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GroundLink

GroundLink delivers best-in-class car service with a fleet of over 45,000 vehicles available in major cities worldwide. GroundLink's 24/7 service and ON TIME EVERY TIME® Guarantee ensures a smooth and seamless ride for business travelers needing point-to-point or airport transfers.

Concur travelers can now easily connect GroundLink to Concur to have e-receipts automatically delivered to the receipt store.



Getting started is easy.

On an iOS or Android Smartphone:

- 1. Download the GroundLink App and set up an account.
- 2. Book a ride with confidence.
- 3. Send the trip to Concur in the Payment Section. An e-receipt will be automatically sent to the linked Concur account.

On the web:

- 1. Log in to a GroundLink account.
- 2. Book a ride with confidence.
- 3. Send the trip to Concur on the Confirmation Page and an e-receipt will be automatically sent to the linked Concur account.

GroundLink works with **Expense** for Concur Standard and **Expense** for Concur Professional. It will be available soon in the Concur App Center under **Apps for**

Me at www.Concur.com/AppCenter. For more information about GroundLink, go to the GroundLink website at https://www.groundlink.com/.