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Class: LA04

Subject: English for Written Business Communication

Lecturer: Kiky Soraya

How English for Written Business Communication Class improves Speaking and Writing Skills?

English for Written Business Communication is a subject about English that applies to written communication to business. The class has a purpose to improve speaking and writing skill, particularly for business. Student will be taught how to write business related items such as proposal, email, website, etc.

Student, who learns from this class, will get their speaking and writing skill improved. Not just about the basic, but it is about how to compose the word properly to make sure the word chosen are formal form.

The most important thing is about the business. Student will be taught and be experienced how to make proposal of business, how to make a Curriculum Vitae, etc.

Why English? That is because nowadays we will face business globally. English is the international language. A business should be able to speak to other businesses for such as collaborations, competition, etc.

In conclusion, English for Written Business Communication allows student to learn about business related speaking and writing.