



Republika ng Pilipinas
Kagawaran ng Pananalapi
Kawanihan ng Rentas Internas

Certificate of Compensation Payment/Tax Withheld

BIR Form No.

2316

July 2008 (ENCS)

For Compensation Payment With or Without Tax Withheld

Fill in all applicable spaces. Mark all appropriate boxes with an "X"

For the Year
(YYYY)

2009

For the Period

From (MM/DD)

0101

To (MM/DD)

1231

Part I Employee Information

3 Taxpayer Identification No. 131 422 909

4 Employee's Name (Last Name, First Name, Middle Name) **ANIVERSARIO, IMELDA SANCHEZ**

5 RDO Code

6 Registered Address **Iligan City** 8A Zip Code **9200**

6B Local Home Address 6C Zip Code

6D Foreign Address 6E Zip Code

7 Date of Birth (MM/DD/YYYY)
11/19/1965

8 Telephone Number

9 Exemption Status

Single

Married

9A Is the wife claiming the additional exemption for qualified dependent children?

Yes

No

10 Name of Qualified Dependent Children

11 Date of Birth (MM/DD/YYYY)

Ji Glen S. Aniversario**09/15/1991**

12 Statutory Minimum Wage rate per day

12

13 Statutory Minimum Wage rate per month

13

14 ☐ Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax

Part II Employer Information (Present)

15 Taxpayer Identification No. 000 001 920 643

16 Employer's Name **MSU-Iligan Institute of Technology**

17 Registered Address **Tibanga, Iligan City** 17A Zip Code **9200**

18 ☐ Main Employer ☐ Secondary Employer

Part III Employer Information (Previous)

18 Taxpayer Identification No.

19 Employer's Name

20 Registered Address 20A Zip Code

Part IV-A Summary

21 Gross Compensation Income from Present Employer (Item 41 plus Item 56)	21	466,756.89
22 Less: Total Non-Taxable/Exempt (Item 41)	22	111,673.15
23 Taxable Compensation Income from Present Employer (Item 55)	23	355,083.74
24 Add: Taxable Compensation Income from Previous Employer	24	
25 Gross Taxable Compensation Income	25	355,083.74
26 Less: Total Exemptions	26	75,000.00
27 Less: Premium Paid on Health and/or Hospital Insurance (if applicable)	27	
28 Net Taxable Compensation Income	28	280,083.74
29 Tax Due	29	59,025.12
30 Amount of Taxes Withheld		
30A Present Employer	30A	59,025.12
30B Previous Employer	30B	
31 Total Amount of Taxes Withheld As adjusted	31	59,025.12

Part IV-B Details of Compensation Income and Tax Withheld from Present Employer

Amount	
A. NON-TAXABLE/EXEMPT COMPENSATION INCOME	
32 Basic Salary/ Statutory Minimum Wage Minimum Wage Earner (MWE)	32
33 Holiday Pay (MWE)	33
34 Overtime Pay (MWE)	34
35 Night Shift Differential (MWE)	35
36 Hazard Pay (MWE)	36
37 13th Month Pay and Other Benefits	37
38 De Minimis Benefits	38
39 SSS, GSIS, PHIC & Pag-Ibig Contributions, & Union Dues (Employee share only)	39
40 Salaries & Other Forms of Compensation	40
41 Total Non-Taxable/Exempt Compensation Income	41
B. TAXABLE COMPENSATION INCOME REGULAR	
42 Basic Salary	42
43 Representation	43
44 Transportation	44
45 Cost of Living Allowance	45
46 Fixed Housing Allowance	46
47 Others (Specify)	47A
47B	47B
SUPPLEMENTARY ALLOWANCES AGAINST BIR FORM 1604	
48 Commission	48
49 Profit Sharing	49
50 Bonus (including production bonus)	50
51 Taxable 13th Month Pay and Other Benefits	51
52 Hazard Pay	52
53 Overtime Pay	53
54 Others (Specify)	54A
54B	54B
55 Total Taxable Compensation Income	55

We declare, under the penalties of perjury, that the information herein stated is true and correct, and to the best of our knowledge and belief, is true and correct.

56

JULIETA B. LOPEZ

Present Employer Authorized Agent Signature Over Printed Name

57

ANIVERSARIO, IMELDA SANCHEZ

CTC No.

Employee Signature Over Printed Name

of Employee

Place of Issue

Date Signed

Date Signed

Date of Issue

Amount Paid

To be accomplished under substituted filing

I declare, under the penalties of perjury, that the information herein stated is reported under BIR Form No. 1604CF which has been filed with the Bureau of Internal Revenue.

58

JULIETA B. LOPEZPresent Employer Authorized Agent Signature Over Printed Name
(Accounting, Human Resource or Authorized Representative)

I declare, under the penalties of perjury, that I am qualified under substituted filing of Income Tax Returns (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604CF filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as a BIR Form No. 1700 had been filed pursuant to the provisions of BIR No. 3-400.

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ANIVERSARIO, IMELDA SANCHEZ

Employee Signature Over Printed Name