# Jonathan Tran

Puyallup, WA 98374

[digitalsigna@gmail.com](mailto:digitalsigna@gmail.com)

+1 706 833 4821

Willing to relocate: Anywhere
Authorized to work in the US for any employer

## Work Experience

### Data Analyst

January Foods Corp - Kent, WA
July 2020 to August 2021

### Delivery Driver

Amazon.com - Sumner, WA
January 2020 to July 2020

### Billing Analyst

Stericycle - Kent, WA
September 2018 to July 2019

WORK EXPERIENCE

CONTACT

### Transcriptionist

Copytalk Business Services - Athens, GA
October 2015 to May 2018

### Volunteer

University Hospital and Medical Center - Augusta, GA
2010 to 2012

## Education

### Bachelor's in Biology

University of Georgia - Athens, GA
2012 to 2017

## Skills

- Microsoft office (5 years)
- HTML/CSS/Javascript (1 year)
- Data Entry (6 years)
- Time Management (5 years)

- 80+wpm (8 years)
- 10-Key
- Analysis Skills
- Salesforce (1 year)
- Laboratory Experience
- Git
- Java
- Computer literacy
- XML
- Python
- SDLC
- SQL
- Agile
- GitHub
- MySQL

## Links

https://github.com/JTreezy

https://github.com/JTreezy/password-generator

https://github.com/JTreezy/weatherdashboard

https://github.com/JTreezy/workdayscheduler

https://jtreezy.github.io/w2-professional-portfolio/

https://www.linkedin.com/in/jonathan-tran-3082ba109/

## Assessments

### Data Entry — Expert
November 2019

Entering data quickly and accurately
Full results: Expert

### Verbal Communication — Proficient
October 2019

Speaking clearly, correctly, and concisely
Full results: Proficient

### Attention to Detail — Highly Proficient
September 2019

Identifying differences in materials, following instructions, and detecting details among distracting information.
Full results: [Highly Proficient](#)

### Problem Solving — Highly Proficient

February 2020

Measures a candidate's ability to analyze relevant information when solving problems
Full results: [Highly Proficient](#)

### Typing — Expert

February 2020

Transcribing text using a standard keyboard
Full results: [Expert](#)

### Customer Focus & Orientation — Proficient

June 2020

Responding to customer situations with sensitivity
Full results: [Proficient](#)

### Customer Service Fit — Familiar

June 2020

Measures the traits that are important for success for customer service roles.
Full results: [Familiar](#)

### Technical support: Customer situations — Proficient

April 2022

Responding to technical support situations with sensitivity
Full results: [Proficient](#)