AristoCAT Software Update
February 2002
For Windows 95/98/Me/NT/2000/XP

The February 2002 update consists of the AristoCAT Master Load software. Master Load software means that the enclosed CD or diskettes contain all of the AristoCAT software. You would use this software to install the software on a new computer or to completely update the AristoCAT software on an existing computer. This software is for the Windows 95/98/Me/NT/2000/XP operating systems only. Note that any references to the Windows XP operating system include both the XP Home and XP Professional versions. DO NOT INSTALL THIS UPDATE on Concurrent DOS, Multi-User DOS, Novell DOS 7 or MS-DOS!

Important Notes:
1. Since this update consists of the entire AristoCAT software, including all previous updates, you do not have to install any previous update diskettes before installing this update.
2. It is recommended that you gather all CDs and diskettes you have received from AristoCAT and place them in a folder or envelope. About a month after installing this update, if you do not encounter any problems with this update, you can dispose of the old CDs and diskettes. **Note:** We use removable labels on our diskettes. You can remove the labels from the diskettes, format them and then use them for other purposes.
3. Below is a brief overview of the changes in this update. Click the help buttons in each of the programs for detailed information about using the new features.
4. Because of the changes to the Read program, you will have to tell the software the type of writer you are using. To do this, start the ACAT Main Menu, click on Setup and then click on Choose Writer. You should only have to do this once.

AristoCAT User's Manual
The AristoCAT User's manual has been updated and is now available in both HTML and PDF format. There is a tutorial on using both formats of the user's manual under Help on the ACAT Main Menu.
The HTML version of the user's manual is accessed from either the User's Manual icon or under Help on the ACAT Main Menu. The HTML version of the user's manual is the same format as the previous User's Manual.
The PDF version of the user's manual is found under Help on the ACAT Main Menu. You must have Adobe Acrobat Reader installed on your computer before you can use the PDF version of the user's manual. The advantage of the PDF format is that it is easier to read and to print individual chapters. If you do not have Adobe Acrobat reader already installed in your computer, you can download it for free from www.adobe.com.

Diskette Read Program
The Read program for reading notes from a diskette (except for the Baron TX and MeritWriter) is now a Windows program with the following changes:
- If you only have one diskette drive, the Read program will not ask you in which drive the diskette is in. The Read program will assume the diskette is in the A drive.
- If you only have one reporter information file, the Read program will not ask you for your reporter code. The Read program will automatically use that

reporter information file. If you have more than one reporter information file, you will be asked which information file you want to use with this note file.
- When viewing a note file, you can now view the first 1000 strokes of the note file, rather than the first 64 strokes as before.

File Management
The following changes have been made to the File Management program:
- The File Management program should now load much quicker, especially if you have a lot of .WRK files on your computer. The old version would read each .WRK file to determine how many pages and lines were in each .WRK file and display the number of pages and lines of each .WRK file. This process took a long time, especially if you have a lot of .WRK files. The File Management program no longer does this. If you want to see the number of pages and lines in a .WRK file, click on that file, then click View, then click View Job Details. If you want the File Management program to automatically display the number of pages and lines each time you go into the program, click on File, click on Preferences, then click on the Calculate Pages and Lines box so that it is checked, then click the OK button. The next time you go into the File Management program, it will display the number of pages and lines for each .WRK file.
- There is now a tutorial for the File Management program. To run the tutorial, start the File Management program, click on Help then click on Tutorial.

Dictionary Management
The following changes have been made to the Dictionary Management program:
- If you only have one personal dictionary, the Dictionary Management program will not ask for your reporter code. It will use the reporter information file that is the same name as your personal dictionary.
- The ability to spell check your personal and job dictionaries has been added to the Dictionary Management program menu under Personal Dictionary.

Qprint
The following changes have been made to the Qprint program:
- The ability to print in different fonts. Note that you will only be able to choose from fixed fonts. To choose the font to print, as well as the other Qprint options, do the following:
  1. Double click the Print icon.
  2. When asked for the name of the file to print, click the Cancel button.
  3. At the blank Qprint menu, click File, then click Print Setup. A font that you might try is Lucida Console. Note that your computer might not have the Lucida Console font. The normal print font is either Courier or Courier New.
- If you are printing from the Xprint icon, you probably want to do the following:
  1. Follow the instructions above to get to the Print Setup.
  2. Click the Legacy Printer box so that it is checked.
  3. If you are printing from an older printer that is not a Hewlett-Packard printer (such as the Epson, Panasonic or IBM 4019) then you will need to install the HP Laserjet Series II print driver and use this driver as your default printer. See "Preparing Windows for your printer" in the Qprint chapter in the on-line User's Manual for instructions on installing a print driver.
- Two new dot commands have been added, making it easier to add text before and/or after the page number. These two dot commands are:
  1. .bp text – this dot command places text before the page number. For example, if you want the word Page and one space to precede the page number then the dot command would be: .bp Page   (note that there is one space after the word Page).

2. .ap text – this dot command places text <u>a</u>fter the <u>p</u>age number. For example, if the want the text –A to appear immediately after the page number the dot command would be: .ap –A   (note that there is one space after the .ap. If you want one or more spaces after the page number and before the text, then type in two or more spaces immediately after the .ap.

<u>Multipag</u>

The Multipag program (Condensed Print) has the following changes:

- It now supports all Windows printers, not just laser printers and deskjets.
- It now prints to network printers, USB printers and printers installed on ports other than LPT1. If you don't know what this means, don't worry. Most users have their printers on LPT1.
- If you are using the Xprint icon (because you have an older printer) to print normal sized transcripts, then you will need to check the Legacy Printer box under the Multipag Print Setup. In addition, if you have an older Epson, Panasonic or IBM 4019 printer, then you will need to install the printer driver for the HP Laserjet Series II and set that as your default printer. See the instructions under Qprint above for instructions for installing this printer driver. Also, if you find that your footer does not print, then you may have to adjust the Vertical Adjustment field in the Multipag Print Setup. Click on the Help button for detailed information about the Vertical Adjustment field.
- You have a choice of fonts to print with. To choose a font, as well as other print options:
  1. Double click the Multipag icon.
  2. When asked for the name of the file to print, click the Cancel button.
  3. At the blank Multipag menu, click File, then click Print Setup. A font that you might try is Lucida Console. Note that your computer might not have the Lucida Console font. The normal print font is either Courier or Courier New.
  <u>Notes:</u>
  1. This version of Multipag does not support double-sided printing unless you have a printer with a built-in duplexer.
  2. We have had many requests for different features for Multipag such as a larger font, bold or shaded Q&A, et. cetera. We will implement some or all of these requests in future updates.

<u>Proofreader</u>

The following changes have been made to the Proofreading program:

- You now have a choice of fonts to display the text. To change the display font, as well as set other options, do the following:
  1. Double click the Proofreader icon.
  2. When asked for the name of the job to proofread, click the Cancel button.
  3. At the blank Proofread menu, click Options, then click Set Preferences.
- If you exit the Proofreader program before you have finished proofreading the entire transcript, the Proofreader program will remember all of your Correct All and Accept All words and will not stop at these words again. If addition, you can elect to append the Correct All and Accept All words to another job. See the chapter on the Proofreader in the on-line User's Manual for information on using this option.

<u>AVSync</u>

The following changes have been made to the Audio Synchronization program:

- An issue using AVSync with the Windows NT, 2000 and XP operating systems has been corrected.
- Several changes have been made in both AVSync and Edit to increase the accuracy.

- The AVSync documentation in the on-line User's Manual has been updated. The AVSync documentation can be found in the chapter on Real-time. You might find some time saving information in this updated manual.
- When you Home to an untranslate or conflict in Edit, you can now do the Ctrl+KM command to play back the sound without having to press the ESCape key first to un-highlight the untranslate or conflict.
- You can also use the Ctrl+QL command to play back the sound in Edit. This command was added so that you can use it to program a function key to play back sound. It is not possible to program a function key using the Ctrl+KM command.
- In certain situations you would get the error message "This stroke is before the RT-RECORD stroke", when in fact it wasn't. This has been fixed.

Real-time

Modifications to the program have resolved many of the problems that some users encountered with the last update of Real-time. We would like to thank the users who gave us input on these glitches so that we could correct them for all. This version of the real-time works best with a time delay of about 6 and a stroke delay of about 4.

There are still some instances when in real-time, the line numbers appear to skip a number on the computer screen. In our tests and from user feedback, the lines numbers and text are correct in the edit file.

Automatic Indexing

- A tutorial is now available for automatic indexing. To run the tutorial, start the automatic indexing program. When asked for the name of the file to index, click the Cancel button. At the Automatic Indexing menu click on Help then click on Tutorial.

Edit

The following changes have been made to the Edit program:
- The Alt+Q and Alt+A commands to change an Answer or Question to a colloquy speaker (and visa versa) has been enhanced:
    1. If you have the cursor on a line that starts with a Question and press Alt+A, then the Question will be changed to an Answer and the punctuation at the end of the paragraph will be changed from a question mark to a period. If the cursor is on a line that starts with a Question or a colloquy speaker and you press Alt+Q, the command will work as before.
    2. If you have the cursor on a line that starts with an Answer and press Alt+Q, then the Answer will be changed to a Question and the punctuation at the end of the paragraph will be changed from a period to a question mark. If the cursor is on a line that starts with an Answer or a colloquy speaker and you press Alt+A, the command will work as before.
- The Alt+J (join paragraph) has been enhanced to handle the following situation:
    A.   text of answer
    Q.?
    A.   more text for answer above
If the cursor is on the first answer, pressing Alt+J will completely remove the line with the false start question.
- Changes to playing back a sound file from AVSync. See AVSync above for details on the changes made.

We hope you will enjoy this update and that it will make you more productive. You should be able to install and use this update with a minimal learning curve.

Many of the changes made in this update were the result of suggestions of our customers. We would like to thank those customers who took the time to call or e-mail us with these suggestions and to report problems. If your suggestion was not implemented in this update, please be assured that they will be implemented in a future update.

As usual, we encourage you to install this update during normal AristoCAT support hours in the event you encounter an unexpected problem. In addition we encourage you to offer suggestions or report any problems you encounter with this update. Please call us at 800-727-4786 or e-mail us at support@aristocat.com.

Your AristoCAT Support Team