Minutes: Partner Meeting 1

1. Asking about deliverable 1 questions
   a. BCH needs has a survey to check how ready a hospital is to handle pediatric emergencies
      i. Not one person who knows all answers
      ii. Currently have to send entire survey to each person and merge responses manually
      iii. Want tool to fill these surveys collaboratively
      iv. Google sheets for example is too breakable
   b. Should spit out report or score at the end
      i. Needs to be easily readable/understandable
   c. Target users are
      i. Designers of tool/forms (university, NGO, gov organization)
      ii. Users of tool/forms and output (hospital staff and leaders)
      iii. Not necessarily totally separate groups if this is universal tool
   d. Users are currently using mix of tools (KoBo Toolbox, redcap, surveymonkey)
      i. Dashboard and analytic programs are inaccessible to this community
      ii. Expensive and hard for general use
   e. Tool is not specific to pediatric emergency care
      i. Should be universal, design forms/output for whoever
      ii. Should be user friendly for very un tech-savvy people
      iii. Scores are in total, per section, etc
   f. Would be good if it was available online and offline
   g. Would be good if it was usable on mobile phones
   h. For licence: Fine for the code to be on github, only partner can manage the deployed system.
   i. No preference on specific technologies
   j. Program like this could immediately go in use in many hospitals worldwide
   k. Possibility of partnership with other global health initiatives like SickKids
2. Follow-up questions
   a. Any restrictions for form access/modification
      i. Creator is only one who can change question
      ii. Users can only answer question
      iii. Creator has responsibility of creating sections that make sense, users can access any section
         1. Users should be able to adjust answers

End of meeting, prototype meeting/demo scheduled for Wednesday at 6pm