



DIANA GRACE R. VILLEGAS



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CAREER OBJECTIVE

To take a challenging and managerial role in the field of Computer programming and implement the expertise and experience gained in this field to develop complex project with efficiency and quality.

PERSONAL INFORMATION

WORK EXPERIENCE

3 Years

AGE

24

DATE OF BIRTH

JANUARY 16, 1998

CIVIL STATUS

SINGLE



Work Experience

May 2021 – Current

Information Systems Analyst II

National Economic Development of Authority Region 12
Brgy. Carpenter Hill, Regional 12 Center, Koronadal City

- Developed Web-based Document Tracking System using PHP
- Responsible for the management and maintenance of existing IT systems (HRIS, Payroll, DTR, Document Tracking, Proper Management and Inventory) within the office.
- Responsible for the development of incoming IT systems

April 2020 – May 2021

Administrative Assistant II

National Economic Development of Authority Region 12
Brgy. Carpenter Hill, Regional 12 Center, Koronadal City

- Developed SOX Results Matrix Information System using PHP and Google Sheet API
- Developed Property Management and Inventory System using Laravel PHP and MySQL
- Responsible for the management and maintenance of existing IT systems (HRIS, Payroll, DTR, Document Tracking) within the office.
- Manage incoming and out coming documents

September 2019 – April 2020

Job Order IT Programmer

National Economic Development of Authority Region 12
Brgy. Carpenter Hill, Regional 12 Center, Koronadal City

- Manage and maintain Integrated Personnel Management System
- Manage and maintain Document Tracking System
- Manage incoming and out coming documents

June 2018 – September 2019

IT Programmer

Neocash Lending, Inc.
Corner Zulueta Street, Koronadal City

- Developed a purchase order system

- Developed a Human Resource Management System and Accounting System using (Laravel, phpMyAdmin);
- Created a spreadsheet that automatically calculates incentives of employees based on the given quota report;
- Redesigned company's IDs and flyers

November 2017 – February 2018

Programmer Intern

Dreametry Inc.

3rd Floor, JYC Building, Pantua Street, Koronadal City

- Developed a Trello Task Management System (Laravel PHP Framework, Trello Api and Vue.js Framework)

December 2018 – Current

Freelance Developer/Personal Projects

- Developed Payroll Management System for Dolefil Agrarian Reform Beneficiaries Cooperative (DARBC) (C# .Net Framework, MetroFramework and Crystal Reports)



Education

Bachelor of Science in Information Technology

STI College Koronadal

Sta. Lucia, Brgy. Zone 3, Koronadal City

Graduated, April 2018

GWA 1.6

Secondary Education

Notre Dame Siena School of Marbel

Alunan Avenue, Koronadal City

Graduated, March 2014

10th Honors

Elementary Education

Notre Dame Siena School of Marbel

Alunan Avenue, Koronadal City

Graduated, March 2010

10th Honors



Technical Skills

❖ **Software Development**

- C#
- DevExpress
- Crystal Reports

❖ **Web Development**

- ASP.Net
- PHP
- Laravel (PHP MVC Framework)
- Javascript, JQuery, Bootstrap

- Basic Node.js
- HTML5, CSS
- APIs (Trello, Mapbox)

❖ **Database Architecture**

- MySQL/phpMyAdmin
- MS SQL

❖ **Graphic Designing**

- Adobe Photoshop
- Adobe Illustrator



Character References

JHOVEN CARL MIÑOZA

IT Manager
Neocash Lending Inc.
09368253855

REGINE JESA J. PALARA, MIT

IT Instructor
STI College Koronadal
09354081494

KESTER TIMOTHY I. TEOFILO

Freelance Programmer
09107339045