Meeting Agenda – Team A

### Sprint Two

11/06/2020

14:00

Meeting called by: Joshua

Attendees: Aashiyan, Sam, Josh

Please read: RAD Project Sprint 3 Requirements

Please bring: Supplies

Platform: Zoom

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| --- | --- | --- |
| Time | Event Heading | Location |
| 14:00 – 15:05 | Scrum Meeting | Zoom - Online |

## Additional Information:

Discussion Topics:

14.00 – Josh took the responsibility of being the scrum leader and doing the master document.

14:15 – Josh stayed responsible for the source control.

14:25 – Ash was tasked with handling the meeting agenda

14:35 – The team discussed all the tasks that needed to be done.

14: 50 – After discussing all the tasks, we decided to divide up the tasks:

* Ash is doing the Top Ten ratings, Optimisation report and the Testing plan.
* Josh is handling the Master Doc, password complexity, Database update and updates to the project management
* Sam is responsible for Streaming Table and the Rating form.

15:05 – Meeting evidence was taken, and the meeting ended.