

Jerick C. Sebree

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EDUCATION

The University of Georgia, Athens GA

May 2011

Bachelor of Business Administration in Banking & Finance

Bachelor of Science in Education in Sports Management

WORK EXPERIENCE

Metropolitan Life, Inc., Atlanta, GA

June 2012 – Current

Financial Services Consultant/Client Consultant

- Prepare and analyze monthly, quarterly, and annual reports for senior management and account executives
- Maintain financial and client relations for over 4 National Account Customers worth up to \$15 Million per account
- Responsible for billing customers and forecasting revenue projections
- Complete new customer implementations while displaying impeccable adaptability to satisfy the specific needs of a fast growing customer base
- Maintained a superior Customer Centric environment while serving as total account liaison between MetLife and customer
- Developed in depth understanding of the insurance and benefits industry totaling four years of related experience

The University of Washington, College of Education, Seattle, WA

September 2014 – June 2015

Finance Manager/Budget Analyst

- Created monthly budget projection template for entire College of Education fiscal system
- Responsible for overseeing 35 state, federal, and private grant funded budgets totaling \$15 million in funding and spanning 8 faculty members
- Constructed an innovative method of tracking, certifying and projecting salary, tuition, and other payroll related benefits for over 30 employees
- Supervised the work of one employee, overseeing day-to-day transactions, travel, and procurement purchases
- Act as a liaison between subcontractors and partnering institutions as a point of contact for all fiscal related inquiries
- Effective Grants Manager; responsible for extended, closing, maintaining, and requesting advance grant budgets
- Attend bi-weekly Finance Leadership meetings to improve efficiencies and workflow for the College of Education

KPMG, Atlanta, GA

July 2011 – June 2012

Operations Risk Management Advisory Associate

- Assist in project management of an effort to implement a multimillion dollar client account
- Manage day to day status trackers, PowerPoint presentations, file organization, work paper preservation, and data analysis
- Direct client cost analysis on perspective project releases for one of the nation's leading commercial bank firms
- Prepare detailed reports, PowerPoint slides, and data analysis for key initiatives for senior level management
- Project managed firm's implementation guides that set the standard for client's customer implementation accounts
- Work autonomously in a fast paced, intellectually intense environment with management based in Charlotte and Chicago

INTERNSHIP EXPERIENCE – PRECOMMENCEMENT

Johnson & Johnson, Information Technology Shared Services (ITSS), Raritan, NJ

June 2010 - August 2010

Financial Analyst

- Managed a reconciliation project of J&J's Global Service's Accruals Account comprised of 17 separate large vendor accounts over two years
- Discovered over \$19 Million in excess accruals that could be realized on ITSS's P&L and bring J&J current on their General Ledger
- Developed and implemented a new process of accruing vendor accounts to alleviate future imbalances

Metropolitan Life, Inc., Alpharetta, GA

Summers 2008 & 2009

Benefit Calculations and New Business Implementation Analyst

- Managed a bulk check reconciliation project that helped bring MetLife current with bulk check accounts
- Presented diversity initiatives to MetLife executives using PowerPoint
- Calculated complex value of annuities in order to effectively quote and retire annuitants' benefits
- Processed and maintained roughly 50 large market accounts, each valued at over \$5M

Skills and Training

- Working knowledge of various UW systems including SAGE, My Financial Desktop, Business Portal, Grant Tracker, Ariba, Catalyst, eFECs
- Completed 4 courses on Finance Management Training for University Finance Manager Certification
- Proficient in MetLife Systems including MetLink, MetFACS 2, CDF, IDS, and CDWS
- Completed half of MetLife's SCARF Project Management certificates
- Proficient with Oracle, SAP billing and Hyperion Brio
- Proficient in Microsoft Office Suites, including: Word, Outlook, PowerPoint, Excel (V-Lookup, H-Lookup, Pivot Tables, recording Macros), familiar with Access (Database building), exposure to Visual Basic
- Proficient with all Mac OS, Google Drive, Google Docs, Google Calendar, Gmail, Internet Explorer, Safari, and Google Chrome.
- Fluent in English, Read Spanish

REFERENCES: Available upon request