

Jacob Pearson Kashlak

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Select Professional Experience:

Hyde Park Theatre (Austin, TX)

Stage Manager, January 2017 – Present

- Coordinate with directors during rehearsal, filling assistant director role as needed.
- Operate all technical aspects of performances including, but not limited to: lights, sounds, props, etc.
- Respond to technical mishaps mid-performance without disrupting the audience.
- Account for artists and attend to their needs.
- Acted as house manager on performance nights as required.
- Stage Manage for related theatre companies Capital T Theatre, Street Corner Arts, and various one-night events from visiting artists.
- Full stage management resume available on the following page.

Bucks County Playhouse (New Hope, PA)

Audience Services Representative, June 2014 – December 2014

- Act as point of contact for patron requests.
- Lead a team of volunteer ushers in audience service and house maintenance.
- Assist the box office team as needed.

Arts Management / Company Management Intern, November 2013 – May 2014

- Assist the general manager with behind-the-scenes theater operations as well as artist travel, housing, organizing events/parties, and any arts administration task that arose.
- Act as point of contact for guests artists.
- Draft artist/agent contracts detailing confidential information regarding salary and job expectations.

Washington's Crossing Open Air Theater (Washington's Crossing, NJ)

Box Office Associate, June – October 2014

- Selling tickets and seasonal subscriptions to patrons.
- Maintaining the box office and point of sales.

Education:

Trinity College Dublin – Dublin, Ireland

Masters of Philosophy in Theatre and Performance, April 2014

Dissertation Title: The Application of Hegel's Dialectics and Aesthetics in Evaluating Modern Theatre

Dissertation Adviser: Professor Stephen Wilmer

Loyola University Maryland – Baltimore, MD

Bachelor of Arts degree in Fine Arts with a concentration in Drama, May 2012

New Hope-Solebury High School – Class of 2008 – New Hope, PA

Additional Skills/Certification:

- Stage Management
- Hospitality and Customer Service
- Working Knowledge of Tessitura
- New Employee Training
- Knowledge of Modern Office Practices
- Filing Vendor Contracts
- Proficiency with Microsoft Excel, Powerpoint, and Word
- Knowledge of Box Office Operations
- Public Speaking / Verbal Communication
- Research and Analysis
- Drafting Contracts
- Physical Endurance / Stamina

STAGE MANAGEMENT:

-GLORIA	Stage Manager	Street Corner Arts (2020), Jeremy Cudd
-HOUSE	Stage Manager	Hyde Park Theatre (2020), Ken Webster
-IT IS MAGIC	Stage Manager	Capital T Theatre (2019), Mark Pickell
-HOT DOGS AT THE EIFFEL TOWER	Stage Manager	Hyde Park Theatre (2019), Ken Webster
-ROBERT MUELLER'S GREATEST HITS	Stage Manager	Capital T Theatre (2019), Mark Pickell
-CUL-DE-SAC	Stage Manager	Summer Break Theatre (2019), Ensemble
-END OF SHIFT	Stage Manager	Hyde Park Theatre (2019), Alexandra Shaw
-DEATH TAX	Stage Manager	Hyde Park Theatre (2019), Ken Webster
-A DOLL'S HOUSE PART II	Stage Manager	Hyde Park Theatre (2019), Ken Webster
-CONFESSIONS OF A MEXPATRIATE	Stage Manager	Hyde Park Theatre (2018), Ken Webster
-THE GOAT, OR WHO IS SYLVIA	Stage Manager	Capital T Theatre (2018), Mark Pickell
-THE ANTIPODES	Stage Manager	Hyde Park Theatre (2018), Ken Webster
-WAKY, WAKY	Stage Manager	Hyde Park Theatre (2018), Ken Webster
-THE WOLVES	Stage Manager	Hyde Park Theatre (2017), Ken Webster
-THE MOORS	Stage Manager	Hyde Park Theatre (2017), Ken Webster
-JOHN	Stage Manager/ Assistant Dir.	Hyde Park Theatre (2017), Ken Webster
-FRONTERA FEST '17	Assistant Stage Manager	Hyde Park Theatre (2017), Christie Moore

RELATED EXPERIENCE:

-THE HUNCHBACK VARIATIONS & FAUST	Running Crew	Capital T Theatre (2018), Mark Pickell
-SMALL MOUTH SOUNDS	House Manager	Capital T Theatre (2018), Mark Pickell
-I AND YOU	Running Crew	Capital T Theatre (2018), Simone Alexander
-HIR	Running Crew	Capital T Theatre (2017), Delanté Keys
-A TUNA CHRISTMAS	Light/Sound Board Op	Sam Bass Theatre (2016), Robyn Conner
-SONG ABOUT HIMSELF	Assistant Director	Capital T Theatre (2016), Mark Pickell
-HEAVEN OR NOT	Sound Board Op	Vortex Reparatory Co. (2015), Toni Bravo
-PLAID TIDINGS	Spotlight	Bucks County Playhouse (2014), Gordon Greenberg
-THE MYSTERY OF EDWIN DROOD	Spotlight	DPAC Lambertville (2014), Jordan Brennan
-FIDDLER ON THE ROOF	Spotlight	DPAC Lambertville (2014), Louis Palena
-BIG	Spotlight	DPAC Lambertville (2014), Jordan Brennan
-THOROUGHLY MODERN MILLIE	Spotlight	DPAC Lambertville (2014), Louis Palena
-LIL ABNER	Spotlight	DPAC Lambertville (2014), Jordan Brennan
-THE 25 TH ANNUAL PUTNAM COUNTY SPELLING BEE	Spotlight	DPAC Lambertville (2014), Jordan Brennan
-SEUSSICAL	Spotlight	DPAC Lambertville (2014), Louis Palena
-THE SECRET GARDEN	Spotlight	DPAC Lambertville (2014), Jordan Brennan
-WEST SIDE STORY	Spotlight	DPAC Lambertville (2014), Louis Palena
-WISHING THE HOUSE WOULD CRASH	Author	Bucks County Playhouse (2014), Bill Brenner
-DOMAIN	Author/Director	Evergreen Players (2012), Pearson Kashlak
-OUR MAN IN MADRAS	Director	Evergreen Players (2011), Pearson Kashlak
-THE PHILADELPHIA	Director	Evergreen Players (2011), Pearson Kashlak
-THE PILLOWMAN	Sound Board Op	Poison Cup Players (2010), Hayley Evans
-STOP KISS	Sound Board Op	Evergreen Players (2010), Natka Bianchini
-CHICAGO	Spotlight	Evergreen Players (2009), Arion Alston

References:

Maureen Cotellesse
Former Patron Services Manager,
Bucks County Playhouse
maureencotellesse@gmail.com
(215) 435-6280
Former Supervisor

Ken Webster
Artistic Director,
Hyde Park Theatre
hydeparktheatre@gmail.com
(512) 479-7529
Recurrent Director