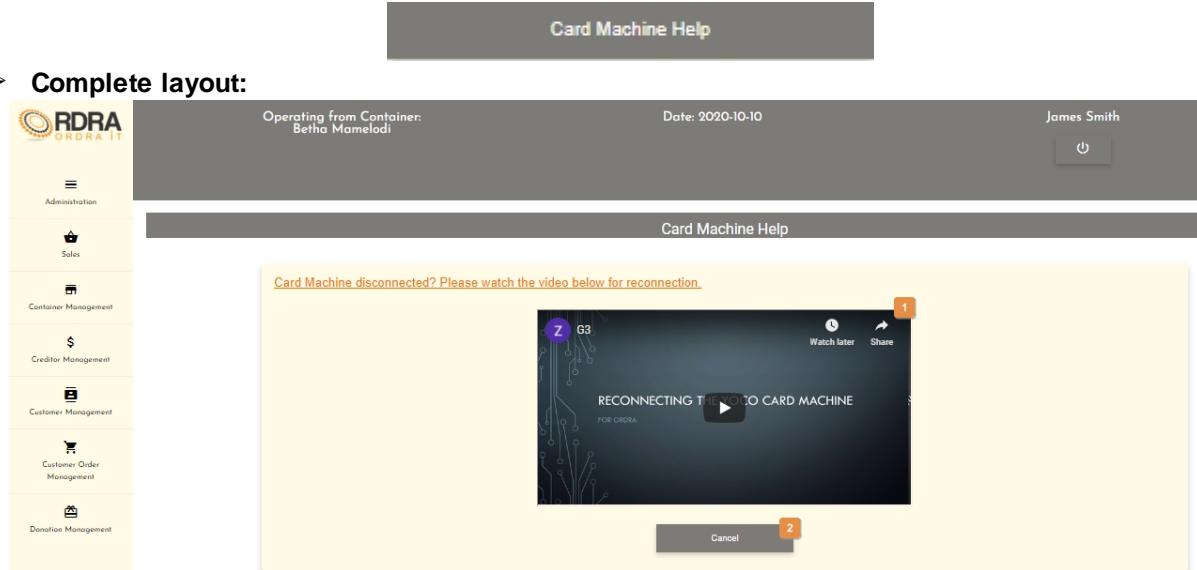
Created with the Personal Edition of HelpNDoc: [Create iPhone web-based documentation](#)

Card Machine Help

Allows the user to get help regarding the card machine.

➤ **Navigation process:**

1. Clicking the Card Machine button on the Sale Management screen.



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Video	Video contains information on how to reconnect the card machine if it disconnects. Click on the video to play/watch the video.
2	Cancel Button	Re-direct you to the Sale Management screen. Click this button to return to the Sale Management screen.

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Customer Order

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Customer Order Management Screen

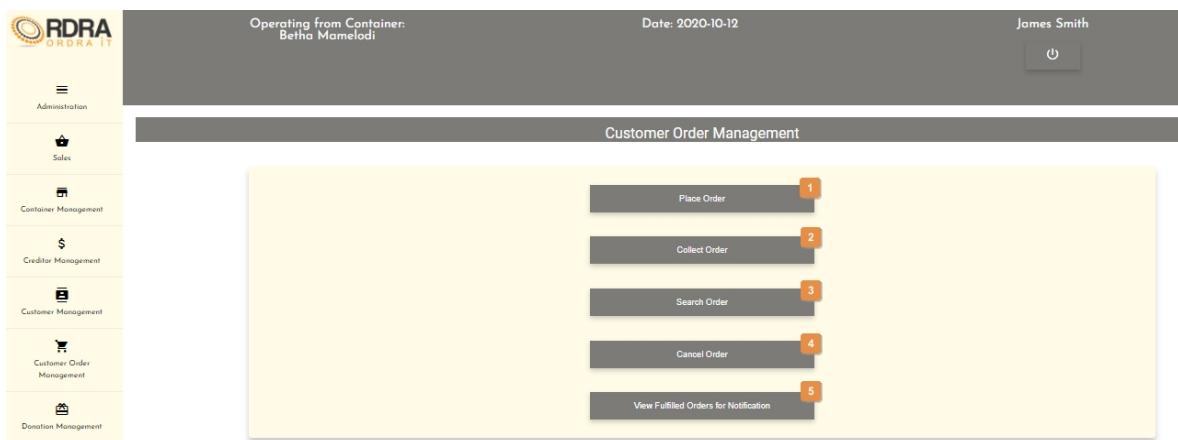
This screen allows the user to navigate through the customer order management screen which includes, placing an order to collecting or cancelling an order as well as being able to search through the orders that were placed and sending order arrival notifications to the customers who have placed orders.

➤ **Navigation process:**

1. Click on the Customer Order Management button in the Navbar.



➤ **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Place Order Button	Re-directs you to the Place Order screen. Click this button to place an order into the system.
2	Collect Order Button	Re-directs you to the View Customer Order screen. You will be able to search for a specific order which is being collected.
3	Search Order Button	Re-directs you to the View Customer Order screen. Click this button to search orders in the system.
4	Cancel Order Button	Re-directs you to the View Customer Order screen. You will be able to search for a specific order which is needs to be cancelled.
5	View Fulfilled Orders for Notification Button	Re-directs you to the View Customer Order screen. You will be able to search an order that are fulfilled and send notifications.

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Place Order

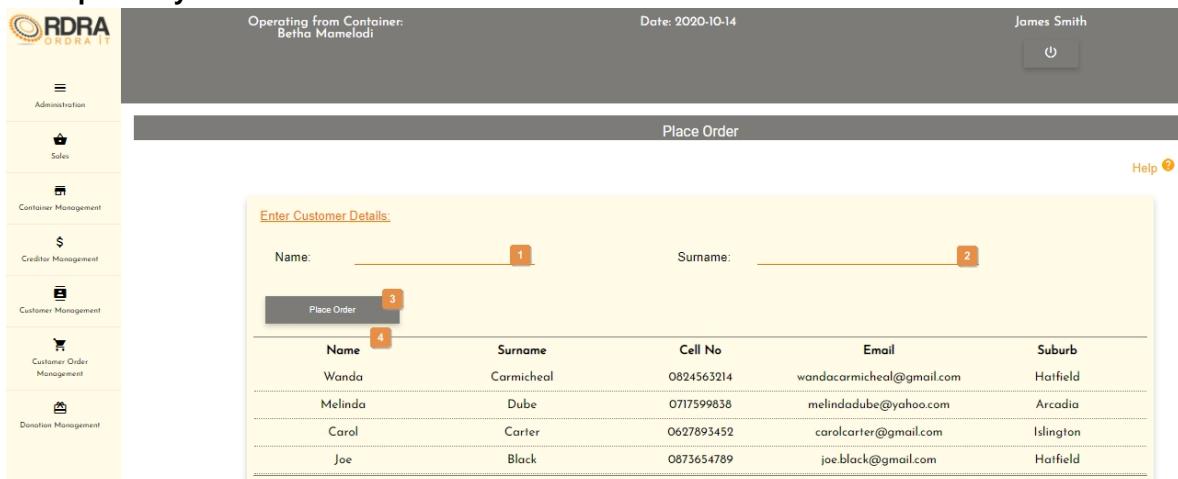
Allows the user to place an order for a customer into the system.

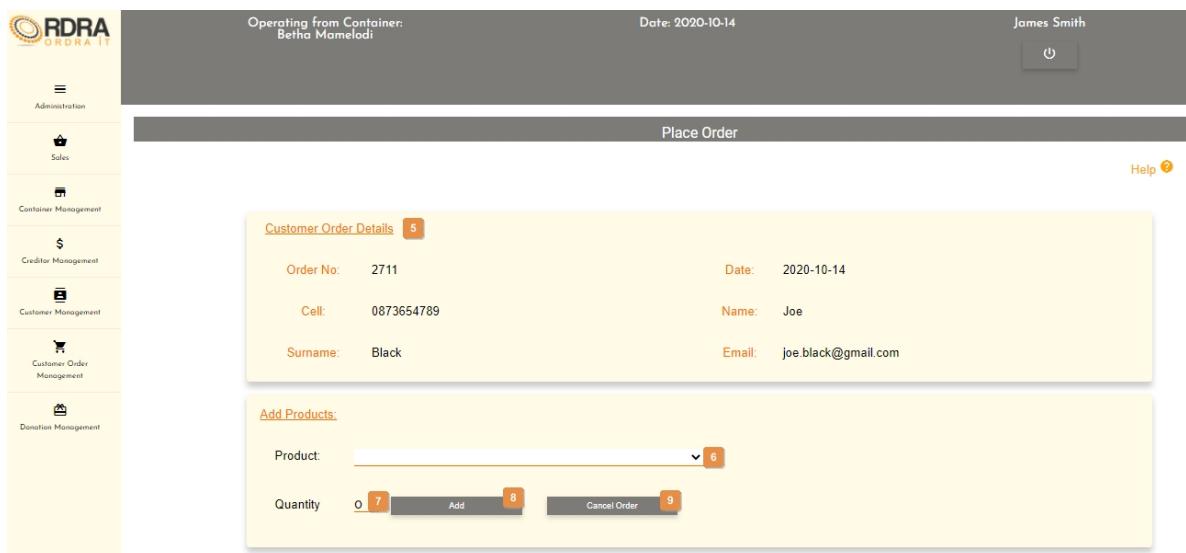
➤ **Navigation process:**

1. Clicking the Place Order button on the Customer Order Management screen.

Place Order

➤ **Complete layout:**





➤ **Detailed description of the controls:**

Reference	Control	Functionality Description																														
1	Name input field	Click here to make an entry for the customer name.																														
2	Surname input field	Click here to make an entry for the customer surname.																														
3	Place Order Button	Click this button will display the Customer Order Details Card with that specific customers details and the Add Products Card to added products to that customers order. (See the second screen shot above under the complete layout)																														
4	List of all the customers table	Shows a list of all the customers that exists in the system.																														
5	Customer Order Details Card	Contains the details of the customer that the user is placing an order for.																														
6	Product Select Box	Click the select box will display all the products that are not in stock. User selects the product that the customer wants to order.																														
7	Quantity input field	Click here to make an entry for the quantity that the customer wants to order.																														
8	Add Button	Click the Add button once the user has selected a product and the entered quantity that the customer wants to place in his order. The card below will display with the all the items that the customer wants to place in his order.																														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 5px;">1</th> <th style="text-align: center; padding: 5px;">Product</th> <th style="text-align: center; padding: 5px;">Quantity</th> <th style="text-align: center; padding: 5px;">Price</th> <th style="text-align: center; padding: 5px;">Subtotal</th> </tr> </thead> <tbody> <tr> <td></td> <td style="padding: 5px;">Onami White eraser</td> <td style="padding: 5px; text-align: center;">1</td> <td style="padding: 5px; text-align: center;">R9.5</td> <td style="padding: 5px; text-align: center;">R9.5</td> </tr> <tr> <td></td> <td style="padding: 5px;">Osram LED Bulb 9W</td> <td style="padding: 5px; text-align: center;">1</td> <td style="padding: 5px; text-align: center;">R6</td> <td style="padding: 5px; text-align: center;">R6</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right; padding: 5px;">VAT:15%</td> <td style="text-align: right; padding: 5px;">R2.02</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right; padding: 5px;">TOTAL:</td> <td style="text-align: right; padding: 5px;">R15.50</td> </tr> <tr> <td></td> <td style="text-align: center; padding: 5px;">Place Order</td> <td style="text-align: center; padding: 5px;">Cancel</td> <td></td> <td></td> </tr> </tbody> </table>			1	Product	Quantity	Price	Subtotal		Onami White eraser	1	R9.5	R9.5		Osram LED Bulb 9W	1	R6	R6				VAT:15%	R2.02				TOTAL:	R15.50		Place Order	Cancel		
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	1	List of items																														
		Show the customers items that he																														

			wants to place an order for as well as the VAT and TOTAL amount for the order.
2	Dustbin Button	Click this button will remove the item from the list.	
3	Place Order Button	Click add button to add the product name and quantity to the sale.	
4	Cancel Button	Click the Cancel button, a confirmation message will appear to confirm the cancellation.	
9	Cancel Order	Click the Cancel button, a confirmation message will appear to confirm the cancellation.	

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

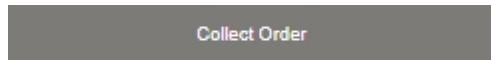
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Collect Order

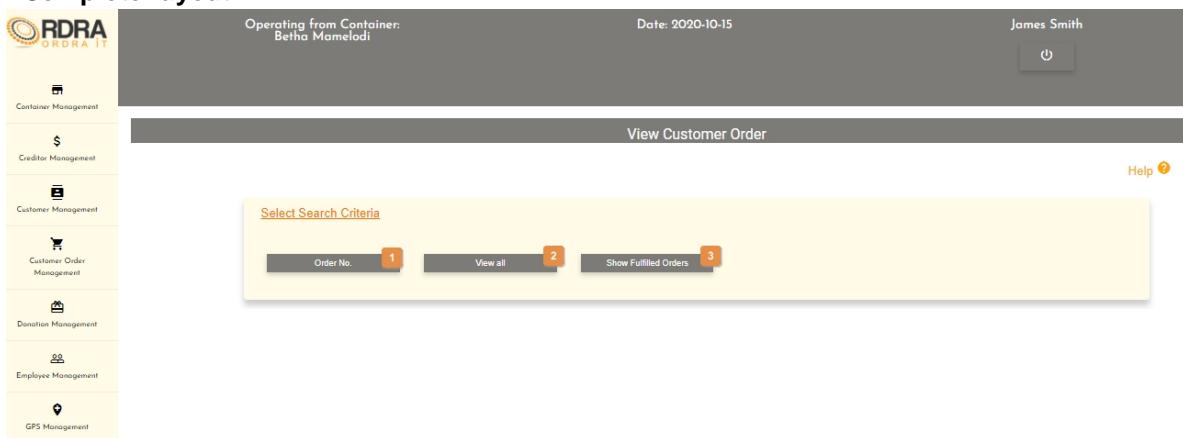
Allows the user to search for the specific customer order which is being collected.

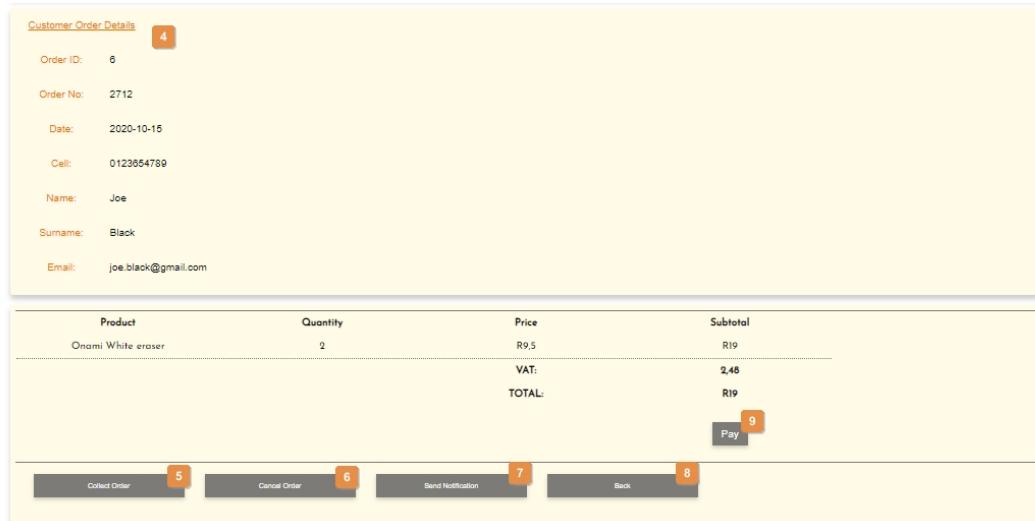
➤ **Navigation process:**

1. Clicking the Collect Order button on the Customer Order Management screen.



➤ **Complete layout:**





➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	Order No. Button	<p>This button will display the Search Details card to search for an order according to the order number.</p> <p>The screenshot shows the 'Enter Search Details' card. It has a text input field labeled 'Order Number:' with a placeholder 'Enter Search Details...' and a small orange button labeled '1' next to it. Below the input field are two buttons: 'Search' (button 2) and 'Cancel' (button 3).</p>												
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3	Cancel Button	Re-direct you to the Customer Order Management screen. Click this button to cancel the search of an order.												
2	View all Button	Click this button will display the Customer Orders Card as shown below.												

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3	Show Fulfilled Orders Button	<p>Clicking this button, will display the list of all the customer orders in a table format that are fulfilled. Next to each listed order is a view button.</p> <p>View</p> <p>Clicking the View button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)</p>																														
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5	Collect Order Button	Click the Collect Order button, a confirmation message will appear to confirm the collection.																														
6	Cancel Order Button	Click the Cancel button, a confirmation message will appear to confirm the cancellation.																														
7	Send Notification Button	Click the Send Notification button, a confirmation message will appear to confirm the send notification.																														
8	Back Button	Click this button to return to the Customer Order Management screen.																														
9	Pay Button	Clicking the Pay button will make visible the following below.																														



Reference	Control	Functionality Description
1	Payment Method Select Box	Click the select box will display all the payment methods. User selects the payment method that the customer wants to pay.
2	Amount input field	Click here to make an entry for the amount.
3	Make Payment Button	Click the Make Payment button, an alert message will appear to notify the user.

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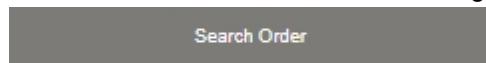
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Search Order

Allows the user to search existing customer orders in the system.

➤ **Navigation process:**

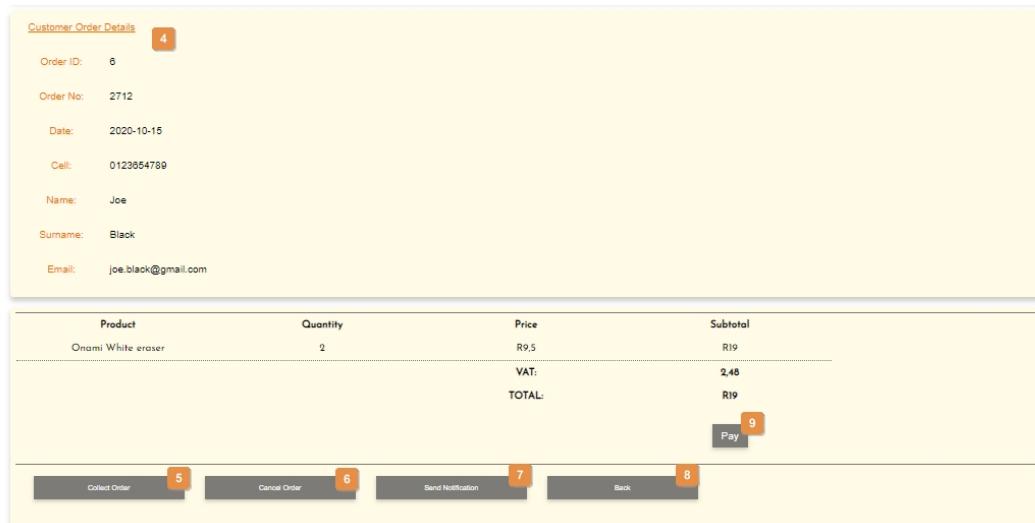
1. Clicking the Search Order button on the Customer Order Management screen.



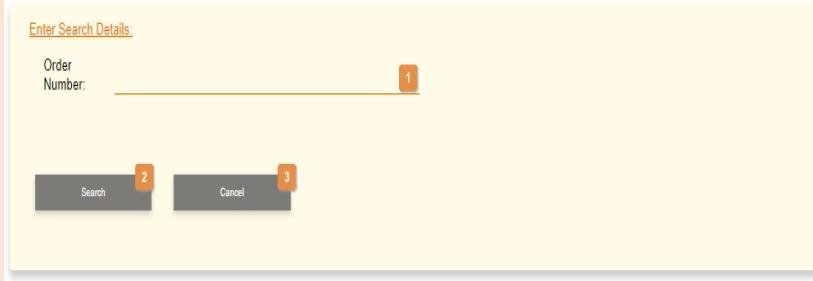
➤ **Complete layout:**



The screenshot shows the Customer Order Management interface. On the left is a vertical navigation bar with icons for Container Management, Creditor Management, Customer Management, Customer Order Management, Dardon Management, Employee Management, and GPS Management. The main area has a header with 'Operating from Container: Belha Mamelodi', 'Date: 2020-10-15', and a user profile for 'James Smith'. Below the header is a 'View Customer Order' button and a 'Select Search Criteria' section. The search criteria section contains three buttons labeled 1, 2, and 3, corresponding to the numbered callouts in the image.



➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	Order No. Button	<p>This button will display the Search Details card to search for an order according to the order number.</p>  <p>The card has a header 'Enter Search Details'. It contains an input field labeled 'Order Number:' with a placeholder '...' and a reference number '1' above it. Below the input field are two buttons: 'Search' (reference 2) and 'Cancel' (reference 3).</p>												
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2	View Button	Click this button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)																														
3	Show Fulfilled Orders Button	<p>Clicking this button, will display the list of all the customer orders in a table format that are fulfilled. Next to each listed order is a view button.</p> <p>View</p> <p>Clicking the View button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)</p>																														
4	Customer Order Details Card	Contains the details of the customer that the user is placing an order for.																														
5	Collect Order Button	Click the Collect Order button, a confirmation message will appear to confirm the collection.																														
6	Cancel Order Button	Click the Cancel button, a confirmation message will appear to confirm the cancellation.																														
7	Send Notification Button	Click the Send Notification button, a confirmation message will appear to confirm the send notification.																														
8	Back Button	Click this button to return to the Customer Order Management screen.																														
9	Pay Button	Clicking the Pay button will make visible the following below.																														

The screenshot shows a user interface for making a payment. At the top, there is a label "Payment Method:" followed by a dropdown menu with an orange "1" icon. Below it is an "Amount" input field with an orange "2" icon. At the bottom is a dark grey button labeled "Make Payment" with an orange "3" icon.

Reference	Control	Functionality Description
1	Payment Method Select Box	Click the select box will display all the payment methods. User selects the payment method that the customer wants to pay.
2	Amount input field	Click here to make an entry for the amount.
3	Make Payment Button	Click the Make Payment button, an alert message will appear to notify the user.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Cancel Order

Allows the user to cancel the customers order as requested by the customer.

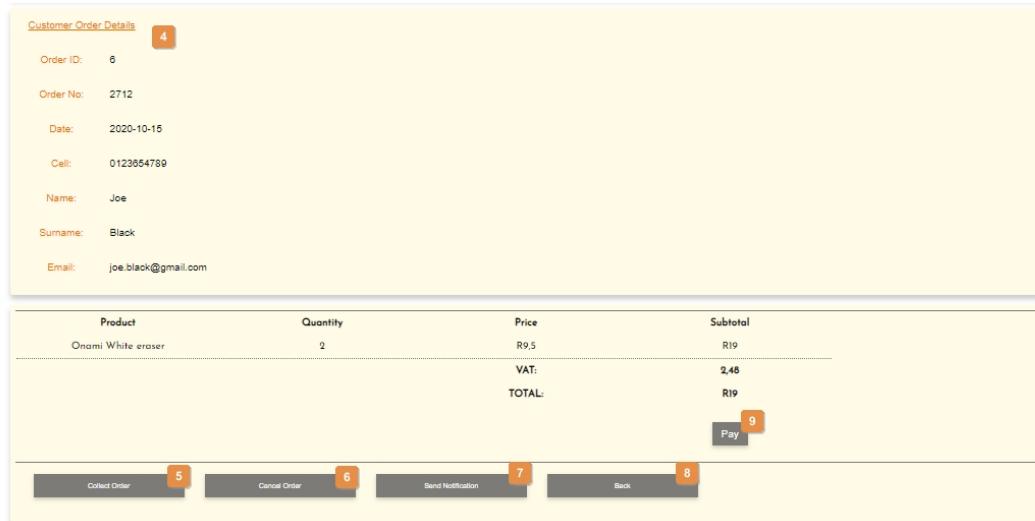
- **Navigation process:**

1. Clicking the Cancel Order button on the Customer Order Management screen.

Cancel Order

- **Complete layout:**

The screenshot shows a navigation sidebar on the left with links: Container Management, Creditor Management, Customer Management, Customer Order Management, Dimension Management, Employee Management, and GPS Management. The main panel has sections for "Operating from Container: Beta Mamelodi", "Date: 2020-10-15", and "James Smith". It includes a "View Customer Order" button, a search bar with "Select Search Criteria", and three buttons at the bottom: "Order No." (1), "View all" (2), and "Show Fulfilled Orders" (3).



➤ Detailed description of the controls:

Reference	Control	Functionality Description												
1	Order No. Button	<p>This button will display the Search Details card to search for an order according to the order number.</p> <p>The screenshot shows the 'Enter Search Details' card. It has a text input field labeled 'Order Number:' with a placeholder 'Enter Search Details...' and a small orange button labeled '1' next to it. Below the input field are two buttons: 'Search' (button 2) and 'Cancel' (button 3).</p>												
		<table border="1"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Order Number input field</td><td>Click here to make an entry for the order number.</td></tr> <tr> <td>2</td><td>Search Button</td><td>Click this button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)</td></tr> <tr> <td>3</td><td>Cancel Button</td><td>Re-direct you to the Customer Order Management screen. Click this button to cancel the search of an order.</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Order Number input field	Click here to make an entry for the order number.	2	Search Button	Click this button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)	3	Cancel Button	Re-direct you to the Customer Order Management screen. Click this button to cancel the search of an order.
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3	Cancel Button	Re-direct you to the Customer Order Management screen. Click this button to cancel the search of an order.												
2	View all Button	Click this button will display the Customer Orders Card as shown below.												

		<p>Customer Orders: 1</p> <table border="1"> <thead> <tr> <th>Container</th><th>OrderNo</th><th>Status</th><th>Name</th><th>Surname</th><th></th></tr> </thead> <tbody> <tr> <td>Betha Mamelodi</td><td>2722</td><td>Cancelled</td><td>Wanda</td><td>Carmicheal</td><td>View 2</td></tr> <tr> <td>Betha Mamelodi</td><td>2726</td><td>Collected</td><td>Carol</td><td>Carter</td><td>View</td></tr> <tr> <td>Crispy pools Mamelodi</td><td>2710</td><td>Placed</td><td>Melinda</td><td>Dube</td><td>View</td></tr> <tr> <td>Betha Mamelodi</td><td>2711</td><td>Placed</td><td>Joe</td><td>Black</td><td>View</td></tr> </tbody> </table>	Container	OrderNo	Status	Name	Surname		Betha Mamelodi	2722	Cancelled	Wanda	Carmicheal	View 2	Betha Mamelodi	2726	Collected	Carol	Carter	View	Crispy pools Mamelodi	2710	Placed	Melinda	Dube	View	Betha Mamelodi	2711	Placed	Joe	Black	View
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The screenshot shows a user interface for making a payment. At the top, there is a dropdown menu labeled "Payment Method" with a small orange callout bubble containing the number "1". Below it is an input field labeled "Amount" with a small orange callout bubble containing the number "2". At the bottom is a dark grey button labeled "Make Payment" with a small orange callout bubble containing the number "3".

Reference	Control	Functionality Description
1	Payment Method Select Box	Click the select box will display all the payment methods. User selects the payment method that the customer wants to pay.
2	Amount input field	Click here to make an entry for the amount.
3	Make Payment Button	Click the Make Payment button, an alert message will appear to notify the user.

- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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View Fulfilled Order for Notification

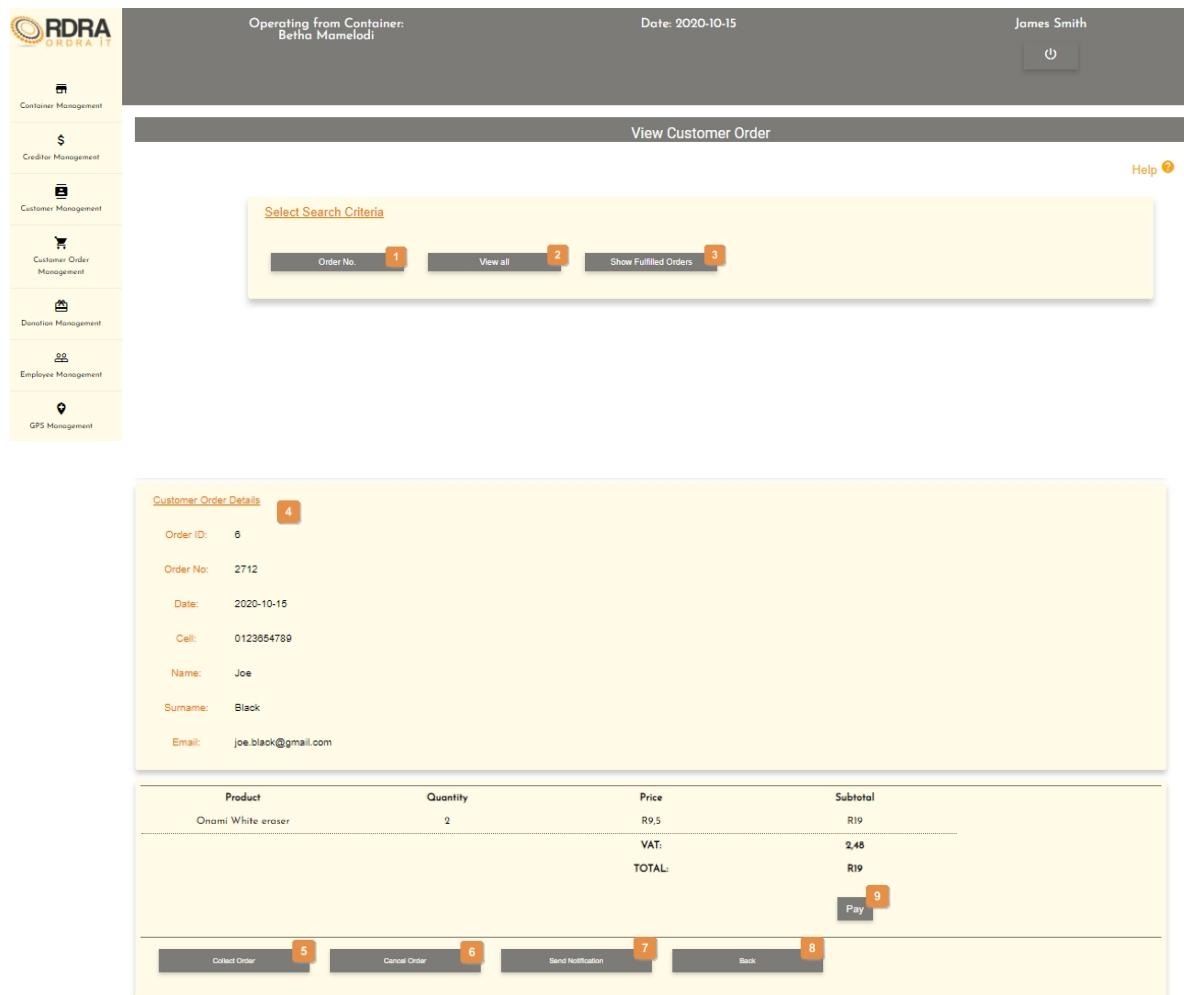
Allows the user to view the customer orders that have been fulfilled.

- **Navigation process:**

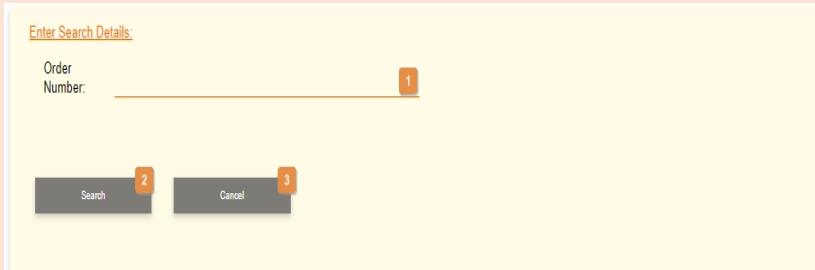
1. Clicking the View Fulfilled Order for Notification button on the Customer Order Management screen.

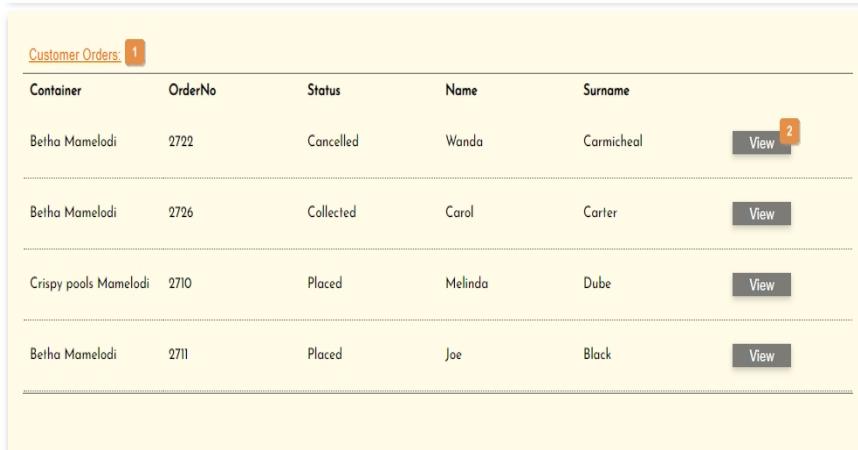


- **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description												
1	Order No. Button	<p>This button will display the Search Details card to search for an order according to the order number.</p>  <p>The search card has a header 'Enter Search Details'. It contains an 'Order Number:' input field (1) with a placeholder 'Order Number:'. Below it are two buttons: 'Search' (2) and 'Cancel' (3).</p>												
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3	Cancel Button	Re-direct you to the Customer Order Management screen. Click this button to cancel the search of an order.												

2	View all Button	<p>Click this button will display the Customer Orders Card as shown below.</p>  <table border="1" data-bbox="555 786 1413 1078"> <thead> <tr> <th>Reference</th><th>Control</th><th>Functionality Description</th></tr> </thead> <tbody> <tr> <td>1</td><td>Customer Order Table</td><td>Displays a list of all the customer orders.</td></tr> <tr> <td>2</td><td>View Button</td><td>Click this button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)</td></tr> </tbody> </table>	Reference	Control	Functionality Description	1	Customer Order Table	Displays a list of all the customer orders.	2	View Button	Click this button will display the Customer Order Details Card with that specific customers details and the List of items in that order. (See second screen shot above under the complete layout)
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Reference	Control	Functionality Description
1	Payment Method Select Box	Click the select box will display all the payment methods. User selects the payment method that the customer wants to pay.
2	Amount input field	Click here to make an entry for the amount.
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- **Possible Error Messages:** Please refer to the Error and Confirmation Messages, Error Messages, Validation Error Message, Duplicate Entry Message, Item in Use message, Other Messages to view the possible error message(s)).

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Home Screen

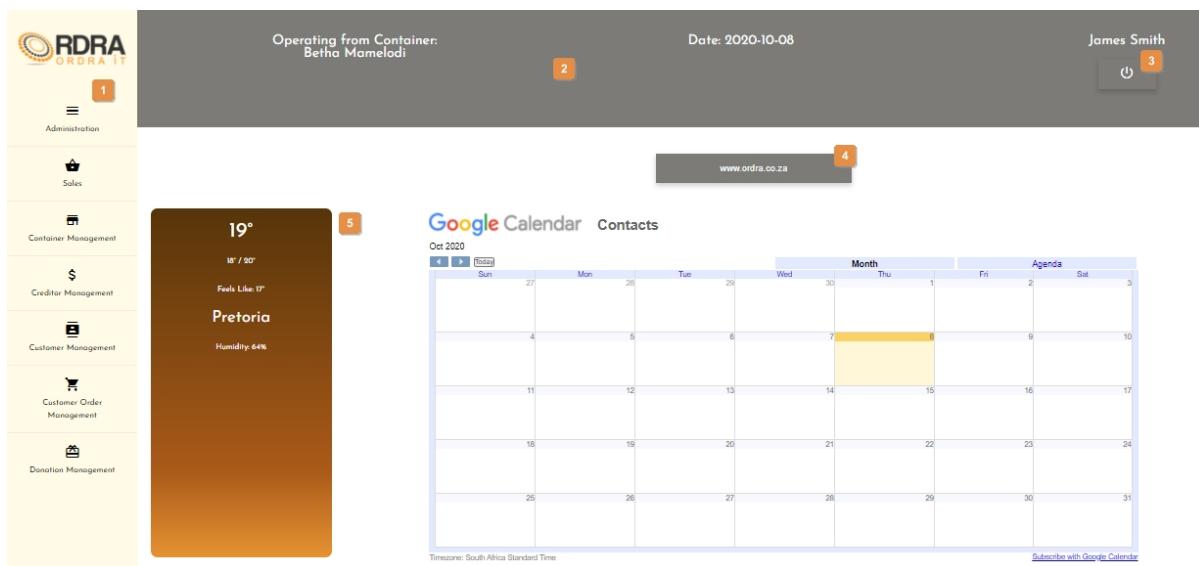
This screen display once the user has login into the system.

- **Navigation process:**

1. Click the Login button on the Login screen.



- **Complete layout:**



➤ **Detailed description of the controls:**

Reference	Control	Functionality Description
1	Navbar	Contains the navigation components of the system.
2	Toolbar	Contains buttons for frequently used commands in the system.
3	Logout Button	Re-directs you to the Login screen. Click this button to logout of the system.
4	Website Button	Re-directs you to the ORDRA website. Click this button to view the ORDRA website.
5	OpenWeather	Displays the weather for the day.

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Conclusion

The user functionality of the desktop application is described here to assist the user. This is shown subsystem by subsystem with the visual aids and pointers.

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Possible Confirmation and Error Messages

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Introduction

This section contains all the possible confirmation and error message that are used in the web, desktop and mobile application.

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Error and Confirmation Messages: Web Application

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Confirmation and Alert Messages: Subsystems

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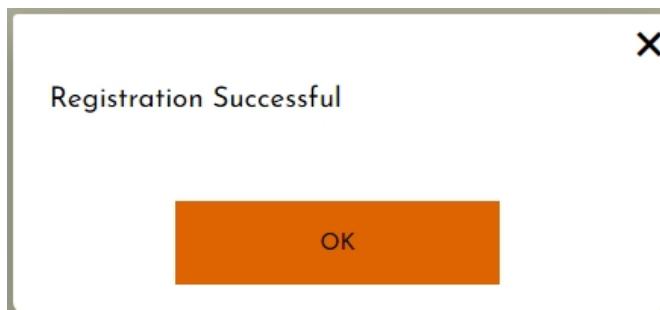
Login

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Successful Registration Alert Message

This successful registration alert message will appear when the user has been successfully registered to the system and the Register button has been clicked. The system displays this successful registration alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Login screen.

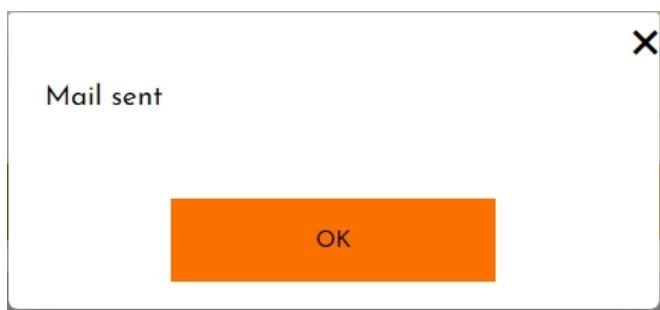


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Mail Sent Alert Message

This mail sent alert message will appear when a user wants to reset their password and enters their email for a one time pin to be sent as well as clicked the Send One Time Pin button. The system displays this mail sent alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Login screen.

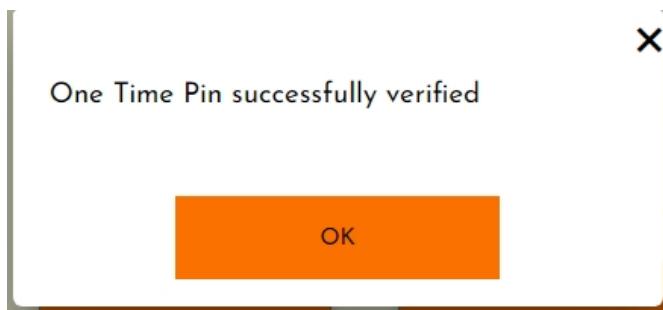


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Verified Successful Alert Message

This verified successful alert message will appear when the user has entered the one time pin that was sent to the, via email and has clicked the Verify One Time Pin. The system displays this verified successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Reset Password screen.

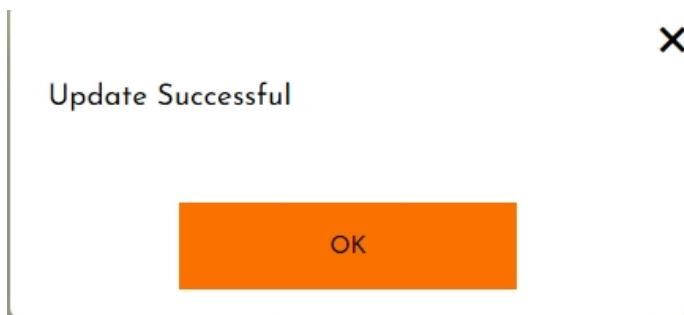


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Update Successful Alert Message

This update successful alert message will appear when the password has been successfully reset on the system and the Reset Password button has been clicked. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Login screen.



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Employee

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Addition Confirm Message

This addition confirmation message will appear when a new employee profile is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new employee profile details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



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Successful Alert Message

This successful alert message will appear when the container has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Employee Management screen.



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Update Confirmation Message

This update confirmation will appear when a employee profile details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the recipient update.

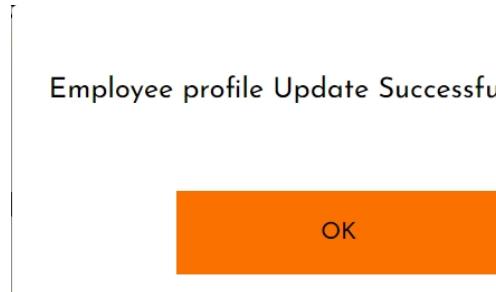
- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.



Update Successful Alert Message

This update successful alert message will appear when the employee profile has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Employee Management screen.



Cancel Confirmation Message

This cancel confirmation will appear when a employee profile details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Search Employee profile screen.
- Clicking the NO button, the cancellation will not be confirmed, and the system will redirect the user the Search Employee profile screen.



Deletion Confirm Message

This deletion confirmation message will appear when an employee profile is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the recipient.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.



Are you sure you want to delete this employee?

YES

NO

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Delete Successful Alert Message

This delete successful alert message will appear when the employee profile has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Employee Management screen.



Employee profile Delete Successful

OK

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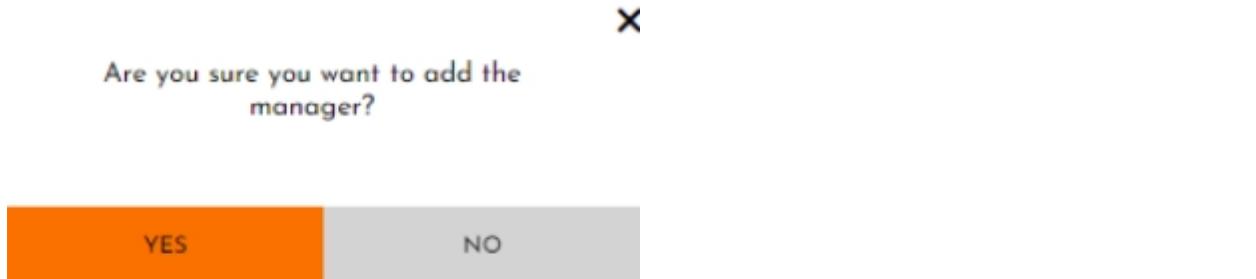
Manager

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Addition Confirm Message

This addition confirmation message will appear when a new manager is being added to the system and the Save Profile button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new manager details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



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Successful Alert Message

This successful alert message will appear when the manager has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Manager Profile Management screen.

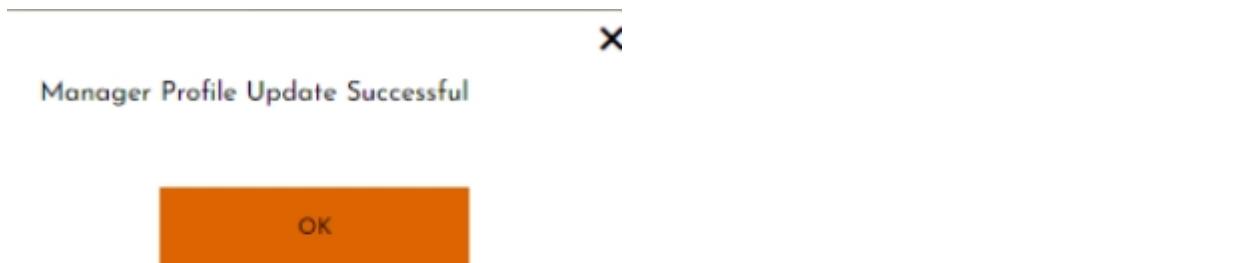


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Update Successful Alert Message

This update successful alert message will appear once the Save Button is clicked, and the manager has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Manager Profile Management screen.



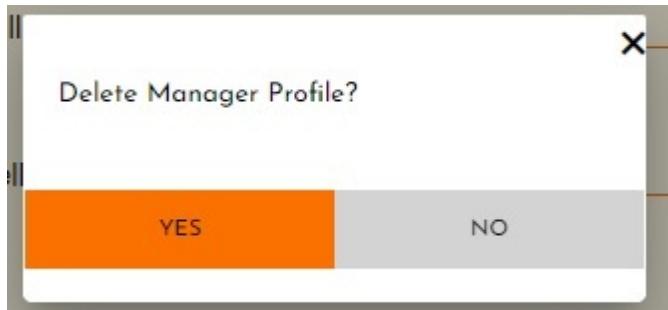
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Deletion Confirm Message

This deletion confirmation message will appear when a manager is being removed from the system and the

Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the manager.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.

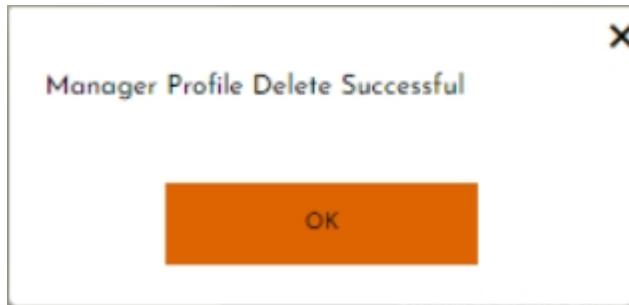


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Delete Successful Alert Message

This delete successful alert message will appear when the manager has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Manager Profile Management screen.



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Container

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Addition Confirm Message

This addition confirmation message will appear when a new container is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new container details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.

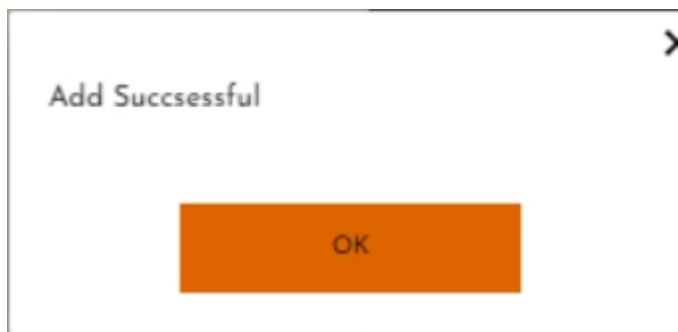


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Successful Alert Message

This successful alert message will appear when the container has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Container Management screen.



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Update Confirmation Message

This update confirmation will appear when a container details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the container update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.

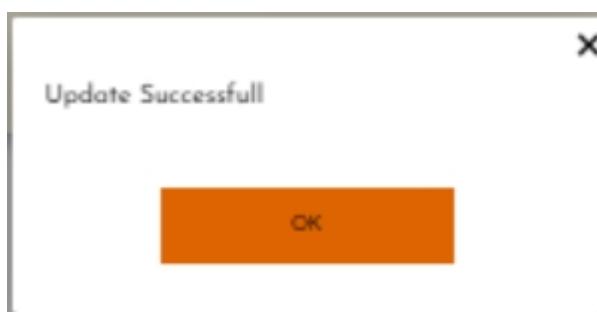


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Update Successful Alert Message

This update successful alert message will appear when the container has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Container Management screen.



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Cancel Confirmation Message

This cancel confirmation will appear when a container details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Search Container screen.
- Clicking the NO button, the cancellation will not be confirmed, and the system will redirect the user the Search Container screen.

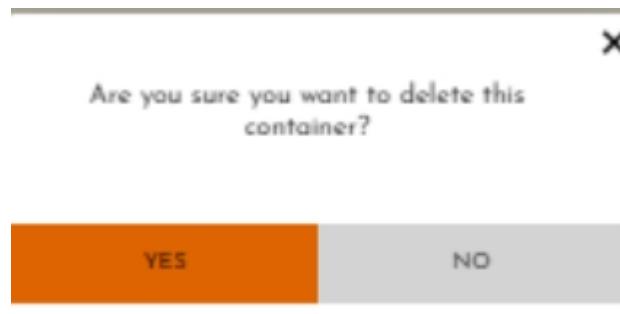


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Deletion Confirm Message

This deletion confirmation message will appear when a container is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the container.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.



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Delete Successful Alert Message

This delete successful alert message will appear when the container has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Container Management screen.



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Product Category

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Addition Confirm Message

This addition confirmation message will appear when a new product category is being added to the system

and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new product category details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



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Successful Alert Message

This successful alert message will appear when the product category has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.

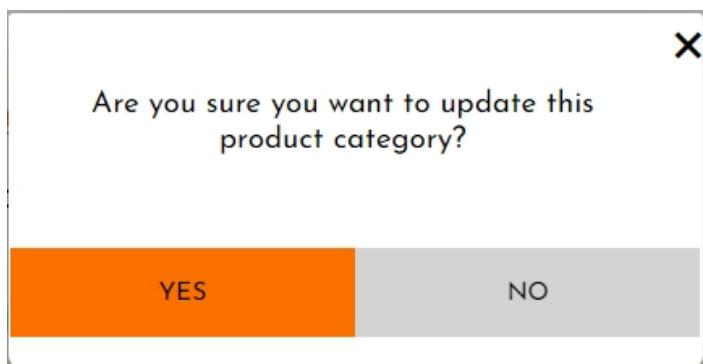


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Update Confirmation Message

This update confirmation will appear when the product categories details are being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the product category update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.



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Update Successful Alert Message

This update successful alert message will appear when the product category has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



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Cancel Confirmation Message

This cancel confirmation will appear when the product category details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Search Product category screen.
- Clicking the NO button, the cancellation will not be confirmed, and the system will redirect the user the Search Product category screen.



Are you sure you want to Cancel?

YES

NO

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Deletion Confirm Message

This deletion confirmation message will appear when the product category is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the product category.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.



Are you sure you want to delete this
product category?

YES

NO

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Delete Successful Alert Message

This delete successful alert message will appear when the container has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



Delete Successful

OK

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Supplier

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Addition Confirm Message

This addition confirmation message will appear when a new supplier is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new supplier details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



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Successful Alert Message

This successful alert message will appear when the supplier has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Supplier Management screen.

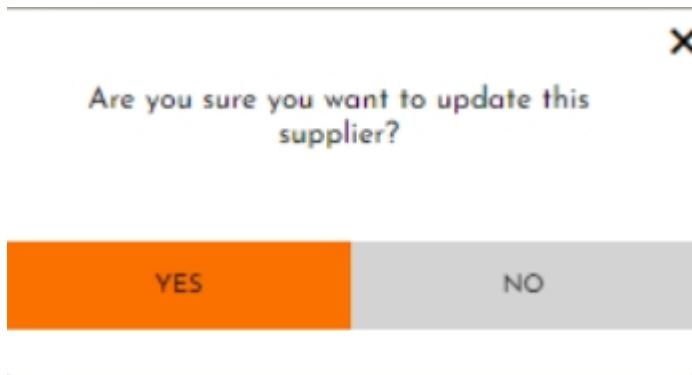


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Update Confirmation Message

This update confirmation will appear when a supplier details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the supplier update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.

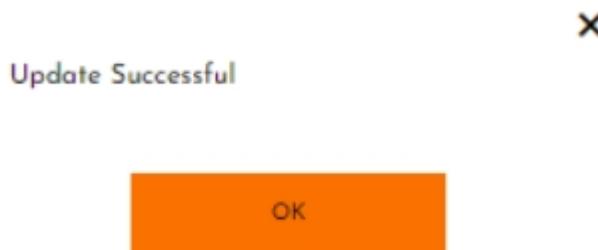


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Update Successful Alert Message

This update successful alert message will appear when the supplier has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Supplier Management screen.

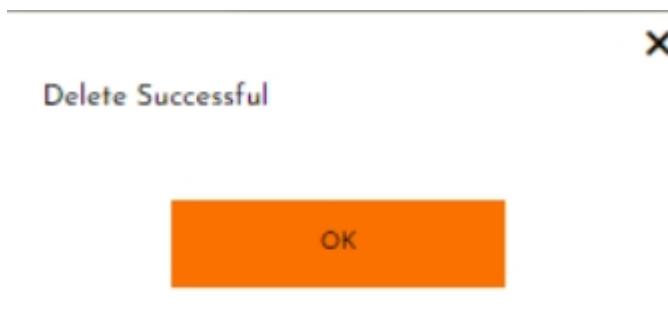


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Delete Successful Alert Message

This delete successful alert message will appear when the supplier has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Supplier Management screen.



Delete Successful

OK

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Product

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Addition Confirm Message

This addition confirmation message will appear when a new product is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new product details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



Are you sure you want to add the product?

YES

NO

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Successful Alert Message

This successful alert message will appear when the product has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



Add Product Successful

OK

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Add Product To Container Alert Message

This add product to container alert message will appear when the product has been successfully added to a container. The system displays this add product to container alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



Product Added To Container

OK

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Product Removed From Container Alert Message

This product removed from container alert message will appear when the product has been successfully removed from a container. The system displays this product removed from container alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



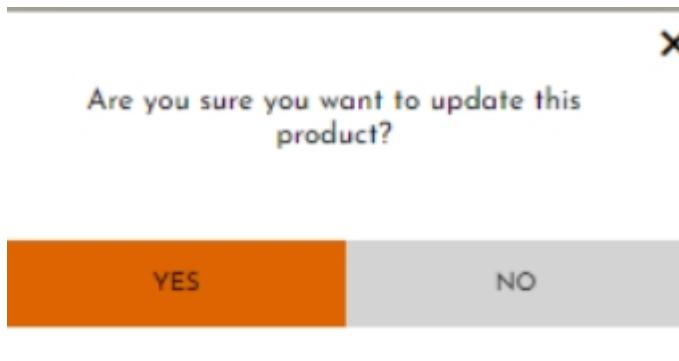
Product Removed From Container

OK

Update Confirmation Message

This update confirmation will appear when a product details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the product update.

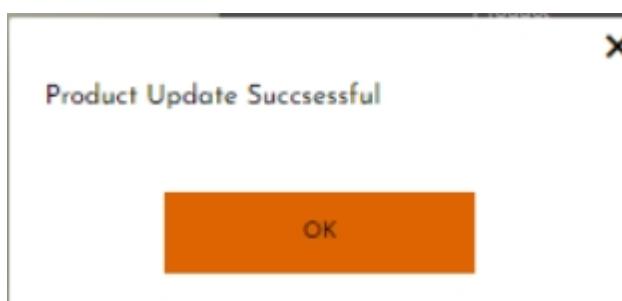
- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.



Update Successful Alert Message

This update successful alert message will appear when the product has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



Movement Alert Message

This movement alert message will appear when the product has been successfully moved the selected container and the Move button has been clicked. The system displays this movement alert message with an OK button.

- Clicking the OK button, the screen will redirect to the display the searched product results card and the

alert message will no longer be displayed.



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Price Added Alert Message

This price added alert message will appear when the new price has been successfully added and the Save button has been clicked. The system displays this price added alert message with an OK button.

- Clicking the OK button, the screen will redirect to the display the searched product results card and the alert message will no longer be displayed.

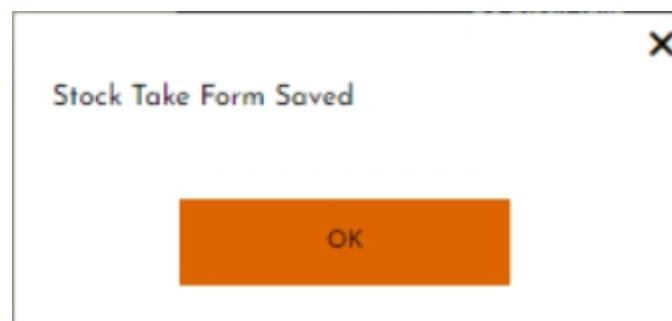


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Saved Stock Form Alert Message

This saved stock form alert message will appear when the stock form has been successfully saved and the Done button has been clicked. The system displays this saved stock form alert message with an OK button.

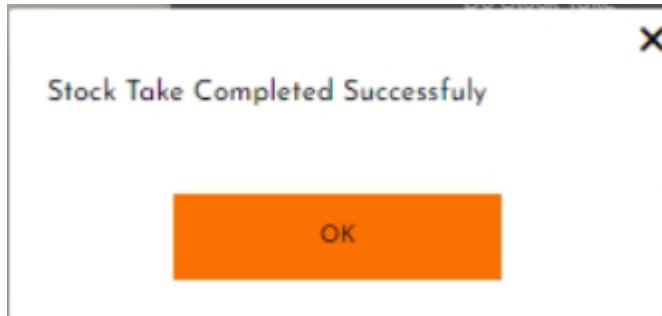
- Clicking the OK button, the screen will redirect to the display the Stock Management screen and the alert message will no longer be displayed.



Stock Take Completed Alert Message

This stock take completed alert message will appear when the stock take has been completed successfully and the Complete button has been clicked. The system displays this stock take completed alert message with an OK button.

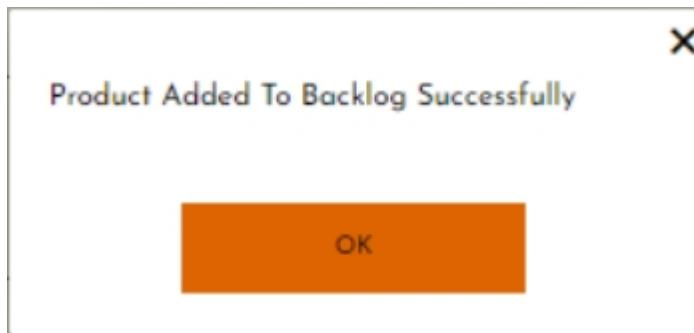
- Clicking the OK button, the screen will redirect to the display the Stock Management screen and the alert message will no longer be displayed.



Add To Backlog Alert Message

This add to backlog alert message will appear when the product low in stock has successfully added to the backlog and the Add button has been clicked. The system displays this add to backlog alert message with an OK button.

- Clicking the OK button, the alert message will no longer be displayed.



Add VAT Successful Alert Message

This add vat successful alert message will appear when the vat has been successfully added to the system and the Add VAT button has been clicked. The system displays this add vat successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.

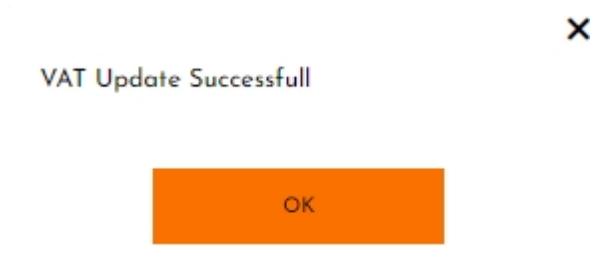


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Update VAT Successful Alert Message

This update vat successful alert message will appear when the vat has been successfully updated and the Save button has been clicked. The system displays this update vat successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.

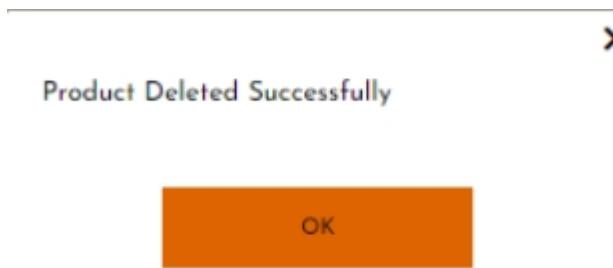


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Delete Successful Alert Message

This delete successful alert message will appear when the product has been successfully deleted from the system and the Delete Button has been clicked. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



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Customer

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Addition Confirm Message

This addition confirmation message will appear when a new customer is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new customer details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.

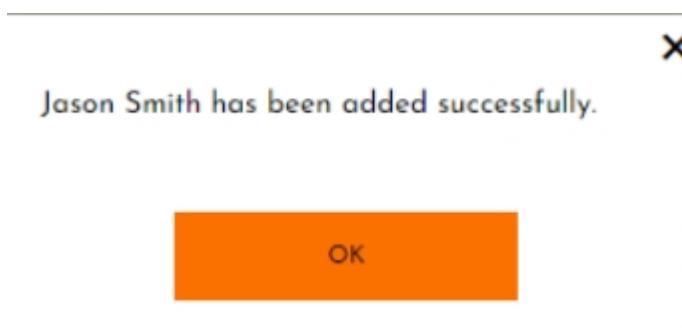


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Successful Alert Message

This successful alert message will appear when the customer has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Management screen.



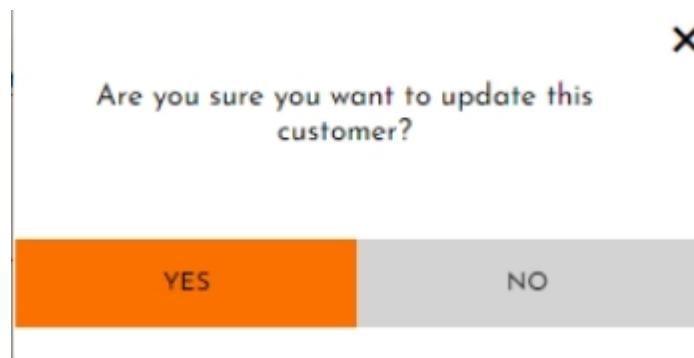
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Update Confirmation Message

This update confirmation will appear when a customer details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the customer update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful

- Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.

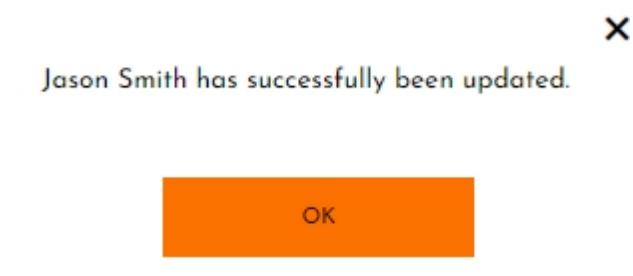


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Update Successful Alert Message

This update successful alert message will appear when the customer has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Management screen.



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Cancel Confirmation Message

This cancel confirmation will appear when a customer details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Customer Details screen.
- Clicking the NO button, the cancellation will not be confirmed, and the system will redirect the user the Customer Details screen.



Are you sure you want to Cancel?

YES

NO

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Deletion Confirm Message

This deletion confirmation message will appear when a customer is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the customer.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.

Are you sure you want to delete this customer?

YES

NO

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Delete Successful Alert Message

This delete successful alert message will appear when the customer has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Management screen.

The customer has successfully been Deleted.

OK

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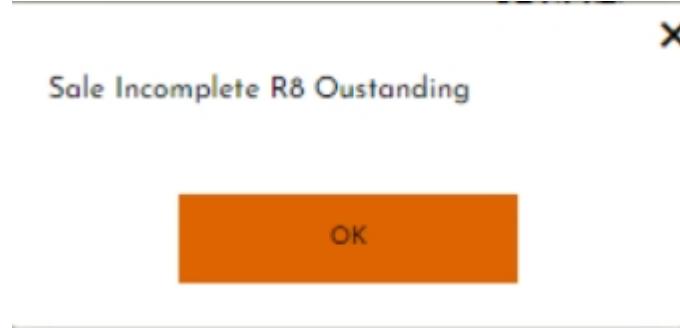
Sales

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Sale Incomplete Alert Message

This sale incomplete alert message will appear when the Complete Sale button is clicked and there is an outstanding amount. The system displays this sale incomplete alert message with an OK button.

- Clicking the OK button, the screen will remain on the Make Sale screen.

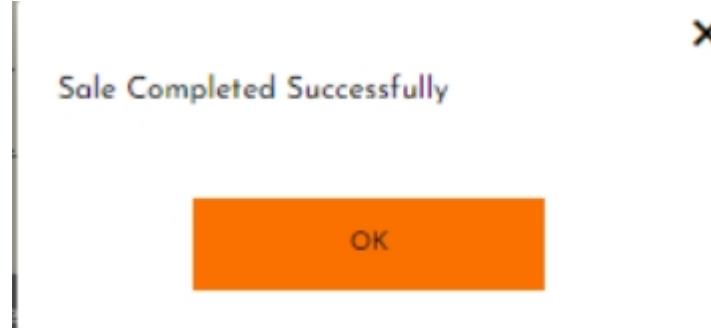


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Sale Completed Alert Message

This sale completed alert message will appear when the Complete Sale button is clicked, and the sale made was successful. The system displays this sale completed alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Sale Management screen.



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Low Stock Alert Message

This low stock alert message will appear when the Complete Sale button is clicked, and the product in the container are equal to or below the reorder level. The system displays this low stock alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Low Stock Notification screen.



Some Products are now low in stock. Click OK to view

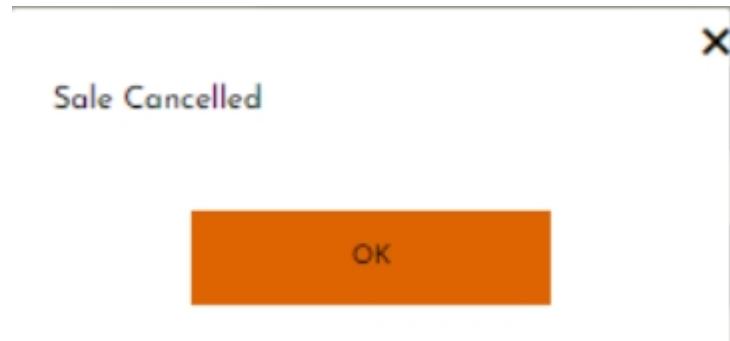
OK

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Sale Cancelled Alert Message

This sale cancelled alert message will appear when the Cancel Sale button is clicked. The system displays this sale cancelled alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Sale Management screen.



OK

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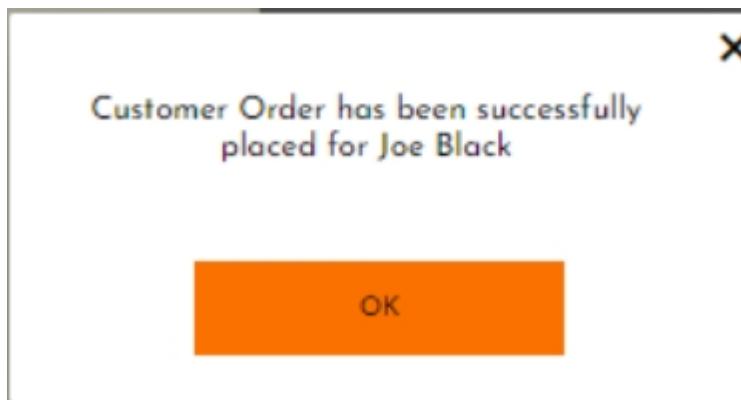
Customer Order

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Order Successful Alert Message

This order successful alert message will appear when the customers order has been placed successfully to the system and the Place Order button has been clicked. The system displays this order successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Order Management screen.



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Cancel Confirmation Message

This cancel confirmation will appear when a customer order is being placed and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Customer Order Management screen.
- Clicking the NO button, the cancellation will not be confirmed, and the cancel confirmation message will no longer be displayed.

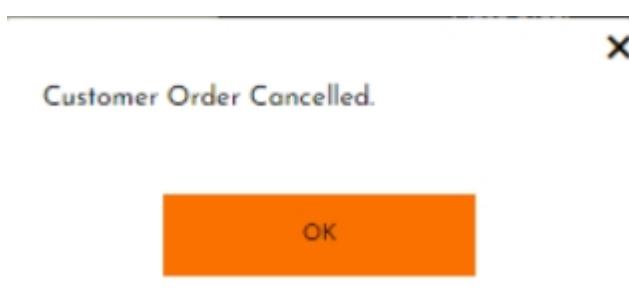


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Cancelled Alert Message

This cancelled alert message will appear when the customer order has been cancelled. The system displays this cancelled alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Order Management screen.



Email Confirmation Message

This email confirmation will appear when customer order is ready for collection and the Send Notification button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) sending the customer an email.

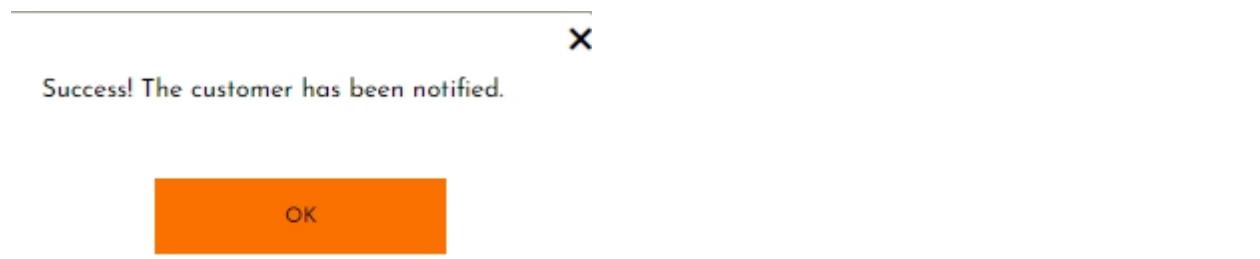
- Clicking the YES button, the send email will be confirmed, and the system will redirect the user the Customer Order Management screen.
- Clicking the NO button, the send email will not be confirmed, and the email confirmation message will no longer be displayed.



Email Alert Message

This email alert message will appear when the email was successfully sent to the customer. The system displays this email alert message with an OK button.

- Clicking the OK button, the email alert message will no longer be displayed.



Collection Confirmation Message

This collection confirmation will appear when customer order is being collected and the Collect Order button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) to confirm the collection.

- Clicking the YES button, the collection will be confirmed, and the system will redirect the user the Customer Order Management screen.
- Clicking the NO button, the collection will not be confirmed, and the collection confirmation message will no longer be displayed.



Confirm collection of order?

YES

NO

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Payment Successful Alert Message

This payment successful alert message will appear when the payment was successful made and the Make Payment button has been clicked. The system displays this payment successful alert message with an OK button.

- Clicking the OK button, the payment successful I alert message will no longer be displayed.



Payment Successful.

OK

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Supplier Order

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Order Confirm Message

This order confirmation message will appear when a supplier order is being placed and the Place Order button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the order placed which is sent to the supplier.

- Clicking the YES button, the order will be confirmed, and the changes will be made to the database. If the order is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the order will not be confirmed, and the confirmation message will no longer be displayed.

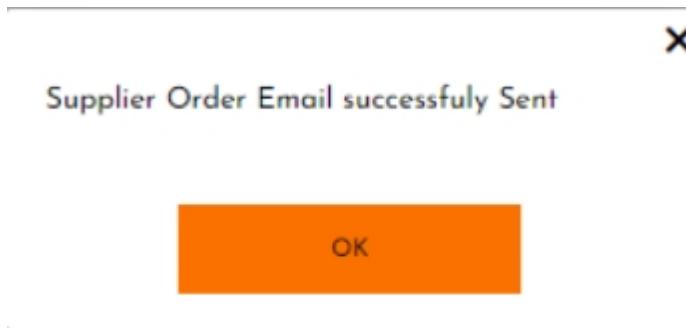


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Successful Alert Message

This successful alert message will appear when the supplier order email has been successfully sent. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the List of supplier orders.



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Cancel Order Confirmation Message

This cancel order confirmation will appear when supplier order is being cancelled and the Cancel Order button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Customer Details screen.
- Clicking the NO button, the cancellation will not be confirmed, and the confirmation message will no longer be displayed.

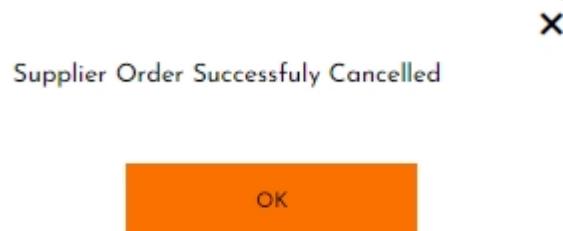


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Cancel Order Successful Alert Message

This cancel order successful alert message will appear when the supplier order has been successfully cancelled. The system displays this cancel order successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Supplier Order Management screen.

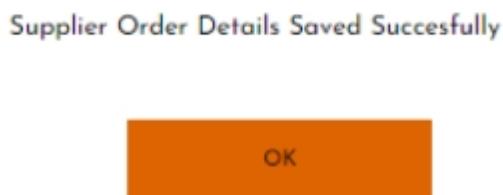


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Order Details Saved Successful Alert Message

This order details saved successful alert message will appear when the supplier order has been saved successfully and the Complete Order Button has been clicked. The system displays this order details saved successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Supplier Order Management screen.

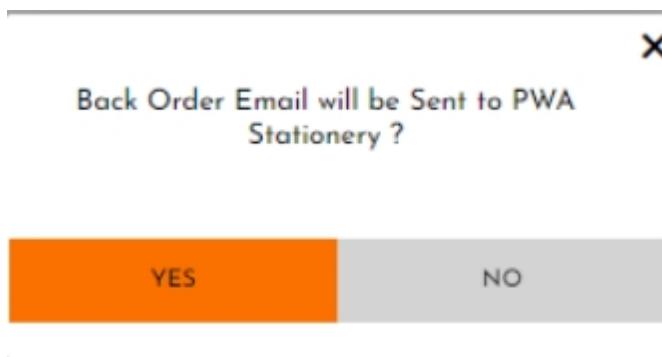


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Back Order Confirm Message

This back order confirmation message will appear when a back order is being placed and the Place Back Order button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the back order placed which is sent to the supplier.

- Clicking the YES button, the back order will be confirmed, and the changes will be made to the database. If the order is successful, a back order successful alert message will be displayed (see Back Order Successful Alert Message)
- Clicking the NO button, the back order will not be confirmed, and the confirmation message will no longer be displayed.

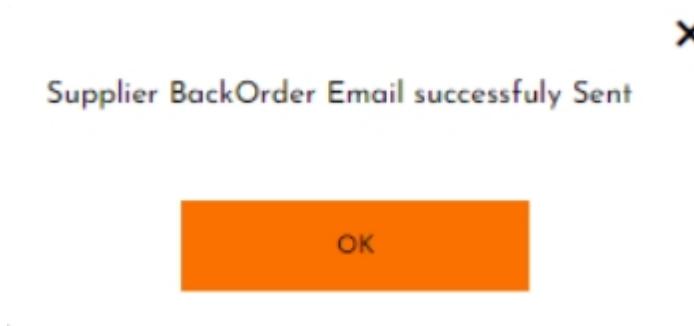


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Back Order Successful Alert Message

This back order successful alert message will appear when the supplier order email has been successfully sent. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Supplier Order Management screen.



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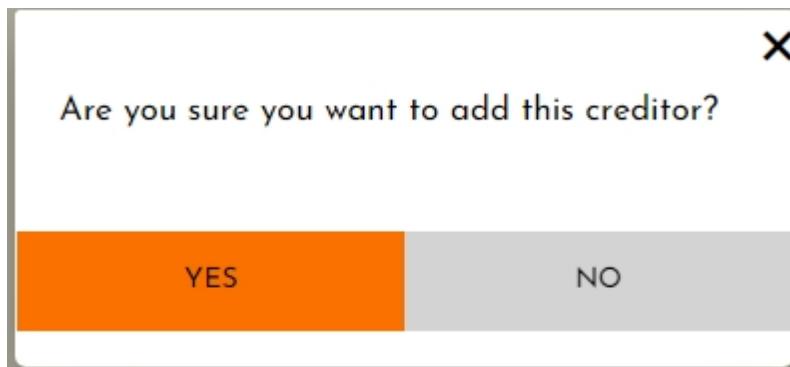
Creditor

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Addition Confirm Message

This addition confirmation message will appear when a new creditor is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new creditor details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.

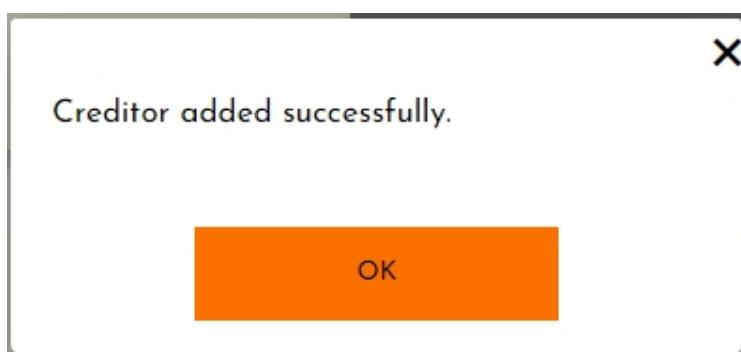


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Successful Alert Message

This successful alert message will appear when the creditor has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Creditor Management screen.

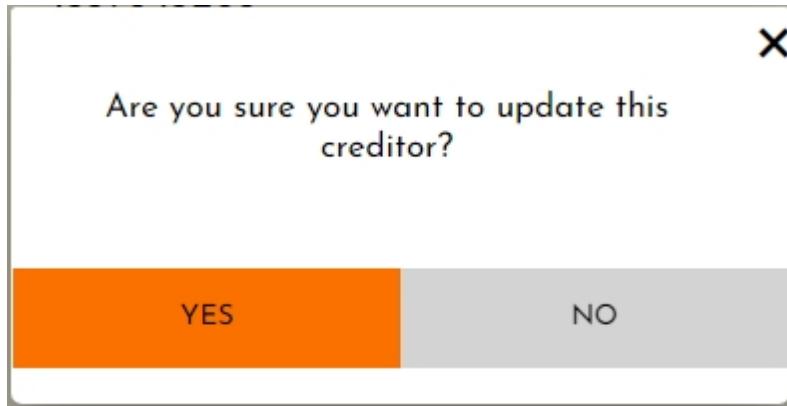


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Update Confirmation Message

This update confirmation will appear when a creditor details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the creditor update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.

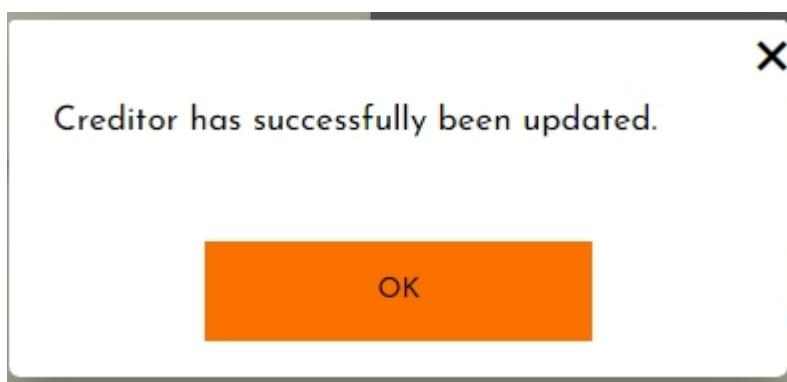


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Update Successful Alert Message

This update successful alert message will appear when the creditor has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Creditor Management screen.

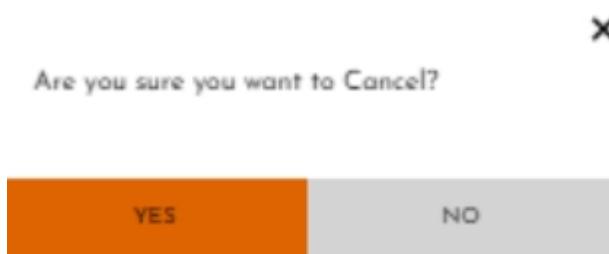


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Cancel Confirmation Message

This cancel confirmation will appear when a Creditor details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Creditor Management screen.
- Clicking the NO button, the cancellation will not be confirmed, and the cancel confirmation message will no longer be displayed.

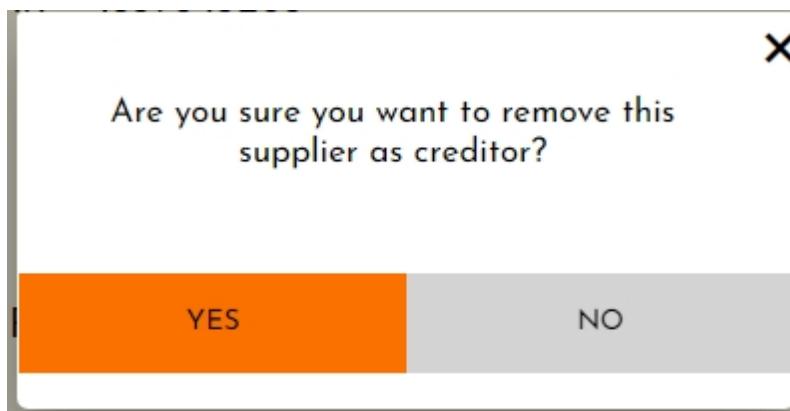


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Deletion Confirm Message

This deletion confirmation message will appear when a Creditor is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the Creditor.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.



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Delete Successful Alert Message

This delete successful alert message will appear when the Creditor has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Creditor Management screen.



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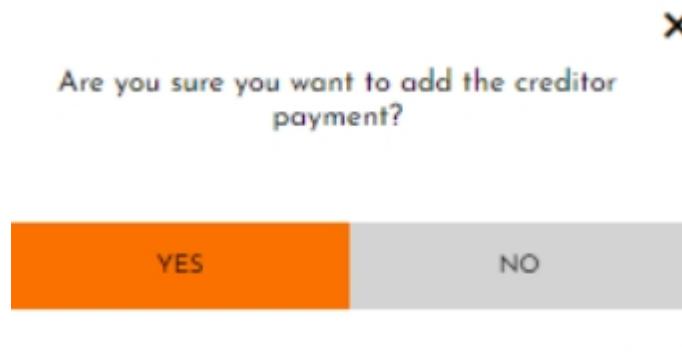
Creditor Payment

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Addition Confirm Message

This addition confirmation message will appear when a creditor payment is being added to the system and the Add Creditor Payment button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the creditor payment.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.

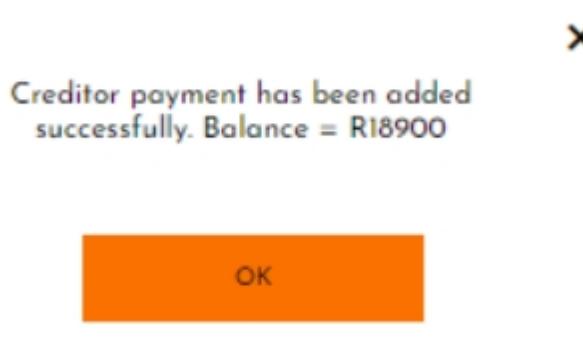


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Successful Alert Message

This successful alert message will appear when the creditor payment has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Creditor Management screen.

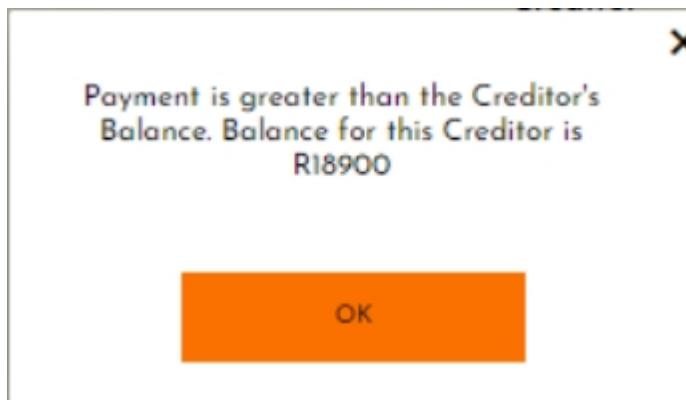


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Payment Greater Alert Message

This payment greater alert message will appear when the creditor payment is greater than the creditors actual balance. The system displays this payment greater alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Creditor Management screen.

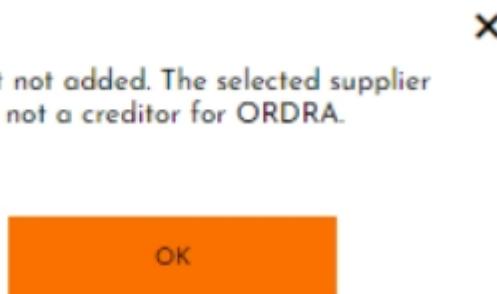


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Payment Not Added Alert Message

This payment not added alert message will appear when the creditor payment is made but the supplier selected is not a creditor for ORDRA. The system displays this payment not added alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Creditor Management screen.



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Province

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Addition Confirm Message

This addition confirmation message will appear when a new province is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new container details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.

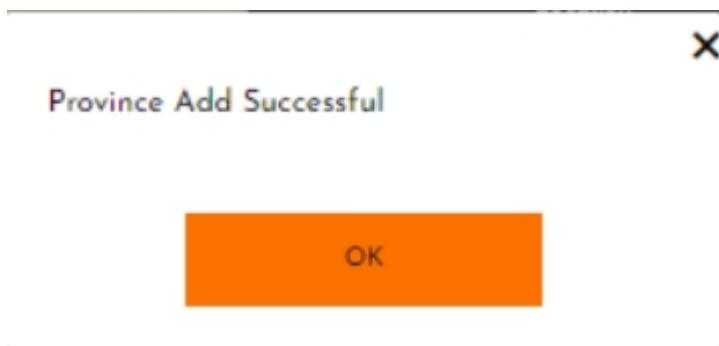


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Successful Alert Message

This successful alert message will appear when the province has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the GPS Management screen.



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Update Confirmation Message

This update confirmation will appear when the province details are being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the province update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.

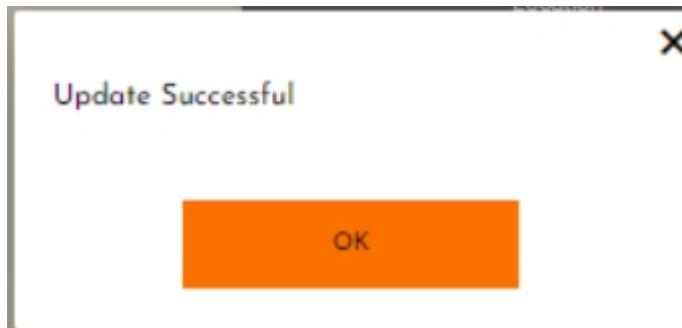


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Update Successful Alert Message

This update successful alert message will appear when the province has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the GPS Management screen.



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Cancel Confirmation Message

This cancel confirmation will appear when a province details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the GPS Management screen.
- Clicking the NO button, the cancellation will not be confirmed, and the system will redirect the user the GPS Management screen.



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Deletion Confirm Message

This deletion confirmation message will appear when a province is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the container.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.

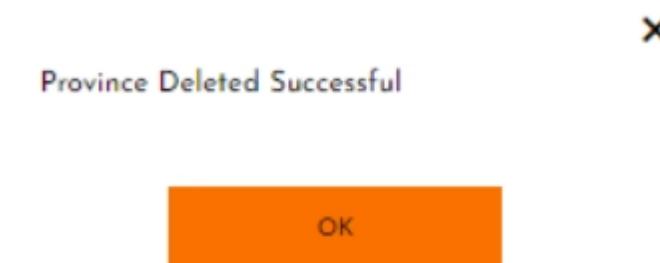


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Delete Successful Alert Message

This delete successful alert message will appear when the province has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the GPS Management screen.



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Area

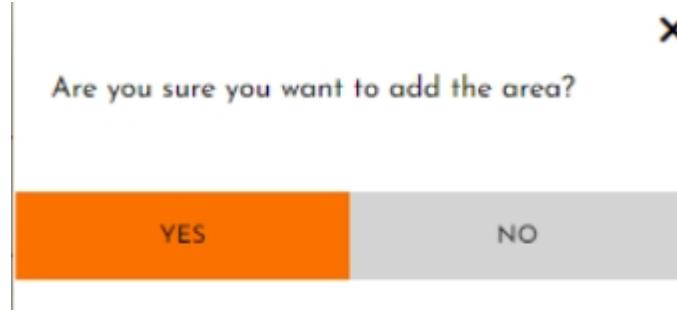
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Addition Confirm Message

This addition confirmation message will appear when a new area is being added to the system and the Add Area button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the

addition of the new area details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



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Successful Alert Message

This successful alert message will appear when the area has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the GPS Management screen.

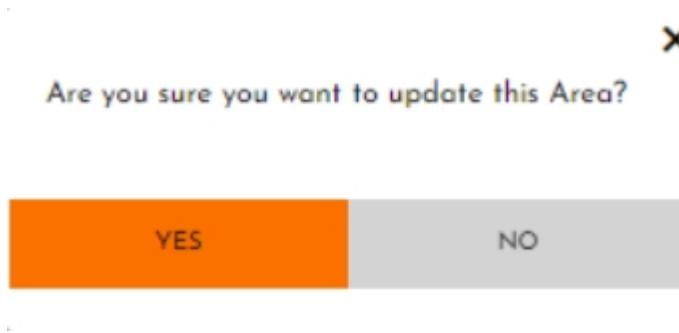


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Update Confirmation Message

This update confirmation will appear when a area details is being updated and the Update button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the area update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.

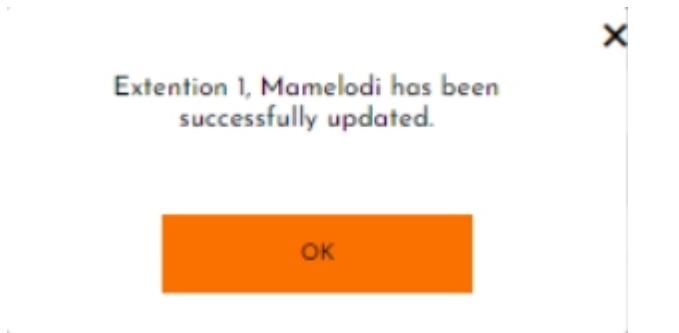


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Update Successful Alert Message

This update successful alert message will appear when the area has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the GPS Management screen.

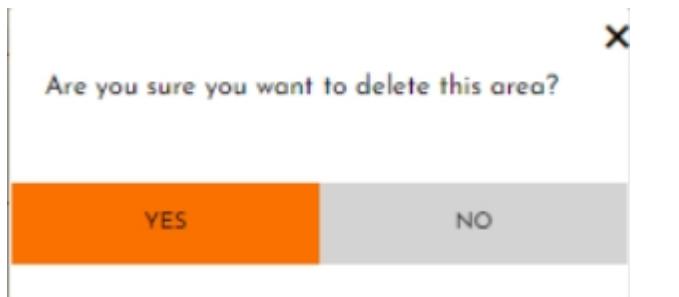


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Deletion Confirm Message

This deletion confirmation message will appear when an area is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the area.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.



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Delete Successful Alert Message

This delete successful alert message will appear when the area has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the GPS Management screen.



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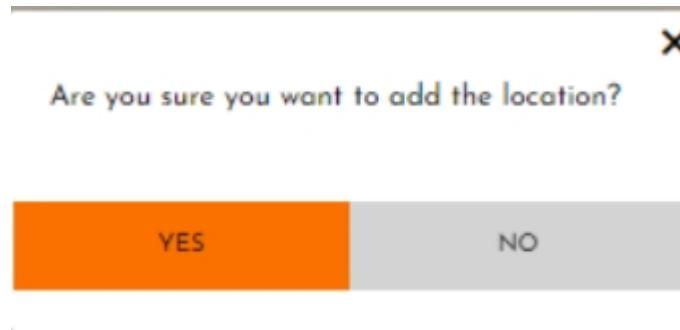
Location

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Addition Confirm Message

This addition confirmation message will appear when a new location is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new location details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.

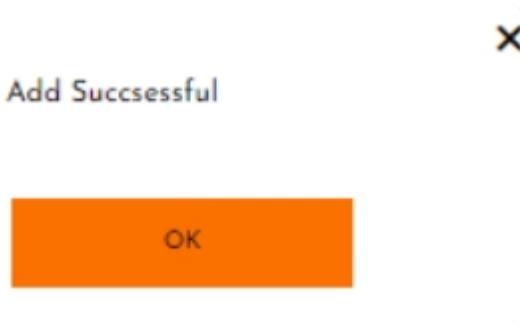


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Successful Alert Message

This successful alert message will appear when the location has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the GPS Management screen.

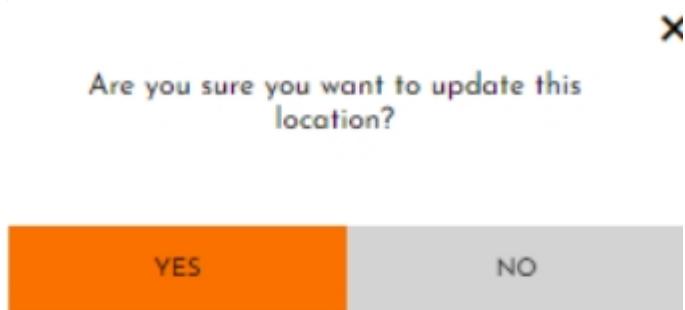


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Update Confirmation Message

This update confirmation will appear when a location details is being updated and the Update button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the location update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.



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Update Successful Alert Message

This update successful alert message will appear when the location has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the GPS Management screen.

Location Update Successful

OK

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Donation Recipient

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Addition Confirm Message

This addition confirmation message will appear when a new donation recipient is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new donation recipient details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.

Are you sure you want to add the recipient?

YES

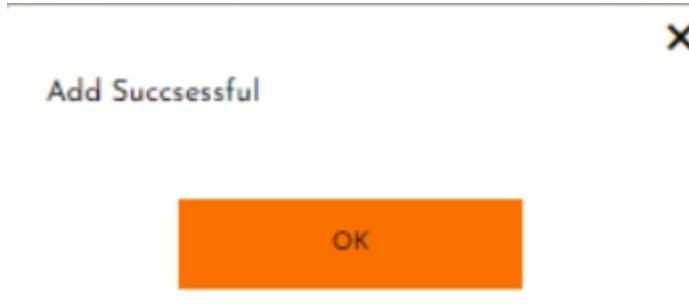
NO

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Successful Alert Message

This successful alert message will appear when the container has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Donation Management screen.



Add Successful

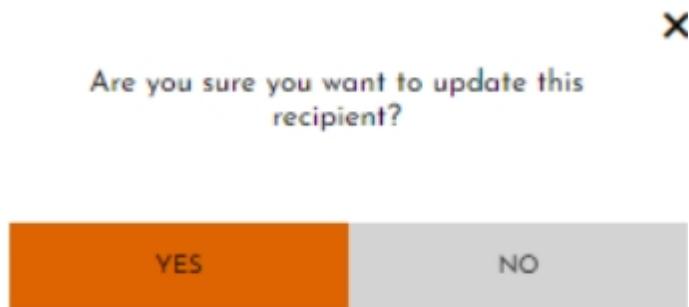
OK

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Update Confirmation Message

This update confirmation will appear when a donation recipient details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the recipient update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.



Are you sure you want to update this
recipient?

YES

NO

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Update Successful Alert Message

This update successful alert message will appear when the donation recipient has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Donation Management screen.



Update Successfull

OK

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Cancel Confirmation Message

This cancel confirmation will appear when a donation recipient details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Search Donation Recipient screen.
- Clicking the NO button, the cancellation will not be confirmed, and the system will redirect the user the Search Donation Recipient screen.

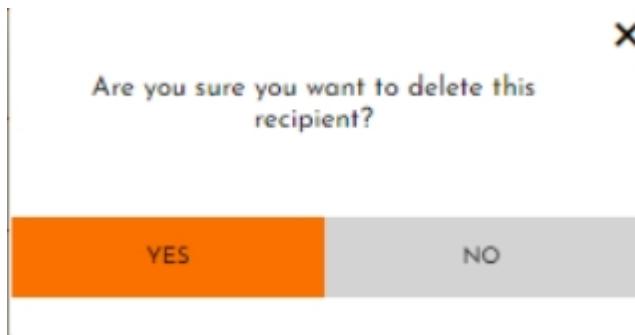


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Deletion Confirm Message

This deletion confirmation message will appear when a donation recipient is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the recipient.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.



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Delete Successful Alert Message

This delete successful alert message will appear when the recipient has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Donation Management screen.



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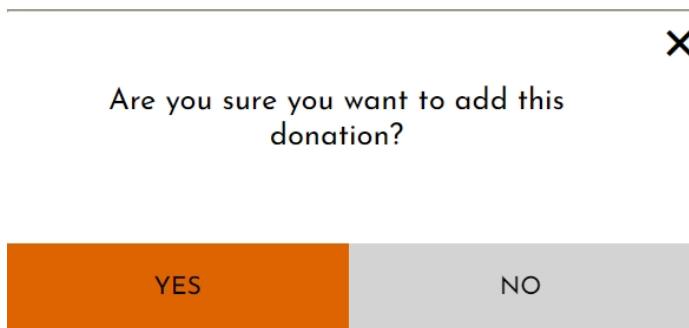
Donations

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Addition Confirm Message

This addition confirmation message will appear when a new donation is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new donation details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



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Successful Alert Message

This successful alert message will appear when the donation has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Donation Management screen.



Donation Add Successful

OK

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Update Confirmation Message

This update confirmation will appear when a donation details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the donation update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.



Are you sure you want to update this
donation?

YES

NO

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Update Successful Alert Message

This update successful alert message will appear when the donation has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Donation Management screen.



Donation Update Successful

OK

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Cancel Confirmation Message

This cancel confirmation will appear when a donation details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Search Donation screen.
- Clicking the NO button, the cancellation will not be confirmed, and the system will redirect the user the Search Donation screen.



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Reporting

There are no confirmation and alert messages that are displayed.

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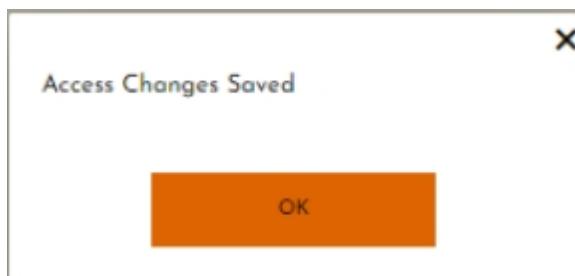
Administration

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Access Changes Saved Alert Message

This access changes saved alert message will appear when the user type access changes has been successfully saved to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Administration screen.



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Error Messages

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Validation Error Message: Subsystems

This error message will be displayed when the data has been entered in the incorrect format or if any of the required fields have been left empty. When the error message is displayed no data will be saved and no confirmation message will be shown until the error has been fixed and the save button is clicked again.

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Login

Name required error	Name is required.
Surname required error	Surname is required.
Cell required error	Cell is required.
Email required error	Email is required.
Cell length error	Cell must be 10 numbers
Cell input field only number allowed error	Only numbers allowed.
Email validity error	Please enter in a valid email address.
Password do not match error	Passwords do not match
Invalid username or password	Incorrect Username or Password
Select container error	select container

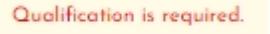
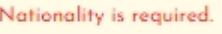
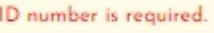
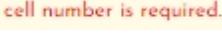
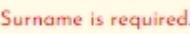
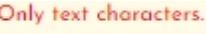
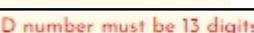
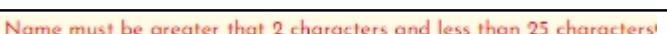
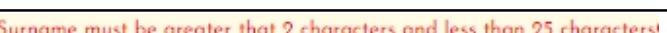
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Employee

Name required error	Name is required.
Surname required error	Surname is required.
Name length error	Name must be greater than 2 characters and less than 25 characters
Surname length error	Surname must be greater than 2 characters and less than 35 characters
Cell number length error	Cell must be 10 numbers
Input field only allows characters error	Only text characters.
Input field only allows numbers error	Only numbers allowed.
Work start date required error	Employee Start date is required.
Shifts completed required error	Number of shifts completed is required.
Record not found message	<div style="text-align: right;">X</div> <div style="text-align: center;">User Record Not Found</div> <div style="text-align: right; background-color: orange; color: white; padding: 5px;">OK</div>

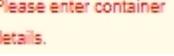
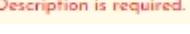
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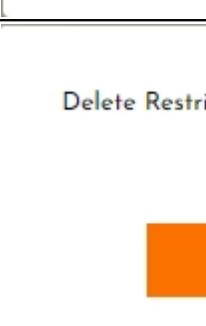
Manager

Qualification required error	 Qualification is required.
Nationality required error	 Nationality is required.
ID Number required error	 ID number is required.
Name required error	 Name is required.
Cell number required error	 cell number is required.
Surname required error	 Surname is required.
Qualification length error	 Qualification must be greater than 2 characters and less than 50 characters!
Nationality length error	 Nationality must be greater than 2 characters and less than 25 characters
Input field only allows characters error	 Only text characters.
Input field only allows numbers error	 Only numbers allowed.
ID number length error	 ID number must be 13 digits
Name length error	 Name must be greater than 2 characters and less than 25 characters!
Cell length error	 Cell number must be 10 digits
Surname length error	 Surname must be greater than 2 characters and less than 25 characters!
User not found message	
Manager Profile not found message	

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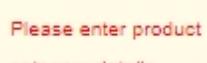
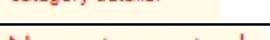
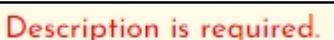
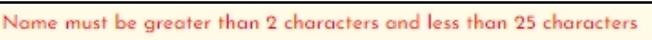
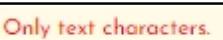
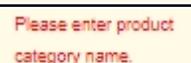
Container

Empty fields error	 Please enter container details.
Name required error	 Name is required.
Description required error	 Description is required.
Name length error	 Name must be greater than 2 characters and less than 25 characters
Description length error	 Description must be greater than 2 characters

Empty search field error	
Record not found message	
Delete restrict message	

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Product Category

Empty fields error	
Name required error	
Description required error	
Name length error	
Description length error	
Input field only allow text characters error	
Empty search field error	
Record not found message	
Delete restrict message	

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Supplier

Name required error	Name is required.
Cell required error	Cell is required.
Email required error	Email is required.
Street No required error	Street No is required.
Street required error	Street is required.
Postal Code required error	Postal Code is required.
Suburb required error	Suburb is required.
Input field only allows characters error	Only text characters.
Input field only allows numbers error	Only numbers allowed.
Cell length error	Cell must be 10 numbers
Valid email error	Please enter in a valid email address.
Postal Code length error	Postal Code is 4 digits.
Add unsuccessful message	× Add UnSuccessful 
Empty search field message / Record not found message	× Record Not Found 
Delete restrict message	× Delete Restricted 

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Product

Select Product Category required error	Select Product Category required.
Select Supplier required error	Select Supplier required.
Name required error	Name is required.

Description required error	Description is required.
Reorder level required error	Reorder level is required.
Cost price required error	Cost Price is required.
Unit price required error	Unit Price is required.
Barcode required error	Barcode is required.
Name length error	Name must be greater than 2 characters.
Description length error	Description must be greater than 2 characters.
Input field only allows characters error	Only text characters.
Select Product required error	Select Product required.
Container required error	Container required.
Barcode length error	Barcode must be greater than 5 numbers and less than 50 numbers.
Quantity required error	Quantity required.
Save product count	Product Count Saved

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Customer

Name required error	Name is required.
Surname required error	Surname is required.
Cell required error	Cell is required.
Email required error	Email is required.
Street No required error	Street No is required.
Street required error	Street is required.
Postal Code required error	Postal Code is required.
Suburb required error	Suburb is required.
Input field only allows characters error	Only text characters.
Input field only allows numbers error	Only numbers allowed.
Cell length error	Cell must be 10 numbers
Valid email error	Please enter in a valid email address.
Street No length error	Max 8 numbers.
Postal Code length error	Postal Code is 4 digits.
Customer already exists message	X <p>Customer Already Exists</p> <div style="text-align: center; background-color: orange; color: white; padding: 5px; margin-top: 10px;">OK</div>

Empty search field message / Record not found message	 <p>The customer was not found. Please check the search criteria.</p> <p>OK</p>
Delete restrict message	 <p>Customer Delete Restricted</p> <p>OK</p>

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Sales

Barcode required error	Barcode is required.
Date required error	Date is required.
Empty search field error	Please enter a date.
Product not in stock message	 <p>Product Not In Stock</p> <p>OK</p>

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Customer Order

Empty input field error	Please enter search criteria.
Name required error	Name is required.
Surname required error	Surname is required.
Product not selected error	No product has been selected. Please select a product to add to the order.
Quantity not entered error	No quantity has been entered. Please enter a quantity for the product.
Order number required error	Order number is required.
Input field only allows number error	Only numbers
Cell required error	Cell is required.

Empty search field message / Record not found message	 <p>The customer was not found. Please check the search criteria.</p> <p>OK</p>
Order not found message	 <p>Order(s) Not Found</p> <p>OK</p>
Order not paid message	 <p>Order has not been paid for yet.</p> <p>OK</p>
Order isn't eligible for payment message	 <p>Order isn't eligible for payment.</p> <p>OK</p>
Fulfilled customer orders message	 <p>Only 'Fulfilled' customer orders can be collected.</p> <p>OK</p>

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Supplier Order

Product is added to an order	Shang Adapter 15/13A added to order
Container selection required error	container selection required
Container's Product Quantity Updated	Container's Product Quantity Updated

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Creditor

Supplier required error	Supplier is required.
Bank required error	Bank is required.
Branch required error	Branch is required.
Account number required error	Account Number is required.
Account Type required error	Account Type is required.
Account Balance required error	Account Balance is required.
Account Number length error	Account number must be between 10 and 12 digits.
Input field only allows numbers/digits error	Only numbers/digits allowed.
Creditor name required error	Creditor Name is required.
Empty search field message / Record not found message	<p style="text-align: right;">×</p> <p>The creditor was not found. Please check the search criteria.</p> <p style="text-align: center;">OK</p>
Delete restrict message	<p style="text-align: right;">×</p> <p>Removing Creditor Restricted</p> <p style="text-align: center;">OK</p>

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Creditor Payment

Creditor required error	Creditor is required.
Date required error	Date is required.
Input field only allows numbers/digits error	Only numbers/digits allowed.

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Province

Name required error	Name is required.
Name length error	Name must be greater than 2 characters and less than 25 characters
Input field only allows text characters error	Only text characters.

Duplicated province message	 Duplicate province record 
Record not found message	 Province Record Not Found 
Delete restrict message	 Province Delete Restricted 

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Area

Area name required error	Name is required.
Postal code required error	Postal Code is required.
Area status required error	Status is required.
Province required error	Province is required.
Input field only allows characters error	Only text characters.
Area name length error	Name must be greater than 2 characters and less than 25 characters
Postal code length error	Postal Code is 4 digits.
Empty search field message / Record not found message	 Area not found. Please check input criteria. 
Delete restrict message	 Removing Area Restricted 

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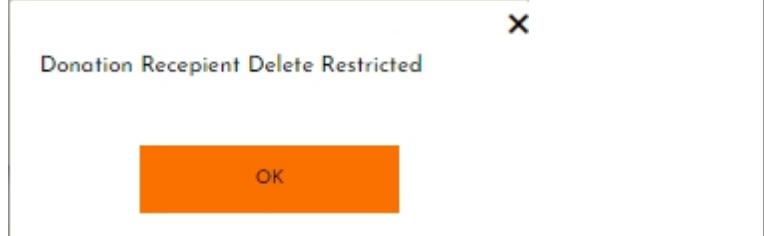
Location

Location name required error	Name is required.
Area required error	Area is required.
Container required error	Container is required.
Location Status required error	Location is required.
Input field only allows characters error	Only text characters.
Location name length error	Name must be greater than 2 characters and less than 25 characters
Record not found message	 <p>Location Record Not Found</p> <p>OK</p>

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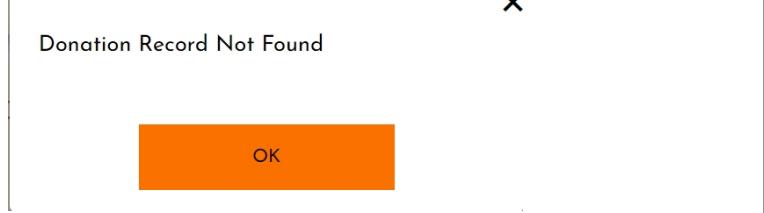
Donation Recipient

Empty fields error	Please enter donation recipient details.
Name required error	Name is required.
Surname required error	Surname is required.
Cell number required error	Cell number is required.
Email is required error	Email is required.
Street No. required error	Street No. is required.
Street required error	Street is required.
Postal code required error	Postal code is required.
Area required error	Area is required.
Name length error	Name must be greater than 2 characters and less than 25 characters
Surname length error	Surname must be greater than 2 characters and less than 35 characters
Cell number length error	Cell must be 10 numbers
Valid email error	Please enter in a valid email address.
Street No. length error	Street No. must be greater than 2 numbers and less than 10 numbers
Street length error	Street must be greater than 2 characters and less than 35 characters
Postal code length error	Postal Code must be 4 numbers
Area length error	Area must be greater than 2 characters and less than 35 characters
Input field only allows characters error	Only text characters.
Input field only allows numbers error	Only numbers allowed.

Record not found message	 <p>Record Not Found</p> <p>OK</p>
Delete restrict message	 <p>Donation Recipient Delete Restricted</p> <p>OK</p>

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Donations

Name required error	Name is required.
Surname required error	Surname is required.
Cell number required error	Cell number is required.
Name length error	Name must be greater than 2 characters and less than 25 characters
Surname length error	Surname must be greater than 2 characters and less than 35 characters
Cell number length error	Cell must be 10 numbers
Input field only allows characters error	Only text characters.
Input field only allows numbers error	Only numbers allowed.
Status required error	Status is required.
Donation date required error	Date is required.
Donated amount in R required error	Amount is required.
Description required error	Description is required.
Description length error	Description must be greater than 2 characters
Record not found message	 <p>Donation Record Not Found</p> <p>OK</p>

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Reporting

Option not selected error	You did not select an option. Please select one.
---------------------------	--

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Administration

User Type Access is Added	User Type Access Added
User Type Access is removed	User Type Access Removed

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Error and Confirmation Messages: Desktop Application

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Confirmation and Alert Messages: Subsystem

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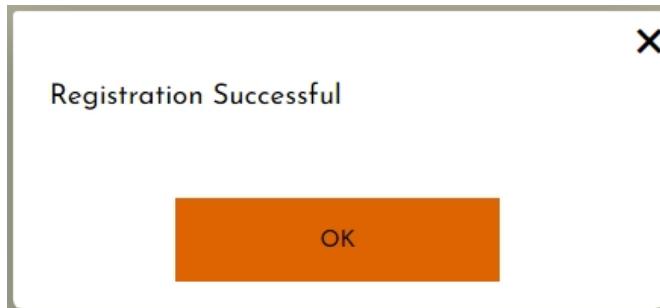
Login

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Successful Registration Alert Message

This successful registration alert message will appear when the user has been successfully registered to the system and the Register button has been clicked. The system displays this successful registration alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Login screen.



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Mail Sent Alert Message

This mail sent alert message will appear when a user wants to reset their password and enters their email for a one time pin to be sent as well as clicked the Send One Time Pin button. The system displays this mail sent alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Login screen.

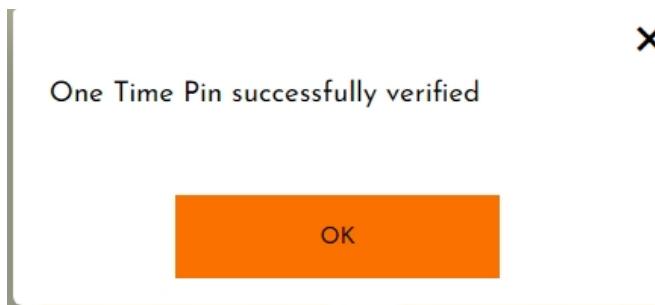


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Verified Successful Alert Message

This verified successful alert message will appear when the user has entered the one time pin that was sent to the, via email and has clicked the Verify One Time Pin. The system displays this verified successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Reset Password screen.



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Update Successful Alert Message

This update successful alert message will appear when the password has been successfully reset on the system and the Reset Password button has been clicked. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Login screen.



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[Employee](#)

Addition Confirm Message

This addition confirmation message will appear when a new employee profile is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new employee profile details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



Successful Alert Message

This successful alert message will appear when the container has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Employee Management screen.



Update Confirmation Message

This update confirmation will appear when a employee profile details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the recipient update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful

- Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.

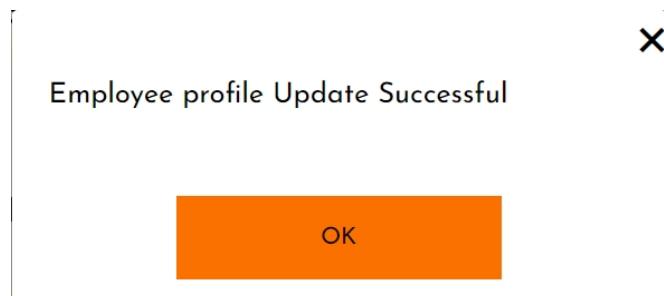


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Update Successful Alert Message

This update successful alert message will appear when the employee profile has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Employee Management screen.



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Cancel Confirmation Message

This cancel confirmation will appear when a employee profile details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Search Employee profile screen.
- Clicking the NO button, the cancellation will not be confirmed, and the system will redirect the user the Search Employee profile screen.

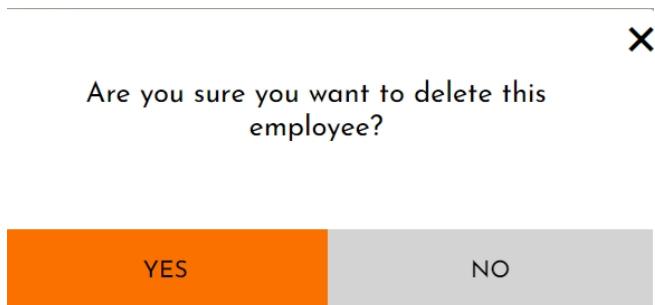


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Deletion Confirm Message

This deletion confirmation message will appear when an employee profile is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the recipient.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.



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Delete Successful Alert Message

This delete successful alert message will appear when the employee profile has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Employee Management screen.

Employee profile Delete Successful



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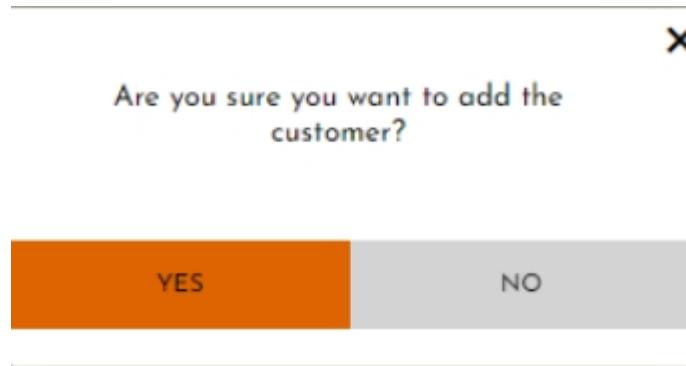
Customer

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Addition Confirm Message

This addition confirmation message will appear when a new customer is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new customer details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



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Successful Alert Message

This successful alert message will appear when the customer has been successfully added to the system. The system displays this successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Management screen.

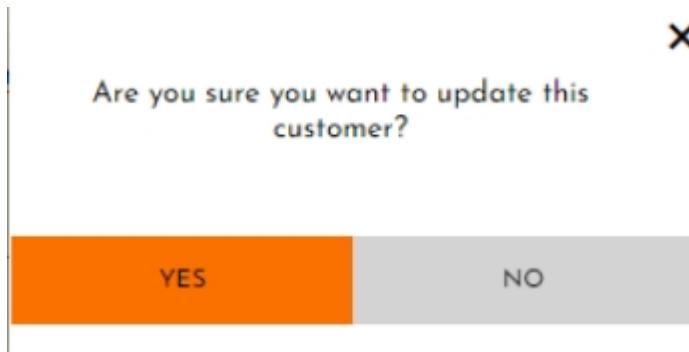


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Update Confirmation Message

This update confirmation will appear when a customer details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the customer update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.

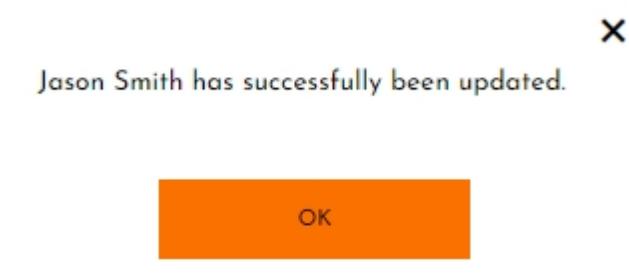


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Update Successful Alert Message

This update successful alert message will appear when the customer has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Management screen.



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Cancel Confirmation Message

This cancel confirmation will appear when a customer details is being updated and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Customer Details screen.
- Clicking the NO button, the cancellation will not be confirmed, and the system will redirect the user the Customer Details screen.



Are you sure you want to Cancel?

YES

NO

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Deletion Confirm Message

This deletion confirmation message will appear when a customer is being removed from the system and the Delete button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the deletion of the customer.

- Clicking the YES button, the deletion will be confirmed, and the changes will be made to the database. If the deletion is successful, a delete successful alert message will be displayed (see Delete Successful Alert Message)
- Clicking the NO button, the deletion will not be confirmed, and the confirmation message will no longer be displayed.

Are you sure you want to delete this customer?

YES

NO

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Delete Successful Alert Message

This delete successful alert message will appear when the customer has been successfully deleted from the system. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Management screen.

The customer has successfully been Deleted.

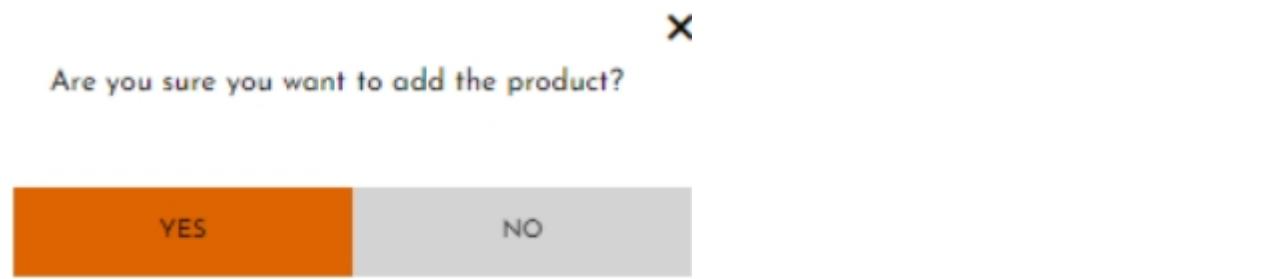
OK

Product

Addition Confirm Message

This addition confirmation message will appear when a new product is being added to the system and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the addition of the new product details.

- Clicking the YES button, the addition will be confirmed, and the changes will be made to the database. If the addition is successful, a successful alert message will be displayed (see Successful Alert Message)
- Clicking the NO button, the addition will not be confirmed, and the confirmation message will no longer be displayed.



Successful Alert Message

This successful alert message will appear when the product has been successfully added to the system. The system displays this successful alert message with an OK button.

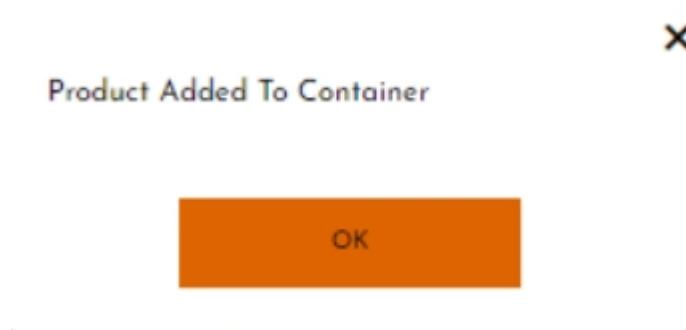
- Clicking the OK button, the screen will redirect to the Product Management screen.



Add Product To Container Alert Message

This add product to container alert message will appear when the product has been successfully added to a container. The system displays this add product to container alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.

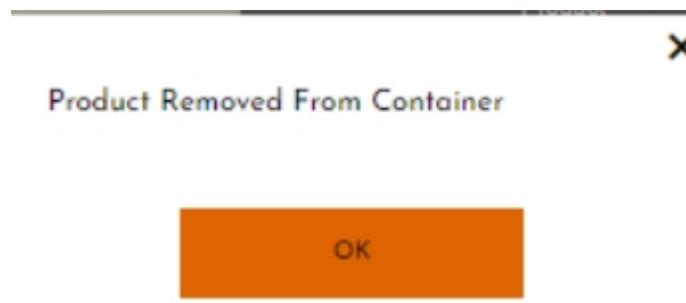


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Product Removed From Container Alert Message

This product removed from container alert message will appear when the product has been successfully removed from a container. The system displays this product removed from container alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.

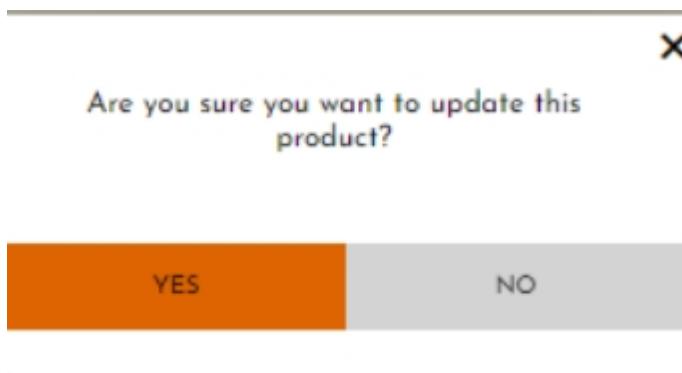


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Update Confirmation Message

This update confirmation will appear when a product details is being updated and the Save button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the product update.

- Clicking the YES button, the update will be confirmed, and the changes will be made to the database. If the update is successful, an update successful alert message will be displayed (see Update Successful Alert Message)
- Clicking the NO button, the update will not be confirmed, and the confirmation message will no longer be displayed.

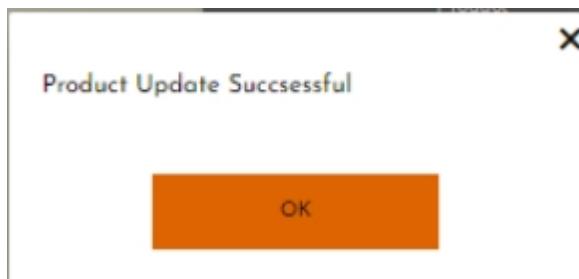


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Update Successful Alert Message

This update successful alert message will appear when the product has been successfully updated on the system. The system displays this update successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



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Movement Alert Message

This movement alert message will appear when the product has been successfully moved to the selected container and the Move button has been clicked. The system displays this movement alert message with an OK button.

- Clicking the OK button, the screen will redirect to the display the searched product results card and the alert message will no longer be displayed.

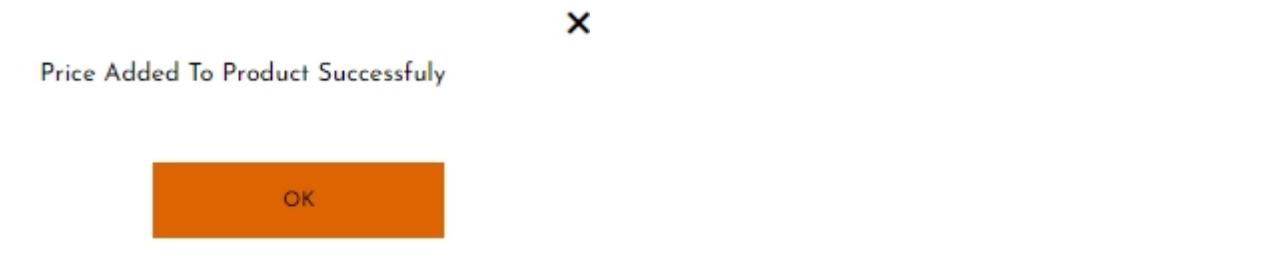


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Price Added Alert Message

This price added alert message will appear when the new price has been successfully added and the Save button has been clicked. The system displays this price added alert message with an OK button.

- Clicking the OK button, the screen will redirect to the display the searched product results card and the alert message will no longer be displayed.

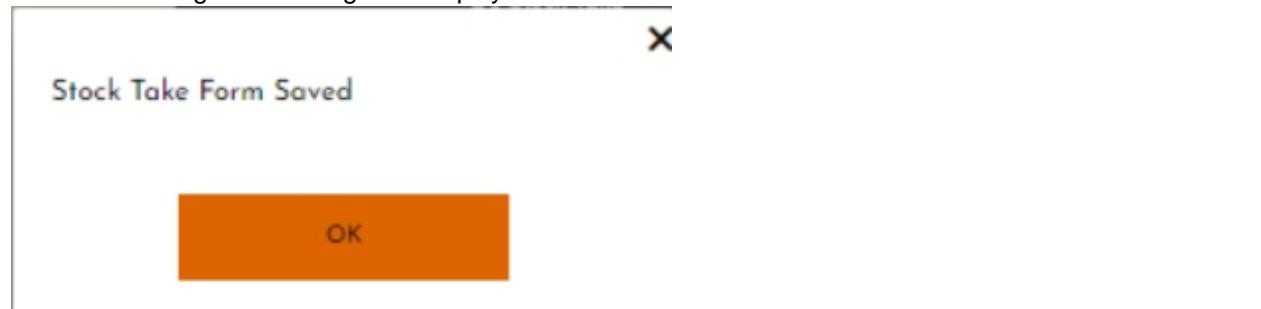


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Saved Stock Form Alert Message

This saved stock form alert message will appear when the stock form has been successfully saved and the Done button has been clicked. The system displays this saved stock form alert message with an OK button.

- Clicking the OK button, the screen will redirect to the display the Stock Management screen and the alert message will no longer be displayed.



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Stock Take Completed Alert Message

This stock take completed alert message will appear when the stock take has been completed successfully and the Complete button has been clicked. The system displays this stock take completed alert message with an OK button.

- Clicking the OK button, the screen will redirect to the display the Stock Management screen and the alert message will no longer be displayed.

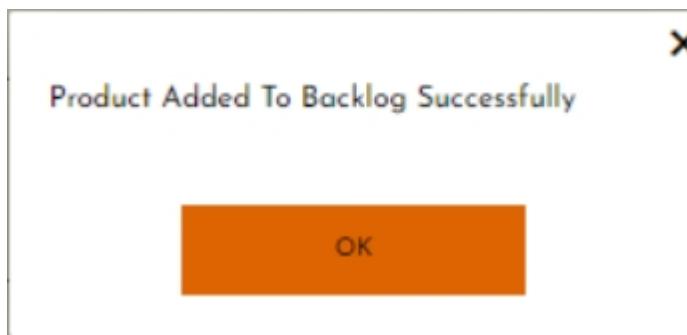


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Add To Backlog Alert Message

This add to backlog alert message will appear when the product low in stock has successfully added to the backlog and the Add button has been clicked. The system displays this add to backlog alert message with an OK button.

- Clicking the OK button, the alert message will no longer be displayed.



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Add VAT Successful Alert Message

This add vat successful alert message will appear when the vat has been successfully added to the system and the Add VAT button has been clicked. The system displays this add vat successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



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Update VAT Successful Alert Message

This update vat successful alert message will appear when the vat has been successfully updated and the Save button has been clicked. The system displays this update vat successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



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Delete Successful Alert Message

This delete successful alert message will appear when the product has been successfully deleted from the system and the Delete Button has been clicked. The system displays this delete successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Product Management screen.



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Sales

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Sale Incomplete Alert Message

This sale incomplete alert message will appear when the Complete Sale button is clicked and there is an outstanding amount. The system displays this sale incomplete alert message with an OK button.

- Clicking the OK button, the screen will remain on the Make Sale screen.



Sale Incomplete R& Outstanding

OK

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Sale Completed Alert Message

This sale completed alert message will appear when the Complete Sale button is clicked, and the sale made was successful. The system displays this sale completed alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Sale Management screen.



Sale Completed Successfully

OK

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Low Stock Alert Message

This low stock alert message will appear when the Complete Sale button is clicked, and the product in the container are equal to or below the reorder level. The system displays this low stock alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Low Stock Notification screen.



Some Products are now low in stock. Click
OK to view

OK

Sale Cancelled Alert Message

This sale cancelled alert message will appear when the Cancel Sale button is clicked. The system displays this sale cancelled alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Sale Management screen.

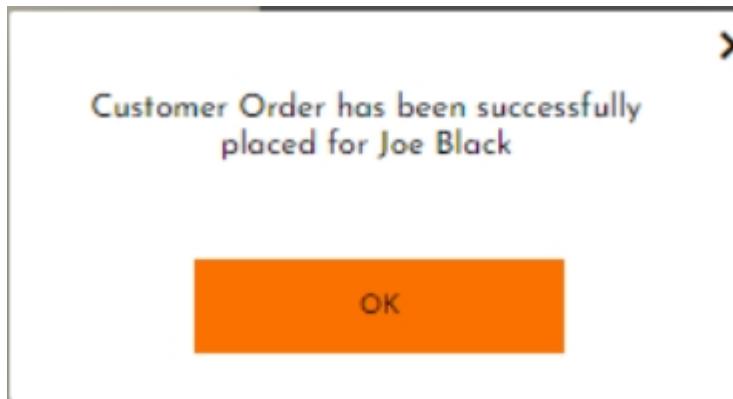


Customer Order

Order Successful Alert Message

This order successful alert message will appear when the customers order has been placed successfully to the system and the Place Order button has been clicked. The system displays this order successful alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Order Management screen.

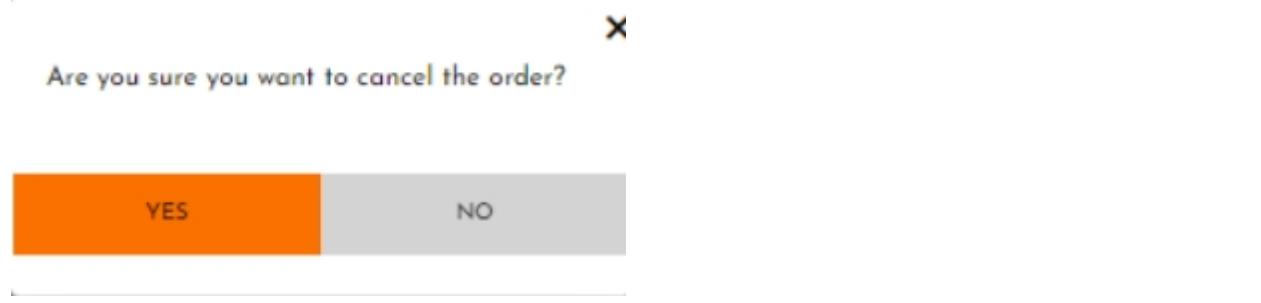


Cancel Confirmation Message

This cancel confirmation will appear when a customer order is being placed and the Cancel button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) the cancellation.

- Clicking the YES button, the cancellation will be confirmed, and the system will redirect the user the Customer Order Management screen.

- Clicking the NO button, the cancellation will not be confirmed, and the cancel confirmation message will no longer be displayed.

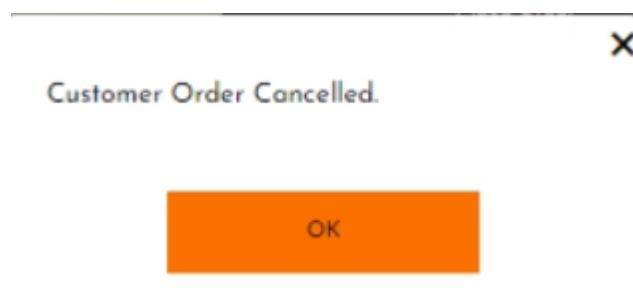


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Cancelled Alert Message

This cancelled alert message will appear when the customer order has been cancelled. The system displays this cancelled alert message with an OK button.

- Clicking the OK button, the screen will redirect to the Customer Order Management screen.



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Email Confirmation Message

This email confirmation will appear when customer order is ready for collection and the Send Notification button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) sending the customer an email.

- Clicking the YES button, the send email will be confirmed, and the system will redirect the user the Customer Order Management screen.
- Clicking the NO button, the send email will not be confirmed, and the email confirmation message will no longer be displayed.

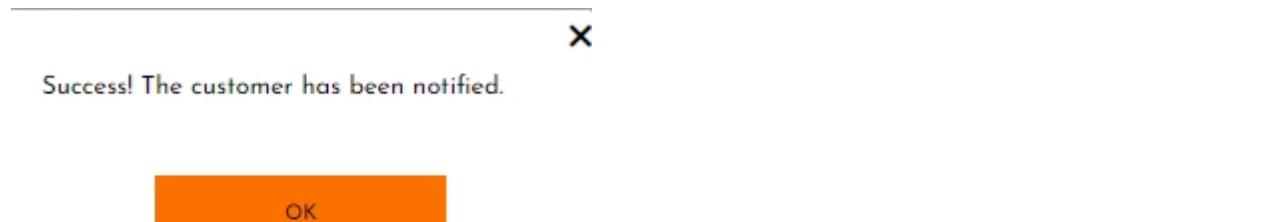


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Email Alert Message

This email alert message will appear when the email was successfully sent to the customer. The system displays this email alert message with an OK button.

- Clicking the OK button, the email alert message will no longer be displayed.

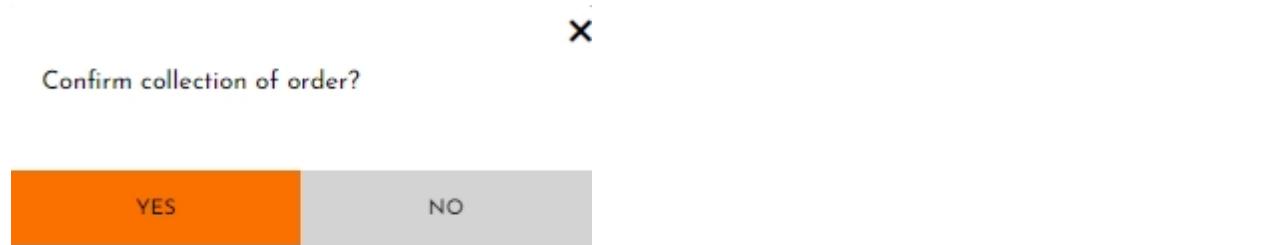


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Collection Confirmation Message

This collection confirmation will appear when customer order is being collected and the Collect Order button has been clicked. The system will prompt the user to either confirm (YES) or deny (NO) to confirm the collection.

- Clicking the YES button, the collection will be confirmed, and the system will redirect the user the Customer Order Management screen.
- Clicking the NO button, the collection will not be confirmed, and the collection confirmation message will no longer be displayed.



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Payment Successful Alert Message

This payment successful alert message will appear when the payment was successful made and the Make Payment button has been clicked. The system displays this payment successful alert message with an OK button.

- Clicking the OK button, the payment successful alert message will no longer be displayed.



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Error Messages

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Validation Error Message: Subsystems

This error message will be displayed when the data has been entered in the incorrect format or if any of the required fields have been left empty. When the error message is displayed no data will be saved and no confirmation message will be shown until the error has been fixed and the save button is clicked again.

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Login

Name required error	Name is required.
Surname required error	Surname is required.
Cell required error	Cell is required.
Email required error	Email is required.
Cell length error	Cell must be 10 numbers
Cell input field only number allowed error	Only numbers allowed.
Email validity error	Please enter in a valid email address.
Password do not match error	Passwords do not match
Invalid username or password	Incorrect Username or Password
Select container error	select container

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Employee

Name required error	Name is required.
Surname required error	Surname is required.
Name length error	Name must be greater than 2 characters and less than 25 characters
Surname length error	Surname must be greater than 2 characters and less than 35 characters
Cell number length error	Cell must be 10 numbers

Input field only allows characters error	Only text characters.
Input field only allows numbers error	Only numbers allowed.
Work start date required error	Employee Start date is required.
Shifts completed required error	Number of shifts completed is required.
Record not found message	<p>User Record Not Found</p> <p style="text-align: right;">OK</p>

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Customer

Name required error	Name is required.
Surname required error	Surname is required.
Cell required error	Cell is required.
Email required error	Email is required.
Street No required error	Street No is required.
Street required error	Street is required.
Postal Code required error	Postal Code is required.
Suburb required error	Suburb is required.
Input field only allows characters error	Only text characters.
Input field only allows numbers error	Only numbers allowed.
Cell length error	Cell must be 10 numbers
Valid email error	Please enter in a valid email address.
Street No length error	Max 8 numbers.
Postal Code length error	Postal Code is 4 digits.
Customer already exists message	<p>Customer Already Exists</p> <p style="text-align: right;">OK</p>

Empty search field message / Record not found message	 <p>The customer was not found. Please check the search criteria.</p> <p>OK</p>
Delete restrict message	 <p>Customer Delete Restricted</p> <p>OK</p>

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Product

Select Product Category required error	Select Product Category required.
Select Supplier required error	Select Supplier required.
Name required error	Name is required.
Description required error	Description is required.
Reorder level required error	Reorder level is required.
Cost price required error	Cost Price is required.
Unit price required error	Unit Price is required.
Barcode required error	Barcode is required.
Name length error	Name must be greater than 2 characters.
Description length error	Description must be greater than 2 characters.
Input field only allows characters error	Only text characters.
Select Product required error	Select Product required.
Container required error	Container required.
Barcode length error	Barcode must be greater than 5 numbers and less than 50 numbers.
Quantity required error	Quantity required.
Save product count	Product Count Saved

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Sales

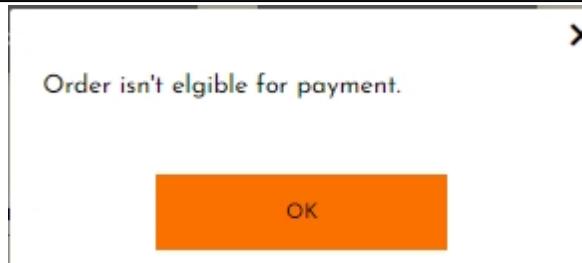
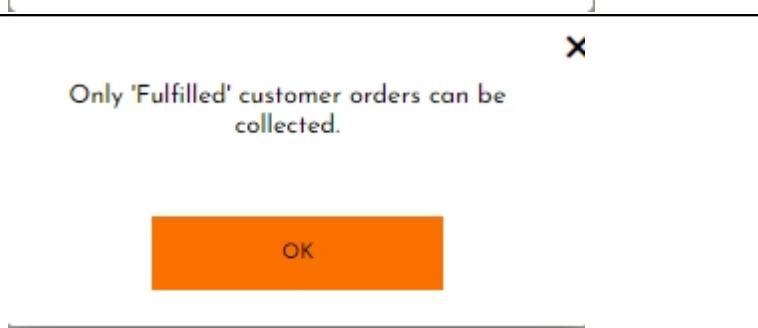
Barcode required error	Barcode is required.
Date required error	Date is required.

Empty search field error	
Product not in stock message	

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Customer Order

Empty input field error	
Name required error	
Surname required error	
Product not selected error	
Quantity not entered error	
Order number required error	
Input field only allows number error	
Cell required error	
Empty search field message / Record not found message	
Order not found message	
Order not paid message	

Order isn't eligible for payment message	
Fulfilled customer orders message	

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Conclusion

This section contained all the possible confirmation and error message that are used in the web, desktop and mobile application.

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Glossary

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Introduction

The glossary contains the most important terms in the use of the system and web applications.

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Glossary

	Term	Description	Page Reference
B	Backlog Products	Shows a list of all the products that are equal to or below the products reorder level.	127
C	Container	This is where the products are being sold from (business operation).	45-49
	Creditor	Where the business still needs to pay their supplier for the products.	139-143
	Customer	A person who buys goods or services from a shop or business	97-102, 213-217
	Customer Order	An order made by a customer which is captured onto the system	109-122, 206-273
D	Dashboard	View the revenue of the sales made.	195
	Donation	Something given to charity.	173-180
	Donation Recipient	A person who a donation is made to.	166-171

E	Employee	A person employed for wages or salary, especially at non-executive level.	24-32, 203-211,
H	Home Screen	A screen that is set at the default screen when the user login	193, 277
M	Manager	A person responsible for controlling or administering an organization or group of staff	34-41
P	Product	These are the items the are being sold or are going to be sold.	61-79, 219-237
	Product Category	Various categories to place the different products.	50-54
R	Receive Stock	The stock receive from the suppliers.	137
S	Sales	This is where product have be sold	103-108, 254-259
	Stock Take	This is where stock is taken on a daily basis.	88, 245
	Supplier	A person or organization that provides something needed such as a product or service.	56-60
	Supplier Order	An order place to the supplier due to the product quantity being low.	126-133
	User Types	The different types of users	196
V	VAT	Taxation consequence of qualifying products.	95-96, 252-253

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Conclusion

The glossary contained the most important terms in the use of the system and web applications.

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Conclusion

The User Manual contained the controls which are used in the system, the help functionality, system procedure implementation, installation procedure, user functionality for the web and desktop application as well as the possible confirmation and error messages and the glossary.

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