**Form (Initiate Request)**

**1. Step 1**

A. Country, Unique Only Alphabetically Sorted

B. Insurer Code, Of selected country only

C. Currency auto select based on Country

D. Balance Year

E. Portfolio Quarter

F. Settlement Currency

G. Date

H. Exchange rate (open entry for numbers)

I. Exchange Source

J. Link (open entry for url)

**2. Step 2**

A. Filter Country

B. Filter by insurer

C. Filter by status, closed

D. Sum currency values

E. Convert Amount to Settlement currency