

Jose Perez Jr.

Facilities Program
Manager

Contact

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Skills

Leadership and supervision

Operations oversight

Planning and scheduling

Cost-reduction methods

Supervision

Service contracts
management

Project organization

Relationship development

Team management

Problem resolution

Business operations

Logical and results-driven Web Developer dedicated to building and optimizing user-focused websites for customers with various business objectives. Judicious and creative when crafting effective websites, apps and platforms to propel competitive advantage and revenue growth. Technically proficient and analytical problem solver with calm and focused demeanor. Self-motivated Web Developer, passionate and hardworking coder with penchant for developing customized interfaces that factor in unique demands for accessibility, reachability and security. Organized approach to meeting multiple, concurrent deadlines. Pulls from active knowledge of current technology landscape to promote best practices in web design and willing to learn new skills.

Work History

2015-05 -

Current

Senior Instructional Assistant B.C.

Downey Unified School District, Downey, CA

- Used behavior modeling and specialized teaching techniques to share and reinforce social skills.
- Assessed student assignments to check quality and completeness before submission for grading.
- Oversaw groups of up to 15 students at school and off-site locations, maintaining optimal safety and security.
- Demonstrated knowledge of evidence-based strategies to foster independence and social academic engagement,
- Supported student learning objectives through personalized and small group assistance.
- Oversaw students in classroom and common areas to monitor, enforce rules and support lead teacher.

2013-12 -

2015-05

Substitute Paraprofessional

Norwalk La-Mirada Unified School District, Norwalk, CA

- Took attendance, graded assignments and maintained student records to assist teachers with administrative tasks and maintain smooth daily operations.
- Tutored struggling students individually and in small groups to reinforce learning concepts.
- Partnered with teacher to plan and implement

lessons following school's curriculum, goals, objectives and philosophies.

- Supported instructor with test administration, curriculum development and assignment grading.
- Distributed learning materials such as worksheets, textbooks and supplemental activities.
- Retained interest and maximized receptive learning by educating students using hands-on instructional techniques.
- Created lesson materials, visuals and digital presentations to supplement lesson plans.

Education

2019-06 -
Current

Bachelor of Science: Business Economics

Ashford University - San Diego, CA

2009-09 -
2013-06

High School Diploma

Norwalk High School - Norwalk, CA

2020-06 -
2020-12

Coding Bootcamp Certificate: Full Stack Web Development

University of California - Los Angeles - Los Angeles, CA