ONE PAGE BUSINESS CASE TEMPLATE

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LOGO

DATE	09/01/2024
SUBMITTED BY	Capstone Group 3
TITLE / ROLE	Software Engineers

THE PROJECT

In bullet points, describe the problem this project aims to solve or the opportunity it aims to develop.

- Create employee, Update employee details, Get employee info, Delete employee.
- Create automated scheduling system
- Easier access to schedules & booking time off for employees
- Fewer errors/schedule & employee handling

THE HISTORY

In bullet points, describe the current situation.

- Stores all employee details manually (pen & paper) - time consuming
- Prone to errors in updating employee details
- No/hard access for all employees & security system isn't efficient
- Separate diaries for holidays, schedule changes, and appraisals. – inefficient system
- Finance team manually retrieves bank details for payroll - could lead to missed payments, under or overpayments of salaries, tax errors etc.

LIMITATIONS

List what could prevent the success of the project, such as the need for expensive equipment, bad weather, lack of special training, etc.

- Lack of special training & literacy in tech
- System downtime
- Database maintenance
- Data Security & Preventative maintenance of breaches

APPROACH

List what is needed to complete the project.

- Live server & database
- Conduct extensive training sessions and ensure data security compliance – budget for this & ahead of launch
- External contractor/third party for training

BENEFITS

In bullet points, list the benefits that this project will bring to the organization.

- Streamlined HR processes and improved data accuracy.
- Enhanced employee satisfaction with digital scheduling and leave management.
- Increased efficiency in payroll processing.

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