Jaila Primm

314-276-7760 | jailaprimm99@gmail.com | www.linkedin.com/in/jaiprimm99 |https://github.com/JPrimm99

SKILLS

Google Drive	HTML5	Communication
Presentation	CSS	Problem-Solving
Analytical Skill	Leadership	Adaptability
Project Scheduling	Teamwork	Data Management

EXPERIENCE

IC Companion—Resources for Human Development (RHD)　　　　**09/2020- Present**

- Provide support and assistance to the client
- Provide companionship/mentorship to the client as a positive role model.

CoLabL Intern—CoLabL Talent Accelerator　　　　**01/2022- 02/2022**

Digital User Experience
- Applied critical thinking and empathy in assessing digital user experiences
- Created and pitched enhancements to digital user experiences

Data Analytics
- Utilized creativity and communication skills in preparing and presenting a data story including data visuals
- Demonstrated a commitment to continual learning and being curious in gathering and utilizing feedback

Project Management
- Utilized problem solving skills in creating and sharing solutions to common project and workplace challenges
- Presented a project plan and budget to executive stakeholders

Crew Member—Chipotle　　　　**04/2018 - 07/2021**

- Consistently provided friendly guest service and heartfelt hospitality
- Greeted customers and provided excellent customer service

CERTIFICATION

Google Project Management	December 2022
Udacity Frontend Web Development	August 2022
Google Data Analytics	March 2022
Google IT Support	October 2021

EDUCATION

Udacity | Business Analytics Nanodegree	11/2022- Present
Generation USA | Junior Web Developer	08/2022- Present
Udacity | Front End Web Development Fundamentals	04/2022- 08/2022
NPower | IT Fundamentals Training	09/2021- 03/2022