Jordan Harding

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SUMMARY

Enthusiastic and detailed-oriented, results-driven Logistics Supervisor with over 8 years of U.S. Army experience in logistics management, warehouse operations, and technical support. Skilled in troubleshooting systems, maintaining network connectivity, and ensuring seamless operations in fast-paced environments. CompTIA ITF+, A+, and Security+ certified with a proven record of leadership, accountability, and process improvement.

TECHNICAL SKILLS

- Operating Systems: Windows Server, Windows 10/11
- Networking: LAN/WAN, DNS, DHCP, VPN, Cisco IOS, Wi-Fi
- Hardware & Software: Active Directory, GCSS-Army/SAP Gui, GitHub, Java, HTML, CSS, Microsoft 365
- Security & Compliance: DoD IA policies, Data Security, and User Access Controls

PROFESSIONAL EXPERIENCE

U.S. Army - Automated Logistics Specialist (92A)

December 2022 – June 2025 | Fort Bliss, Texas

- Supervised warehouse operations as Floor Supervisor and NCOIC of Storage, Issue, and Receiving sections; managed the movement and accountability of over $20 million in equipment and supplies.
- Coordinated and monitored daily workflow for 10+ soldiers, ensuring accurate data entry, record reconciliation, and regulatory compliance in all inventory operations.
- Utilized Global Combat Support System – Army (GCSS-Army) to track inventory, process transactions, and maintain real-time visibility of supply statuses across multiple units.
- Assisted with system configuration, data integrity checks, and troubleshooting of GCSS-Army and related logistics applications to sustain continuous operational readiness.
- Provided basic network and workstation troubleshooting to maintain connectivity between logistics systems and automated supply devices.
- Maintained accountability documentation, conducted periodic inventories, and prepared detailed reports to support leadership decision-making and audit readiness.
- Trained and mentored junior soldiers on warehouse operations, data entry procedures, and Army supply management systems.
- Supported incident response efforts during a cybersecurity event by assisting with user communication, system checks, and implementation of mitigation procedures under senior IT guidance, ensuring minimal disruption to logistics operations

U.S. Army - Culinary Specialist (92G)

September 2016 – November 2022 | Joint Base Lewis-McChord, WA

- Created, maintained, and improved Standard Operating Procedures (SOPs) to document technical workflows, enhance operational consistency, and support training across the organization.
- Coordinated large-scale meal production and menu planning for over 500 personnel, optimizing resource allocation and ensuring adherence to nutritional and operational guidelines.
- Served as Administrative NCOIC overseeing personnel accountability, scheduling, and documentation for a 30+ member team; maintained operational reports, streamlined digital record systems, and ensured full compliance with Army administrative standards.
- Operated, inspected, and maintained industrial kitchen systems and equipment, performing preventive maintenance to ensure safety, functionality, and mission readiness
- Led and trained 15+ soldiers on food handling, production efficiency, and safety protocols; enforced ServSafe and Army sanitation standards, achieving zero health-code violations and ensuring full regulatory compliance.
- Assisted in inventory control and supply chain management, tracking food supplies and equipment valued at over $10M and coordinating timely orders to ensure uninterrupted sustainment.
- Provided field food service support during training exercises and deployments.

CERTIFICATIONS & EDUCATION
- Integrated Information Technology – University of South Carolina (In Progress, Est. Graduation Spring 2027)
- CompTIA Security+ (SY0-701)
- CompTIA A+
- CompTIA ITF+

ADDITIONAL EXPERIENCE/MEMBERSHIPS
- Trained a group of 15+ soldiers to configure network connectivity in warehouse and field environment.
- Provided IT and logistical support during field exercises, ensuring connectivity for mission-critical applications.
- Assisted with cybersecurity compliance checks and risk assessments.
- Member, National Society of Black Engineers (NSBE)

PROJECTS
- **Active Directory Security & Access Control Lab**: Configured Windows Server domain with AD DS and DNS; created user OUs, applied group policies for least privilege and password complexity, and tested domain security compliance via audit logs.