

**Last Updated**: 2023-11-22

This Terms of Use Agreement (the "Agreement") is entered into by and between SWJM, hereinafter referred to as "the Company," and the individual or entity using the services provided by the Company, hereinafter referred to as "the User." By accessing or using the services provided by the Company, the User agrees to be bound by the terms and conditions set forth in this Agreement.

## 1. Acceptance of Terms

By accessing or using the services provided by the Company, the User agrees to comply with and be bound by the terms and conditions of this Agreement. If the User does not agree to these terms and conditions, they should not use the services.

### 2. Authentication Requirements

To ensure the security of user accounts and data, all access to the services provided by the Company must be authenticated using FIDO2 security keys. The User agrees to use a FIDO2 security key as the primary method of authentication.

# 3. Security Key PIN

The User is responsible for setting a <u>non-trivial</u> PIN or Passphrase on the FIDO2 security key. The Company recommends the following guidelines for creating a secure PIN / Passphrase:

- ✓ Use a a minimum length of 8 characters
- ✓ Include a combination of numbers, uppercase and lowercase letters

TIP: Selecting a phrase makes remembering the PIN easier!

### 5. User Responsibilities

The User is solely responsible for maintaining the confidentiality of their FIDO2 security key, PIN or passphrase. The User agrees not to share, loan, or otherwise disclose their security key, PIN, or passphrase to any third party. The User is also responsible for any activities that occur under their account.

### 6. Compliance with Laws

The User agrees to comply with all applicable laws and regulations regarding the use of the services, including but not limited to data protection and privacy laws.

#### 7. Termination of Access

The Company reserves the right to terminate or suspend access to the services at any time, without prior notice, for any reason, including, but not limited to, a breach of this Agreement.

## 8. Changes to the Terms of Use

The Company reserves the right to modify or amend these terms at any time. The User will be notified of any changes, and continued use of the services after such notification constitutes acceptance of the modified terms.

#### 9. Contact Information

For questions or concerns regarding this Terms of Use Agreement, please contact [Your Company's Contact Information].

By using the services provided by the Company, the User acknowledges that they have read, understood, and agree to be bound by the terms and conditions of this Agreement.