

Name of the authorized representative: _____

Contract no: _____

SERVICE CONTRACT

Happy employees > Satisfied customers > Profitable company

Everyone wins!

Date: _____

Client Information

First name: _____

Last name: _____

Address: _____

City: _____ Postal code: _____

Telephone no: _____ Email: _____

Billing Information

First name: _____

Last name: _____

Address: _____

City: _____ Postal code: _____

Telephone no: _____ Email: _____

Services

Number of Employees	À la carte	Services Included
<input type="checkbox"/> 0 <input type="checkbox"/> 1-4 <input type="checkbox"/> 5-9 <input type="checkbox"/> 10-19 <input type="checkbox"/> 20-49 <input type="checkbox"/> 50-99 <input type="checkbox"/> 100-149 <input type="checkbox"/> 150-250 Duration <input type="checkbox"/> 1 year <input type="checkbox"/> 3 years (-5%) <input type="checkbox"/> 5 years (-15%)	<input type="checkbox"/> Recruitment <input type="checkbox"/> Job profile <input type="checkbox"/> Employment contract <input type="checkbox"/> Employee handbook <input type="checkbox"/> Onboarding of new employees <input type="checkbox"/> Management of disciplinary files <input type="checkbox"/> Conflict resolution <input type="checkbox"/> Development of HR policies <input type="checkbox"/> Management of CNESST matters <input type="checkbox"/> Management of employee benefits <input type="checkbox"/> HR diagnostics <input type="checkbox"/> Action plan <input type="checkbox"/> Succession plan <input type="checkbox"/> Development of performance indicators <input type="checkbox"/> Individual consultation <input type="checkbox"/> Change management <input type="checkbox"/> Payroll services <input type="checkbox"/> Criminal background checks <input type="checkbox"/> Management of 1% of payroll for training purposes <input type="checkbox"/> Total compensation <input type="checkbox"/> Pay equity <input type="checkbox"/> Organizational transformation <input type="checkbox"/> Coaching for management and employees <input type="checkbox"/> Mass termination <input type="checkbox"/> Harassment investigation <input type="checkbox"/> International recruitment	<input type="checkbox"/> Evolution Package - Recruitment - Job profile - Employment contract - Employee handbook - Onboarding of new employees - Management of disciplinary files - Conflict resolution - Development of HR policies - Management of CNESST matters - Management of employee benefits - HR diagnostics - Action plan - Succession plan - Development of performance indicators - Individual consultation

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The Service Provider agrees not to disclose any confidential information obtained during the provision of services, except with the written authorization of the Client.

Service provider's signature

Client's signature

Name (printed)

Name (printed)

Date:

Date:

Signed at:

Signed at: