

Meeting Minutes-2

Date/Location: 16-09-2024, Google Meet

Attendees: Syeda Faria Sithi (SF), Nasrin Akter Shimu (NA), Sovon Mallick (SM), Sunirmol Mollik Nil (SMN), Musfikus Salihin Sifat (MS), Sadman Sakib Sarkar (SS)

Start Time: 08:00 PM

End Time: 08:50 PM

Meeting Chair: SM

Minute Taker: NA

Decisions:

1. Java is selected as programming language.
2. Among Coding standard of java, python, javascript, coding standard for java is selected.
3. Members assigned for Documentation tool research will present atleast 2 documentation tool for java with advantage and disadvantage in next meeting.
4. Members will select an appropriate documentation tool for java.

Actions:

Task	Allocated Team Members	Deadline
Documentation Tool Research	SM, SMN, MS	19-09-2024