Date:

From:

[employee name and address]

To:

[company address]

Dear Sir,

I am given to understand that the company is registered with Provident Fund and that the company wishes to enroll me as a member.

In this connection, I wish to state that since I am offered a salary of Rs.

(Rs. ) which is higher than the maximum salary eligible for contribution, I do not opt myself as a member of the Fund.

Please therefore, do not deduct contributions from my salary.

Thanking You,

Yours sincerely,