# MANASWI SANTOSH KAREKAR



**§** 8805106037

● B/403, Aditya Springfields, near Severina Gardens, Xelpem, Duler, Mapusa Goa 403507



#### **OBJECTIVE**

To work in a company where I can apply my skills, contribute to the teams success, work together and grow both personally and professionally

### **EXPERIENCE**

21/11/2022 Worked in a CA firm (fresher)

Vernekar & Co.

25/11/2024 -Carried out internal audit of various companies - vouching, preparing accounts

-Stock audit

-Income tax return filing

-Miscellaneous work -billings, maintaining files etc.

-Basics of GST

### **EDUCATION**

2017 High School

Saraswat Vidyalaya high school

91.5%

2019 Higher Secondary (commerce)

St. Xavier's higher secondary school, mapusa

92%

2022 Bachelor in commerce (honors)- Accountancy

St. Xavier's college, Mapusa Goa

71.5%

#### **INTERESTS**

Music (singing, violin)

Reading books

## **LANGUAGES**

Marathi

Konkani

Hindi

English

#### **SOFT SKILLS**

Decision making and problem solving Teamwork Effective communication Quick learning ability

# **TECHNICAL SKILLS**

Microsoft office : excel, powerpoint, word, access Accounting software: Tally prime Basic skills : internet, file management

# **CERTIFICATE COURSES**

Diploma in Financial accounting