

CD GLOBAL PANEL MEETING

Date: Friday December 2, 2016 Time: 1:00PM-2:00PM

Meeting attendees: Eunice A. Jarome A. Angelo A. Kyle C. Neah B. Raimehn R. Kim C. Jing K. Pennylene P. Aira P.

Apologies:

Absent: Iñigo R., Jason C., Rhoul R. & Dianne C.

Agenda

- To know and discuss current tasks

Updates

Eunice

- Update DB numbers
- H & B articles
- Stopped tagging consumer for WA
- Back to data mining
- Database report
- Database mining for WA
- MailChimp training

Neah

- Send Outs
 - Equip FP, MTAA, FHF, Sunsuper
- Mail Chimp Tests
- Archiving (E-market)
- H&B Tasks

Aira

- Prepare contact list
- Update field work
- Price draw update
- H&B articles

Rai

- Working on Limesurvey (GFK, Westpac, Sunsuper)

Jason

- Working on Report for Weightless World

Gelo

- WA Data mining
- WA Weekly Report
- Flowchart for PowerPoint

Jarome

- Datamining GFK
- Create database for law firms (uk)

Kim

- Create database for law firms (uk)
- Datamining GFK

Kylie

- WA Data mining
- H&B Topics & Prizes

Penny

- Preparation for Sunsuper
- Updated allocated weightless world

Jing

- Mortgage
- YBR FP reports
- H&B articles review
 - Aira's list – done
 - Penny's list – done

REVIEW PLAN AND ACTIONS:

- Continuance of each tasks and responsibilities efficiently