

# JAMES T. PLATT

Middle School Teacher

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Regarded for the ability to work with students to identify approaches to learning that foster in-classroom participation and support overall teaching goals and objectives. Focused on an unyielding commitment to excellence and the ability to work in a team-oriented environment where innovative ideas are shared.

## EXPERIENCE

**Teaching**, San Francisco Bay Area, CA

2017 – Present

*7<sup>th</sup> Grade Middle School Social Studies Teacher* – Oakland Charter Academy, Oakland, CA (Public charter school)

- Assess and look after 90+ students' progress throughout the school year and work closely with other staff to efficiently plan and coordinate work
- Provide informative presentations and differentiated instruction to students regarding different areas of study to ensure all students comprehend main aspects of the curriculum
- Meet with parents and school administration in a professional capacity to present information gathered in an effort to improve student performance and participation

**Technology & Finance**, San Francisco Bay Area, CA

2012 – 2017

*Freelance Webmaster / Bookkeeper* – The Speakeasy, San Francisco, CA (Immersive performance theater)

- Built and implemented 15+ page company marketing website using WordPress
- Train staff in making updates to website (ie: creating, updating and maintaining existing pages, posts, etc.)
- Day-to-day accounting duties included A/R, A/P and bank reconciliations using QuickBooks

*IT Consulting Project Manager* – CodeKings, San Mateo, CA (IT Consulting Start-Up, bought by RewardStyle)

- Project Manager (and developer) in charge of delivering full stack ad-server for external client
- Responsible for training of all new and prospective hires (ie: dev environment setup and products)

*Web Developer* – ThisMoment, San Francisco, CA (Start-Up Online Marketing Agency)

- Developed customized websites and applications for Fortune 500 companies. Used proprietary frameworks
- Supervised team of three Engineers and eight interns in the construction of many marketing websites
- Debugged and modified individual pages, modules or databases for QA and/or customer support requests
- Created and maintained front end engineering glossary to help teammates navigate available tools

*IT Helpdesk / Office Manager / Bookkeeper* – TRC, Truckee, CA (Bar of America, Hospitality)

- Managed IT hardware, software, web, cash and reporting at the largest private restaurant in Lake Tahoe
- Performed daily accounting duties and improved reporting methodologies for financial management
- Performed intermediate webmaster duties such as domain registrar redirecting, DNS, server, web hosting, etc.
- Installed new point of sale system and new PCs, upgraded old hardware and related systems

**Accounting Software Quality Assurance Analyst** – Intuit, Reno, NV (Revenue: \$4.2 billion)

2010 - 2011

- QA Analyst for QuickBooks enterprise software designed for small businesses, accountants and individuals
- Documented functional, regression and end-user acceptance testing of QuickBooks upgrades

**Financial / Business Analyst** – GFI Group, New York, NY (Wall Street Brokerage, bought by BGC Partners) 2008 – 2010

- Promoted to Business Analyst at GFI. Helped design the best possible in-house trade capture systems
- Project manager; liaised between the company's most important resources: Brokers and Developers

## EDUCATION

- **B.A., Business Management Economics** – UC Santa Cruz, CA