**Jonathan W. Nicholson, MBA**

1-615-498-5851 | [JN070694@outlook.com](mailto:JN070694@outlook.com) | Antioch, TN

**Experience**

**Cardinal Health | La Vergne, TN**

**Sr. DSCSA Consultant | 08/2023 - 12/2024**

* Assisted in building DSCSA compliance measures during the 2023 compliance deadline.
* Served as a subject matter expert on DSCSA regulations and strategies as outlined by the FDA.
* Single Handedly created SOP guides and Excel forms for various business units as requested by both management and executives.
* Processed specialty and exclusive pharmaceutical orders while ensuring HIPAA compliance.

**Cardinal Health | La Vergne, TN**

**Specialty Implementations Contractor | 03/2022 – 05/2023**

* Assisted in building DSCSA compliance measures during the 2023 compliance deadline.
* Served as a subject matter expert on DSCSA regulations and strategies as outlined by the FDA.
* Single Handedly created SOP guides and Excel forms for various business units as requested by both management and executives.
* Processed specialty and exclusive pharmaceutical orders while ensuring HIPAA compliance.

**Metro Nashville Police Department | Nashville, TN**

**Police Officer | 10/2017 – 01/2021**

* Patrolled assigned geographic zones, responding to calls for service as outlined by local, state, and federal law.
* Responded to emergency and non-emergency situations, such as criminal vice activities and domestic disturbances.
* Conducted investigations into criminal activities, including interviews, evidence collection, and case documentation.
* Executed search warrants and participated in raids, ensuring adherence to legal protocols and safety procedures.
* Apprehended and transported criminal suspects, provided courtroom testimony through self-documented incident reports.

**Professional Impact**

(2024): Identified and corrected a recurring billing error that had been ongoing for years, resulting in savings of tens of thousands of dollars per quarter.

(2023): Created an automated tracking and reporting log for specialty pharma products that was mandated by a specialty vendor.

(2023): Independently created Cardinal Health's COVID-19 vaccine tracking form and sales dashboard.

(2023): Independently drafted executive-level dashboards used to report to the vice president of Cardinal Health's Specialty Division.

(2023): Automated a bi-weekly specialty charge within Cardinal Health, increasing task processing time by over 400%.

(2022): Drafted process maps & laid out automation tools that oversaw the rectification of 10,000 new medical accounts for FDA, HIPAA compliance after competitor acquisition.

(2019): Established, led, and was a member of command level incidents throughout Nashville, TN as a police officer.

(2018): Rescue Task Force (RTF) certification to serve against acts of deadly aggression with Metro Nashville Police Department.

**Skills**

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| --- | --- | --- |
| ★★★★ Expert | ★★★★☆ Advanced | ★★★☆☆ Knowledgeable |
| Excel | CRM, ERP Software (Salesforce, SAP) | Accounting |
| Lucidchart | Dashboard Creation | Accounts Payable (AP) |
| Problem Identification | Data Analysis | Accounts Receivable (AR) |
| Process Mapping | Financial Statements | Ethical Hacking |
| SOP Creation & Technical Writing | General Ledgers | Local HTML coding & scripts |
| Tableau | Lean Six Sigma, Kaizen | GAAP |
|  | Process Automation | Quickbooks |
|  | Account Reconciliation |  |

**Education**

* Middle Tennessee State University | MAcc, Accounting | 01/2025 - XX/2026 X.XX | GPA, XXXXX
* Middle Tennessee State University | MBA, Business Administration | 08/2021 - 05/2023 4.0 | GPA, Summa Cum Laude
* Middle Tennessee State University | MBA, Healthcare Management | 08/2021 - 05/2023 4.0 | GPA, Summa Cum Laude
* Middle Tennessee State University | BBA, Economics | 08/2014 - 05/2017 3.85 | GPA, Magna Cum Laude