Project Plan

Department Assigned:

**<Accounting, Taxation, and Legal Studies Department>**

Project Name:

**<Accounting, Taxation, and Legal Studies in Business>**

Date:

**<May 16th, 2018 by 8AM.>**

Team members:

**<Tom DeNicola, Jonathan Szkup, Nicholas Bartolanzo, Rebecca Torvik>**

Version:

**<Draft>**

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# **1** **Introduction**

## **1.1** **Document Purpose**

**To provide information about the Accounting, Taxation, and Legal Studies Department to prospective and current students and their parents.**

# **2** **Project Scope**

## **2.1** **Outline of Objectives**

### **2.1.1** **Objectives**

**To restructure the Hofstra website making it less redundant and more clear for whomever needs info from it. We also aim to make it look good and by extent, make Hofstra look good in the process so we have more people apply to go here.**

### **2.1.2** **Success Criteria**

**We will be successful if the layman can easily navigate the website and easily gain information about Hofstra and its accounting, taxation, and legal department. A more definitive measure of success would be an increase in people in the Accounting dept.**

## **2.2** **Definitive scope statement**

**Contracted by Hofstra Professor Michael Horowitz.**

# **3** **Deliverables**

## **3.1** **To client**

**The client is receiving a more polished website that is friendlier and easier to navigate. Along with being simples it also contains more information in a smaller space.**

## 

## **3.2** **Work Breakdown Structure**

Combining Pages

1. Home ***page 1***
2. About ***page 2*** (includes all the subheadings on one page) **Jonathan Szkup**
3. Faculty (contact page, Accomplishments, Publications, Conferences) **page 3 Rebecca**
4. Student Resources (not a page, just on nav bar)
   1. Programs (Undergrads, Grads)) **page 4 Nick**
   2. Organizations **page 5**
   3. Career (Internships, Career Potential) **page 6**

## **3.3** **Resources**

**Include people and non-people resources, such as equipment, computer resources, other materials, travel expenses, etc. For some types of projects this may be a significant listing and require breaking this section down into sub-sections.**

# **4** **Milestones**

|  |  |  |
| --- | --- | --- |
| **Milestone number** | **Title** | **Forecast date** |
| 1 | Finish | 5-16-18 |
| 2 | Getting the Main Page Finished | 5-8-18 |
| 3 | Gathering up Pictures for each page | 5-4-18 |
| 4 | Gathering pics to show off HU campus | 5-10-18 |

# **5** **Constraints and Assumptions**

**5.1** **Constraints**

**Getting everyone to do their work in a timely manner can be a bit difficult. Communication while collaborating on different pieces is a bit off, maybe Github wasn’t the best idea for us at this point.**

## **5.2** **Assumptions**

**That the people navigating the website are not blind as we have not put in many accessibility features. Along with the fact that not many people will be navigating our site on mobile. The site is optimized for mobile, however not amazingly.**

# **A.** **Appendix**

About:

About the people behind the program and Hofstra in general.

Programs:

All the different programs in the Dept.

Organizations:

All the organizations relating to Hofstra and its Accounting Dept.

Careers:

Where you’ll go once you’ve been through Hofstra’s Acct Dept.

Home Page

General info