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KABSU Inventory Application User Documentation

The purpose of this document is to provide users, specifically workers at KABSU, how to use the KABSU Inventory Application. IThe KABSU Inventory Application allows you to interact with KABSU client data in a variety of ways such as adding, modifying, and searching records. The following will give correct instructions on how to use the software with relevant screenshots to provide more detail.

Files Needed

All files necessary will be available on GitHub through the following link: https://github.com/GradySalzman/KABSU-Inventory-App. Provided will be an executable called "kabsu.exe" which will be the primary file a user will be working with.

I. How to start program

Run the "kabsu.exe" file provided. When successfully loaded the following screen will show.

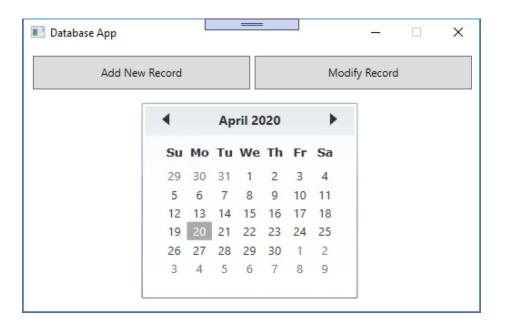


Figure 1. Initial Load Screen

II. How to use Features

a. Search Records

To search records in the database from the initial load screen shown in Figure 1 click the button that says "Modify Record". After the following pop up search window will be displayed, shown in Figure 2.

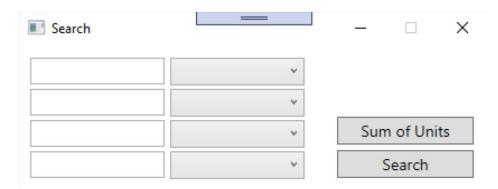


Figure 2: Search Window

At this window you can enter values in the left text fields then select the type it corresponds to in the database. A total of four values can be simultaneously searched upon. For example, you can search for "Mouse Micky" (which is a name of an owner in the test data set) so you select Owner from the drop down of the type, shown in Figure 3.



Figure 3. Search Window 2

Click Search and the results for your search will be shown in a pop up window. For example, the search results for Figure 3 are shown below in Figure 4.



Figure 4. Search Results Window

b. Modify a Record

In order to modify a record once you have found the one you want through the search described in a above, double click on the record row. A window shown in Figure 5 will be displayed with all the information for the record if

clicking on the first record in Figure 4.

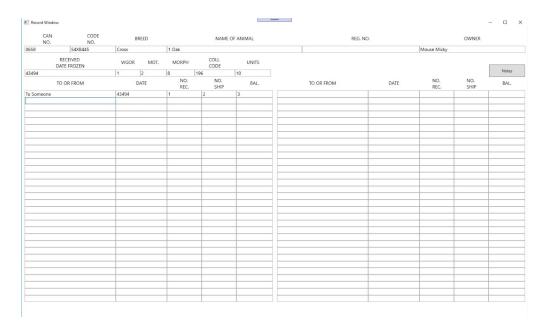


Figure 4. Record Window

You may add/edit information in this form inorder to properly update the record. For example, adding a row in the shipping information as shown below in Figure 5.

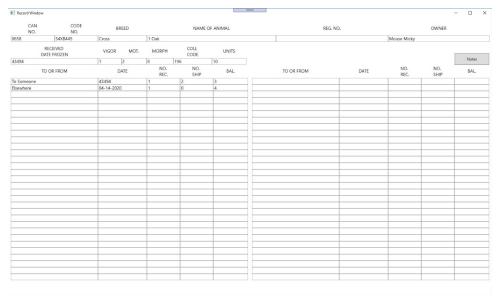


Figure 5. Adding information "Elsewhere" to form

Once finished with this section of information you can click the close "x" in the upper right hand corner. This will automatically saved the information you have entered thus far. After the following window will be displayed where you may edit additional information in you records shown in Figure 6.

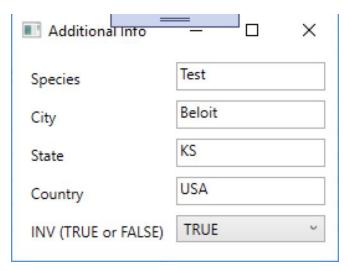


Figure 6. Additional Info Screen

When closing this window using the "x" in the upper right hand corner will again save any information entered. You will then be taken back to the search results window shown before in Figure 4.

c. Sum of Units

In order to sum the units for a particular search, specify what you want you sum for through the search as described in a. For example, to sum units for "Mouse Micky" we would be at the screen shown in Figure 7.



Figure 7. Search Window

Click the "Sum of Units" button in the bottom right and the following window will be shown with the sum of units.

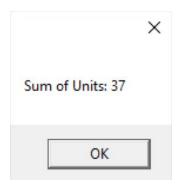


Figure 8. Sum of Units

d. Add a Record

From the initial load screen shown again in Figure 9 below click "Add New Record".

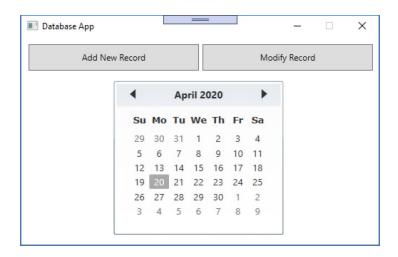


Figure 9. Initial Load Screen.

After clicking "Add New Record" the following screen will be displayed shown in Figure 10. It shows a blank record that will need to be filled out with information

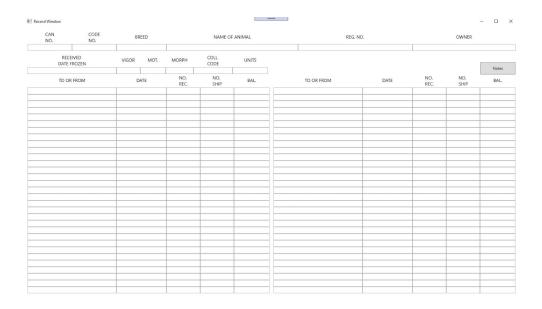


Figure 10. Blank Record Window displayed after clicking

Insert the information into the record that you want to add. The screen shown in Figure 11 displays a filled out form.



Figure 11. Filled Out Form.

After you have entered the information, click close and the record will automatically close. The following additional blank pop up where you may enter additional information shown in Figure 12 will be displayed.

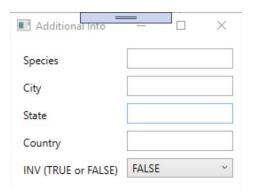


Figure 12. Blank Additional Info Screen after closing Figure 11

Fill out the additional information and close the screen using the "x" in the upper right hand corner. This will automatically save the record.