

Annual Financial Plan

**Chinese Folk Art Society
HKUSTSU, Session 2016-2017**

**(Exchange ratio being used as of January 19, 2016: 0.8425RMB=1HKD)
(Unit: HKD)**

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Total Deficit: 0

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1) Promotion Period in Spring Semester

Revenues

Counter Trading (交易櫃檯位置)	2200	
Total Revenue		<u>2200</u>

Expenses

Material Cost

Flag (大旗)	212	
Tape (膠帶)	459	
KT Board (廣告板)	108	
PVC Tube (聚氯乙烯管)	79	
Banner Paper (反光膠)	1350	
Hanging Decorations (掛飾)	22	
Cloth (布)	338	
Sticker (貼紙)	110	
Balloon (氣球)	32	
Promotion Materials (宣傳品)	1663	
Angle Iron (角鐵)	540	
Bowl (碗)	36	
Pigment (顏料)	170	
New Year Scrolls (春聯)	50	
Cup (杯子)	40	
Ping Pong Ball(乒乓球)	9	
White Board (白板)	43	
Soft Magnet (軟磁鐵)	60	
Tassel (流蘇)	17	
Chinese Knot (中國結)	22	
Spinning Ling Paper (紡菱紙)	64	
Lantern (燈籠)	59	
Reflective Paper (反光紙)	74	
Color Paper (彩紙)	192	5749

Prize Cost

Folding Fan (摺扇)	85	
Bread (麵包)	183	
Correction Tape (修正帶)	81	
Polaroid Camera (拍立得相機)	831	
Ring Mouse (指環滑鼠)	235	

Buns (小饅頭)	62	
Coffee Powder (咖啡粉)	167	
Iron (鐵絲)	5	
Candy (糖果)	704	
Bamboo Sticks (竹簽)	14	
Odd Taste Bean (怪味豆)	160	
Beef (牛板筋)	24	
Capsule Pen (膠囊筆)	190	
Small Notebooks (小本子)	203	
Violet Candy (紫皮糖)	52	
Marker (水性筆)	137	
Dolls (公仔)	321	
Educational Toys (益智玩具)	289	
Notebooks (筆記本)	287	
Bowls and Chopsticks (碗筷禮品)	524	
Saving Pot (存錢罐)	268	
Rubber Band (鬆緊帶)	60	
Red Pocket (紅包)	84	
Building Block (積木玩具)	347	
Paper Cups (紙杯)	143	
Kindle Paperwhite (電子書)	980	6436
Other Cost		
Travel Cost (路費)	497	
Shipping Cost (運費)	253	750
Total Expense		<u>12935</u>

Deficit for this event: 0

2) Function - Inauguration Ceremony

Expenses

Material Cost

Souvenir (紀念品)	1250	
Business Card (名片)	650	
Brochure (宣傳冊)	945	
Nameplate (銘牌)	140	
Drinks (飲品)	250	
Disposable Tableware (一次性餐具)	200	
Refreshment (自助食物)	1050	4485
Total Expense		<u>4485</u>

Deficit for this event: -4485**3) Function - Teatism Week****3.1 Promotion****Expenses*****Promotion Cost***

Leaflet (宣傳單列印費)	380	
Easystand (易拉架列印費)	68	
Poster (海報)	3*20=60	508

Other Cost

Receipt (收據)	25.3	25.3
Total Expense		<u>533.3</u>

Deficit for this event: -533.3**3.2 Trace to the Source of Tea****Revenues**

Registration Fee (報名費)	20*80=1600	
Registration Fee from Walk-ins (臨時報名費)	20*10=200	
Total Revenue		<u>1800</u>

Expenses

Souvenir (紀念品)	50	
Gift (禮品)	13*80=1040	
Registration Fee Refund (報名費退款)	10*90=900	
Fee of Inviting Guest (嘉賓出席費)	1500	
Total Expense		<u>3490</u>

Deficit for this event: -1690**3.3 Spring Bud on Tongue****Revenues**

Registration fee from members (會員報名費)	34*60=2040	
Registration fee from non-member (非會員報名費)	6*80=480	
Total Revenue		<u>2520</u>

Expenses

Material Cost

Name list (名單)	5	
Decoration on desks (桌上裝飾)	120	
Decorations on wall (牆上裝飾)	50	175

Other Expenses

Teaching Fee (教學費)	1200*2=2400	2400
Total Expense		<u>2575</u>

Surplus for this event: -55**3.4 Take Your Teacake Away****Revenue**

Sales Revenue (賣出收益)	4450	
Total Revenue		<u>4450</u>

Expenses**Material Cost**

Tea Cakes (茶點)	4000	
Receipt (收據)	100	4100

Other Cost

Shipping Cost (運費)	200	200
Total Expense		<u>4300</u>

Surplus for this event: +150**4) Function – Travel in Xiamen and Wuyi Mount****Revenues**

Members' Registration Fee (會員報名費)	3300*28=92400	
Non-Members' Registration Fee (非會員報名費)	3600*2=7200	
Total Revenue		<u>99600</u>

Expenses**Promotion Cost**

Easystand (易拉架列印費)	68	
Leaflet (宣傳單列印費)	330	398

Material Cost

Travel Agency's Fee (旅行社收費)	3200*30=96000	
Receipt (收據)	20	

Registration List (報名表列印費)	12	
In-trip Activities Fee (活動費)	2500	98532
Total Expense		<u>98930</u>

Surplus for this event: +670

5) Function – CFAS Week

5.1 Promotion

Expenses

Promotion Cost

Banner (橫幅)	1275	
Easystand (易拉架)	68	
Poster (海報)	85	
Leaflet (宣傳單張)	830	
Sticker (貼紙)	5	
Handwork Material (手工材料)	500	2763
Total Expense		<u>2763</u>

Deficit for this event: -2763

5.2 Ethnic Campfire Party

Revenues

Member Registration Fee (會員報名費)	55*40=2200	
Non-member Registration Fee (非會員報名費)	55*50=250	
Total Revenue		<u>2450</u>

Expenses

Material Cost	
Dai Outfit (傣族服飾)	78
Uygur Outfit (維吾爾族服飾)	105
Mongolia Outfit (蒙古族服飾)	90
Chinese Korean Outfit (朝鮮族服飾)	133
Naxi Outfit (納西族服飾)	106
Gaoshan Outfit (高山族服飾)	120
Tibetan Outfit (藏族服飾)	78
Desktop Dawaz (達瓦孜桌面遊戲)	71
Buttered Tea (酥油茶)	160
Earthbag (沙包)	10

Goat bones (羊拐骨)	17	
Baked Nang (新疆烤饅)	110	
Chinese rice pudding (八寶飯)	192	
Mongolia milk tea (內蒙古奶茶)	39	
Cheese (奶皮)	107	
Rice Cake (年糕)	96	
Book Mark (書簽)	60	
Chopsticks (筷子禮盒)	72	
Paper Cup (紙杯)	60	
Toe board (指壓板)	192	
Copper Coin (銅錢)	100	1996
Total Expense		<u>1996</u>

Deficit for this event: +454

5.3 Appreciation of Fish Skin Craft

Revenues

Registration fee from members (會員報名費)	50*50=2500	
Registration fee from non-members (非會員報名費)	70*10=700	
Registration fee from walk-ins (臨時報名費)	80*5=400	
Total Revenue		<u>3600</u>

Expenses

Material Cost

Fish skin (魚皮)	2000	
Mugs (馬克杯)	720	
Glues (膠水)	300	
Souvenir (紀念品)	100	
Scissors (剪刀)	300	3420
Total Expense		<u>3420</u>

Surplus for this event: +180

5.4 Ethnic Minority Lecture

Expenses

Easystand Printing (易拉架列印費)	68
Souvenir (紀念品)	50
Performance Fee (出場費)	1000

Total Expense	<u>1118</u>
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Deficit for this event: -1118

6) Function - DIY Polymer Clay

Revenues

Registration fee from members (會員報名費)	50*50=2500	
Registration fee from non-members (非會員報名費)	70*10=700	
Total Revenues		<u>3200</u>

Expenses

Promotion Cost

Easystand (易拉架)	68	
Poster (海報)	30	
Leaflet (宣傳單張)	330	428

Material Cost

Polymer clay and tool (軟陶材料)	2318	
Spare materials (空餘材料)	200	
Materials for demonstration (實驗材料)	100	
Conservative film (保鮮膜)	15	
Prize (獎品)	80	2713
Total Expense		<u>3141</u>

Surplus for this event: +59

7) Function - Three Kingdoms Themed Competition (Backup for

Sub-com Function)

Revenues

Registration fee from members (會員報名費)	10*30=300	
Registration fee from non-members (非會員報名費)	20*10=200	
Registration fee from non-members (現場報名費)	30*5=150	
Total Revenue		<u>650</u>

Expenses**Promotion Cost**

Poster (海報)	68	68
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Material Cost

KTK-TCG (三國殺卡牌)	108.8	
Question card (題卡)	15	
Drink (飲料)	135	
Prize (獎品)	65	
Receipt (收據)	20	
Printing Fee (列印費)	30	373.8
Total Expense		<u>441.8</u>

Surplus for this event: +208.2**8) Function – Master of Cook****Revenues**

Registration Fee from Members (judge) (會員評審報名費)	50*70=3500	
Registration Fee from Non-members (judge) (非會員評審報名費)	10*70=700	
Registration Fee from Walk-ins (judge) (臨時評審報名費)	10*80=800	
Registration Fee from Helpers (judge) (助手報名費)	16*20=320	
Total Revenue		<u>5320</u>

Expenses**Promotion Cost**

Poster (海報)	70	
Easystand (易拉架)	68	
Leaflet (宣傳單張)	330	468

Material Cost

Decoration Material (裝飾用品)	120	
Refund (退款)	2000	
Bonus Ingredient (獎勵食材)	150	
Extra Food (食物)	2300	
Prize (獎品)	800	
Disposable Tableware (一次性餐具)	80	
Sticker (貼紙)	30	
Certificate (證書)	25	

Napkin (餐巾紙)	30	
Application Form (申請表)	8	5543
Total Expense		<u>6011</u>

Deficit for this event: -691

9) Purchasing Agent for You (Regular Function)

Revenues

Sales Revenue (賣出收益)	6470	
Total Revenue		<u>6470</u>

Expenses

Promotion Cost

Easystand (易拉架)	68	68
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Material Cost

Food (食品)	6000	
Receipt (收据)	100	6100

Other Cost

Shipping Cost (運費)	200	200
Total Expense		<u>6368</u>

Surplus for this event: +102

10) Sub-com Recruitment

Expenses

Promotion Cost

Brochure (手冊)	480	
Souvenirs (社團紀念品)	375	
Application Forms (申請表格)	30	
Nameplate (名牌)	5	
Guidepost (路標)	6	896
Total Expense		<u>896</u>

Deficit for this event: -896

11) Orientation Week

Revenues

Full Membership Fee (全年會員費)	175*160=28000	
One-year Membership Fee (一年會員費)	10*60=600	
Two-year Membership Fee (兩年會員費)	5*100=500	
Exchange Membership Fee (交換生會員費)	15*50=750	
Revenue from Society T-shirt (社團衫收入)	1360	
Revenue from Society Paper (社團作業紙收入)	1000	
Total Revenue		<u>32210</u>

Expenses

Material Cost

Society Paper (社團作業紙)	750	
Society T-shirt (社團衫)	4000	
Society Folder (社團資料夾)	1000	
Receipt (收據)	50	5800
Total Expense		<u>5800</u>

Surplus for this event: +26410

12) Information Session

Expenses

Promotion Cost

Posters (海報)	8	
Brochure (手冊)	30	
Guideposts (路標)	2	40
Total Expense		<u>40</u>

Deficit for this event: -40

13) Welfare Distribution

Expenses

Gifts (礼品)	12000	
Easystand (易拉架)	68	
Shipping Cost (运费)	2000	
Total Expense		<u>14068</u>

Deficit for this event: -14068