

Evelyn Kavindu Kitungu
0729687535 | kavinduevelyn@gmail.com
28 November 2025

Dear Sir/Madam,

I am writing to express my interest in the contract position you recently advertised. I confirm that I am fully available for the entire month of December 2025 and have no restrictions on my schedule during that period.

I also confirm that I own the necessary editing equipment required for this project. I am currently a film production student specializing in editing, and I am comfortable working with the tools and workflows needed to deliver high-quality work. I bring a strong attention to detail, a collaborative mindset, and a commitment to meeting deadlines - all of which I believe will allow me to contribute effectively to your project.

Thank you for considering my application. I would welcome the opportunity to discuss how I can support your team and can provide work samples or references on request. Please feel free to contact me at 0729687535 or kavinduevelyn@gmail.com.

Sincerely,
Evelyn Kavindu Kitungu.