



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning.
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:
 - a. Universal and correct wearing of [masks](#);
 - b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);

- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its body and posted on the LEA's publicly available website by July 30, 2021.* The ARP governing Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary:
Initial Effective Date:
Date of Last Review:
Date of Last Revision:

Overbrook School for the Blind
August 6, 2021
Pending: Anticipated Approval Date of 9/23/21
Not Applicable

The following Health and Safety Plan to reopen our school has been developed with consideration for the unique needs of our students. Overbrook School for the Blind ("OSB") plans to return to full-time on-campus instruction for all students. We will not be offering a virtual program. To the extent possible, our instructional programming will return to our pre-pandemic instructional format, including students going to their special subject classes for instruction. One change from our traditional programming, however, is that we will continue with the same instructional hours as we did this past year. Student instruction time will be 8:15-3:00 Monday through Thursday and on Fridays 8:15-1:30. Our decision to reopen is based on the most current information from the Center for Disease Control (CDC), the PA Department of Health (DOH), the Philadelphia Department of Public Health (PDPH), the PA Department of Education (PDE), and the Governor's Office.

1. How will Overbrook School for the Blind, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

Overbrook School for the Blind will review updates from the Centers for Disease Control and Prevention (CDC), the Pennsylvania Department of Health (DOH), the Philadelphia Department of Public Health (PDPH) and the American Academy of Pediatrics (AAP) regarding guidance on how to maintain a healthy and safe school environment for in-person learning. Updates to plan guidance will be made in accordance with the current requirements and presented to the Board of Directors for approval. If changes are necessary, we will update our plan as needed. Overbrook School for the Blind will adhere to any existing, valid, and binding orders from the Philadelphia Department of Public Health and the PA Dept. of Health.

2. How will Overbrook School for the Blind ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

Overbrook School for the Blind will continue to offer all academic, social, emotional, mental health, physical education and food services to all of our students ages 3-21 years old. We teach the PA Core Standards and the Expanded Core Curriculum for Students who are Blind or Visually Impaired (ECC). We employ a full-time school psychologist who provides consultative, individual and group support for students and contract with a social worker agency to support students and their families. We have a school-wide positive support program and more intensive supports for students who need this. All students receive physical education. Our food services team works with our dietician to prepare individualized meals to meet our students' dietary needs from pureed food to typically served food. We provide breakfast and lunch daily. Throughout the school year we have also provided families with local resources for food, health services and other services in their communities as our families come from a large geographic area.

We will continue to work with our students, their families and our staff to determine student needs and supports and include this in their IEPs.

We offer professional development to our staff through on-site trainings, webinars, PaTTAN and IU trainings, conferences and graduate level classes to increase their skills for academic instruction and the social emotional health of our students. Our Wellness Program provides support for our staff as well.

3. Use the table below to explain how Overbrook School for the Blind maintains the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>➤ Universal and correct wearing of masks; Face shields, Gloves and Gowns</p> <p>Personal Protective Equipment (PPE's) block the virus from spreading from infected persons.</p> <p>A mask “face covering” means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A “face covering” can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth.</p>	<p>Masks – Face Coverings</p> <ul style="list-style-type: none"> ➤ OSB requires all persons over the age of 2 years old to wear a face covering / mask that always covers the mouth and nose while on school property, in school vehicles and or while engaging in off-campus activities related to school business. ➤ Face coverings must be used at all times in common areas such as hallways, the Rotunda, or any location where students and staff are often present. ➤ Face coverings may be removed when working in a private office, so long as no other person is present in the room, regardless of the social distance between individuals. ➤ Employees without a mask must contact health services, security, or their direct supervisor and one will be provided ➤ Employees must avoid touching their eyes, nose, or mouth and practice good respiratory etiquette, including covering coughs and sneezes with a tissue or shoulder. <p>Exceptions:</p> <ul style="list-style-type: none"> ➤ Exceptions to mask requirements will be made if wearing a mask is not possible due to medical conditions, disability impact, or other health or safety factors. ➤ Face shields will be a viable alternative to masks for those with medical, behavioral, or other conditions precluding them from wearing masks. See, “Face Shields”, below.

- Employees who have a health condition that prevents them from wearing a mask, will be asked to provide documentation from a licensed medical provider stating that the person is exempt from wearing any form of face covering. In these instances, OSB may implement safe options such as face shields, job reassignment, etc.
- Students - OSB will work with parents/guardians to identify those individual students who are exempt from wearing a mask. We are not requiring medical documentation for students who are unable to wear a mask.
- Others – Visitors and Vendors who are not able to wear a face mask or face covering, must contact the Director of Health and Safety prior to coming to campus to make arrangements for a safe option; otherwise, access will not be granted.

Face shields

- The use of face shields with face masks help to prevent respiratory droplets expelled by one person to another. Any person engaging in activities which place them at risk of coming in contact with body fluids must use a face shield
- OSB will provide face shields to employees who need them.

Gloves / Gowns

- Gloves and Gowns should be worn by any person engaging in activities that place them at risk of coming in contact with body fluids.
- Use disposable gloves and gowns when touching or having contact with blood, stool, or body fluids, such as saliva, mucus, vomit, and urine.
- After using disposable gloves and gowns throw them out in a lined trash can.
- Do not disinfect or reuse the gloves or disposable gowns.
- It is mandatory for employees to dispose of gloves and gowns between each encounter; use a new set of gloves and a new gown for each student.

	<ul style="list-style-type: none"> ➤ Gloves must be removed after each task and hand washing must be done. ➤ OSB will provide staff with disposable gloves and gowns.
<ul style="list-style-type: none"> ➤ Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding); <p>Social Distancing: Reduce crowds and decrease the number of people that an infected person could pass the virus to if other steps are not successful. Because of the importance of in-person learning, schools where not everyone is fully vaccinated should implement physical distancing to the extent possible within their structures but should not exclude students from in-person learning to keep a minimum distance requirement. In general, CDC recommends people who are not fully vaccinated maintain physical distance of at least 6 feet from other people who are not in their household. However, several studies from the 2020-2021 school year show low COVID-19 transmission levels among students in schools that had less than 6 feet of physical distance when the school implemented and layered other prevention strategies, such as the use of masks.</p> <p>https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html#physical-distancing</p>	<p>Distance</p> <ul style="list-style-type: none"> ➤ When possible, OSB requires individuals to maintain a distance of at least six feet from others to reduce the chance that one infected individual will infect others. ➤ Exceptions – Student involvement that requires close contact. Additional PPEs to include gowns, gloves, and face shields may be required. ➤ Teacher’s lounges will be closed off to support social-distancing and allow for the redirection of cleaning resources. <p>Cohort</p> <ul style="list-style-type: none"> ➤ Limit Movement – Employees and students must limit traveling throughout the campus, and only do so when it is necessary for school-related business purposes. Unnecessary Face to Face social interaction is prohibited. ➤ Every effort will be made to keep the same group of students together, they will stay in the same classroom throughout the day with the same teacher and will not mix with other students to the extent feasible. ➤ Supervisory staff and other educational professionals who are providing services to students are permitted to enter the classrooms. ➤ All non-essential visitors will be restricted from entering the classrooms and other student occupied areas. ➤ OSB will permit visitors who have a school-related business to enter non-student occupied areas ➤ OSB strongly encourages staff and visitors to be fully vaccinated.

	<p>Meeting/Gatherings</p> <ul style="list-style-type: none"> ➤ Adult and parent visits to school will be significantly limited and we will continue to encourage virtual meeting opportunities whenever possible. ➤ As of July 30, 2021, 77% of OSB's staff have been vaccinated; staff are permitted to have in-person meetings. ➤ Face coverings must be worn, and social distance should be done to the extent feasible. <p>Barriers</p> <ul style="list-style-type: none"> ➤ When possible, plexiglass screens and or other physical barriers will be used as an alternative when social distancing is not possible. ➤ Clear physical barriers will be installed in reception areas, school front offices and workspaces where face-to-face interaction occurs ➤ Floor or space markers and other signage are used to honor social distancing recommendations. All individuals will keep to the right while passing others in hallways, etc. ➤ Cafeteria seating and other seating arrangements are marked to maintain recommended social distance.
<ul style="list-style-type: none"> ➤ <u>Handwashing and respiratory etiquette</u>; 	<p>Hand Washing and/or Sanitizing:</p> <ul style="list-style-type: none"> ➤ Employees must wash their hands: 1) upon entering and before exiting a staff lavatory, in compliance with directions posted in each staff lavatory; 2) before and after direct student contact; and 3) before and after meals. ➤ Employees must wash their hands and/or use hand sanitizer upon arrival to work. ➤ Employees are encouraged to frequently wash their hands throughout the workday.
<ul style="list-style-type: none"> ➤ <u>Cleaning</u> and maintaining healthy facilities, including improving <u>ventilation</u>; 	<p>Housekeeping Staff</p> <ul style="list-style-type: none"> ➤ Housekeeping Staff will be cleaning the building throughout the day from 9 AM to 5

Cleaning protocol will be elevated to combat the spread of COVID-19. We will use a three-pronged approach that provides for continuous cleaning throughout the day. Housekeeping Staff clean during the day.

All other staff will augment the work of Housekeeping Staff during the day.

Contracted cleaning services clean in the evenings. OSB will issue EPA-approved cleaning products to employees; employees must not use their own cleaning supplies. We will access the list of EPA's approved products at www.epa.gov/listn

PM. They will minimize any disruption to the students and staff. Their schedule will include cleaning/disinfecting the common area and common area bathrooms every 2 hours and diaper and trash removal throughout the day. Trash in classrooms can be removed during the day on request.

- Bathroom Cleaning and Disinfecting:
 - Housekeeping Staff will clean and disinfect toilets, urinals, sinks, restroom dividers, countertops, faucets, flush handles, mirrors, tile walls, doors, floors, and waste receptacles.
- Common Areas:
 - Housekeeping Staff will regularly clean, sanitize and disinfect common areas and high touch areas throughout the day. This will include, entrances, hallways, changing rooms, conference rooms, stair wells, handrails, doors, handles and the cafeteria.

Classrooms Staff

- Staff who work in the classroom will clean commonly touched areas at a minimum before lunch, at the end of the day, and otherwise as needed. Commonly touched areas include desks, countertops, doorknobs, keyboards, screens, hands-on learning items, faucet handles, phones, and toys. Staff shall clean and disinfect bathrooms located in their rooms throughout the day; includes toilets, faucets, counter tops, doors, handrails, and high touch surfaces.
- Classroom staff will wipe down surfaces used after lunch and clean away food remnants and crumbs. Store food in sealed plastic containers.
- Staff will immediately clean surfaces and objects that are visibly soiled. If surfaces or objects are soiled with body fluids or blood, use standard precautions to avoid contact with the fluid. Remove the spill, then clean and disinfect the surface. Housekeeping must be contacted to clean large, soiled areas.
- Classrooms must be clutter free at the end of each day to allow for a thorough cleaning by the night crew.

	<p>Contracted Cleaning Providers</p> <ul style="list-style-type: none"> ➤ Contracted Cleaning Service provider shall on a nightly basis: <ul style="list-style-type: none"> – Thoroughly clean/disinfect all classrooms, offices, elevator cabs, conference rooms, common areas, etc. – Clean and electrostatically disinfect bathrooms and changing rooms Cafeteria – clean/disinfect tables and chairs, dust mop all floor surfaces and wet mop traffic lanes. Vacuum all carpets. Buff tile floors monthly. Carpets - vacuum all carpets and remove embedded soil and dirt from carpeted areas daily. Shampoo hallways weekly. Shampoo classrooms as requested. Hard Floor Care - dust mop all floor surfaces, wet mop traffic lanes daily, wet mop stair wells weekly, buff public tile hallways and corridors weekly. – Other tasks as requested by Supervisory staff <p>Ventilation/Air Purification</p> <ul style="list-style-type: none"> ➤ Air purifiers were placed in classrooms and offices, right sized to the room’s square footage. Applicable windows will be opened, when possible and weather-permitting.
<ul style="list-style-type: none"> ➤ <u>Contact tracing</u> in combination with <u>isolation</u> and <u>quarantine</u>, in collaboration with the State and local health departments; <p>Updated July 29, 2021 -</p> <p>CDC</p> <p>Philadelphia Department of Public Health</p> <p>https://www.phila.gov/programs/coronavirus-disease-2019-</p>	<p>Contract Tracing</p> <ul style="list-style-type: none"> ➤ If an employee was exposed to Covid-19 while at school, the Director of Health and Safety and/or the Health Services Program Coordinator will contact the employee and provide quarantine instruction ➤ Verbal communication will be followed up with written instruction. ➤ To make contract tracing more efficient, employees must sign the log when entering and exiting the classrooms and officers.

[covid-19/updates/the-latest-news/](#)

The Director of Health and Safety and the Health Services Coordinator will assist the Philadelphia Department of Health with contact tracing.

Quarantine Guidance

- An individual is **NOT REQUIRED** to **quarantine** when exposed to someone with COVID-19 **if** the individual has been fully vaccinated and meets **ALL the following criteria**:
 - It has been at least 2 weeks after the last dose in the vaccine series; AND,
 - The individual has remained asymptomatic since the current COVID-19 exposure.
 - Vaccinated individuals should get tested 3-5 days after exposure, even in the absence of symptoms. You should also wear a mask indoors in public for 14 days following exposure or until your test result is negative. You should isolate for 10 days if your test result is positive.
- An individual is **REQUIRED** to **quarantine if not fully vaccinated**, in the following way:
 - If an individual had close contact with someone with COVID-19, quarantine at home for 10 days.
 - The individual may end quarantine after day 7 if asymptomatic and the individual receives a negative COVID-19 test 48 hours before the planned end of quarantine.
 - After stopping quarantine, continue to monitor symptoms until 14 days after exposure.
 - If at any point the individual develops symptoms of COVID-19, the individual must begin isolation and be tested without coming into close contact with others, as practicable.

Testing for Vaccinated Individuals

- Vaccination is not 100% effective. Vaccinated individuals who develop COVID-19 symptoms must be tested.

	<ul style="list-style-type: none"> ➤ Anyone who tests positive for COVID-19 must isolate according to CDC guidelines. ➤ After vaccination, continue to wear a facemask indoors, distance from others, and practice good hygiene <p>Isolation</p> <ul style="list-style-type: none"> ➤ Isolation is used to separate people infected with COVID-19 from those who are not infected. ➤ Isolation can end, if and only if: <ul style="list-style-type: none"> • 10 days since symptoms first appeared and • 24 hours with no fever without the use of fever-reducing medications and • Other symptoms of COVID-19 are improving* • Most people do not require testing to decide when they can be around others; however, if a healthcare provider recommends testing, the provider will inform the individuals when interacting with others can resume, based on test results. <p>Note that these recommendations do not apply to people with severe COVID-19 or with weakened immune systems (immunocompromised). Those individuals must follow the directions of their healthcare provider.</p> <p><i>*Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation.</i></p>
<ul style="list-style-type: none"> ➤ <u>Diagnostic</u> testing and screening; <p>All Healthcare Professionals and other staff caring for a sick child or staff member who presents with Covid-19 symptoms will use Standard and Transmission-Based Precautions and wear proper</p>	<p>Covid Testing</p> <ul style="list-style-type: none"> ➤ Staff who are not fully vaccinated must comply with OSB's testing protocol. ➤ With parent/guardian approval, students will be tested If they are symptomatic <p>Screening</p> <ul style="list-style-type: none"> ➤ Temperature Checks: Employees will be responsible for checking their own temperature at the beginning of the shift.

PPE.

- To lessen the possibility of being denied admittance to the workplace, employees are encouraged to take their temperature each morning prior to setting out for the worksite and assess their health using recommended self-screening questions.
- **Non-Admittance:** Employees with a temperature of 100.4F degrees or above must exit the building and will not be allowed to work at the school

Suspected Illness

- If an employee presents with symptoms associated with COVID-19 at home or at work, it is imperative that steps be taken to heighten the likelihood of quick and successful recovery as well as reduce the risk of transmission.
 - **Symptoms:** Employees who develop the following symptoms of COVID-like illness must stay home and seek medical care:
 - Cough or Shortness of Breath
- OR** any **two** of the following:
- Fever
 - Chills
 - Muscle pain
 - Sore throat
 - Congestion or runny nose
 - Headache
 - New loss of taste or smell

Symptoms Develop at Work:

- Employees who develop these symptoms at work must contact their supervisor for support and then immediately contact the Health Services Center for an immediate nursing assessment.
- If the nursing assessment deems the employee unstable or in need of emergency treatment, 911 will be called. The nurse will notify the healthcare provider, emergency room and/or EMS staff of the symptoms in advance, in accordance with HIPAA.
- If nursing staff believe the employee exhibits COVID-like symptoms but doesn't require emergency care, the employee will be

	<p>escorted to a designated isolation area room to await transport home.</p> <ul style="list-style-type: none"> ➤ If the employee is deemed fit to drive home and seek care from their medical provider, then the employee must provide an update to the Human Resources Office within 24-48 hours. <p>Confirmed COVID-19 Diagnosis</p> <ul style="list-style-type: none"> ➤ Upon notification that a staff member has a confirmed case of COVID-19, OSB will contact the Philadelphia Department of Public Health for further instructions. ➤ OSB will cooperate with contact tracing efforts initiated by local health departments. ➤ All internal and external communication must be handled in a confidential manner or result in disciplinary actions, up to and including termination. <p>Response When a Student Becomes Ill</p> <ul style="list-style-type: none"> ➤ If children develop symptoms at home, parents or guardians must immediately contact the school nurse via phone. Symptomatic children must remain at home. ➤ Staff who notice a student exhibiting COVID-19 symptom(s) must immediately contact the school nurse via phone. ➤ If the student can be safely transported to another location, he or she will be escorted to a designated isolation room ➤ Depending on how severe their symptoms are, a nurse will assess the student and determine if he or she should go home or be taken to a healthcare facility. ➤ The Nurse and, when appropriate, a staff member will wait with the child; both will use Standard and Transmission-Based Precautions and wear proper PPE. ➤ Symptomatic students will be tested with parent / guardian's consent.
<ul style="list-style-type: none"> ➤ Efforts to provide vaccinations to school communities; <p>Strong confidence in COVID-19</p>	

<p>vaccines within communities leads to more people getting vaccinated, which leads to fewer COVID-19 illnesses, hospitalizations, and deaths. The CDC, Philadelphia Department of Public Health and the Pennsylvania Department of Health recommends everyone 12 years and older get a COVID-19 vaccine to help protect against COVID-19 illnesses.</p>	<p>Vaccines</p> <ul style="list-style-type: none"> ➤ Overbrook strongly encourages all eligible persons to be fully vaccinated against Covid-19. ➤ As of 7/28/2021, the school collaborated with Philadelphia Department of Public Health to host four vaccine clinics at Overbrook. Additional clinics may be arranged if there is a need. ➤ Any unvaccinated person who would like to get vaccinated should access this link for current vaccine sites: <p>https://www.vaccines.gov/</p>
<p>➤ Appropriate accommodations for students with disabilities with respect to health and safety policies;</p> <p>Mental and Emotional Health</p>	<p>Appropriate Accommodations</p> <ul style="list-style-type: none"> ➤ OSB enrolls only students who are blind or visually impaired, with or without additional disabilities. As such, all operational and instructional procedures, including this Health and Safety Plan, expressly incorporates necessary modifications, accommodations and supplementary supports for students with disabilities. <p>Mental and Emotional Health</p> <ul style="list-style-type: none"> ➤ OSB will access the PDE, area Intermediate Units (IUs), Pennsylvania Training and Technical Assistance Network (PaTTAN) staff training and student intervention for available staff training and student interventional resources ➤ OSB will inform staff of available supports for emotional and mental health via an employment benefits provider (UNUM)

Food Services

- **OBS will adopt a classroom meal delivery system with an in-classroom dining Meal Model. Some classroom cohorts may utilize the cafeteria if it is determined that this can be with a reduced transmission risk. USDA food use will be a priority to assist with food cost. Federal requirements for National School Lunch and Breakfast Programs will be met within the context of any updates to regulations, waivers and recommendations from USDA, state agencies, CDC, and local health departments.**

Transportation

- **Transportation will be reviewed with students' home school districts to ensure social distancing is being maintained on the bus/form of transportation. Arrival/dismissal locations and times will be altered to allow for more efficient temperature-taking/symptom checking upon arrival and greater social distancing within school entrances/hallways. Transportation guidelines and protocols will be distributed**

Food Services – Student Meals

- Food Service will deliver breakfast and lunch to the classroom, and students will eat their meals in the classroom.
- Individually plated meals or box lunches will be provided whenever possible. Buffet style meals will not be provided.
- Food sharing and utensil sharing is not permitted.

Food Services - Staff Meals -

- The cafeteria area will be utilized as the staff Lunchroom.
- Cafeteria set up and seating will reflect CDC physical distancing recommendations.
- Food Service employees will receive professional development on infection control measures, cleaning and sanitizing, staff mandated face mask policy and physical distancing in kitchen pod/cohort.
- New employees will be trained on proper daily cleaning protocols. A copy of the detailed cleaning schedule will be distributed to all food services staff.
- All transport equipment used to deliver meals to classrooms must be sanitized with an EPA approved disinfectant upon being returned to the kitchen.

Transportation

- Transportation will be reviewed with students' home school districts to ensure social distancing is being maintained on the bus/form of transportation.
- Arrival/dismissal locations and times will be altered to allow for more efficient temperature-taking/symptom checking upon arrival and greater social distancing within school entrances/hallways.
- During student transporting, students, bus drivers and others must wear masks while on the bus / vehicle, and while on Overbrook's campus.

<p>to drivers, staff, parents, and stakeholders in a separate document.</p>	
<p>➤ Coordination with state and local health officials.</p>	<p>Philadelphia Department of Public Health</p> <ul style="list-style-type: none"> ➤ Overbrook has direct liaison with members of the Philadelphia Department of Health, COVID Containment Division. ➤ With regards to Covid-19 related issues, Overbrook operates under the guidance of the Philadelphia Department of Health (PDPH) ➤ If PDPH cannot provide guidance on a particular subject, Overbrook will seek guidance from other public health officials such as the Pennsylvania Department of Health and or the Centers for Disease Control and Prevention.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Overbrook School for the Blind** reviewed and approved the Health and Safety Plan on **September 23, 2021 (anticipated)**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **PENDING**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.