

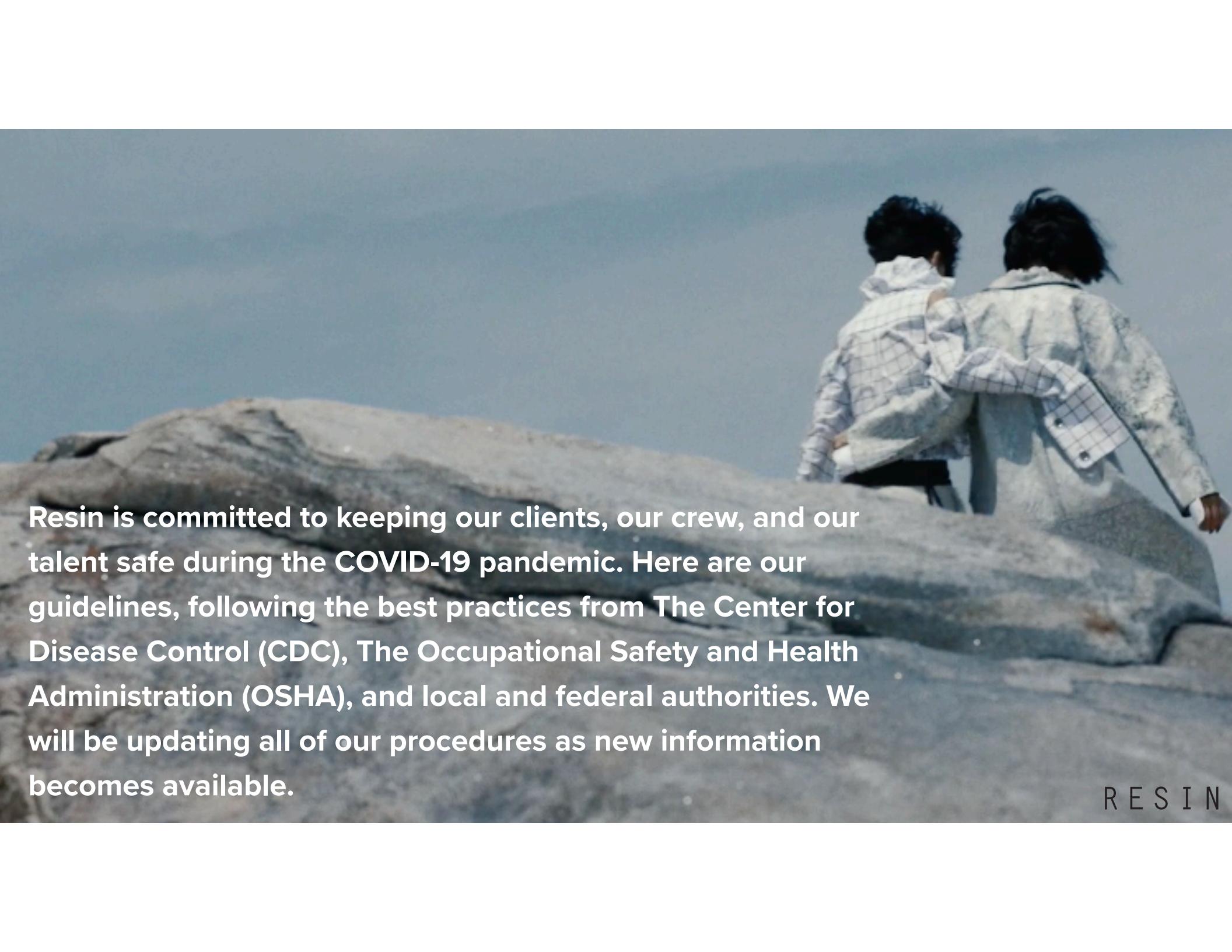
A photograph of a rocky landscape with large, light-colored boulders. A person's legs and feet are visible on the right side, wearing blue jeans and brown boots, walking across the rocks.

# COVID-19 PROTECTION PLAN

Resin Projects  
Updated: July 2020

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- RESIN

A photograph showing two individuals from behind, wearing matching light-colored plaid jackets. They are standing on a large, light-colored rock formation that juts out over a body of water under a clear blue sky.

**Resin is committed to keeping our clients, our crew, and our talent safe during the COVID-19 pandemic. Here are our guidelines, following the best practices from The Center for Disease Control (CDC), The Occupational Safety and Health Administration (OSHA), and local and federal authorities. We will be updating all of our procedures as new information becomes available.**

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## **PROTOCOLS IN PLACE**

- 01. Shoot Policies and Practices to Protect Crew**
- 02. Measures to Ensure Infection Control**
- 03. Measures to Ensure Physical Distancing**
- 04. Procedures in Studio**
- 05. Procedures on Location**



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## SHOOT POLICIES AND PRACTICES TO PROTECT CREW

1

### Compliance Officer

A COVID-19 Compliance Officer will be designated on all sets. This officer is responsible for enforcing COVID-19 safety protocols and monitoring compliance and will be on site whenever production work is being performed.

2

### Health Screening

Prior to arrival, a health screening will be conducted by the Compliance Officer and each crew member will be asked if they are experiencing any symptoms associated with Covid-19 such as fever, difficulty breathing, dry cough, loss of sense of smell or taste, etc.

3

### Set Exclusion

All crew shall be directed not to come to set if they have symptoms consistent with COVID-19, have tested positive for COVID-19 or have been in contact with a case of COVID-19.

4

### Temperature Checks

Temperature checks will be performed upon arrival to set. Records will be kept confidential and secure. Individuals who present a fever of 100 or higher will not be allowed to enter set.

R E S I N

## **MEASURES TO ENSURE INFECTION CONTROL**

**1**

### **PPE**

Production to provide personal protective equipment (PPE) including face coverings, hand sanitizer, disinfectants, gloves, and mobile handwashing stations (where needed).

**2**

### **Multi-Station**

Hand sanitizer, tissues and no-touch-trash receptacles are available at or near the entrance to set, on location, and at exit of location.

**3**

### **Face Coverings**

Face coverings must be worn at all times by all crew, clients, and talent.

**4**

### **Sanitation of Common Touchpoints**

Production to sanitize common area touch points and surfaces every 30 minutes, such as counters and door handles.

R E S I N

## **MEASURES TO ENSURE INFECTION CONTROL CONT.**

**5**

### **Document Sharing**

All contracts, creative decks, and any other documents that are normally shared are to be distributed digitally, or are printed and individually assigned to clients, talent and crew to avoid sharing.

**6**

### **Restroom**

**Disinfection**  
Restrooms are single use and cleaned after each use; sanitized and un-sanitized signs to indicate status.

**7**

### **Prop Disinfection**

All props, wardrobe, and set materials must be to be disinfected before first use and between uses by different talent.

**8**

### **Personal Props**

Where feasible, cast will bring their own props (e.g. sporting equipment) and wardrobe to avoid sharing.

R E S I N

## MEASURES TO ENSURE PHYSICAL DISTANCING

1

### **6- Feet Rule**

All clients, crew and talent have been instructed to maintain at least a six (6) feet distance from each other at all times, except when specific tasks require closer work.

2

### **Closed Sets**

Only essential cast and crew should be on or near the set at all times.

3

### **Crew Meetings**

Production or editing meetings should be limited to essential staff only and should be held in areas where physical distancing can be maintained.

4

### **One Way Traffic**

Where feasible, all workspaces shall have one directional traffic (separate entrances and exits) to prevent contact or crowding near doorways.

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## PROCEDURES ON LOCATION

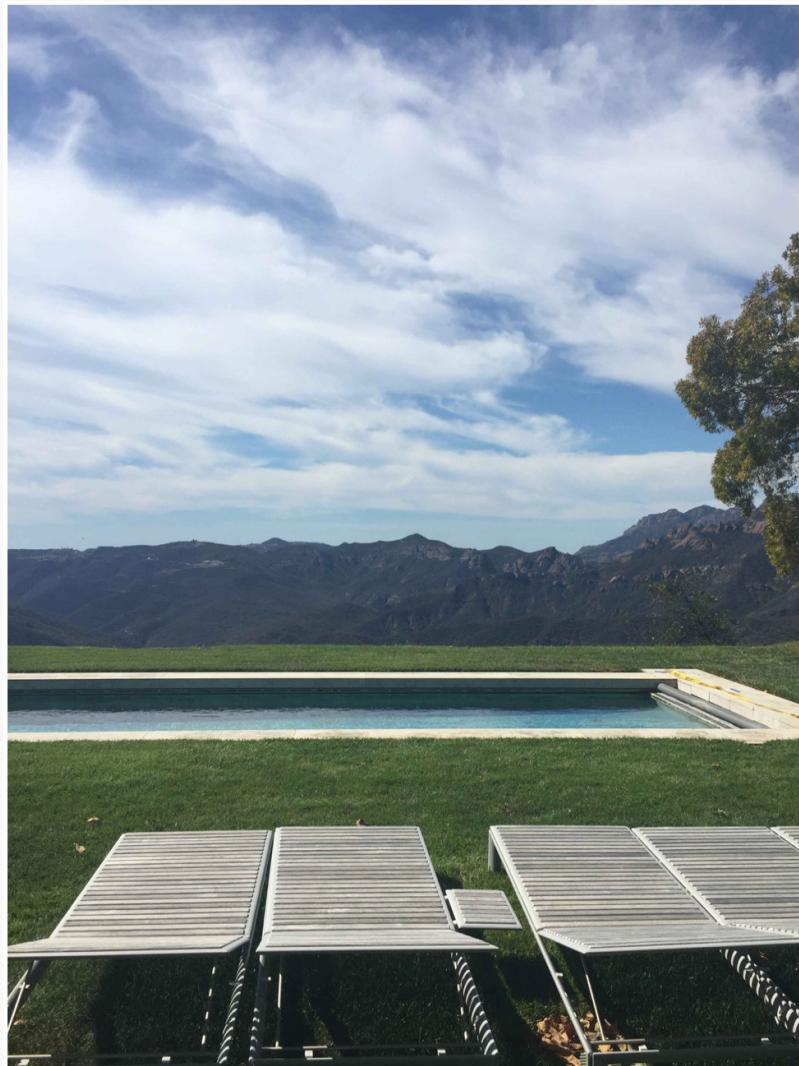
A copy of all COVID-19 set protocols will be visible upon arrival to set or basecamp.

Mobile sanitizer stations will be provided at multiple access points including entrance to set area and any designated meal areas.

Portable hand washing stations with running water and disinfecting soap will be provided if no common use sink station exists on location.

Single-direction traffic flow markers and 6-ft spacing markers will be provided where possible.

PPE including disposable masks, gloves, personal hand sanitizers, disinfecting wipes and no-touch thermometers are easily identifiable and accessible



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## PROCEDURES IN STUDIO

Meeting rooms, dining areas, and wardrobe spaces will adhere to capacity limits to allow for 6-feet distancing.

Crew rooms, wardrobe rooms and other common areas will be disinfected frequently.

Crew is prohibited from eating or drinking anywhere other than designated areas to ensure that masks are worn consistently and correctly.

Hand sanitizer is available to all crew at multiple locations.

Disinfectant is available to all crew; all shared equipment and tools will be disinfected after each use.



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## **VEHICLES**

All vehicles' interior surfaces and high-touch points such as handles, controls, seats and keys are sanitized before use.

Wipes and gloves are provided for all vehicles.

One driver per vehicles with no passengers.

All trucks and other vehicles will be disinfected after each use.

## **RENTAL GEAR**

All equipment, production supplies, cases and bags will be disinfected upon arrival.

Supplies and equipment to have one single person / point of contact to manage removal and return of items; any shared equipment to be disinfected between transfer to additional person(s).



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## CATERING & CRAFT SERVICES

All talent and crew shall wash or sanitize hands before handling any food.

No buffets allowed.

All food and drink must be single serving only.

Sit-down meals: will require eating in shifts, or seating areas large enough to allow for physical distancing of six (6) feet or more.

Food and drinks may be consumed only in designated spaces to ensure that masks can be worn consistently and correctly.

Beverages shall be served in single use containers.



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## **GUESTS AND GUARDIANS**

Sets are limited to essential crew only.

Cast that are minor children may be accompanied by up to two (2) adults such as a parent, guardian and/or educator.

Children must stay with their parent or guardian and avoid touching any other person or any item that does not belong to them and remain masked, if age permits, when not on set.



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## **WARDROBE, HAIR & MAKE UP**

Talent must arrive with hair and makeup done when possible.

Hands-on assistance with these services should be limited only to cast that require it and cannot do it themselves.

Talent and crew must wash or sanitize their hands before any hands-on styling or grooming, and wear cloth face coverings during sessions as much as possible.

During the application of makeup, since a cloth face covering cannot be worn the talent should stay as silent as possible to avoid spreading droplets through talking.



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## **SICKNESS**

Upon being informed that one or more crew has symptoms consistent with COVID-19, production shall send them home immediately.

The crew member is not allowed to return until their fever has resolved for at least 3 full days and their symptoms are improving.

Production to immediately perform a cleaning and disinfection of all areas touched by the ill or infected crew member.

Production to immediately identify and cast, crew or others that had close contact with the ill crew member.



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## **COVID-19 PANDEMIC SCREENING HEALTH ASSESSMENT AND CREW CONSENT FORM**

Resin Projects is operating under CDC (Center for Disease Control), OSHA (Occupational Safety and Health Administration) and local county guidelines during the COVID-19 pandemic.

The health assessment is in accordance with these guidelines and allows us to prioritize safety and minimize risk to our crew during the pandemic.

Your answers to the below questions will be kept confidential.

Please note, your temperature will be taken when you arrive. You must arrive to set unattended and wearing a mask. Additional PPE will be provided on set.



**01.** Have you had a cough in the past 14 days?

**02.** Have you had a fever in the past 14 days?

**03.** Have you had shortness of breath in the past 14 days?

**04.** Have you had flu-like symptoms in the past 14 days?

**05.** Have you been in contact with anyone with these symptoms or who has been diagnosed with COVID-19 in the past 14 days?

**06.** Have you traveled by plane or been on a cruise ship in the last 14 days?

**07.** Have you been hospitalized for any reason in the last 14 days?

**Do any of the above questions apply to you?:**

YES

NO

**Please enter date:**

MM / DD / YYYY



**Please enter your name:**

First Name

Last Name

**Please enter your phone number:**

Phone Number

**Please enter your email:**

Your Email

**Please enter your birthday:**

MM / DD / YYYY



**To prevent the spread of contagious viruses and to help protect each other, I understand that I will have to wear a mask and follow the production safety protocols on set. Please sign:**

**Clear**

You can also type to generate signature

**I agree to maintain a social distance of at least 6 feet. Please sign:**

**Clear**

You can also type to generate signature

**I understand that the COVID-19 virus has a long incubation period during which carriers of the virus may not show symptoms and still be highly contagious. It is impossible to determine who has it, and who does not given the current limits in virus testing. Please sign:**

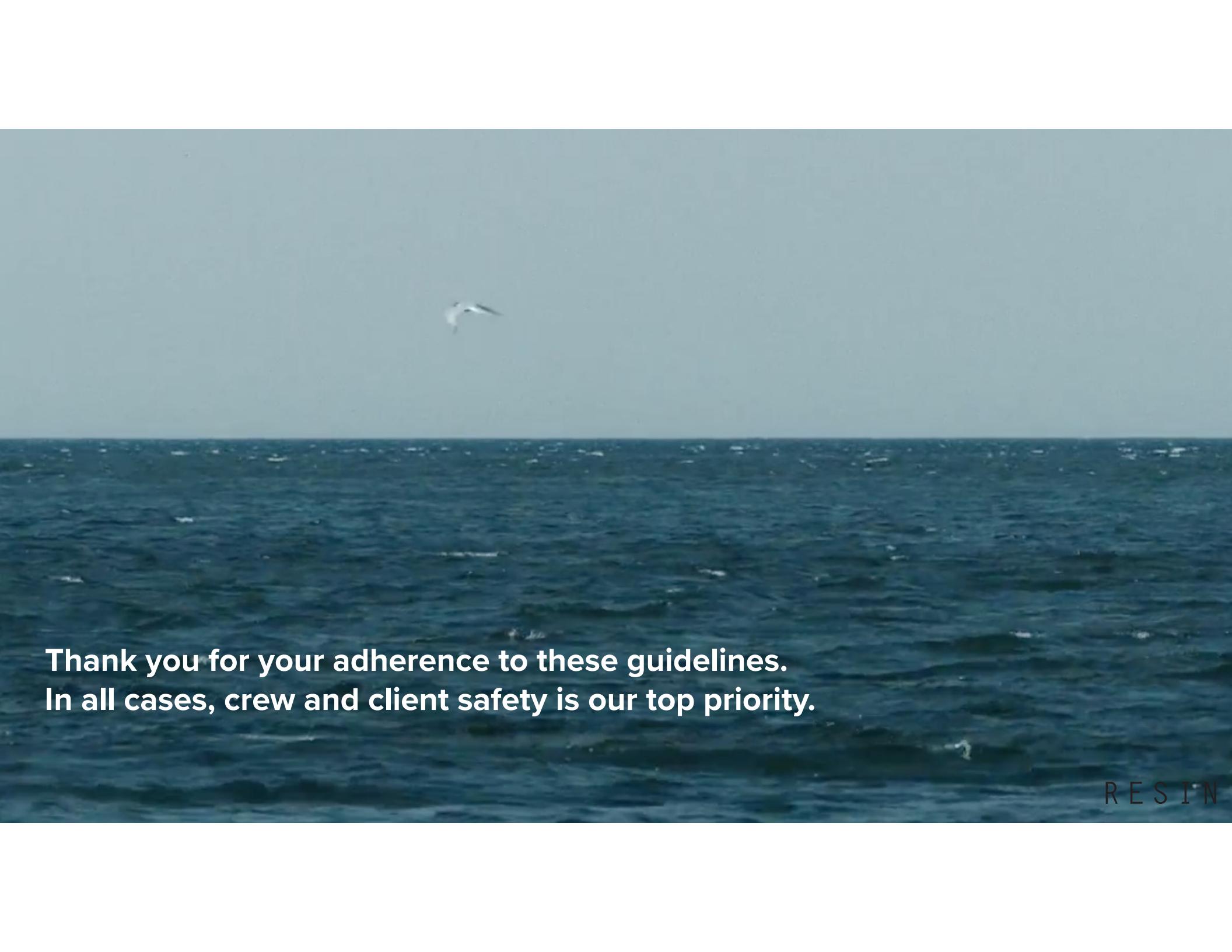
**Clear**

You can also type to generate signature

**I knowingly and willingly consent to attending a shoot production during the COVID-19 pandemic. I understand there are inherent risks involved. Please sign:**

**Clear**

You can also type to generate signature



**Thank you for your adherence to these guidelines.  
In all cases, crew and client safety is our top priority.**

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