

## contact

123 Broadway  
City, State 12345  
Country

+0 (000) 111 1111  
+0 (000) 111 1112

john@smith.com  
http://www.smith.com  
fb://jsmith

## languages

english mother tongue  
spanish & italian fluency

## programming

♥ JavaScript  
Python, C++, PHP  
CSS3 & HTML5

## education

- 2011–2012 **Masters** of Commerce The University of California, Berkeley  
*Money Is The Root Of All Evil – Or Is It?*  
This thesis explored the idea that money has been the cause of untold anguish and suffering in the world. I found that it has, in fact, not.
- 2007–2008 **Bachelor** of Business Studies The University of California, Berkeley  
Specialization in Commerce

## experience

### Full Time

- 2012–Now **LEHMAN BROTHERS** Los Angeles, California  
*1<sup>st</sup> Year Analyst*  
Developed spreadsheets for risk analysis on exotic derivatives on a wide array of commodities (ags, oils, precious and base metals), managed blotter and secondary trades on structured notes, liaised with Middle Office, Sales and Structuring for bookkeeping.  
Detailed achievements:
- Learned how to make amazing coffee
  - Finally determined the reason for PC LOAD LETTER:
    - Paper jam
    - Software issues:
      - \* Word not sending the correct data to printer
      - \* Windows trying to print in letter format
    - Coffee spilled inside printer
  - Broke the office record for number of kitten pictures in cubicle
  - Learned how to make more amazing coffee on a new machine

### Part Time

- 2010–2011 **LEHMAN BROTHERS** London, United Kingdom  
*Summer Intern*  
Received pre-placed offer from the Exotics Trading Desk as a result of very positive reviews. Rated "truly distinctive" for Analytical Skills and Teamwork.
- 2008–2009 **Buy More** Burbank, California  
*Computer Repair Specialist*  
Worked in the Nerd Herd and helped to solve computer problems by asking customers to turn their computers off and on again.

## awards

- 2011 **Postgraduate Scholarship** School of Business, The University of California  
Awarded to the top student in their final year of a Bachelors degree. Mastered the art of filing accurate TPS reports.

## communication skills

- |      |  |                                    |
|------|--|------------------------------------|
| 2011 | <b>Oral Presentation</b>   | California Business Conference     |
|      | Presented the research I conducted for my Masters of Commerce degree.  |                                    |
| 2010 | <b>Poster</b>  | Annual Business Conference, Oregon |
|      | As part of the course work for BUS320, I created a poster analyzing several local businesses and presented this at a conference. |                                    |

## interests

**professional:** data analysis, company profiling, risk analysis, economics, web design, web app creation, software design, marketing **personal:** piano, chess, cooking, dancing, running

## publications