Good morning, Chris! To answer your questions:

1. Please find another source for the travel you asked about, and be sure that any mention of travel makes it clear that the related cost will not be charged to the Seed Grant.
2. The appendices are not required. They are just optional space in case a proposer wants to provide more depth in some way. For example, one might mention a concept in the main narrative and refer to an appendix for more explanation. Another common use would be for figures that communicate concepts, patterns, etc., so you can include them even though your narrative is limited to three pages.

I hope that is helpful. Let me know if you have any questions.

Garth

**From:** Bird, Chris <[Chris.Bird@tamucc.edu](mailto:Chris.Bird@tamucc.edu)>  
**Sent:** Friday, August 11, 2023 2:59 PM  
**To:** Clayton, Garth <[Garth.Clayton@tamucc.edu](mailto:Garth.Clayton@tamucc.edu)>  
**Subject:** RE: TCRF Research/Creative Activity Seed Grant Program

Hi Dr. Clayton,

One more TCRF question.  What are the “Appendices” for?  Are there any examples of (in)appropriate materials that could be included in them?

Thanks!

Chris

**From:** Bird, Chris   
**Sent:** Friday, August 11, 2023 2:32 PM  
**To:** Clayton, Garth <[Garth.Clayton@tamucc.edu](mailto:Garth.Clayton@tamucc.edu)>  
**Subject:** FW: TCRF Research/Creative Activity Seed Grant Program

Hi Dr. Clayton,

I’m writing to inquire about the TCRF Seed Grant Program guidelines.   I see that travel is categorized as an unallowable cost.  I wanted to see how strict this is?  I’m developing new projects in the Philippines (the subject of my TCRF submission) and have an NSF-funded project in the Philippines this academic year which will get myself and my PhD student to 2 Philippine islands (which is thousands of dollars in match).  The subject of our TCRF proposal is biogeography which generally involves large areas, and for us to collect the samples required for our pilot, we would need a small amount of money, under $500, to travel to a 3rd island.  Is it possible for TCRF to cover that, or do we need to find alternative funds to sample a 3rd island?

Cheers,

Chris

**From:** ResearchNews <[researchnews-bounces@listserv.tamucc.edu](mailto:researchnews-bounces@listserv.tamucc.edu)> **On Behalf Of** Chavez, Michelle via ResearchNews  
**Sent:** Thursday, July 27, 2023 12:40 PM  
**To:** Ford, Larisa via ResearchNews <[researchnews@listserv.tamucc.edu](mailto:researchnews@listserv.tamucc.edu)>  
**Subject:** TCRF Research/Creative Activity Seed Grant Program

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| |  | | --- | | [A Special Campus Announcement from Texas A&M University-Corpus Christi- Research & Innovation](https://nam12.safelinks.protection.outlook.com/?url=http%3A%2F%2Fresearch.tamucc.edu%2F&data=05%7C01%7CChris.Bird%40tamucc.edu%7C5227bf5f1d8945a0408e08db9d9d5bea%7C34cbfaf167a64781a9ca514eb2550b66%7C0%7C0%7C638277071412147076%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=zF6X5FR68ywSabkZUKzyfN5qB1idpcvnraaMelesIDs%3D&reserved=0) |      |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | |  | | --- | | **TCRF Research/Creative Activity Seed Grant Program**    **Deadline: September 1, 2023, 5:00 p.m. Central**    ***Overview:***The Research/Creative Activity Seed Grant Program provides intramural grant support ranging from $5,000 to $30,000 for projects demonstrating innovation in **either**:     * The collection of preliminary data that will be leveraged for extramural grant applications; **OR** * The development of an innovative creative work/performance.   There will be *only one* Seed Grant competition in AY 23-24. Projects must be initiated no later than October 1, 2023, and must be completed by August 31, 2024.\* The total amount of program funding is subject to availability.    ***Applicant Eligibility:***Eligible applicants include only tenure-line faculty. Intramural collaborations will be considered. Applicants must not have been awarded any support via the Texas Comprehensive Research Fund (TCRF) after September 1, 2021.    ***Evaluation Criteria:*** Proposals must exhibit strong potential for leveraging extramural funding. PIs/PDs must commit to submitting **either** an external proposal based on the pilot project, **or** a creative project/performance with a firm date of delivery. Applicants will be required to document their outcomes in their final reports. Additionally, all applicants agree to serve as peer reviewers for applications in one 2023 – 2024 intramural competition, if asked by the Office of Research Development (ORD).    All applicants must demonstrate that the proposed project represents an innovative research/creative direction. Research that is already supported by other sources is not eligible for Seed Grant funding. Proposals pending, or previously reviewed and declined by, an extramural agency will not be considered. However, proposals for creative activities may use Seed Grant funds to leverage existing/pending public or private external support.    ***Unallowable Costs:*** Seed Grant funds cannot be used for travel, memberships, or consultants, with the exception of customary costs for developing and delivering creative projects, assuming adequate justification is provided.    ***Note:***All funded PIs/PDs must agree to meet bimonthly with ORD staff for activity and financial progress reports. Additionally, a final report will be due to ORD within 60 days of the project end date. PIs/PDs with outstanding final reports are not eligible for additional funding from the Division of Research and Innovation.    ***Application:*** Please see attached application form.    \* Requests with project periods beyond August 31, 2024, must be discussed prior to submission with Garth Clayton (contact information below).    Questions may be directed to Garth Clayton, PhD, at [garth.clayton@tamucc.edu](mailto:garth.clayton@tamucc.edu) | | © Texas A&M University-Corpus Christi • 6300 Ocean Drive, Corpus Christi, Texas 78412 • 361.825.5700 | |  | |