

Annual Financial Plan

**Chinese Folk Art Society
HKUSTSU, Session 2017-2018**

**(Exchange ratio being used as of February 20, 2017: 0.886RMB=1HKD)
(Unit: HKD)**

Event	Surplus/Deficit	Page
Promotion Period in Spring Semester	-1600	P3, 4
Function – Inauguration Ceremony	-4640	P5
Function – The Museum of Fragrance	+746	P5, 6
Function – Trip to the Northwest	+952	P6
Function – (CFAS Week) Promotion	-4776	P6, 7
Function – (CFAS Week) Outing	+0	P7
Function – (CFAS Week) Iceskin Arrives	+500	P7, 8
Function – (CFAS Week) Mid-Autumn Lantern Festival	+130	P8
Function – Lanterns DIY	+17	P8, 9
Function – Master of Cook	-450	P9, 10
Enjoyment for Foodies (Regular Function)	+600	P10
Sub-com Recruitment	-822	P10, 11
Orientation Week	+22730	P11
Sub-com Function Backup	+261	P11, 12
Information Session	-70	P12
Welfare Distribution	-13578	P12

TOTAL DEFICIT : 0

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1)Promotion Period in Spring Semester

Revenues

Banner Trade	橫幅交易	400
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Total Revenue

Expenses

Material Cost

Flag	大旗	-188
Tape	膠帶	-190
Wantong Board	萬通板	-498
PVC Tube	PVC 管	-313
Banner Paper	Banner 膠	-110
Hanging Decoration	掛飾	-72
Cloth	布	-270
Promotion Materials	宣傳品	-1230
Angle Iron	角鐵	-150
Cup	杯子	-430
Scissors	剪刀	-50
Color Paper	卡紙	-52
Bowl	碗	-20
Couplet	對聯	-42
Ink	墨水	12
Tassel	流蘇	-41
Wall Paper	牆紙	-325
Aluminum Alloy	鋁合金	-467
Wrench	扳手	-15.5
Aerosol Guns	氣溶膠槍	-165
Iron Wire	鐵絲	-20
Pigment	顏料	-104
Slingshot	彈弓	-74
Twister	扭扭樂	-62
Jumping Ball	跳跳球	-63
Mat	墊子	-68
Box	盒子	-43
Light Sticks	熒光棒	-25
Niddle	針線	-20
Printing Mud	印泥	-18
Potted Plants	盆栽	-40
Mark Pen	馬克筆	-20

Prize Cost

Beats Headphone	耳機	-788
Dehumidifier	除濕器	-278
Electric Pot	小電鍋	-120
Desk	床上書桌	-100
Hanging Basket	床頭掛籃	-100
Cookies	曲奇餅乾	-160
Dumpling	湯圓	-50
Candies	糖果	-600
Tofu	豆腐乾	-120
Oatmeal	麥片	-85
Sesame Paste	芝麻糊	-200
Spicy Dry Tofu	辣條	-120
Guiling Gao	龜苓膏	-80
Peanut Crisp	花生酥	-80
Long Whiskers	龍鬚酥	-80
Jelly	果凍	-75
Pencil Case	筆袋	-60
Chicken Doll (Small)	雞仔 (小)	-120
Chicken Doll (Middle)	雞仔 (中)	-105
Chicken Doll (Large)	雞仔 (大)	-230
Cube	魔方	-115
Soap	香皂	-110
Dehumidifier	除濕劑	-35
Tableware	餐具	-25
Ornaments	小掛飾	-280
Scream Chicken Doll	尖叫雞	-25
Star Paper	星星紙	-10

Other Cost

Travel Cost	路費	-700
Shipping Cost	運費	-530
Clothes	莊服	-1500
Logo	衣服標誌	-30

Deficit for this event: -1600**Total Expense -1600****2)Function - Inauguration Ceremony**

Expenses*Material Cost*

Drinks	飲品	-200
Refreshment	自助食物	-1000
Promotion Materials	宣傳品	-1000
Souvenirs	紀念品	-1000
Nameplates	名牌	-500
Tissue	面巾紙	-100
Tableware	餐具	-250
Pottery Cup	杯子	-100
Shipping Cost	運費	-250
Corsage	胸花	-50
Garbage bag	垃圾袋	-20
Cloth	布	-150
Balloon	氣球	-20
Total Expense		-4640

Deficit for this event: -4640**3)Function - The Museum of Fragrance****Revenues**

Member Fee	會員報名費	30	70	2100
Non-member Fee	非會員報名費	50	20	1000
Fee for Walk-in	臨時報名費	60	10	600

Total Revenues 3700**Expenses***Promotion Cost*

Easy stand	易拉架列印費	78
Leaflet	宣傳單列印費	380
Poster	海報列印費	60

Material Cost

Promotion Cost		
Easy stand	易拉架列印費	-78
Leaflet	宣傳單列印費	-380
Poster	海報列印費	-60
Perfume satchel DIY	香薰 DIY 包	-350
Soap DIY Package	香皂 DIY 包	-220
Soap Base	皂城	-50
Plastic Tablecloth	桌布	-35
Plastic Sleeve covers	袖套	-15

Chinese herbal medicine	中藥	-200
Scented tea	花茶	-200
Tea set	茶壺	-51
Dry flower	干花	-220
Bookmark	書籤	-50
Punch	打孔器	-12
Glue	膠	-45
Wood fragrance	木材香水	-178
Printing	打印	-200
Refreshment	食物	-500
Badge		-90
Nail scissor		-20
<i>Other Cost</i>		
Shippint cost	運費	-200
Total Expense		-2954
Total		746

Surplus for this event: +746

4)Function - Trip to the Northwest**Revenues**

Member Fee	會員報名費	4600	15	69000
Non-member Fee	非會員報名費	4900	2	9800
Exco Fee	Exco 報名費	4200	13	54600
Total Revenues				133400

Expenses*Promotion Cost*

Easystand	易拉架列印費	-78
Leaflet	宣傳單列印費	-380

Material Cost

Travel Agency's Fee	旅行社收費	-2850	30	-85500
Fee for airplane	機票	-1250	30	-37500
Receipt	收據			-20
Registration List	报名表列印費			-20
Fee for a Bus	大巴車			-2500
Activities Fee	活動費			-6500

Total Expense -132448**Total 952**

Surplus for this event: +952

5) Function – CFAS Week**5.1 Promotion****Expenses***Promotion Cost*

Leaflet	宣傳單列印費	-703
Banner	橫幅	-3255
Receipt	收據	-20
Big Decoration	裝飾	-700
Easy-Stand	易拉架列印費	-78
Poster	海報列印費	-20

Total Expense **-4776**

Deficit for this event: -4776

5.2 Outing**Revenues**

Member Fee	會員報名費	40	35	1400
Non-member Fee	非會員報名費	50	10	500

Total Revenues **1900**

Expenses*Award Cost*

Food	食物	-900
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Other Cost

Fee for Bus Rental	大巴車租借費	-1000
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Total Expense **-1900**

Total **0**

Surplus for this event: +0

5.3 Iceskin Arrives**Revenues**

Member Fee	會員報名費	40	50	2000
Non-member Fee	非會員報名費	50	10	500

Total Revenues **2500**

Expenses*Material Cost*

Flour and Oil	麵粉、白油	-800
Fillings	餡料	-350
Fruity Flour	果味粉	-200
Mold	模具	-180
Boxes for Mooncakes	月餅盒	-150
Disposable Tableware	一次性餐具	-60
Brushes	畫筆	-30
Disposable Gloves	一次性手套	-20
Tablecloth	桌布	-10
Decoration	裝飾	-50
Jam	果醬	-100

Other Cost

Shipping Cost	運費	-50
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Total Expense **-2000**

Total **500**

Surplus for this event: +500

5.4 Mid-Autumn Lantern Festival**Revenues**

Member Fee	會員報名費	35	60	2100
Non-member Fee	非會員報名費	45	20	900

Total Revenues **3000**

Expenses*Promotion Cost*

Folk Mask	古裝面具	-750
LED Lantern	LED 燈籠	-200
Printing	打印費	-300
Paper Box	紙箱	-70
Refreshment	食物	-600
Equipment	設備	-500
Souvenir	紀念品	-300

Other Cost

Shipping Cost	運費	-150
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Total Expense **-2870**

Total 130

Surplus for this event: +130

6) Lanterns DIY

Revenues

Member Fee	會員報名費	50	35	1375
Non-member Fee	非會員報名費	60	10	600
Fee for Walk-in	臨時報名費	70	5	500

Total Revenues 2700

Expenses

Promotion Cost

Leaflet	宣傳單列印費	-370
Poster	海報列印費	-20
Easy-Stand	易拉架列印費	-78

Material Cost

Scissors	剪刀	-45
Lanterns Material	燈籠	-1900
Color Paper	彩紙	-50
Sticks	膠棒	-20

Other Cost

Shipping Cost	運費	-200
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Total Expense -2683

Total 17

Surplus for this event: +17

7) Master Of Cook

Revenues

Member Fee	會員評審報名費	50	70	3500
Non-member Fee	非會員評審報名費	80	10	800
Fee for Walk-in	臨時評審報名費	90	10	900
Member Helper	會員助手	20	12	240
Non-member Helper	非會員助手	40	6	240

Total Revenues 5680

Expenses*Promotion Cost*

Poster	海報列印費	-60
Easy-stand	易拉架列印費	-80
Leaflet	宣傳單列印費	-330

Award Cost

Fruit Package	水果拼盤原料	-220
Refund	退款	-2000
Award	獎品	-900

Material Cost

Extra food	食物	-2100
Disposable table-ware	一次性餐具	-160
Sticker	貼紙	-50
Certificate	證書	-50
Napkin	餐巾紙	-30
Application form	申請表	-20
Decoration	裝飾費	-130

Total Expense **-6130**

Total **-450**

Deficit for this event: -450

8) Enjoyment for foodies (Regular Function)**Revenues**

Sales Revenue	賣出收益	6500
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Total Revenues **6700**

Expenses

Food	食品	-6000
Receipt	收據	-100

Total Expense **-6100**

Total **600**

Surplus for this event: +600

9) Sub-com Recruitment

Expenses*Promotion Cost*

Brochure	手冊	-100
Leaflet	選傳單列印費	-703
Easy-Stand	易拉架列印費	-78
Application Forms	申請表格	-30
Nameplate	名牌	-5
Guidepost	路標	-6

Total Expense **-822**

Deficit for this event: -822

10)Orientation Week**Revenues**

Full Membership Fee	全年會員費	160	160	25600
Two-Year Membership Fee	兩年會員費	100	50	500
One-Year Membership Fee	一年會員費	60	10	600
Exchange Membership Fee	交換生會員費	50	30	1500
Society Paper	社團作業紙	10	50	500

Total Revenues **29650**

Expenses

Society Paper	社團作業紙			-750
Society T-Shirt	社團衫	-30	60	-1800
Society Folder	社團資料夾			-1920
Souvenir	紀念品			-1500

Total Expense **-5970**

Total **22730**

Surplus for this event: +22730

11) Outing (Back-up for Sub-com Function)**Revenues**

Member Fee	會員報名費	50	30	1500
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Non-member Fee	非會員報名費	60	5	300
Fee for Walk-in	臨時報名費	70	5	350
Total Revenues				2150
Expenses				
<i>Material Cost</i>				
Drugkit	緊急醫療箱			-70
Poster	海報列印費			-57
Receipt	收據			-20
Printing Fee	列印費			-30
Toolkit	工具箱			-1712
Total Expense				-1889
Total				261

Surplus for this event: +261

12) Information Session

Expenses				
<i>Promotion Cost</i>				
Poster	海報列印費			-10
Manual	手冊			-50
Guideposts	路標			-10
Total Expense				-70

Deficit for this event: -70

13) Welfare Distribution

Expenses				
Gifts	禮品			-13000
Easystand	易拉架			-78
Shipping Cost	運費			-500
Total Expense				-13578

Deficit for this event: - 13578