

# Jonathan Shead

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New Buffalo, Michigan 49117

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## Education

### Michigan State University

Major: Professional Writing

*Track: Editing & Publishing*

GPA: 3.73

Expected Graduation: May 2017

## Experience

### Professional Experience:

- Head Philanthropy Chairman, Phi Kappa Psi Fraternity (see portfolio)
- Corresponding Secretary, Phi Kappa Psi Fraternity (2014)
  - Communication liaison between National headquarters and local chapter
  - Responsible for drafting of quarterly reports, as well as a semi-annual report for our chapter's national magazine: *The Shield*
- Participant in MSU's Urban Educators Cohort Program (Fall 2013)
  - Worked directly with special education students to assist in achieving academic success
- Governance Committee Member, Phi Kappa Psi Fraternity (Spring 2014)
  - Responsible for oversight of 13 chapter committee operations and regulations

### Service Experience:

- Communications Specialist, Michigan State University CAMP Program (Fall 2014)
  - Co-creator of CAMP Care: an informational health care and insurance packet to guide CAMP's students toward acquiring optimal health care.
- Lead Coordinator, Phi Kappa Psi's Giving Tree
  - Each year, of the past 2 years, this event has raised and donated over 100 gifts to the Boys and Girls Club.

## Work

### **Kitchen Cook, *The Stray Dog***

May, 2014-August 2014

- Expected to efficiently prepare menu items within allotted time limit
- Team member apart of stocking and organizing weekly inventory shipments

### **Lead Program Coordinator, *Upward Basketball Program***

January 2011-March 2013; Winters

- Single handedly responsible for daily operations of program; which serves underprivileged youth in greater South Bend area

## Achievements

- Recipient of the American Leadership Academy Fellowship award (2015)
- Recipient of AP Scholar Award (2013)
  - Recognized for outstanding achievements in AP Language & Composition, AP Literature & Composition, and AP Psychology