

SAMPLE ENGINEERING STUDENT RESUME

[FIRST NAME] [LAST NAME]

Cell Phone Number - UH Email Address - Customized LinkedIn URL

SUMMARY

(Identify Major Here) engineering student with experience in (list 3-4 relevant skills), seeking an opportunity with (Company & position here) to impact the "major" engineering industry.

EDUCATION

Bachelor of Science in _____ Engineering Month and Year of Graduation (or expected date)
University of Houston, Cullen College of Engineering - Houston, Texas
Minor
GPA (Optional- Only if 3.0 or higher)

RELEVANT COURSEWORK (Optional)

List upper-level classes (4-6 maximum) related to your career goals. Do not list course catalog numbers.

RELEVANT PROJECTS

Project Name, University of Houston Month Year

- List your accomplishments and results. Show what experience you will bring
- Use strong "action" verbs to explain what you did and quantify, if possible

EXPERIENCE

Engineering Intern Month Year - Month Year
Name of Business or Organization, City
Use the formula **ACTION VERB + TASK + RESULT** to format the bullets

- Put your strongest selling point first
- Focus on accomplishments and results, not job duties
- Provide as much detail about your responsibilities as possible
- Quantify any results whenever possible and use industry keywords/buzzwords

Position Title Month Year - Month Year
Name of Business or Organization, City
Use the formula **ACTION VERB + TASK + RESULT** to format the bullets

- If it happened in the past, make sure you use past tense verbs
- Avoid repetition: do not to use the same words and/or phrases over and over again

SKILLS

Computer skills, technical skills, certifications Language skills (fluent, bilingual, conversational)

HONORS/AWARDS

Dean's List: List semesters or range of semesters Semester Range
Include any Scholarships, Year Awarded Month Year - Month Year

ACTIVITIES (Held a leadership position? Describe accomplishments/results)

Professional Association, Title Month Year - Month Year
Student Organization, Title Month Year - Month Year
Volunteer Organization, Title Month Year - Month Year

UNIVERSITY of HOUSTON | ENGINEERING CAREER CENTER

www.egr.uh.edu/career - 713-743-4230 - ecareers@central.uh.edu

* adapted from the UH Career Services



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