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# Joshua Stubbs

## Certified Pharmacy Technician

Genola, UT 84655  
(801) 368-1398  
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### SKILLS

- PTCB Certificate: Knowledge of federal laws and state regulations. An understanding of pharmacy operations and ethics.
- Inventory Management: Monitor stock levels and expiration dates. Coordinate with suppliers to improve cost and determine best availability.
- Patient Confidentiality: Committed to maintaining strict patient confidentiality and maintaining HIPAA regulations.
- Vaccine Certification: Obtained immunization certificate to add onto CPhT allowing for the ability to accurately mix and administer vaccines.

### EXPERIENCE

Payson Market Pharmacy; Payson, Utah

#### ***Pharmacy Technician***

January 2015 - PRESENT

- Accurate insurance billing and troubleshooting
- Well versed in brand to generic conversion
- able to compute calculations for dosage conversion.
- Proficient in Enterprise Rx software

#### **Terrels Pharmacy, Mt. Pleasant Utah - *Pharmacy Technician***

December 2017 - Present (PRN)

- Became proficient on Foundation systems (FSI) software
- Learned professional communication between health care providers
- Learned to multitask and maintain accuracy in a fast paced environment

#### **Cove Point Retirement Assisted Living - *Kitchen Assistant***

Employed- September 2013 - April 2015

- Learned sanitation techniques to improve patient safety and health
- Learn speed and efficiency to accomplish tasks by given deadlines.

### EDUCATION

Utah Valley University; Orem, UT

Bachelor's of Science degree; Biology and Chemistry

August 2016 - Present

Expected Graduation Spring 2024

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**Mountainland Applied Technical College , Spanish Fork Utah - *CPhT***

August 2014 - January 2015

Interned at Payson Market Pharmacy and passed the Pharmacy Technician Certification Board exam.