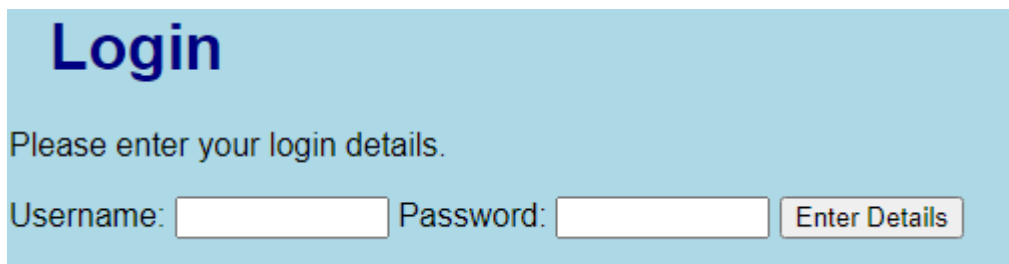


# User manual

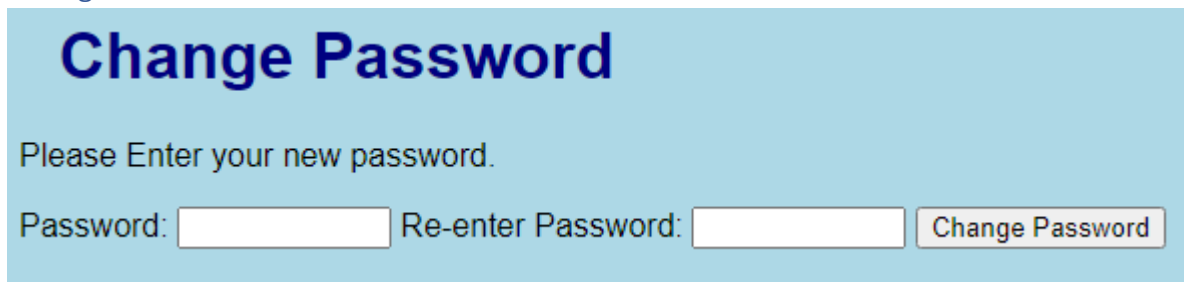
## Police User

### Logging in

To login the correct username and password must be provided. This will then take you to the main page, this is where you can access the feature of the system.

A screenshot of a login form with a light blue background. At the top, the word "Login" is written in a large, bold, dark blue font. Below it, the text "Please enter your login details." is displayed in a smaller, dark blue font. At the bottom, there are two input fields: "Username:" followed by a white text box, and "Password:" followed by a white text box. To the right of the password box is a button labeled "Enter Details" in a light blue box with a thin border.

### Change Password

A screenshot of a "Change Password" form with a light blue background. At the top, the words "Change Password" are written in a large, bold, dark blue font. Below it, the text "Please Enter your new password." is displayed in a smaller, dark blue font. At the bottom, there are two input fields: "Password:" followed by a white text box, and "Re-enter Password:" followed by a white text box. To the right of the second text box is a button labeled "Change Password" in a light blue box with a thin border.

From the main page the first option is to change your password. Clicking on the button will take you to the page shown below.

### Change user and logout

When on the main page you have the option to change the user that is logged in.

On every page there is a logout button. When the user is finished using the system they must remember to logout. Clicking this button will logout the user stopping anyone who uses the computer afterwards from accessing the system. If the user does not logout, the system will automatically log them out after 30 minutes.

If no one is logged in, any attempt to access pages other than the login will redirect to the login page.

### Lookup People

Any person in the database can be looked up with their Licence number of either their first or last name. This is not case sensitive. From the main page, clicking the Lookup People button will take the

user to a page where these details can be entered. All the people in the database that match the criteria will be displayed in a table.

They will also have the option to add a vehicle for this person or an incident for this person.

[Return to Main Page](#) | [Logout](#) | Current User: McNulty

### Lookup people

Enter either partial name or licence number.

First Name:  Last Name:  Licence No.:  [Enter Details](#)

Name	Address	ID	Licence	Add Vehicle	Add Incident
James Smith	23 Barnsdale Road, Leicester	1	SMITH92LDOFJJ829	<a href="#">Add Vehicle</a>	<a href="#">Add Incident</a>
James Smith	26 Devonshire Avenue, Nottingham	4	SMITHR004JFS20TR	<a href="#">Add Vehicle</a>	<a href="#">Add Incident</a>

By clicking the add vehicle button the user will be taken to a page with a form for adding a vehicle to the person selected.

By clicking the add incident button will take the user to page where the details of the incident can be added. It will also display all the vehicles associated with the person, as well as a list of possible offences.

### Add Incident Report

Enter the details of the incident.

Vehicle ID:  Offence ID:  Incident Report:  Incident Date:  [Enter Details](#)

#### Vehicles owned by selected person

Current Person ID Selected: 1

ID	Type	Colour	Licence
16	Toyota Prius	Silver	FP16KKE

#### List of offences

Offence ID	Offence Description	Offence Max Fine	Offence Max Points
1	Speeding	1000	3
2	Speeding on a motorway	2500	6
3	Seat belt offence	500	0
4	Illegal parking	500	0
5	Drink driving	10000	11
6	Driving without a licence	10000	0
7	Driving without a licence	10000	0
8	Traffic light offences	1000	3
9	Cycling on pavement	500	0
10	Failure to have control of vehicle	1000	3
11	Dangerous driving	1000	11
12	Careless driving	5000	6
13	Dangerous cycling	2500	0

### Lookup Vehicle

A vehicle can be looked up by a licence number by clicking the lookup vehicle button on the main page.

### New Person

A new person can be added by clicking the enter person button on the main page.

### Table Viewer

You can view the contents of any table in the database by selecting the table viewer on the main page.

[Return to Main Page](#)
[Logout](#)
Current User: McNulty

### Table Viewer

Choose a table:

People ▼

Submit

#### People

ID	First Name	Last Name	Address	Licence
1	James	Smith	23 Barnsdale Road, Leicester	SMITH92LDOFJ829
2	Jennifer	Allen	46 Bramcote Drive, Nottingham	ALLEN88K23KLR9B3
3	John	Myers	323 Derby Road, Nottingham	MYERS96JDW8REW13
4	James	Smith	26 Devonshire Avenue, Nottingham	SMITHR004JFS20TR
5	Terry	Brown	7 Clarke Rd, Nottingham	BROWND3PUJ39DLFG
6	Mary	Adams	38 Thurman St, Nottingham	ADAMSH9O3JRH107
7	Neil	Becker	6 Fairfax Close, Nottingham	BECKE88UPR840F9R
8	Angela	Smith	30 Avenue Road, Grantham	SMITH222LE9FJ5DS
9	Xene	Medora	22 House Drive, West Bridgford	MEDORH914ANB6223

The table can be selected using the drop-down menu.

## Administrator

The administrator gets all the functions of police officer with additions.

### Lookup people

Enter either partial name or licence number.

First Name:  Last Name:  Licence No.:  [Enter Details](#)

Name	Address	ID	Licence	Add Vehicle	Add Incident	Delete
James Smith	23 Barnsdale Road, Leicester	1	SMITH92LDOFJ829	<a href="#">Add Vehicle</a>	<a href="#">Add Incident</a>	<a href="#">Delete</a>
James Smith	26 Devonshire Avenue, Nottingham	4	SMITHR004JFS20TR	<a href="#">Add Vehicle</a>	<a href="#">Add Incident</a>	<a href="#">Delete</a>

The admin can delete a person and all the records attached. It will show the records that will be deleted and ask for confirmation.

[Return to Main Page](#)
[Logout](#)
Current User: Daniels

### Delete people

The following records will be deleted.

Name	Address	ID	Licence
James Smith	26 Devonshire Avenue, Nottingham	4	SMITHR004JFS20TR

Vehicle ID	Type	Colour	Licence
13	Ferrari 458	Red	MY64PRE
15	Honda Civic	Green	FJ17AUG

Incident ID	Vehicle ID	People ID	Incident Date	Incident Report	Offence ID
1	15	4	2017-12-01	40mph in a 30 limit	1
3	13	4	2017-09-17	110mph on motorway	1
5	13	4	2017-10-17	Not wearing a seatbelt on the M1	3

Fine ID	Amount	Points	Incident ID
1	2000	6	3

[Confirm Delete](#)

The admin can also edit records from the table viewer.

[Return to Main Page](#)
[Logout](#)
Current User: Daniels

### Table Viewer

Choose a table:

People ▼

Submit

#### People

ID	First Name	Last Name	Address	Licence	Edit
1	James	Smith	23 Barnsdale Road, Leicester	SMITH92LDOFJ829	<a href="#">Edit</a>
2	Jennifer	Allen	46 Bramcote Drive, Nottingham	ALLEN88K23KLR9B3	<a href="#">Edit</a>
3	John	Myers	323 Derby Road, Nottingham	MYERS96JDW8REW13	<a href="#">Edit</a>
4	James	Smith	26 Devonshire Avenue, Nottingham	SMITHR004JFS20TR	<a href="#">Edit</a>
5	Terry	Brown	7 Clarke Rd, Nottingham	BROWND3PUJ39DLFG	<a href="#">Edit</a>
6	Mary	Adams	38 Thurman St, Nottingham	ADAMSH9O3JRH107	<a href="#">Edit</a>
7	Neil	Becker	6 Fairfax Close, Nottingham	BECKE88UPR840F9R	<a href="#">Edit</a>
8	Angela	Smith	30 Avenue Road, Grantham	SMITH222LE9FJ5DS	<a href="#">Edit</a>
9	Xene	Medora	22 House Drive, West Bridgford	MEDORH914ANB6223	<a href="#">Edit</a>

## Edit people

[Order it](#) new details to be stored in this record. You may copy and paste any records you wish to keep. All fields should be filled.

First Name:  Last Name:  Address:  Licence No.:  [Enter Details](#)

First Name	Last Name	Address	Licence
James	Smith	23 Bamsdale Road, Leicester	SMITH82LDOFJJ829

The admin can also add police accounts by clicking the add police account button on the main page and add new fines by clicking the new fine button on the main page.

## Enter details for new fine

Amount:  Points:  Incident ID:  [Enter Details](#)

Incident ID	Vehicle ID	People ID	Incident Date	Incident Report	Offence ID
1	15	4	2017-12-01	40mph in a 30 limit	1
2	20	8	2017-11-01	Double parked	4
3	13	4	2017-09-17	110mph on motorway	1
4	14	2	2017-08-22	Failure to stop at a red light - traveling 25mph	8
5	13	4	2017-10-17	Not wearing a seatbelt on the M1	3

## General

On all pages except the login you have the option to log out.

On all pages except the login and main page you have an option to return to the main page.