



INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

Date: 4 Nov 2016

Reference No. : AIMS/AIQAC/2016-2017/02

Venue : AV Room

The 7th IQAC Meeting was scheduled on 2nd Nov 2016. The following members attended the meeting.

Sl.No.	Name of the Member	Affiliation	Designation
1.	Dr. Kiran Reddy	Principal, AIMS	Chairperson
2.	Mr. Gopal Reddy	Director, AIMS	Member
3.	Dr. Balaveera Reddy	Former VC - VTU	External Expert
4.	Mr. Priyanandan Reddy	COO, AIMS	Management Representative
5.	Dr. T Siddaiah	Professor, MBA Program	Member
6.	Mr. K. Venkatesh	Librarian, AIMS	Member
7.	Dr. Jayaprakash Reddy	Director - ACR	Member
8.	Prof. R. Jyothirmayee	Director - ACSD	Member
9.	Prof. Sheri Kurian	Registrar, AIMS	Member
10.	Mr. Subharnab Majumdar	VP, First financial bank, Bangalore	Member
11.	Prof. Jayashree Nair	Assoc. Professor, MCA	Coordinator, IQAC

The Chairperson Dr. Kiran Reddy welcomed all the members to the 6th IQAC meeting. She extended her appreciation and thanks to Dr. Balaveera Reddy for consenting to be external expert member of the re-constituted IQAC.

The following points for consideration were discussed in the meeting:

Agenda 1: Review of minutes of 5th IQAC meeting held on 4th July 2015.

Prof. Jayashree Nair read out the minutes of the meeting, the action plan and outcomes achieved as on date. It was followed by a formal discussion by the members. The minutes were approved by all the members. The recommendations made and status of outcomes is annexed:

Agenda 2: Institutionalization of Outcome Based Teaching Learning (OBTL)

As the Management programs were accredited by IACBE, and practicing OBTL, the same may be extended to all the other Programs. To ensure implementation, a

committee to be set up and objectives drafted. Resolved to authorize IQAC to look into the matter.

Agenda 3: Strengthen Case method of teaching for Business Mgmt. Programs.

Dr. Brahm Sharm suggested Case study and analysis is considered the most effecting pedagogy for teaching and learning Management courses. Some faculty have already adopted the pedagogy and the positive outcome is evident.

All management courses could adopt cases / caselets as a pedagogy.

Resolved to authorize Prof. Ramesh Aiyer who practices the pedagogy in his teaching learning process to propose action plan on the agenda.

Agenda 4: Establish Equal Opportunity cell and identify officer bearers

As mandated by state govt and Bangalore University, resolved that IQAC coordinator to constitute the committee and set up objectives for the cell.

Agenda 5: Feedback system for co and extra-curricular activities

Institute already has feedback system for teaching learning process. To measure effectiveness and student satisfaction on the co and extra curricular activities it was resolved that IQAC will coordinate with the Connexions team to implement feedback system for the co and extra-curricular activities like guest lectures, workshops, seminars and value added programs.

Agenda 6: objectivity in the appraisal system

It was resolved the IQAC will coordinate to develop a template for appraisal for faculty members so that

Agenda 7: Website to reflect all activities conducted by the institution

It was resolved that IQAC will coordinate to ensure that all activities of the institute including all major events, co and extracurricular activities will be reflected in the institutional website.

Agenda 8: Strengthen social sensitivity amongst students

The Vision of the institute is to ensure the graduates are sensitive to society. TO pursue this, ACCS tasked with the responsibility to ensure all students of AIMS participate in activities and rural camps so that they empathise with the society. It was decided that all students of AIMS will take turns to camp in rural areas along with MSW students during their stint there.

Agenda 9: Celebration of days of national importance

In accordance with the guidelines of statutory bodies like AICTE and UGC, it was resolved that all such occasions as statuted by the bodies will be celebrated. ACSD will be asked to identify the occasions and ensure its implementation in the calendar.

Agenda 10: Introduce new career oriented programs

Based on the feedback from Admissions department and faculty members of commerce, it was resolved that the university liaison office will make an application to BU seeking approval to commence MCom – Finance and Accounting Program in the next academic year.

Agenda 11: Measures to enhance security in the campus and hostels.

It was suggested that security be upgraded in the campus and hostels by installing CCTVs in areas not already covered. IT was resolved that the IT department will look into the requirements and propose a budget for the same.

Agenda 12: Participate In NIRF & CII

In order to benchmark with the top institutions, IQAC informed that process initiated to participate in the NIRF by the MHRD and CII Survey by AICTE.

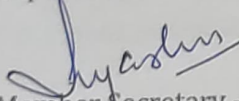
Agenda 13: strengthen Foundation Programs

TO ensure a level field for all the freshmen joining the institute, it was resolved that ACSD will coordinate with all programs to plan a common foundation program that will include mapping the strength and weakness of the freshmen and accordingly place them in bridge programs.

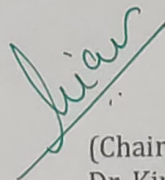
Dr. Jayashree gave the vote of thanks and concluded the meeting.

Date of next Meeting: May - June 2017

Prepared and verified by


(Member Secretary – IQAC)
Dr. Jayashree Nair





(Chairperson – IQAC)
Dr. Kiran Reddy



INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

Date: October 18, 2016

Reference No. : AIMS/AIQAC/2016-2017/01

Venue : AV Room

The 6th special meeting of IQAC was scheduled on October 17, 2016. The following members attended the meeting.

Sl.No.	Name of the Member	Affiliation	Designation
1.	Dr. Kiran Reddy	Principal, AIMS	Chairperson
2.	Mr. Gopal Reddy	Director, AIMS	Member
3.	Mr. Priyanandan Reddy	COO, AIMS	Management Representative
4.	Dr. T Siddaiah	Professor, MBA Program	Member
5.	Mr. K. Venkatesh	Librarian, AIMS	Member
6.	Dr. Brahm Sharma	Director, MBA Program	Spl invitee
7.	Prof. R. Jyothirmayee	Director - ACSD	Member
8.	Prof. Sheri Kurian	Director - BHM	Member
9.	Dr. Jayaprakash Reddy	Director ACR	Spl invitee
10.	Dr. Hemanth KS	Program Manager MCA	Spl invitee
11.	Dr. Ramamurthy BM	UG Admin	Spl invitee
12.	Dr. Karunakara Reddy	Program Director, MCom	Spl invitee
13.	Prof. Anita	Program Manager MSW	Spl invitee
14.	Prof. Govindaraj Pandith	Program Manager BCA	Spl invitee
15.	Prof. Tinoki Rodrigues	Program Manager BA	Spl invitee
16.	Ms. S. Sudha	Manager - Admissions	Spl invitee
17.	Dr. Jayashree Nair	Assoc. Professor, MCA	Coordinator, IQAC

The Chairperson Dr. Kerron Reddy welcomed all the members to the special meeting convened to apprise of the current status of 2nd cycle of NAAC re-accreditation.

Dr. Kiran Reddy informed the members that the submission of SSR could not happen as per the previous plan due to clarifications sought from NAAC on the change of name of the institution. She informed that the liaison with the NAAC office was in progress to ascertain the further plan of action.

Date of next Meeting: to be decided later

Prepared and verified by

(Member Secretary – IQAC)
Prof. Jayashree Nair



(Chairperson – IQAC)
Dr. Kiran Reddy