

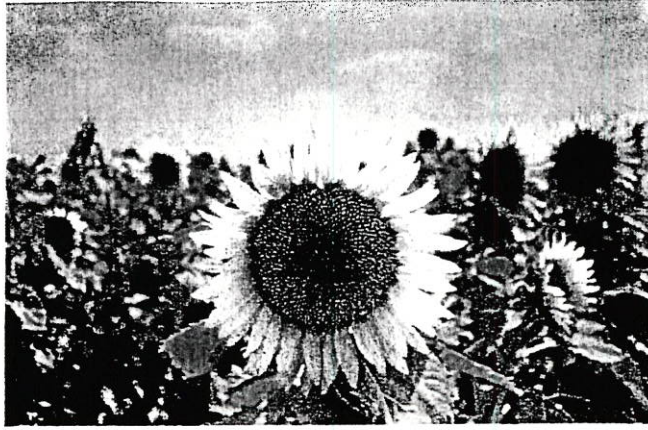
Fields of Green Montessori School

58 Sandhill Road

Vernon NJ 07462

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Seedlings Tuition Contract

I, _____ do hereby agree to pay my child's tuition of \$ _____ in _____ installments of \$ _____ for the _____/_____ school year. I understand that my nonrefundable registration fee of \$100.00 is used to hold my child's place in class and to process the initial registration.

I also understand that monthly payments will be due on the _____ of every month, beginning in the month of _____ and ending in the month of _____ and paid directly to the school. Any payments not received 3 days after my due date will incur a \$40.00 late charge. Upon 5 days late, I understand that my tuition will be automatically charged to the credit card provided later in this contract. I also understand that there is a fee of \$25.00 for any returned checks.

Should my child stay in school longer than our originally scheduled day/time, I agree to pay \$ _____ per hour and \$ _____ per hour for siblings, which is billed in 15 minute increments. After 6:30 PM the hourly rate increases to \$ _____ per 15 minutes, as the program is scheduled to end at 6:30 PM. Extended care fees are to be paid immediately upon billing.

I further understand that if I decide not to join the school before classes begin in September, any fees paid prior to July 1st, _____ will be refunded with the exception of the registration fee. Should I decide to remove my child from the school for any reason whatsoever after July 1st, the withdrawal policy is as follows:

- July 1 – December 31 – No refunds for tuition or fees already paid.
No withdrawal fee charged.
- January 1 – March 30 – No refunds for tuition or fees already paid.
Withdrawal fee of 50% of unpaid yearly tuition due
Upon date of withdrawal.
- April 1 – Last Day of School – No refunds for tuition or fees already paid.
Withdrawal fee of 100% of unpaid yearly
Tuition due upon date of withdrawal.

Should I choose to upgrade my child's schedule, I understand that I must notify the office of any changes and a new tuition contract will be drafted. Should I choose to downgrade my child's schedule, the following fees apply:

July 1 – December 30 – No fee for downgrading.

January 1 – March 30 – 10% of the original yearly tuition due upon date of Downgrade.

April 1 – Last Day of School – 20% of the yearly tuition due upon date of Downgrade.

I understand that in the Seedlings program there are make-up days available for any missed classes or snow days. However, make-up days must be arranged 24 hours in advance and is only allowed at the convenience of the teacher and/or if the class is not already full for the desired make-up day. Make-ups can only be scheduled within 30 days of the absence, and will not be carried until the end of the school year (i.e. No credit will be given for unused make-up days.)

In the event, if it is necessary to employ an attorney to collect any money that is due under this contract, I agree to be responsible for Fields Of Green Montessori School's reasonable attorney's fees and costs allowed by the court.

My credit card information below is to be used only for default purposes and will be kept secure and not shared with the public or any other agency.

Credit Card # _____

Expiration Date ____/____/____

Security Code _____

Please Circle One: Master Card Visa

Name on Account:

Billing Address Associated with this Card _____

City, State, Zip Code _____

Signature of Parent(s) or Person(s) Responsible for Payment:

_____ Date: ____/____/____

_____ Date: ____/____/____

Staff Signature: _____ Date: ____/____/____