

DMC HP POSTER PRINTER QUICK GUIDE



The easiest method of using this printer is y using HP's proprietary software: HP Click. Simply drag and drop your files, scale them and print. You can even set up multiples files to print on different papers.

Look for the HP Click App in the dock or in the Applications folder.



HP CLICK



HP Click Printing Software

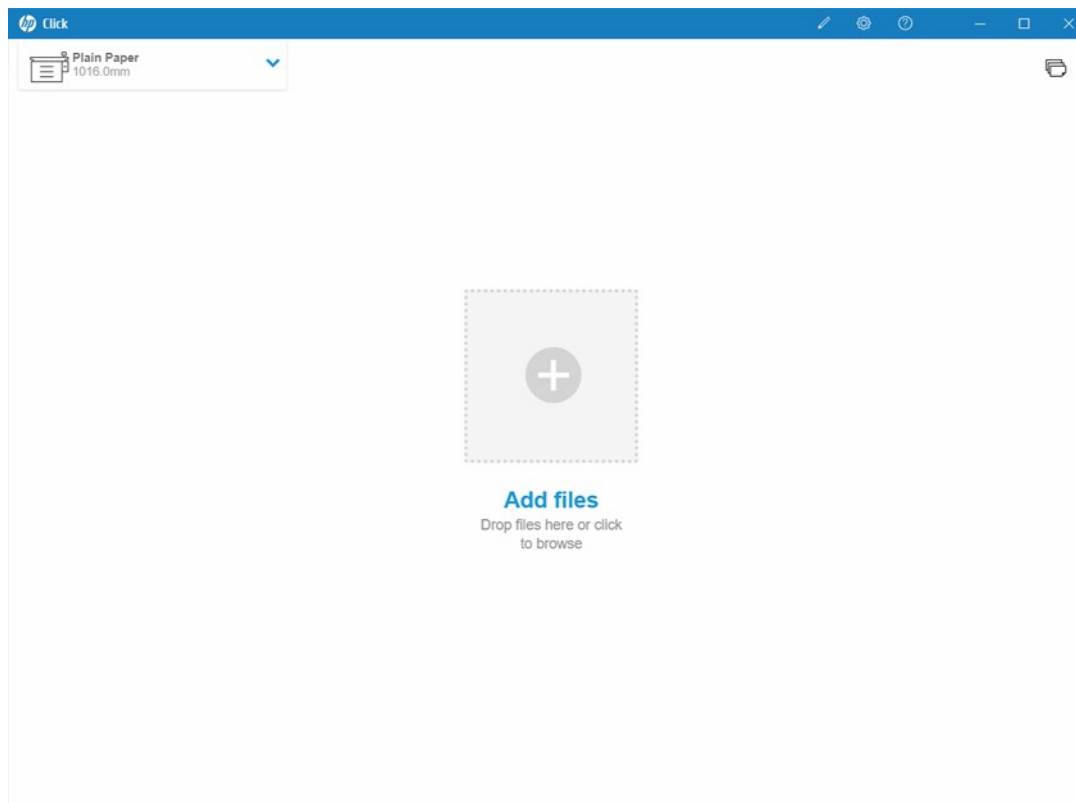
User Guide


Who is it for?

HP Click is an easy-to-use job-submittal tool designed for people with low-volume printing needs, who want to print reliably. Ideal for a broad range of graphics and technical applications including posters, roll-up banners, info-graphic presentations, maps, and CAD documents.

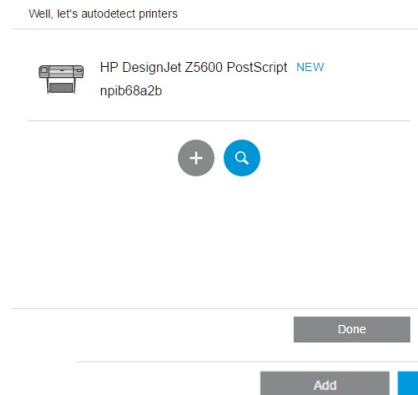
Getting started

1. Install the application. See [Installation on page 5](#).
2. Start the application. You will see a very simple window.
- 3.



To see what's new in the latest version of the application, click  and then What's new.

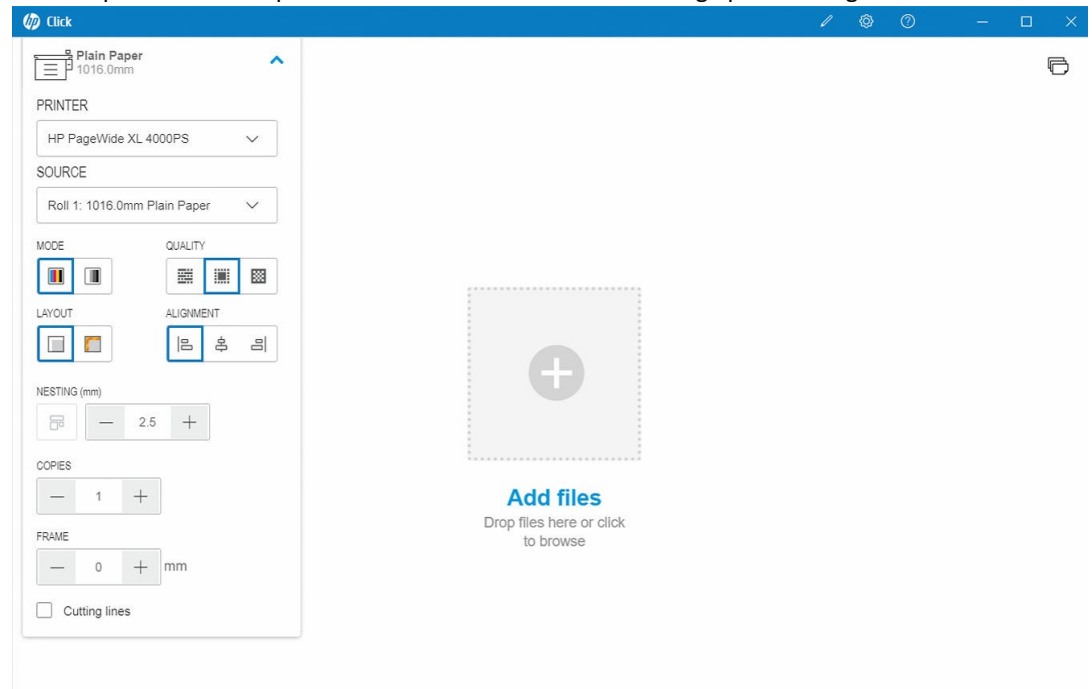
4. The application automatically detects any supported printers connected to your local network. It automatically selects language, units of measurement, and a selection of page sizes according to your operating system settings. (However, you can change all these things manually, and add printers manually if necessary.) If you are logged in as yourself you'll need to add the printer the first time using IP: **10.166.42.14**



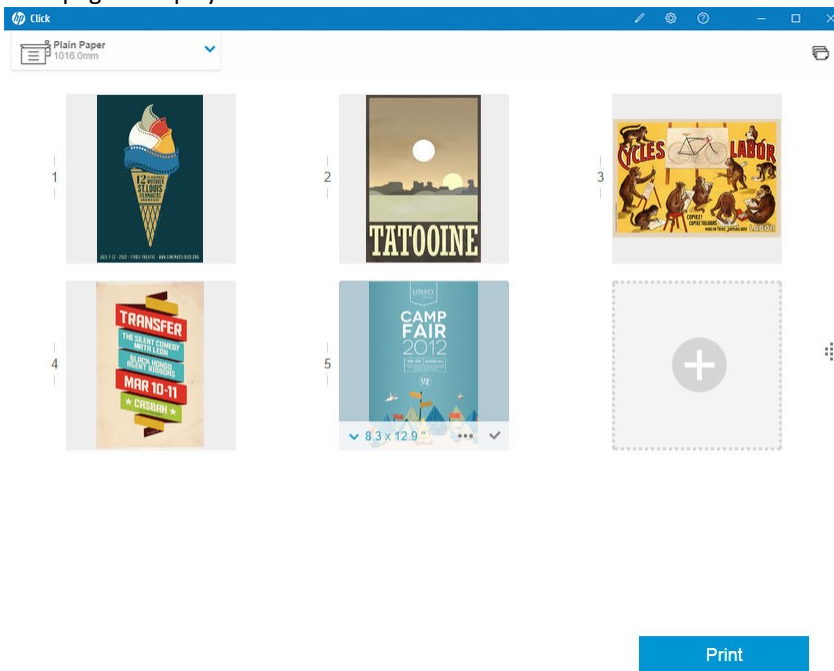
- Click the **Discover** button to try to discover more printers by automatic search of your local network.
- Click the **Add** button to add a printer manually, by entering its IP address or hostname.



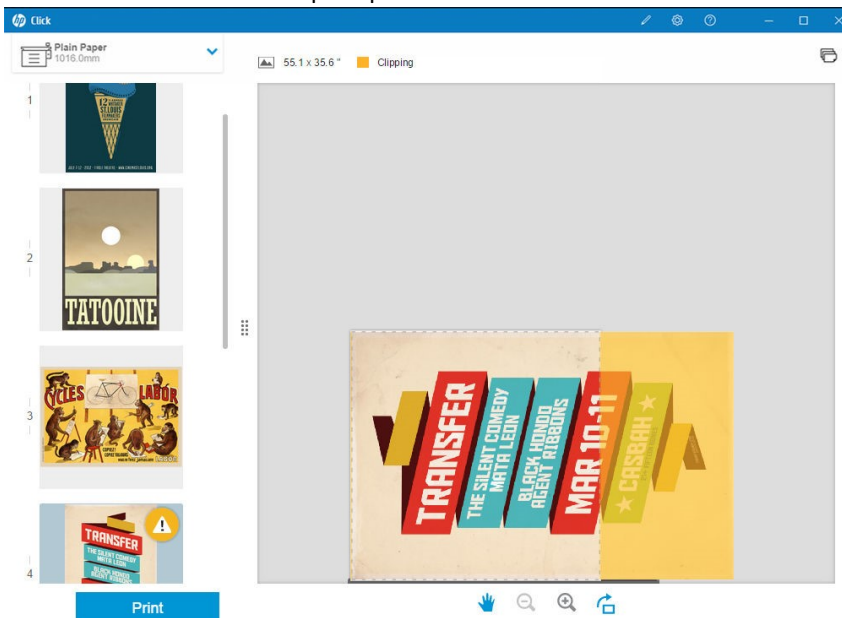
5. Select a printer at the top left of the window. You can also change print settings here.



6. Take any compatible file that you want to print, and drop it on the application window—or click the cross in the center of the window to browse for your file. A thumbnail image of each page is displayed in the window.



7. Click the thumbnail to see a print preview.



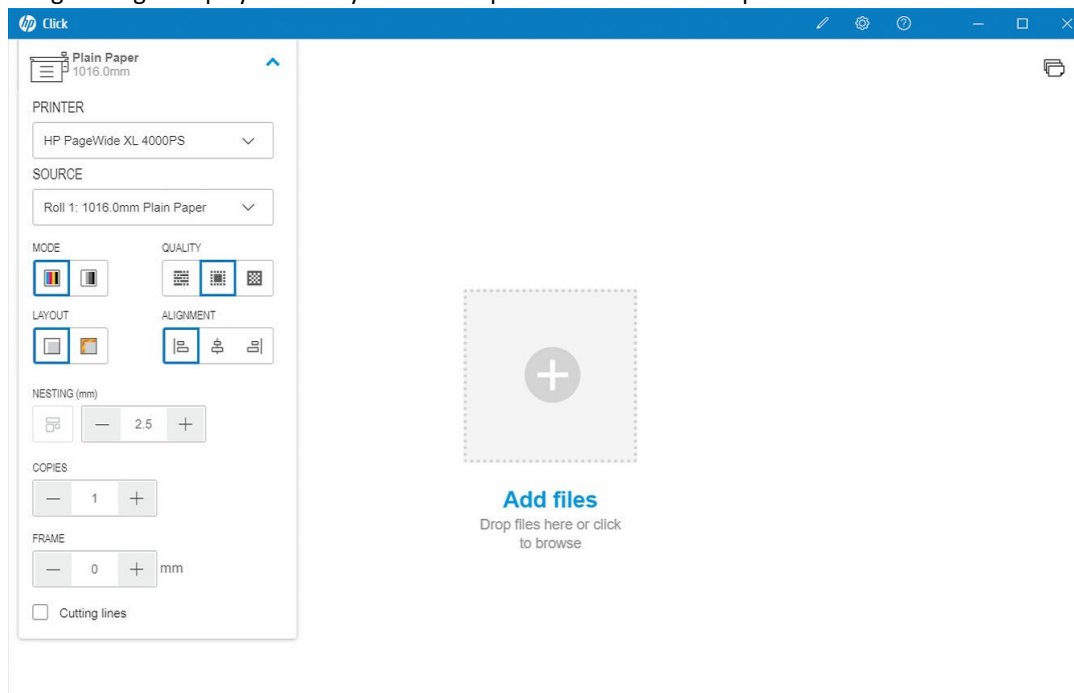
8. When you are ready to print, click the Print button. By default, all pages are printed.

See [Job preparation on page 14](#) for more detailed information about print job settings.

5 Job preparation

Settings

The print settings dialog is displayed when you click the printer icon near the top left of the window.



- **PRINTER:** Select the printer you want to use from the list of connected printers. To connect another printer, see [Printer preferences on page 12](#).

With some printers, you will see links below the printer name that offer convenient access to the printer's Embedded Web Server—which gives you printer and print-job status information, and enables you to change printer settings and manage the printer from your computer.

- **Printer job queue:** In which you can see the status of your print jobs and manage the job queue.
- **Accounting:** In which you can see information about the usage of consumable supplies by the latest printed jobs. With some printers, there is a tab in which you can assign a cost to each print job, which can be exported to an Excel file.

The Embedded Web Server has online help that provides fuller information about its features and how to use them.

- **SOURCE:** Select the paper source: roll, tray, single sheet or automatic selection (if supported).
- **MODE:** Select color, grayscale, or black-and-white printing, depending on the modes available in the printer.

- **QUALITY:** Select the print quality: Fast, Normal, or Best. Higher quality usually means lower speed of printing.

Chapter 5 Job preparation

- **Gloss enhancer:** This setting is available only for the HP DesignJet Z9+ Printer series, if gloss enhancer is installed, and if the loaded paper supports gloss enhancer. To use gloss enhancer ink and achieve superior gloss uniformity, you need to install a separate kit available for the whole Z9+ series.
- **ALIGNMENT:** Select where content should be aligned on the roll/sheet.
- **NESTING:** Turn nesting on or off (default: off), and select the gap between pages. See [Nesting on page 18](#).
- **COPIES:** Select the number of copies of the job to be printed, from 1 to 99. Two or more job copies will be sent to the printer as collated sets.
- **Clip content by margins:** If this is checked, the application assumes that the printer margins are zero, and that it can print across the full width of the paper. However, the printer will not print anything that falls within the actual printer margins.
- **Cutting lines:** If this is checked, additional marks are printed to indicate where the paper should be cut to obtain the desired page size.
- **Borderless:** If your printer supports borderless printing and/or uses a specific trimming device, this setting will be available when the conditions apply, based on the paper loaded.



TIP: Some paper types do not support borderless printing to the edges of the paper, but they may support borderless printing using a vertical trimmer, if the printer has a vertical trimmer.

- **V-Trimmer:** If vertical trimming is supported by the printer, additional cutting lines are displayed in the page preview. Make sure this feature is activated in your printer.



TIP: HP recommends using Borderless if selected manually and V-Trimmer if activated. Due to printer margins, printable area may be reduced when using the vertical trimmer. If you prefer to avoid clipping the image, deactivate it to use the whole surface of the paper.

- **Remember last settings:** If this is checked, the application will remember the last set of printing settings that you selected, saving you some time and effort.

Printer status



1117mm Plain Paper
[Printer settings](#) ▼

Printer is ready



916mm Coated Paper
[Printer settings](#) ▼

Printer is sending warning messages, but can print



No roll loaded
[Printer settings](#) ▼

Printer is sending error messages, and may not be able to print



916mm Coated Paper
[Printer settings](#) ▼

Printer is disconnected: you cannot print to it






Page options


The following options are available when you click a specific page in the application:



- **Page selected:** By default, every page of your file is selected for printing. If you do not want to print the selected page, click ☒ at the top left of the thumbnail to turn off printing for that page.

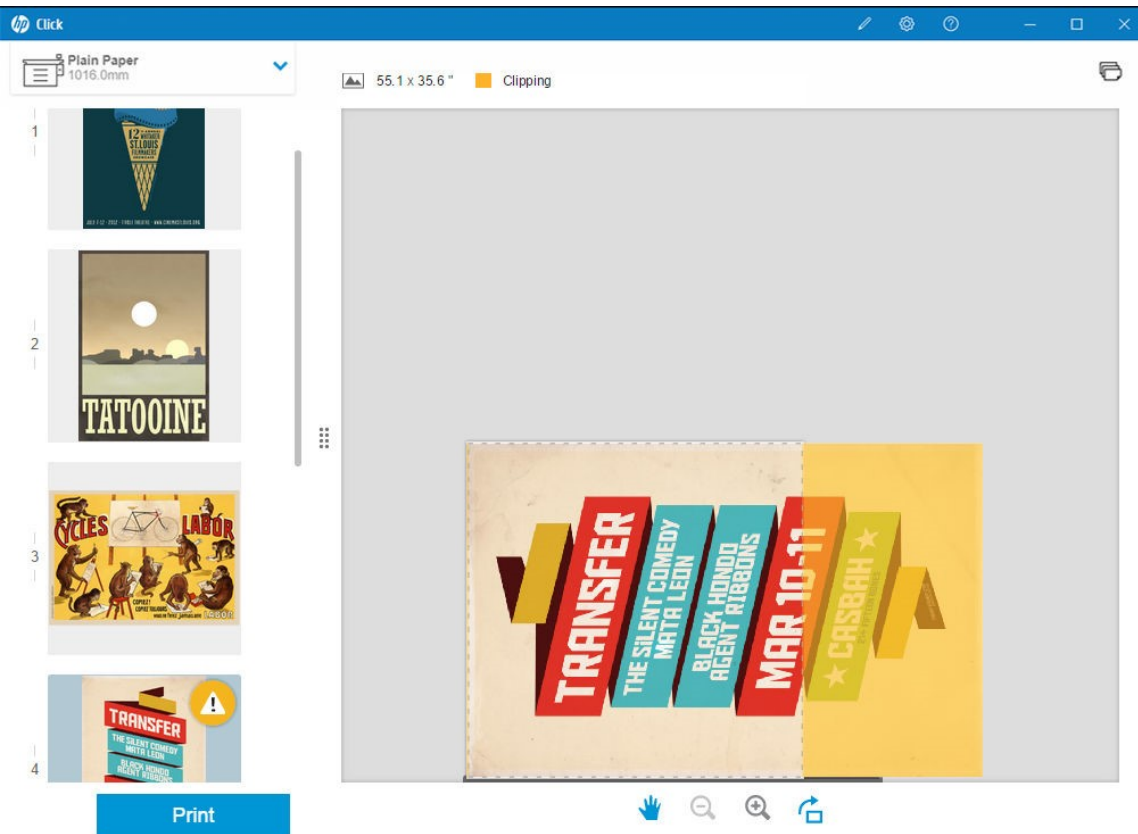
To see the following options, first click  at the bottom right of the thumbnail:

1. **Page size:** Click  (on the page size or at the bottom left of the thumbnail) to select a different standard or custom page size.
2. **Copies:** Click  to request extra copies of the selected pages.
3. **Preview:** Click  to preview all the pages generated for the current document. Click  again to return to standard view.
4. **Delete:** Click  to delete the current page from the overall page layout.

 **TIP:** You can change the order of the pages by dragging one or more of them to a different position.

TIP: To clear all pages from the window, select all pages while holding down the **Shift** key, or use the keyboard shortcut **Ctrl+A** / **⌘ A** and then delete the selected pages.

Preview








When the preview is visible, it is displayed on the right-hand side of the window, while the page thumbnails are displayed on the left.

Remember that the Print button prints all pages (unless you have turned off printing for some of them), not just the page currently shown in the preview.

The preview reminds you if you have turned off printing for that page.

If your page is too large for the loaded paper, a yellow overlay in the preview indicates the part that will be clipped (not printed).



Preview actions

- To zoom in, click the  icon.
- To zoom out, click the  icon.
- To rotate the page, click the  icon.
- You can also hold down the **Ctrl** key and use the mouse wheel to zoom. See [Shortcut keys on page 23](#).
- To go to the next page, click **>**.
- To go to the previous page, click **<**.
- To move the preview image within the preview area, click anywhere in the image and drag it. This has no effect on the print.
- To remove the preview from the screen and display only the thumbnails, click  in the center.
- To move the border between the preview and the thumbnails, drag  to left or right.


6 Nesting

Nesting enables you to save paper and time by printing two or more pages closely aligned on the paper, if the paper is wide enough.

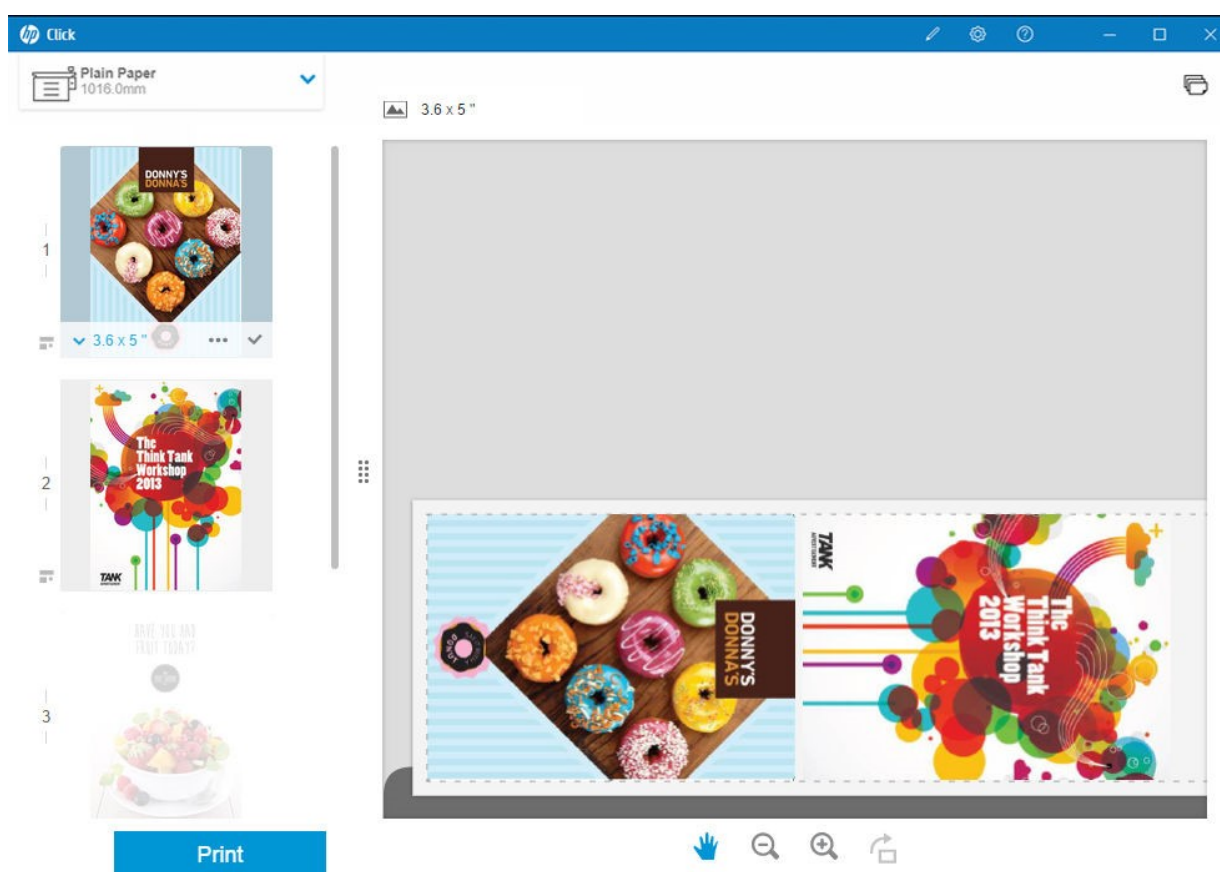
NOTE: The application may automatically change the order of the pages and/or rotate pages in order to save paper. If you want to rotate or align a page manually, make sure nesting is disabled.

 You can turn nesting on and off for each printer using the  icon in the settings, and you can also choose the gap (the distance) between nested pages. See [Settings on page 14](#).

With nesting enabled, you can check in the preview how many pages of your document fit together on an output page.

 **TIP:** To apply nesting to multiple copies, add the desired pages again. Setting job copies does not affect nesting.

The pages that are nested together on the same sheet are marked with the  icon next to each thumbnail.



7 Printing

When printing is possible, the Print button is enabled. If it is disabled, you must ensure that the printer is connected and ready for printing, or use a different printer that is ready for printing.

When you click the Print button, all pages loaded into the application are printed, except those pages that you have unchecked; see [Page options on page 16](#).

By default, pages are printed at the original size specified in the file, unless you have used the resizing options. See [Page options on page 16](#).

If the printer can hold pages in a queue, all the pages are immediately sent to the printer. Otherwise, the application holds each page until the printer is ready to receive it. The progress of sending the job to the printer is indicated in the Print button.

You can see the jobs in the queue by selecting the Printer job queue link available in the Print settings dialog, which will open a link to the Embedded Web Server in your default browser.

The application sends the pages of a job in the order in which they appear on the screen.

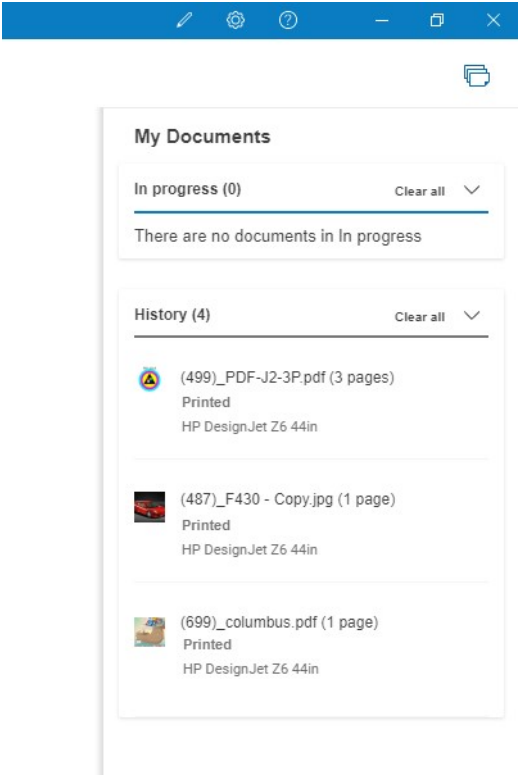
NOTE: The application provides information to the user about the status of the job sent to print: Printed, Canceled or Failed.



8 Notification center

The notification center allows you to check the status of the documents sent to print. To access the notification

center, tap the  icon in the top bar.



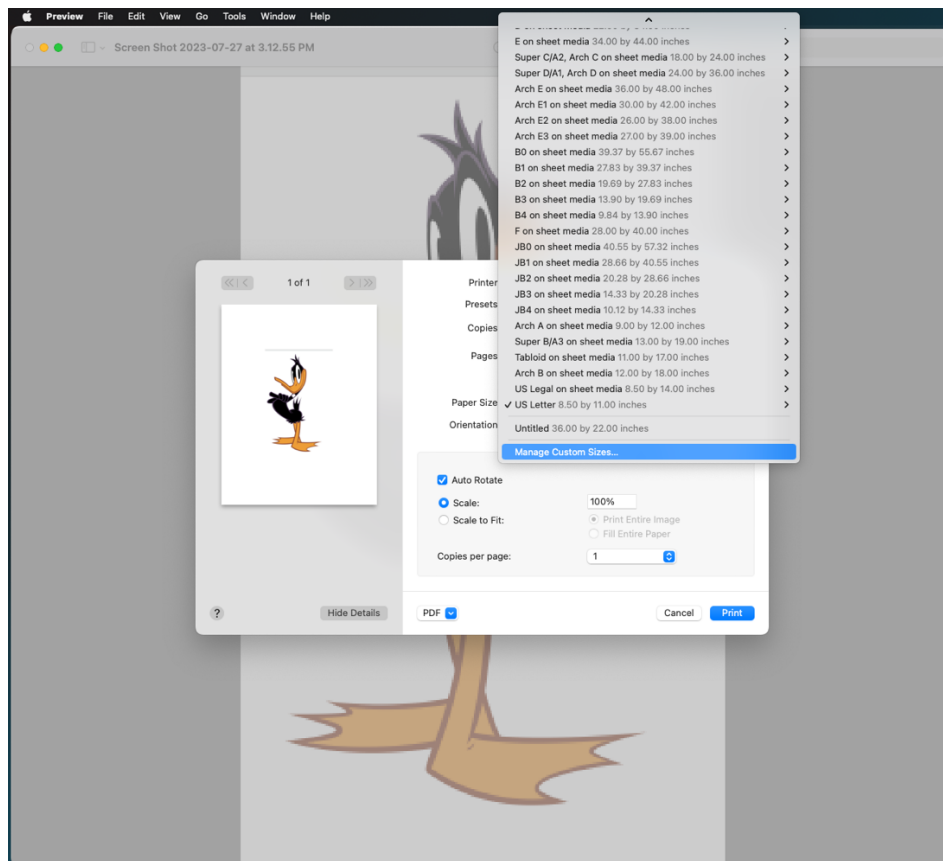
Last printed jobs can be reloaded to HP Click by clicking the Add again functionality in the History section. (Supported printers only.)

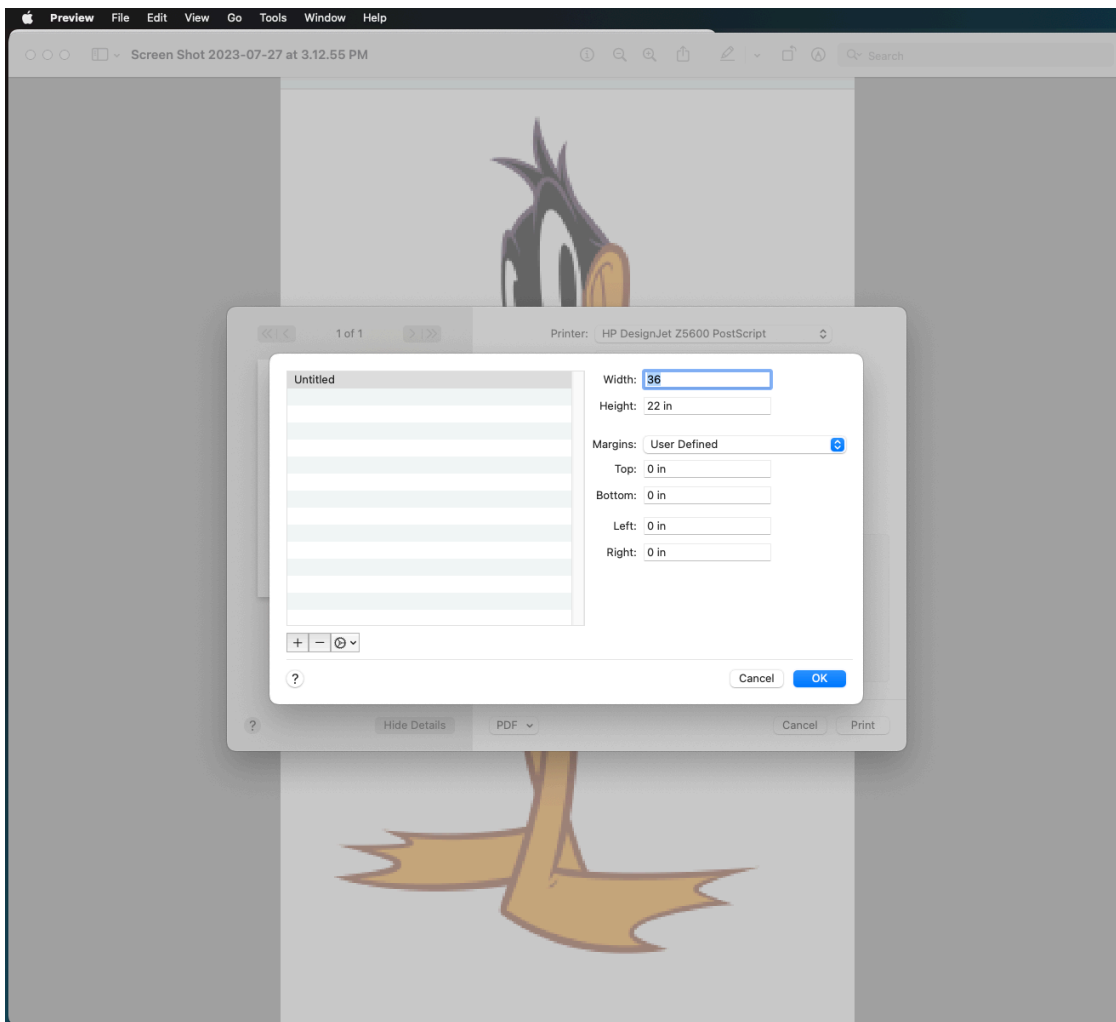
Printing Posters Out Of Another Program

For printing out of another application you'll need to make sure you:

1. Manage your custom paper size
2. Scale the image to your desired size
3. Choose your paper type
4. Set Paper type

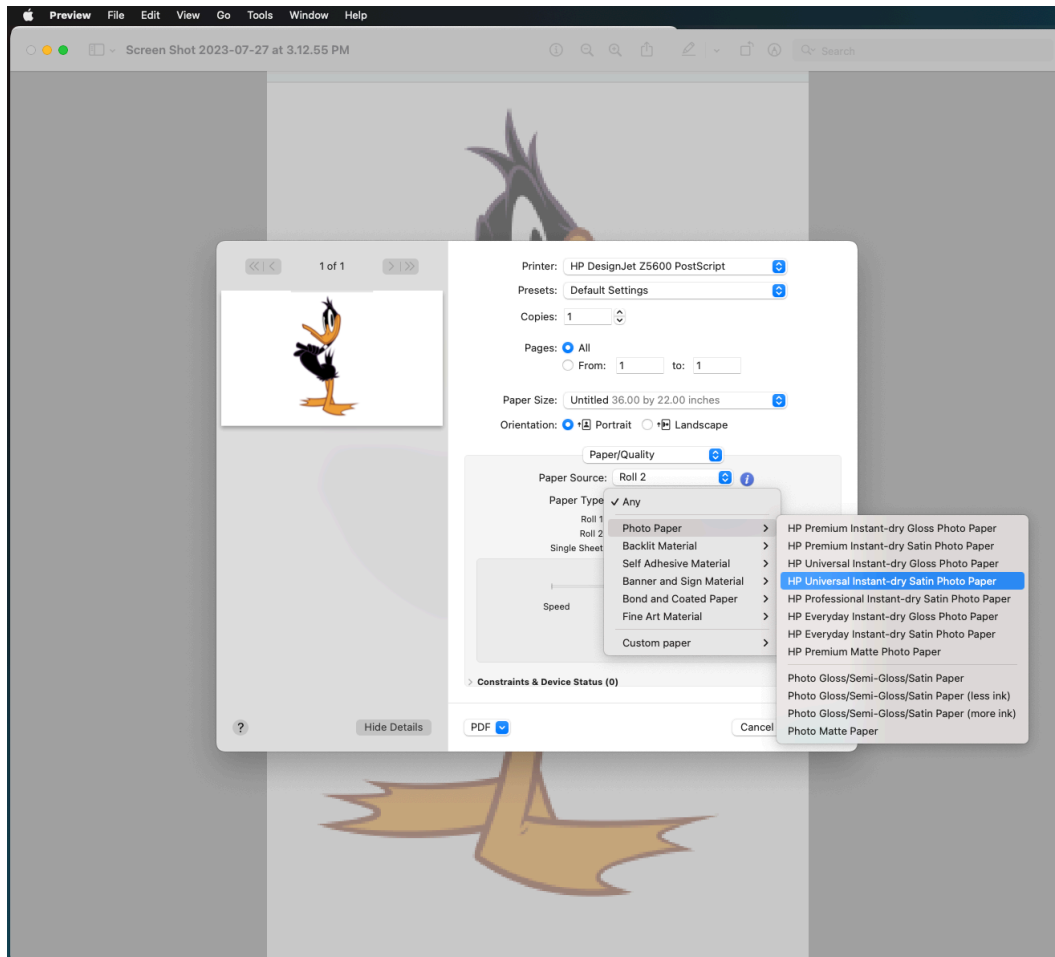
1. Set your CUSTOM paper size. **NOTE: The max width for this printer is 44 inches wide.**





2. In the preview you'll now see the image on the larger paper. Use the scaling window to adjust the size of your print keeping in mind that if you have to use the scale feature, distortion is likely to occur.

3. Choose your paper.



Under the “Paper/Quality” Dropdown, change the paper source to “Roll 1” or “Roll 2”. NOTE: On the printer itself, you’ll have to navigate to the paper menu to see which type of paper is loaded into each roll.

4. Next, under “Paper Type” you’ll have to match what is listed on the printer.

5. PRESS PRINT!