

CS481



Location: Zoom



Date: 1/19/22



Time: 11:00 AM

Meeting Agenda

Attendees: Amanda Tebo, George Athans, Joshua Steiner, Mathew Dela Cruz, Vito Luong

I. Call to order

Facilitator Name called to order the regular meeting of the Organization/Committee Name at time on date at location.

II. Roll call

Secretary Name conducted a roll call. The following persons were present: attendee names

III. Scrum

Attendees commenced daily scrum meeting.

IV. Open issues

a) Project Debrief, does it meet the schedule of the class?

Feb7th is going to be the midterm presentation, Here's what the presentation will need:

- problem statement
- requirements
- analysis of requirements
- high level design/low level design
- technologies to use
- the machine learning model
- give organized schedule for the last 5 weeks for the overall plan of the project

If there is a demo, things don't have to be working as long as we are able to follow along with a plan of execution (for midterm presentation)

We will do a dry run presentation prior to the final meeting

b) **How much of the software should be feature complete compared to just being a proof of concept?**

It needs to be a working prototype at the least for the class (*this differs a little from the clients' expectations)

Don't expect the software need to be released by the end of this class but be able to offer insight on how to execute and solve the problem statement.

"It would be nice if we web-scraped the internet", but just as a start we can populate it manually for the scope of this project

Special notes:

- It doesn't have to be the entirety of the app working as long as we show progress
- No penalization if the entire working prototype isn't completed by the end