**John Tiffany**DN21 2AJ  
07496369754

johntiffany1978@gmail.com

A motivated and enthusiastic person that possesses a friendly, confident and committed persona. An individual that enjoys working as part of a team but equally can work as an individual using own initiative. With a reliable and proven track record that demonstrated honesty, good timekeeping and an excellent attendance record. Looking after my son for the past 14 years has also enabled me to enhance my existing skills, such as organisation, time management and communication.

**Key Skills & Abilities**

* Good communication skills
* Enthusiastic and hardworking, with excellent interpersonal skills
* Solid knowledge and background in customer service
* Precision working with components and tools
* Health and Safety Awareness

**Employment History**

4th February – 13th February 2020 **Morrisons** **Work Experience**

Duties Included:

* Restocking shelves
* Tidying up products
* Assisting customers with their enquiries
* Abiding by Health and Safety standards

2nd October - 31st October 2019 **Escapades Order Picker**

Duties Included:

* Pick orders to be ready for delivery
* General warehouse duties
* Sorting out outgoings and deliveries
* Keeping warehouse tidy

July – October 2005 **Havana’s Bar, Bar Assistant**

Duties Included:

* Serving and assisting customers
* Keeping the bar area clean and tidy
* Cellar work, stocking shelves and stock rotation
* Handling different types of payment

February – September 2004 **Linden Security, Security Guard**

Duties Included:

* Patrolling the site
* Completing relevant paperwork
* Liaising with the local police
* Acting as a visual deterrent on site

2004 **Butlins, Skegness Bar Assistant**

Duties Included:

* Serving and assisting customers with food and drink
* Waiting on tables
* Ensuring all areas clean and tidy
* Handling different types of payment

1999 – 2004 **Various Agency Work Forklift Driver/Warehouse**

Duties Included:

* Picking and packing orders ready for delivery
* Working on a production line to build mechanisms for car windows
* Following guidelines to ensure components meet product specification
* Operating a Forklift Truck
* Loading and unloading Vehicles
* Adhering to strict health and safety policies

**Educational and Training**

* NVQ Level 1 Information Technology
* OCR Level 1 for IT Users (New CLAIT)
* City and Guilds Level 2 Numeracy
* OCR Level 2 Literacy

References available upon request