

Column Name	Dataset	Classification	Note
Invoice number	E-commerce	Public	Potentially marked
Stock Code	E-commerce	Contact information	Not confidential but should be have an eye kept on
Description	E-commerce	Public	
Quantity	E-commerce	Public	
Invoice Date	E-commerce	Public	
Unit Price	E-commerce	Public	
CustomerID	E-commerce	Identifying Information	
Country	E-commerce	Identifying Information	

Raw data will be deleted after one month as to account for errors in the processed data. The Processed data will be archived in perpetuity until further notice. Archives will be kept on local HDD Servers for the sake of cold storage.

In terms of data retention, all Identifying information will be deleted after 1 year. All restricted information that is deemed no longer necessary will be deleted after 3 months.

This will be done through api monitoring and notifications from alation based on the time and classification of data.