

Michael McCool 12 September 2022

Safety Reminders



- While attending TPAC, follow the <u>Health Rules</u>:
 - Authorized masks are required indoors at all time (no exceptions)

 If you need to remove your mask during a meeting, keep it short (but keep enjoying that water/coffee)
- Daily test is expected

Participants' needs for physical distancing and other accommodations or precautions due to health concerns should be respected.

Lunch boxes will be provided for inside or outside. There is limited outdoor seating at the hotel but there are public parks within a 10-minute walk.

Code of Conduct



Code of Ethics and Professional Conduct

It's one Web, so let's keep working together:

- Appreciate and accommodate our similarities and differences, be inclusive
- Have empathy when discussing sensitive issues
- Treat everyone with respect
- Be honest, be truthful
- Be aware of how much time is taken up
- Be sensitive to language differences
- Respect confidentiality and privacy

Accessibilty and Internationalization



- English is not the primary language of all participants
 - Avoid idiomatic expressions and speak slowly
- If you're doing a presentation to the Group:
 - Consider pre-recording (gain time and facilitate remote participants)
 - Describe the slides if there are graphics and indicate out loud each slide transition
- Follow the guidance in <u>How to Make Your Presentations Accessible to</u>
 <u>All</u> and <u>Accessibility of Remote Meetings</u>, especially <u>Creating</u>
 <u>accessible content for remote meetings</u>
- Captions will be enabled during sessions
- Please respect queue

<u>Agenda</u>



- Tuesday Sept 6 (2h)
 - Next Charter Proposals
 - Accessibility Joint Call
- Wednesday Sept 7 (1h55m)
 - Deliverables Status Review
 - Next Charter Proposals
- Monday Sept 12 (1h55m)
 - Deliverable Progress
 - Next Charter Discussion
 - Liaisons

- Wednesday Sept 14 (1h55m+1h)
 - Joint Calls
 - Breakout: Demos
- Tuesday Sept 20 (1h55m)
 - WoT CG/Marketing Split (1/2)
 - OPC UA
- Wednesday Sept 21 (1h55m)
 - CR Transition Resolutions
- Thursday Sept 22 (1h55m)
 - WoT CG/Marketing Split (2/2)
 - Finalize Next Charter Deliverables

Monday Sept 12 (1h50m) TPAC Day 1



- 8:05-8:15: **Opening** (10m) McCool
- 8:15-8:25: Deliverable Progress (10m) Editors
- 8:25-9:35: **Charter Discussion** (1h)
 - https://github.com/w3c/wot/issues/978
 - https://github.com/w3c/wot/tree/main/proposals/deliverable-proposals
- 9:25-9:55: **Liaisons** (30m)
 - OPC UA
 - https://github.com/w3c/wot/blob/main/liaisons/opcf/tech_reqs.md
 - ECHONET
 - Other

Resources



Wiki

- https://www.w3.org/WoT/IG/wiki/F2F_meeting,_September_2022
- Detailed agenda and links to WebExes

Presentations

- https://github.com/w3c/wot/tree/main/PRESENTATIONS/2022-09-hybrid-f2f
- Please upload prior to your session
- Please (also) export and upload a PDF version (PDF-only ok)
- Please follow file naming convention (will be renamed otherwise)
- Ideally update the README to index your presentation material
- Please upload at least one slide even if all it does is hyperlink to github issues or other documents; it will make reviewing the F2F later easier
- Use of template not required but preferred if you can do it