

# **Student Grievance Redressal Form**

At JNTU Gurajada Vizianagaram , we are committed to providing a positive and conducive learning environment for all students. We understand that from time to time, students may face challenges or concerns that need to be addressed at an administrative or academic level.

## **Purpose of the Grievance Redressal Form:**

The Student Grievance Redressal Form serves as a formal mechanism for students to voice their concerns, complaints, or suggestions regarding any aspect of their university experience. This might range from academic issues, such as grading or coursework disputes, to non-academic issues, such as campus facilities or personal safety.

## **Features:**

1. Confidentiality: All submissions are treated with utmost confidentiality. Students can be assured that their identities and the details of their grievances will not be disclosed without their consent.
2. Accessibility: The form is available both online and in a physical format at the [designated office/department], ensuring that all students can access it easily.
3. Structured Process: Upon submission, grievances are directed to the appropriate department or committee responsible for addressing the specific type of concern.
4. Timely Response: We aim to resolve all grievances in a timely manner. Students can expect initial feedback or a resolution plan within "two weeks" of submission.

## **Procedure:**

1. Filling the Form: Students should provide accurate details, ensuring all mandatory fields are completed.
2. Submission: The form can be submitted online or handed in at the [designated office/department].
3. Review: The grievance will be reviewed by the relevant department or committee.
4. Feedback/Resolution: Students will be informed of the outcome or any further steps that might be required.

## **Guidelines:**

- Please provide clear, concise, and factual information.
- Attach any supporting documents or evidence that might help in the investigation.
- Ensure that the grievance is genuine and avoid making any false statements.
- Remain patient and cooperative during the review process.

To submit your issues and feedback click on following link

[https://docs.google.com/forms/d/e/1FAIpQLScZAb63WhKkuRP-e8wQrKB5SzdAGFJuPmCYRYuyTO\\_o-HP0QA/viewform](https://docs.google.com/forms/d/e/1FAIpQLScZAb63WhKkuRP-e8wQrKB5SzdAGFJuPmCYRYuyTO_o-HP0QA/viewform)