AIMS

INTERNAL QUALITY ASSURANCE CELL

Minutes of 10th e-Meeting held on 8th June 2020

Meeting No   :   AIMS/AIQAC /2019-20/01
Venue   :   Google Meet Platform
Convener   :   Dr. Jayashree Nair

Members Present:

Sl.No.	Name of the Members	Designation / Dept.	Role
1.	Dr. Kiran Reddy	Principal, AIMS	Chairperson
2.	Mr. Gopal Reddy	Director, AIMS	Member
3.	Dr. Balaveera Reddy	Former VC - VTU	External Expert
4.	Mr. Priyanandan Reddy	COO, AIMS	Management Representative
5.	Dr. T Siddaiah	Chairperson CDRC, AIMS	Member
6.	Mr. K. Venkatesh	Librarian, AIMS	Member
7.	Prof. Ramesh Raj Aiyer	Assc. Dean – Mgmt Studies	Member
8.	Dr. Jayaprakash Reddy	Registrar, AIMS	Member
9.	Mr. Ashish Srivastava	Head commercial, North and East region, Chola MS General Insurance	Alumni Representative
10.	Prof, Anuradha K S	Director - ACSD	Member
11.	Dr. Sheri Kurian	Director Hospitality	Member
12.	Dr. Jayashree Nair	Professor, MCA	Coordinator, IQAC

Minutes of Meeting:
Chairperson Dr. Kiran Reddy welcomed all members to the 10th IQAC meeting held on 8th June at 11am. The meet was held virtually using the Google Meet platform during the unprecedented Covid times.

Agenda 1: IACBE re-accreditation 2nd cycle
Dr. Kiran Reddy informed the members of the successful completion of the 2nd cycle of re-accreditation of Business Programs by IACBE. The peer team from USA visited the campus on 12 and 13 January and meticulously went about their processes. This time we could successfully include the M.Com, MFA and PhD Program in Management in the accreditation ambit. In February, IACBE made announcement of the successful re-accreditation. She thanked all the members for their valuable suggestions and contributions during the re-accreditation process. Dr. Balaveera Reddy extended his congratulations to the team.

Agenda 2: Review of action plan proposed in the previous meeting and approval of minutes.
Dr. Jayashree Nair read out the minutes of the 8th meeting and appraised the members on the status of implementation of the recommendations made. All members unanimously approved the minutes. Details are annexed

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Agenda 3: Establish SOPs for prevention of Covid-19
It was resolved that IQAC prepare SOPs for schedule, conduct and monitoring of virtual classes, resumption of faculty reporting to college and all other activities including the hostels.

Agenda 4: NAAC re-accreditation 2nd cycle
Dr. Kiran Reddy informed the members that the preparations have to commence for the NAAC re-accreditation. It was resolved that IQAC constitute committee for the same and pursue the preparations.

Agenda 5: Feedback on curriculum from stake holders
As the university is in the process of revision of curriculum of all the programs, it was resolved that IQAC will take feedback from all stake holders, analyze it and propose recommendations to the university. Dr. Balaveera Reddy suggested that relevant suggestions may also be included in the recommendations to be sent to university as curriculum revision was in progress.

Agenda 6: Case based pedagogy for Management programs
As most faculty members were already oriented towards case based teaching pedagogy through FDPs and workshops, it was resolved that case based teaching be professionally executed. In this regards, organizations that deliver case based simulated learning may be identified and shortlisted to deliver the programs.

Agenda 7: Automate inventory management system of the institute
It was resolved that IT dept coordinate with the software development team to automate the inventory management of the institute. Prof. Tanmoy to take the initiative.
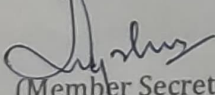
Any other matter:
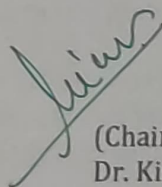Dr. Jayashree updated the members on the following:
1. All faculty members trained to use the virtual platform for online classes.
2. FDP on new pedagogical tools organized
3. Programs on Liberal Arts and inclusiveness conducted
4. Annual audits conducted
5. Programs on Cyber safety, fire fighting and first aid, drugs awareness programs conducted for students
6. Training program on using Connexions platform for teaching and non-teaching staff conducted.
7. Institute is member of EFMD.
8. Association with Coursera for their MOOCs

Dr. Kiran Reddy thanked all the members for their suggestions and contributions and adjourned the meeting.

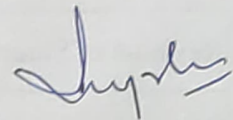Prepared and verified by

(Member Secretary – IQAC)
Dr. Jayashree Nair

(Chairperson – IQAC)
Dr. Kiran Reddy

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Recommendations made in the 9th IQAC meeting, Action Plan by IQAC and Outcomes

Initiative	Outcome
Portal for grievance submission	Mechanism deployed in the institute's portal where any stakeholder may submit their grievances
Identify agency to conduct green audit.	1) Action plan initiated towards Green campus. All replacements of light sources in future will be with LED bulbs. 2) Mr. Ramgopal Ramisetty identified as Advisor to implement green standards. 3) Agency Sage Sustainability identified to develop systems and processes to pursue GRI certification.
Revision of Students handbook	Student handbook updated. E-copy of the same available in the institute's website.
Introduction of MOOCs for all programs	1) Faculty entrusted to identify relevant MOOC courses in the NPTEL and SWAYAM platforms that the students of their respective programs could enroll. 2) Studio setup at AIMS for professional recording of the lectures with all necessary facilities. 3) Faculty of School of Management trained to go about the recording process. 4) Measures initiated to associate with IIMBX and Coursera for MOOCs.
Introduce Sessions on Liberal Arts and inclusiveness for holistic development	1) Panel discussion on diversity and inclusiveness organized 2) Program organized on the integration of liberal arts in education (Ashoka Model)
Organize sessions to disseminate latest technological trends and its applications amongst faculty and students.	Panel discussions and seminars organized in the areas of Blockchain technology, 3D printing, platform economy, Adobe tools, AI , ML, Cloud Computing & Robotics conducted..
Students handbook	Committee formed to re- look into any obsolesce in the students handbook and update it with the new courses and other process updates.
Deliberations on New Draft NEP	Symposium on Draft NEP organized and recommendations sent to core committee.
Introduce new career oriented programs	Based on demand from stakeholders and recommendation of Alumni, application made to university for introducing BBA Aviation and BSC Programs.
Automate the inventory management	In progress

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Initiative	Outcome
system of the institute	
Conduct FDP on new pedagogical tools	FDP on Andragogical Approach to Teaching Learning and Bloom's Taxonomy organized
Conduct workshop on Personality development for faculty	Workshop conducted in collaboration with Disha foundation.
Conduct training program for faculty members on using the Connexions Platform for Student engagement	Conducted
Conduct training programs for non-teaching staff	Conducted

Director – IQAC