

Meeting Agenda-4

Date/Time: 28-September-2024 at 10:30 AM

Meeting Platform: Zoom workplace(

<https://us05web.zoom.us/j/89339978990?pwd=bECHjSVtc6VTxrJZNOPI3ZFCemj8i0.1>)

Approximate Duration: 60 minutes

Meeting Chair: Sadman Sakib Sarkar(SS)

Note Taker: Nasrin Akter(NA)

Information Updates/Reminders

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- * Team members have been familiar with the application of Javadoc Documentation Tool
- * All have practiced Data Flow Diagram Level-0 and Level-1
- * Using Coding standard for the task we are assigned with.

Decisions Needed

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- * Designing the Data Flow diagram Level-2 for our adopted project.
- * Decision about the **frameworks** (for implementation purposes) that the team will use in the project.

General Items

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- * Updating git wiki pages on regular basis
- * Creating Card on Trello Board for any task scheduling and changing the status for any progress.
- * Redefining the User Story part of the project
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