

# **Annual Financial Plan**

Chinese Folk Art Society,

HKUSTSU, Session 2020-2021

(Exchange ratio being used as of March 1<sup>st</sup>, 2020: 0.897RMB=1HKD)

(Unit: HKD)

<b>Event</b>	<b>Surplus/Deficit</b>	<b>Page</b>
Promotion Period in Spring Semester	0	<a href="#">P3~5</a>
Function - Inauguration Ceremony	-7315	<a href="#">P5, 6</a>
Function – Hit on the Lover	-100	<a href="#">P6, 7</a>
Function - Trip to Chengdu	+6670	<a href="#">P7~8</a>
Function - (CFAS Week) Promotion	-4295	<a href="#">P9</a>
Function - (CFAS Week) Lo Mai Chi Workshop	+1453	<a href="#">P10,11</a>
Function - (CFAS Week) The Others	+560	<a href="#">P11,12</a>
Function - (CFAS Week) Trip to Cheung Chau	0	<a href="#">P12,13</a>
Function – Bamboo Waving Workshop	+976	<a href="#">P14,15</a>
Subsidiary - Committee Function Backup	+617	<a href="#">P15,16</a>
Regular Function	+850	<a href="#">P16,17</a>
Subsidiary - Committee Recruitment	-141	<a href="#">P17</a>
Orientation Week	+14920	<a href="#">P18,19</a>
Information Session	-105	<a href="#">P19</a>
Gifts Distribution at the End of This Year	-14090	<a href="#">P19,20</a>

TOTAL DEFICIT: 0

## Content

### 1) Promotion Period in Spring Semester

#### Expenses

##### *Material Cost*

Kindle	閱讀器	-663
Lunch Boxes	飯盒	-57
Cushions	抱枕	-283
Pencil Cases	筆袋	-25
Stationary	信紙	-12
Point and Shoot Camera	傻瓜相機	-37
Tape	膠帶	-61
Snack Package	零食大禮包	-155
Paper Bookmark	紙質書籤	-7
Handbook Set	手賬套裝	-247
Canvas bags	帆布包	-37
Mental Bookmark	金屬書籤	-48
Shark Toy	咬人鯊魚	-14
Iron Wire	鐵絲	-7
Stainless Steel Balls	不鏽鋼空心球	-10

Annual Financial Plan for Chinese Folk Art Society (HKUSTSU, Session 2020-2021)

Rubber Band	一次性橡皮筋	-5
Bamboo Stick	手工竹棒	-17
Ice Cream Stick	雪糕棍	-11
Fans	團扇	-77
Lottery Bucket	抽籤桶	-10
Gopher Toy	打地鼠玩具	-27
Picking Bamboo Stick Toys	挑竹籤玩具	-8
Origami Paper	折紙	-8
Dart Board	飛鏢盤	-33
Long Chopsticks	長筷子	-14
Hanoi Tower	漢諾塔	-11
Poker Cards	撲克牌	-13
Iron Loop	鐵圈	-15
White Glue	白乳膠	-20
Acrylic	丙烯顏料	-860
Non-woven Cloth	不織布	-34
Rope	麻繩	-3
Hot Melt Glue Stick	熱熔膠棒	-19
Rilakkuma	輕鬆熊人偶服	-178

*Other Cost*

Shipping Fee	運費	-552
--------------	----	------

<b>Total Expenses</b>		<b>-3578</b>
-----------------------	--	--------------

**DEFICIT FOR THIS EVENT: 0**

## **2) Function - Inauguration Ceremony**

### **Expenses**

#### *Material Cost*

Souvenir Bags	禮品袋	-250
Drinks	飲料	-200
Refreshments	熱食	-1200
Souvenirs	紀念品	-1000
Name Cards	名片	-500
Nameplates	胸牌	-30
Tableware	餐具	-250
Garbage Bag	垃圾袋	-10
Tissue	紙巾	-20
Balloons	氣球	-25
Brochures	手冊	-1500
Invitation Letters	邀請函	-300

Check-in Board	簽到板	-450
Testimonials	感謝信	-400
Table Cloth	桌布	-200
Seat Cards	座位卡	-50
Boutonnieres	胸花	-200
Folders	文件夾	-30
<i>Other Cost</i>		
Shipping Fee	運費	-700
<b>Total Expenses</b>		<b>-7315</b>

**DEFICIT FOR THIS EVENT: -7315**

### **3) Hit on the Lover**

#### **Revenues**

Registration Fee	臨時報名費	1 HKD	200	-200
------------------	-------	-------	-----	------

#### **Expenses**

First Prize	一等獎	-150
-------------	-----	------

Second Prize	二等獎	-100
Third Prize	三等獎	-50

**Total Expenses** **-300**

**DEDICIT FOR THIS EVENT: -300**

#### **4) Function - Trip to Chengdu**

##### **Revenues**

Member Registration Fee	會員報名費	4500 HKD	30	135000
Non-member Registration Fee	非會員報名費	4700 HKD	2	9400
<b>Total Revenues</b>				<b>144400</b>

##### **Expenses**

###### *Material Cost*

Fee for Flight (SZX-CTU)	機票(深圳-成都)	-900 HKD	32	-28800
Hotel's Fee	住宿費	-1750 HKD	32	-56000
Attraction's Tickets	門票費	-330 HKD	32	-10560
Insurance's Fee	保險費	-60 HKD	32	-1920

Annual Financial Plan for Chinese Folk Art Society (HKUSTSU, Session 2020-2021)

Cost of Meal	餐飲費	-900 HKD	32	-28800
Receipt	收據			-10
Registration Form	報名表			-20
First-Aid Kit	醫療箱（急救包）			-100
Game Material	游戏道具			-100
Charter Fee	包車費			-10600

*Promotion Cost*

Leaflet	宣傳單張			-295
Poster	海報			-45

*Other Cost*

Preparing Cost	活動準備費用			-300
Shipping Fee	運費			-100
Print Cost	打印費			-20

**Total Expenses** **-137730**

**SURPLUS FOR THIS EVENT: +6670**



## **5) Function - CFAS Week**

### **5.1 Promotion**

#### **Expenses**

##### *Material Cost*

Counter Decoration	櫃位裝潢	-300
Big Decoration	大型裝飾品	-700
Hot Melt Sticks	熱熔膠條	-50
Receipt	收據	-20

##### *Promotion Cost*

Leaflet	宣傳單張	-490
Poster	海報	-45
Easy-stand	易拉架	-90
Banner	橫幅	-2300

##### *Other Cost*

Shipping Fee	運費	-300
--------------	----	------

**Total Expenses** **-4295**

**DEFICIT FOR THIS EVENT: -4295**

## 5.2 Lo Mai Chi Workshop

### Revenues

Member Registration Fee	會員報名費	40 HKD	40	1600
Non-member Registration Fee	非會員報名費	60 HKD	20	1200
Walk-in Registration Fee	臨時報名費	75 HKD	5	375

**Total Revenues** **3175**

### Expenses

#### *Material Cost*

Table Cloth	桌布	-12
Snow White Packing	糯米糍包裝	-113
Mold	磨具	-150
Disposable Gloves	一次性手套	-30
Paper Tray	紙盤	-25
Tags	標籤	-14
Scales	秤	-129
Plastic Bowls	塑料碗	-36

Milk	牛奶	-72
Butter	黃油	-32
Whipping Cream	淡奶油	-478
Glutinous Rice Flour	糯米粉	-86
Corn Starch	玉米澱粉	-14
Sugar	糖	-85
Oreo	奧利奧	-79
Shredded Coconut Stuffing	椰絲餡	-35
<i>Other Cost</i>		
Shipping Fee	運費	-200
<b>Total Expenses</b>		<b>-1747</b>

**SURPLUS FOR THIS EVENT: +1453**

### **5.3 Function – The Others**

#### **Revenues**

Member Fee	會員報名費	40 HKD	50	2000
Non-member Fee	非會員報名費	60 HKD	15	900

Walk-in Fee	臨時報名費	80 HKD	5	400
-------------	-------	--------	---	-----

<b>Total Revenues</b>				<b>3300</b>
-----------------------	--	--	--	-------------

## **Expenses**

### *Material Cost*

Awards	獎品			-1000
--------	----	--	--	-------

### *Promotion Cost*

Leaflet	宣傳單張			-345
---------	------	--	--	------

Poster	海報			-45
--------	----	--	--	-----

### *Other Cost*

Shipping Fee	運費			-300
--------------	----	--	--	------

Decoration	裝潢			-1000
------------	----	--	--	-------

Print Cost	列印費			-50
------------	-----	--	--	-----

<b>Total Expenses</b>				<b>-2740</b>
-----------------------	--	--	--	--------------

**SURPLUS FOR THIS EVENT: +560**

## **5.4 Trip to Cheung Chau**

## Revenues

Member Registration Fee	會員報名費	70 HKD	25	1750
Non-member Registration Fee	非會員報名費	90 HKD	10	900

**Total Revenues** **2650**

## Expenses

### *Material Expenses*

Drinks	飲品	-200
Food	食物	-300
Prizes	獎品	-500

### *Other Cost*

Transport Fee	路費	-1150
Printing Cost	打印費	500

**Total Expenses** **-2650**

**SURPLUS FOR THIS EVENT: 0**

## 6) Function – Bamboo Waving Workshop

### Revenues

Member Registration Fee	會員報名費	40 HKD	40	1600
Non-member Registration Fee	非會員報名費	60 HKD	8	480
	臨時報名費	80 HKD	2	160
Walk-in Registration Fee				
<b>Total Revenues</b>				<b>2240</b>

### Expenses

#### *Material Cost*

Bamboo stick	竹條		-100
Tools	工具		-400
Gloves	手套		-134

#### *Promotion Cost*

Leaflet	宣傳單張		-345
Poster	海報		-45
Easy-Stand	易拉架		-90

*Other Cost*

Shipping Fee	運費	-150
--------------	----	------

<b>Total Expenses</b>	<b>-1330</b>
-----------------------	--------------

**SURPLUS FOR THIS EVENT: +976**

## **7) Subsidiary - Committee Function Backup**

### **Revenues**

Member Registration Fee	會員報名費	20 HKD	45	900
-------------------------	-------	--------	----	-----

Non-member Registration Fee	非會員報名費	30 HKD	15	450
-----------------------------	--------	--------	----	-----

Fee	臨時報名費	35 HKD	5	175
-----	-------	--------	---	-----

Walk-in Registration Fee

<b>Total Revenues</b>	<b>1525</b>
-----------------------	-------------

### **Expenses**

*Material Cost*

Bulks of Clay	黏土	-180
---------------	----	------

Paint	顏料	-60
-------	----	-----

Brush Pen	毛筆	-21
-----------	----	-----

Bamboo Sticks	竹棒	-12
---------------	----	-----

*Promotion Cost*

Leaflet	宣傳單張	-400
Poster	海報	-45

*Other Cost*

Shipping Fee	運費	-100
Easy-Stand	易拉架	-90

**Total Expenses** **-908**

**SURPLUS FOR THIS EVENT: +617**

## **8) Regular Function - Purchase for You**

**Revenues**

Sale Revenues	賣出收益	4900
---------------	------	------

**Total Revenues** **4900**

**Expenses**



*Material Cost*

Food	食物	-3200
------	----	-------

*Other Cost*

Shipping Fee	運費	-850
--------------	----	------

<b>Total Expenses</b>		<b>-4050</b>
-----------------------	--	--------------

**SURPLUS FOR THIS EVENT: +850**

## **9) Subsidiary - Committee Recruitment**

**Expenses**

*Material Cost*

Brochure	招新手冊	-100
----------	------	------

Guidepost	路標	-6
-----------	----	----

Nameplates	名牌	-5
------------	----	----

Application Form	申請表格	-30
------------------	------	-----

<b>Total Expenses</b>		<b>-141</b>
-----------------------	--	-------------

**DEFICIT FOR THIS EVENT: -141**

## 10) Orientation Week

### Revenues

Full Membership Fee	心悅（四年）會員會費	160 HKD	120	19200
Two-Year Membership Fee	兩年會員會費	100 HKD	10	1000
One-Year Membership Fee	一年會員會費	60 HKD	15	900
Exchange Membership Fee	交換生會員會費	50 HKD	15	750
Society Paper	社團作業紙	2 HKD	20	40
Society T-shirt	社團文化衫	50 HKD	15	750
Society Folder	社團文件夾	4 HKD	20	80
<b>Total Revenues</b>				<b>22720</b>

### Expenses

#### *Material Cost*

Society T-shirt	社團文化衫	-40 HKD	50	-2000
Society Paper	社團作業紙			-800
Society Folder	社團文件夾			-1500
Society Bag	社團禮品袋			-1500

Full-member Package	心悅會員禮包	-2000
---------------------	--------	-------

<b>Total Expenses</b>		<b>-7800</b>
-----------------------	--	--------------

**SURPLUS FOR THIS EVENT: +14920**

## 11) Information Session

### Expenses

#### *Material Cost*

Poster	海報	-45
--------	----	-----

Brochure	手冊	-50
----------	----	-----

Guidepost	路標	-10
-----------	----	-----

<b>Total Expenses</b>		<b>-105</b>
-----------------------	--	-------------

**DEFICIT FOR THIS EVENT: -105**

## 12) Gifts Distribution at the End of This Year

### Expenses

#### *Material Cost*

Welfare for Full-member	心悅會員尊享福利禮包	-44 HKD	300	-13200
-------------------------	------------	---------	-----	--------

*Promotion Cost*

Easy-stand	易拉架	-90
------------	-----	-----

*Other Cost*

Shipping Fee	運費	-800
--------------	----	------

<b>Total Expenses</b>		<b>-14090</b>
-----------------------	--	---------------

**DEFICIT FOR THIS EVENT: -14090**