

JOE SUDRON

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Date of Birth: 26 July 1983

PERSONAL STATEMENT

I am a bright, friendly, honest and a hard working person. I have been successful in my work to date and intend to extend the same committed work ethic into my full time employment. I believe in maintaining high standards, ensuring quality control and providing end results. I accept responsibilities, work to objectives and apply job ownership. I interact well with customers/clients, and like to provide support to my fellow workmates. I thrive on jobs requiring performance and creativity. I enjoy working within a team as well as being equally adept at providing my individual input and have shown leadership qualities on many occasions. Always look forward to applying my skills, gaining new ones and feel very confident that my reliability will provide a win/win result for the company that employs me.

EDUCATION

April 2019– Present **The Learning People – HND Full Stack Development**

- Currently studying via distance learning

Previous Studies:

2008 – 2012

Robert Gordon University – First class MA (Hons) Media Studies

- Modules included - Marketing, Advertising, Journalism, Cinema & Society, Business Creativity, Media Law, Media Strategy.
- Dissertation Topic - 'An investigation into the strategies adopted by children's media brands in order to create a brand phenomenon'.
Received an A for the dissertation. Request by university to place dissertation in archives as an example of an A standard dissertation for future students.

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1997 – 2002

International School of Hamburg & Aberdeen College

- **Standard Grades:** 7 Credit & 1 General including English Literature (A) and Maths (B).
- **Higher Grades:** Psychology (B), Geography (B), English & Communication (C), Art& Design (C), Modern Studies (C).

2002– 2003

Robert Gordon University – Politics & Management (Completed 1 year)

- **Gained ECDL**

2004 – 2006

Napier University – Psychology (Completed 2 years)

WORK EXPERIENCE

April 2016 – April 2019: **Full-time Supply Chain Co-ordinator at Brewdog HQ**

Part of a small supply team within one of the largest craft beer companies in the world tasked with dealing with a wide range of customers from restaurants to supermarket chains. During my time I worked closely with the procurement, planning & logistics departments to ensure the fulfilment of hundreds of orders per week. I was also tasked with assisting the integration of a new warehouse and the creation of a new direct delivery model to the business. This involved heading meetings, delivering presentations and spending days on trade with the sales team. I was also involved in NPD meetings, CHEP pallet

reconciliation and creating customs documentation. Three years in a row I was part of the organisation of our AGM, which had over 7000 visitors. During the AGM I was made team leader. During my time there the role was rebranded as UK Customer Service meaning we interacted more directly with customers and brought in a number of KPI's to ensure the best possible standards were met with each customer order. Although a global brand now the company is still relatively young meaning it was important to adapt to the ever changing environment which was challenging but incredibly satisfying.

April 2014 – April 2016: **Full-time Assistant Manager at Brewdog Dogtap**

I joined Brewdog as a trainee manager at the Aberdeen flagship bar but was promoted in July 2014. I now work as assistant manager at Brewdog's taproom. This involves supervising staff and assisting the manager in day to day running of the bar, on top of helping with long term plans for the bar. As this is the taproom bar, we also delivered award winning tours to customers. Also picked up WSET Level 1 certificate.

Jan 2013 – Oct 2013: **Full-time Office Runner/Edit Assistant at Tern Television Productions**

Was the first contact/face of Tern and essentially worked as a PA to the heads of the company. Due to being very tech savvy I was asked to assist the lead editor on a BBC series. Logging, transcoding footage and digitising footage and using dubbing suite to make DVD duplicates were key duties. Assisted the facilities manager with any technical issues staff had. On many occasions was asked to help the development producer with research for upcoming pitches and was encouraged to put forward my own ideas for potential productions. **Included on credits for the second series of BBC One show The Harbour as edit assistant.**

2008 – 2011: **Part-time/Full-time Bar Staff Supervisor at Triple Kirks Bar and Club**

Although it was a part-time job I worked my way up to Team Leader. The manager had taken note of my work ethic and ability to man-manage and I was duly promoted because of this. I worked within a close-knit team and handled general bar duties. Using media experience I was also involved in the design of murals around the bar and club to promote 'Freshers' week'. The work was commended by the Head of Marketing for the company and the work considered for use in designs across the whole company.

2007 – 2008: **Full-time Driver Conduct Clerk at Scottish Traffic Area Office**

I was one of two Conduct Clerks dealing with every lorry and bus driver across the whole of Scotland. Duties included the decision process on whether to grant licenses, suspend/disqualify drivers or refer drivers through to the Scottish Traffic Commissioner. In many cases I would have to deal with drivers and companies directly with their requests (e.g. applying for a bus license). I was also present at driver court hearings to note the proceedings for future reference. Although this was a temporary job I was offered a long-term placement in the company but had already made a commitment to study media.

2005 – 2007: **Part-time/Full-time Assistant Manager at Victoria Wine, Edinburgh**

In the manager's absence I was in charge of all back of house duties including safe declarations, auditing, ordering and managing a team of 6. I was requested to work on an occasional full-time basis, based on my performance. There was a high emphasis on customer care and how best to deal with unruly customers and difficult situations. I received several acknowledgments for beating time based sales targets.

2003 – 2003: **Full-time Line Chef at TGI Fridays, Aberdeen**

2001 – 2002: **Part-time Sales Assistant at JD Sports, Aberdeen**

FURTHER SKILLS

Communication: Demonstrated both in the written word and verbally through University presentations and essays.

Time Management: My time at university has emphasised to me the importance of managing my time

effectively in order to meet deadlines with essays and projects.

Interpersonal: Experienced through working within teams and amongst professional environments e.g. customers of various ages.

Research: Demonstrated extensive researching skills within a range of subjects and disciplines in essay and articles, as well as many presentations.

Computing: I am competent with the range of Microsoft Office software, such as Word and PowerPoint having completed an ICT course at university and various computing modules at school; experience in programming and imaging software such as C++, Visual Basic, Macromedia Flash and the Adobe Suite. I currently have a blog on wordpress, visualdrive.wordpress.com, which currently has over 800 followers. Have a good understanding of editing software, such as Avid, from working as an edit assistant on the second season of the BBC production The Harbour. Also have experience working with SAP during my time at Brewdog.

Full Driver's License

Personal License holder

INTERESTS

Sport: I have enjoyed a wide range of sports over the past 10 years. I have also partaken in track and field, football and basketball contests at a competitive level. Whilst attending Napier University I was captain of their football team. I am now part of a weekly football related podcast.

Arts: I have taken part in school performances and have also played a variety of roles in numerous film projects carried out by friends at College and University. I am very passionate about music, movies, books, comedy, graphic novels and I am an avid computer game fan.

Travel: Spent time living in Germany which was a great experience. I enjoy meeting people from around the world, and experiencing the many different cultures they bring.

REFERENCES

References are available from my previous employers and from University.