

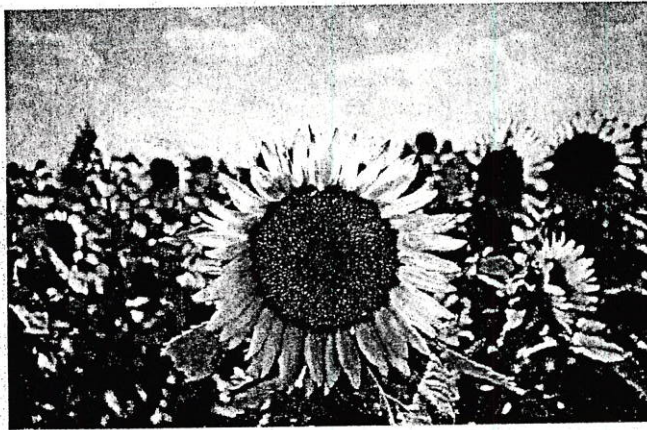
Fields of Green Montessori School

58 Sandhill Road

Vernon NJ 07462

973-823-0804

dsmorto@frontiernet.net



Dear Parents:

In this unfortunate time in our society, we are all very cautious as parents and child care givers about sexual misconduct. Situations that were once considered benign are now being viewed as potential sexual abuse or molestation. In light of this, our school has devised a Bathroom Policy (which is our area of most concern on the subject) that we would like to make parents aware of. We would like to obtain permission for any assistance offered to your child in the bathroom. We would also like parents to know that we are sensitive to this issue and understanding of parental concerns. Please read, check off items that apply to you, sign and return to the school.

Should you have any questions or comments about this school policy, please address your concerns to me.

Sincerely yours,

A handwritten signature in cursive script that reads "Debra Smorto".

Debra Smorto
Owner/Director

Fields of Green Montessori School
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Bathroom Policy

As of September 1, 2002, all Fields of Green staff will adhere to the following amended bathroom procedure:

(a) No Fields of Green staff member will accompany a child into the bathroom unless permission is given by the parent(s) and a waiver is signed. In the case of a toilet accident, if the waiver is declined and the parent is unable to be reached by telephone, the Fields of Green staff will assist the child and an incident report will be sent home to be signed and returned by the parent.

(b) In the 3-6 classroom, no more than two students can occupy the child-sized bathroom at one time (one per toilet) and every effort will be made to secure a child's privacy (privacy screen only – locked bathrooms or stalls are considered unsafe). In any event, if indicated as necessary by the staff, a staff member will stand outside the bathroom door and supervise the bathroom without entering. Children are allowed to use the bathroom unsupervised unless the situation calls for supervision by a staff member.

(c) In the event of vomiting, a child will be accompanied to the bathroom by a staff member without parental consent and the door will remain open at all times. An incident report will be sent home to be signed by the parent(s) and returned to the school.

(d) In the 6-9 classroom, only one student at a time can occupy a bathroom during toilet use. Every effort will be made to secure a child's privacy. Doors should not be locked for fire and safety purposes, but can remain closed during toilet use. Children are allowed to use the bathroom unsupervised unless the situation calls for supervision by a staff member. Paragraphs **(a and c)** also apply to this classroom.

Please check off any of the following clauses that you would like added to the policy to personalize it to your situation, morals and ethics.

_____ I give permission for my child to be accompanied into the bathroom and assisted by any Fields of Green staff member in any situation.

_____ I do not give permission for any Fields of Green staff member to assist my child in the bathroom in any situation, with the exception of vomiting. I understand that should the need arise for assistance (toilet accident, etc.) I will be contacted by phone first for permission and/or an incident report will be sent home for me to sign and return to the school.

Additional comments or requests written by the parent(s):

I have read, understand and agree to the Fields of Green Amended Bathroom Policy. I have checked off any clauses I wish to add to this policy.

Signed: _____ Date: _____