



COMPANY PROFILE

**Address (Office): 137 MAVHUNDA
SIBASA
0970,**

**12 Chain street
POLOKWANE
0950 and**

**Postal Address: P.O Box 4612
Thohoyandou
0950**

**Contact Number: 072 361 6854
Fax: 086 535 8400**

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1. BUSINESS BACKGROUND

TJP Building Construction and Projects cc is newly and was established in 2009, as a multi-purpose business that specialises in rendering the following: Cleaning services, Electrification, Construction services, supply of goods and services, etc. The shareholders are experienced persons in consulting with special skills in environmental management, sanitation, water resources and cleaning with over 9 years experience in the field of managing various projects of environmental related issues. Targeted customers for the cleaning services provider are the homes and businesses in the neighboring towns with the aim of servicing the whole province and beyond. TJP Building Construction and Projects cc is managed by its owner Ms T. J Khorommbi as the Managing Director of the business on a full time basis.

2. VISION

To become a world-class cleaning, construction, electrification, services and supply of goods SMME of choice in South Africa.

3. MISSION

To provide our clients with quality and excellent cleaning services and supply of goods and services activities at affordable rates on a daily basis.

4. OBJECTIVES

The business has the following objectives:

- To generate a good return of investment for the owner
- To promote economic growth of Limpopo province
- To create sustainable jobs for the unemployed people in the area
- To capacitate employees with business skills

5. CORE VALUES

TJP Building Construction and Projects cc is committed to upholding the generally acceptable business ethics in performing its activities. The business believes in serving its customers with:

- To be completely honest, fair & courteous in our relationship with our customers, competitors and suppliers.
- To refrain from defaming competitors by any false representation or disparagement of the quality of their service.
- To take all possible steps to protect the environment.
- Public recourse through a national executive committee in the event of a complaint

6. KEY TO SUCCESS

- Our experience enables us to fully understand the customer's requirements and to present top quality prospective candidates more effectively.
- Cutting edge screening processes and techniques.
- Compilation of short listed candidates per specification.
- Reference checks can be made available on request.
- Highly competitive placement rates.
- Up-to-date remuneration trends and levels.
- The ability for our clients to make a dedicated investment in one of our candidates, demonstrates the strategic value of this person to our customer's business.
- When we provide strategic value for our customers, we are achieving our goal.

7. MANAGEMENT TEAM

TJP Building Construction and Projects cc is managed by its owner Ms. T.J Khorommbe as the Managing Director of the business on a full time basis. The Managing Director is responsible for the day-to-day activities of the business. Her other duties includes amongst others the following:

- Recruitment, hiring, supervision and inspection of personnel
- Allocating personnel their duties and responsibilities
- Identifying new business opportunities
- Financial control for the business
- Procurement for the business

8. CORE SERVICES/ PRODUCTS

TJP Building Construction and Projects is a multi-purpose business specialising in rendering the following:

CONSTRUCTION

- Building construction
- Electrification
- Civil construction
- Roads and bridges construction
- Re-gravelling and rehabilitation of roads
- Repairs and maintenance
- Carpentry, plumbing and wiring
- Painting
- Fencing
- Supply of building materials

SERVICES

- Cleaning services
- Hygiene services
- Waste removals
- Gardening services
- Catering services
- Decoration services

SUPPLY OF GOODS AND SERVICES

- Supply of cleaning materials
- Supply of toiletries
- Supply of hygiene chemicals
- Supply of stationery
- Supply of First Aid Kit
- Supply of groceries
- Supply of office furniture and equipment
- Supply of curtains

9. TARGET MARKET

The target market for the business includes amongst the following:

- Private institutions
- Parastatals
- Municipalities
- Schools, clinics, hospitals, etc.
- Public in general
- Government departments

10. FINANCIAL MANAGEMENT

The owner of the business is responsible for financial control and management in the business. The business has record books for the incoming of money and outgoing of money in the business. The business also has a bank account with one of the banking institutions in Thohoyandou. Every cent that comes into the business must first be deposited into the business bank account before being used for whatever purpose. We also encourage who are able to use the banking facilities to make payments through our bank account. The business also has an accountant who prepares financial statements and completing the returns to SARS.

11. MONITORING AND EVALUATION

The Managing Director is responsible for monitoring all the activities of the business. The business also hires supervisors who assist in monitoring the activities of the business. The owner of the business makes sure that whenever

the business is involved in particular project she visits that site to monitor the progress of the project.

In terms of evaluation we have develop questionnaires that we give to our clients to evaluate the end product of our business. We believe that the clients are the only one who can give us the best feedback of the end product or services. We encourage them to be honest and fair when evaluating our products and services as this is the only way that will assist us in rendering quality and excellent services and products.

REFERENCES:

- 1. Pastor Gladwin Molahle - Tebernacle of Joy and Liberty Centre -063 116 5013
- 2. Ms Tshivhase S- Road Agency Limpopo - of 0824415330
- 3. Mr Surcer- South African National Parks - 082 887 37 97