

# RECORD OF MEETING

**TEAM NAME & NO.:** INFO5990\_CC04-23-3-Duolingo**DATE:** March 26, 2025**PRESENT:** Mingxiang Zhang, Divaskar Arulmozhi, Bokai Sun, Mingjie Zhang**ABSENT:** NO

AGENDA ITEMS	COMMENTS	DECISIONS/ ACTIONS	WHO WILL DO IT?	DUE DATE (WHEN IS THE ITEM DUE)
1. Find the existing IT infrastructure used in Duolingo.	including every parts of the IT systems like cloud, data, code.....	Search the internet and read the Duolingo blog or document to find out the answer and write this part of the report.	Mingxiang Zhang	March 30
2. Identify current software and its role in business operations.	including every parts of the IT systems like cloud, data, code....., check the website and use developer tool if necessary.	Search the internet and read the Duolingo blog or document to find out the answer and write this part of the report.	Divaskar Arulmozhi	March 30
3. Find out the strengths & weaknesses of the current system	including every parts of the IT systems like cloud, data, code.....	Search the internet and read the Duolingo blog or document to find out the answer and write this part of the report.	Bokai Sun	March 30
4. Make the IT system map.	including every parts of the IT systems like cloud, data, code....., check the website and use developer tool if necessary.	Search the internet and read the Duolingo blog or document to find out the answer and write this part of the report.	Mingjie Zhang	March 30

**Name of recorder:** Mingxiang Zhang**Name of observer:** Divaskar Arulmozhi