

# Jonathan W. Nicholson, MBA

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## Experience

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### Cardinal Health | La Vergne, TN

#### Sr. DSCSA Consultant | 08/2023 - 12/2024

- Assisted in building DSCSA compliance measures during the 2023 compliance deadline.
- Served as a subject matter expert on DSCSA regulations and strategies as outlined by the Drug Supply Chain Securities Act as outlined by the FDA.
- Single-handedly created SOP guides and Excel forms for various business units as requested by both management and executives.
- Processed specialty and exclusive pharmaceutical orders while ensuring HIPAA compliance.

### Cardinal Health | La Vergne, TN

#### Specialty Implementations Contractor | 03/2022 - 05/2023

- Assisted in FDA mandated Letter of Authorization compliance project of 10,000 accounts after company acquisition.
- Maintained and processed allocations, change requests, CMIR tables, as well as various billing forms and data; processed specialty & exclusive orders while maintaining federal HIPAA compliance.
- Operated as a Lean, Six Sigma consultant as requested by management.
- Created Excel forms to automate previously manual tasks, leading to increases in department productivity of up to 400%.
- Wrote SOPs for various business units & departments, including: AMI, billing, dropship, implementations, returns, and transportation.
- Developed team reporting dashboards for executive-level use, as directed by management.

### Metro Nashville Police Dept | Nashville, TN

#### Police Officer | 10/2017 - 01/2021

- Patrolled assigned geographic zones, responding to calls for service as outlined by local, state, and federal law.
- Responded to emergency and non-emergency situations, such as criminal vice activities and domestic disturbances.
- Conducted investigations into criminal activities, including interviews, evidence collection, and case documentation.
- Executed search warrants and participated in raids, ensuring adherence to legal protocols and safety procedures.
- Apprehended and transported criminal suspects, provided courtroom testimony through self-documented incident reports.

## Professional Impact

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- (2024): Identified and corrected a recurring billing error that had been ongoing for years, resulting in savings of tens of thousands of dollars per quarter.
- (2023): Created an automated tracking and reporting log for specialty pharma products that was mandated by a specialty vendor.
- (2023): Independently created Cardinal Health's COVID-19 vaccine tracking form and sales dashboard.
- (2023): Independently drafted executive-level dashboards used to report to the vice president of Cardinal Health's Specialty Division.
- (2023): Automated a bi-weekly specialty charge within Cardinal Health, increasing task processing time by over 400%.
- (2022): Drafted process maps that oversaw the rectification of 10,000 new medical accounts for FDA, HIPAA compliance after competitor acquisition

## Skills

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Accounting, Customer Relationship Management (CRM) Software, Data Analysis, Enterprise Resource Planning (ERP) Systems, Excel, LSS, Microsoft 365, PowerBi, Pro Forma Projections, Process Automation, Process Mapping, Project Management, Salesforce, SAP ERP, SOP Creation, Tableau

## Education

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- Jan 2025 - May 2026 | Middle Tennessee State University | Macc, Accounting | X.XX GPA
- Aug 2021 - May 2023 | Middle Tennessee State University | MBA, Business Administration | 4.0 GPA
- Aug 2021 - May 2023 | Middle Tennessee State University | MBA, Healthcare Management | 4.0 GPA
- Aug 2013 - May 2017 | Middle Tennessee State University | BBA, Economics | 3.85 GPA